

Castle House, Great North Road, Newark on Trent, NG24 1BY  
Premises Licence

Premises licence number 002453

Part 1 – Premises details

Postal address of premises, or if none, ordnance survey map reference or description

Madisons  
39A Carter Gate

Post town Newark

Post code NG24 1UA

Telephone number

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

1. Films (Indoors)
2. Live Music (Indoors)
3. Recorded Music (Indoors)
4. Performances of Dance (Indoors)
5. Anything Similar description to that falling within 2, 3 or 4 (Indoors)
6. Late Night Refreshment (Indoors)
7. Supply of alcohol

The times the licence authorises the carrying out of licensable activities

1. **Films** - Sunday to Wednesday - 09:00 to 01:30  
- Thursday to Saturday – 09:00 to 02:00

Non-standard timings –

- New Years Day – All day
- An additional hour to the standard and non-standard times when British Summer Time commences
- On a day following bank holiday Sunday and Monday 09:00 to 02:00
- On the days following Valentine’s Day, Halloween, 23 December, Christmas Eve and Boxing Day 09:00 to 02:00

2. **Live Music** – Sunday to Wednesday - 23:00 to 01:30  
- Thursday to Saturday – 23:00 to 02:00

Non-standard timings –

- New Years Day – All day
- An additional hour to the standard and non-standard times when British Summer Time commences
- On a day following bank holiday Sunday and Monday 23:00 to 02:00
- On the days following Valentine’s Day, Halloween, 23 December, Christmas Eve and Boxing Day 23:00 to 02:00

**3. Recorded Music - Sunday to Wednesday - 23:00 to 01:30**

- Thursday to Saturday – 23:00 to 02:00

Non-standard timings –

- New Years Day – All day
- An additional hour to the standard and non-standard times when British Summer Time commences
- On a day following bank holiday Sunday and Monday 23:00 to 02:00
- On the days following Valentine's Day, Halloween, 23 December, Christmas Eve and Boxing Day 23:00 to 02:00

**4. Performances of Dance - Sunday to Wednesday - 23:00 to 01:30**

- Thursday to Saturday – 23:00 to 02:00

Non-standard timings –

- New Years Day – All day
- An additional hour to the standard and non-standard times when British Summer Time commences
- On a day following bank holiday Sunday and Monday 23:00 to 02:00
- On the days following Valentine's Day, Halloween, 23 December, Christmas Eve and Boxing Day 23:00 to 02:00

**4. Anything of a similar description to that falling within 2,3 and 4**

- Sunday to Wednesday - 23:00 to 01:30
- Thursday to Saturday – 23:00 to 02:00

Non-standard timings –

- New Years Day – All day
- An additional hour to the standard and non-standard times when British Summer Time commences
- On a day following bank holiday Sunday and Monday 23:00 to 02:00
- On the days following Valentine's Day, Halloween, 23 December, Christmas Eve and Boxing Day 23:00 to 02:00

**5. Late Night Refreshment - Sunday to Wednesday - 23:00 to 02:00**

- Thursday to Saturday – 23:00 to 02:30

Non-standard timings –

- New Years Day – All day
- An additional hour to the standard and non-standard times when British Summer Time commences
- On a day following bank holiday Sunday and Monday 23:00 to 02:30
- On the days following Valentine's Day, Halloween, 23 December, Christmas Eve and Boxing Day 23:00 to 02:30

**6. Supply of Alcohol – Sunday to Wednesday 09:00 to 01:30**

- Thursday to Saturday – 09:00 to 02:00

Non-standard timings –

- New Years Day – All day
- An additional hour to the standard and non-standard times when British Summer Time commences
- On a day following bank holiday Sunday and Monday 09:00 to 02:00
- On the days following Valentine's Day, Halloween, 23 December, Christmas Eve and Boxing Day 09:00 to 02:00

**The opening hours of the premises**

Sunday to Wednesday 09:00 to 02:00

Thursday to Saturday 09:00 to 02:30

Non-standard timings –

- New Years Day – All day
- An additional hour to the standard and non-standard times when British Summer Time commences
- On a day following bank holiday Sunday and Monday 23:00 to 02:30
- On the days following Valentine's Day, Halloween, 23 December, Christmas Eve and Boxing Day 23:00 to 02:30

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

On and Off sales

**Part 2**

**Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence**

WAGS Leisure Limited  
27 Castle Gate  
Newark  
Notts  
NG24 1BA

**Registered number of holder, for example company number, charity number (where applicable)**

Company number: 12123239

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**

Gemma Stevens

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol**

Personal licence number: 002456  
Issuing Authority: Newark & Sherwood District Council

## **Annex 1 - Mandatory conditions**

### **Designated Premises Supervisor**

No alcohol may be supplied under this Licence:

- (a) at any time when there is no Designated Premises Supervisor in respect of these Premises; or
- (b) at any time when the Designated Premises Supervisor does not hold a personal licence or his/her personal licence is suspended.

### **Authorisation By Personal Licence Holders**

Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.

### **Irresponsible Promotions**

(1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
  - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
  - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

### **Potable Water**

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

### **Age Verification**

(1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
- (b) an ultraviolet feature.

