

**Kelham Hall, Newark, Notts, NG23 5QX
Premises Licence**

Premises licence number 002161

Part 1 – Premises details

Postal address of premises, or if none, ordnance survey map reference or description Jola Jola 39a Cartergate			
Post town	Newark	Post code	NG24 1UA
Telephone number			

Where the licence is time limited the dates n/a

Licensable activities authorised by the licence 1. Regulated Entertainment a. Films b. Live Music c. Recorded Music d. Performances of dance e. Anything of a similar description to b, c and d 2. Late night refreshment 3. The Supply of alcohol

The times the licence authorises the carrying out of licensable activities

A Standard Times

1. Regulated Entertainment: All categories permitted by this licence.

Sunday to Wednesday 09:00 to 01:30 the following day

Thursday to Saturday 09:00 to 02:00 the following day

2. Late night refreshment

Sunday to Wednesday 23:00 to 02:00 the following day

Thursday to Saturday 23:00 to 02:30 the following day

3. The Supply of alcohol

Sunday to Wednesday 09:00 to 01:30 the following day

Thursday to Saturday 09:00 to 02:00 the following day

B Non Standard Times

1. Regulated Entertainment: All categories permitted by this licence

On a day following bank holiday Sunday & Monday 09:00 02:00

On the days following Valentine's Day, Halloween, 23 December,

Christmas Eve and boxing day 09:00 to 02:00

New Year's Eve all day

An additional hour when BST commences.

2. Late night refreshment

On a day following bank holiday Sunday & Monday 23:00 to 02:30

On the days following Valentine's Day, Halloween, 23 December,

Christmas Eve and boxing day 23:00 to 02:30

New Year's Eve all day

An additional hour when BST commences.

3. The supply of alcohol

On a day following bank holiday Sunday & Monday 09:00 02:00

On the days following Valentine's Day, Halloween, 23 December,

Christmas Eve and boxing day 09:00 to 02:00

New Year's Eve all day

An additional hour when BST commences.

The opening hours of the premises

A Standard Times

Sunday to Wednesday 09:00 to 02:00 the following day
Thursday to Saturday 09:00 to 02:30 the following day

B Non Standard Times

On a day following bank holiday Sunday & Monday 09:00 02:30
On the days following Valentine's Day, Halloween, 23 December,
Christmas Eve and boxing day 09:00 to 02:30
New Year's Eve all day
An additional hour when BST commences.

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

Both

Part 2

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence

Jola Jola Entertainment Ltd

Registered number of holder, for example company number, charity number (where applicable)

10281057

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Jonathan Swift

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol

Personal licence number - 32UE/1335
Issuing authority – North Kesteven District Council

Annex 1 - Mandatory conditions

Designated Premises Supervisor

No alcohol may be supplied under this Licence:

- (a) at any time when there is no Designated Premises Supervisor in respect of these Premises; or
- (b) at any time when the Designated Premises Supervisor does not hold a personal licence or his/her personal licence is suspended.

Authorisation By Personal Licence Holders

Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.

Irresponsible Promotions

(1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

Potable Water

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

Age Verification

(1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

Small Measures

The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

Sales Of Alcohol Below The Permitted Price

(1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

(2) For the purposes of the condition set out in paragraph 1—

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) “permitted price” is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorizes the supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994

(3) Where the permitted price given by Paragraph (b) of paragraph (2) would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

(4) (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day

Exhibition of Films

Admission of children (i.e. persons under the age of 18 years) to any exhibition of film must be restricted in accordance with any certificate and/or recommendation relating to that film made by the British Board of Film Classification

Door Supervision

Any person exercising a security activity (as defined by paragraph 2(1)(a) of schedule 2 of the Private Security Industry Act 2001) shall be licensed by the Security Industry Authority. Any such person shall be employed at the premises at the discretion of the Licence Holder/Designated Premises Supervisor and shall display their name badge at all times when on duty.

Annex 2 - Conditions consistent with the Operating Schedule

1. All members of staff shall be fully trained in the retail sale of alcohol. The training shall be on-going and each member of staff shall be reviewed every six months. All details of the level of training shall be recorded in a bound and sequentially paginated book or electronic record. This information shall be made available for inspection and copying by the Police or any other authorised person on request and all such books shall be retained at the premises for at least 12 months.
2. A member of door staff to have and operate a body worn camera on Friday and Saturday from 22:00 hours until close, unless otherwise agreed with the Police following a risk assessment.
3. Patrons of the premise will not be permitted to drink outside the front of the premise.
4. No alcoholic drinks shall be removed from the premises by customers and consumed outside the front of the premises between the hours of 2100 and 0800.
5. A CCTV system with recording equipment shall be installed and maintained that the premises. Cameras shall encompass all ingress and egress to the premises and all areas where the sale/supply of alcohol takes place.
 - Equipment shall be maintained in good working order and:
 - Be evidential quality and produce images in all lighting conditions;
 - Indicate the time and date;
 - Be retained for 31 days;
 - Sufficient staff will be trained to use the system;
6. Recordings of incidents at the premises must be made secure for immediate inspection by the police and provided on lawful request and original images shall be made available for downloading within 24 hours following a request by the police in accordance with lawful requirements.

7. A minimum of two SIA registered door staff shall be employed at the premises, Friday and Saturday from 21:00 hours (unless the rear area is open in which case there shall be a minimum of four SIA registered door staff) until close, unless otherwise agreed with the Police following a risk assessment.
8. When the rear area is open on a Friday and Saturday a minimum of four SIA registered door staff shall be employed at the premises (if there are not four already in place by virtue of the above)
9. A record/log book shall be kept on the premises by the Designated Premises Supervisor of every person employed on the premises as a door supervisor. The record shall be retained for a period of 12 months from date of completion and contain the following details: -
 - a) The door supervisor's name;
 - b) His/Her Security Industry Authority licence number;
 - c) The time and date he/she commenced and concluded their duty;
 - d) The door supervisors shall sign each entry; and
 - e) The Designated Premises Supervisor or other authorised person shall also endorse each entry as having checked the authenticity of the individual door supervisor.
10. An incident book shall be kept at the premise in which details of crime and/or disorder relating to the premises shall be recorded. The incident book shall contain the following details;
 - a) time, date and location of incident.
 - b) nature of the incident
 - c) names, addresses and contact details of persons involved.
 - d) the result of the incident.
 - e) action taken to prevent further such incidents.
 - f) each entry signed by the DPS or other responsible person employed at the premises and so authorised by the DPS.
11. The incident book shall be made available to police upon request. Each entry shall be retained for a period of 12 months from date of completion.
12. There shall be in place the following:
 - Drugs Policy
 - Door Supervisor Policy
 - Search Policy
 - Dispersal Policy
 - Outdoor smoking policy

and these policies shall be made available for inspection by a police licensing officer or any person authorised by the licensing authority. (copies available during the application process upon request)

13. When regulated entertainment is taking place between 2300 and 0600 any external windows in areas where live or recorded music is taking place shall be kept closed until when the regulated entertainment is no longer taking place and any door(s) leading from the areas where the regulated entertainment is taking place to outside be closed for the same period save for entry and exit to the