### **Small Measures**

The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

### **Sales Of Alcohol Below The Permitted Price**

(1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

(2) For the purposes of the condition set out in paragraph 1—

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) “permitted price” is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorizes the supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994

(3) Where the permitted price given by Paragraph (b) of paragraph (2) would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

(4) (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day

## **Door Supervision**

Any person exercising a security activity (as defined by paragraph 2(1)(a) of schedule 2 of the Private Security Industry Act 2001) shall be licensed by the Security Industry Authority. Any such person shall be employed at the premises at the discretion of the Licence Holder/Designated Premises Supervisor and shall display their name badge at all times when on duty.

### **Annex 2 - Conditions consistent with the Operating Schedule**

1. A CCTV system with recording equipment shall be recorded on the plan appended to the licence. The agreed system shall be installed prior to the premises carrying out licensable activities and maintained.

All recordings used in conjunction with CCTV shall:

- Be of evidential quality.
- Indicate the correct time and date .
- Be retained for a period of 28 days.
- Point of sale to be covered with a camera.
- Ingress and Egress to be covered with a camera.
- Sufficient numbers of staff to be trained to use system.
- Recordings to be made available for inspection when requested by the Police or any other authorised person pursuant to the Data Protection Act 1998.

2. A refusals book, or electronic record, shall be kept recording all instances where service of alcohol is refused. Records to be retained for at least 12 months and shall be made available for inspection to the Police, or other officers of a Responsible Authority, upon request.
3. There shall be in place the following:
  - Drugs Policy
  - Door Supervisor Policy
  - Search Policy
  - Dispersal Policyand these policies shall be made available for inspection by a police licensing officer or any person authorised by the licensing authority.
4. Two SIA registered door supervisors shall be on duty on Friday and Saturday evenings from 2000 hours, and if the rear area, the area within the blue line marked on the plan for the premises licence, is open a further two SIA registered door supervisors shall be on duty from 2200 until the premises close. This condition may be disapplied/ amended

- by written agreement with the Police at least 2 working days prior to the date and time of the disapplication and such written agreement retained at the premises.
5. A minimum of five suitably trained and licensed SIA door supervisors shall be on duty on Bank Holiday Sunday's, Valentine Day, Boxing day and New Year Eve from 2200 until the premise close.
  6. A door supervisor to wear and operate a body worn camera with the facility to record footage on Friday and Saturdays from 2000 hours until the premise close unless otherwise agreed in writing with the Police.
  7. A record/logbook shall be kept on the premises by the Designated Premises Supervisor of every person employed on the premises as a door supervisor. The record shall be retained on the premises for a period of 12 months from date of completion and contain the following details: -
    - a) The door supervisor's name;
    - b) His/Her Security Industry Authority licence number;
    - c) The time and date he/she commenced and concluded their duty;
    - d) The door supervisors shall sign each entry; and
    - e) The Designated Premises Supervisor or other authorised person shall also endorse each entry as having checked the authenticity of the individual door supervisor.
  8. An incident book shall be kept at the premise in which details of crime and/or disorder relating to the premises shall be recorded. The incident book shall contain the following details;
    - a) time, date and location of incident.
    - b) nature of the incident
    - c) names, addresses and contact details of persons involved.
    - d) the result of the incident.
    - e) action taken to prevent further such incidents.
    - f) each entry signed by the DPS or other responsible person employed at the premises and so authorised by the DPS.
  9. The incident book shall be made available to police upon request. Each entry shall be retained for a period of 12 months from date of completion.
  10. When live or recorded music is taking place between the hours of 2300hrs and 0800hrs any external windows in areas where live or recorded music is taking place shall be kept closed until the entertainment is no longer taking place, and any door(s) leading from the areas where the regulated entertainment is taking place to outside be closed for the same period save for entry and exit to the premises (NB: this may not in all cases be the last door out of the premises and may be one within a lobby or corridor).



11. A Challenge 25 scheme shall be implemented, and a proof of age policy is to be applied with the accepted means of proof of age being:
  - Passport
  - Photo Driving Licence
  - A recognised valid photo-id card bearing the PASS hologram
12. Challenge 25 notices shall be displayed in prominent positions throughout the premises.
13. Any smoking area(s) must be supervised by a door supervisor from 2200 hours or whilst it is in use by a customer on Fridays and Saturdays until closing.
14. No persons carrying open, or sealed, vessels shall be admitted to the premises at any time.
15. No persons shall be permitted to remove open vessels from the premises, other than to the designated smoking area at the rear of the premises or customers who may be seated at any tables immediately outside the front of a premises that belong to the premises from opening until 2000 hours on any day of the week.
16. For events taking place on a bank holiday weekend, Halloween Weekend and within the month of December ,or any event which is aimed at customer attending under the age of 18, A list of forthcoming events shall be supplied to the police at least 4 weeks prior to the event and shall contain the following information:
  - The timings of the events.
  - The name, address and telephone contact details of the organiser of the event, or hirer of the premises/ part of the premises.
  - The anticipated number of persons attending the event.
  - Any other information requested by the police sufficient to determine whether there is a risk of public disorder.

Where either the management at the premises or the police consider that a forthcoming event has a risk of undermining a Licensing objective, the management at the premises shall, in consultation with the police, undertake a risk assessment. If the police are not satisfied with the management proposals contained in the risk assessment, the event shall not proceed so long as the police have given written notice seven days prior to the date of the event.

### **Annex 3 - Conditions attached after a hearing by the licensing authority**

Not applicable

### **Annex 4 – Plans**

Attached Plans: Dated November 2019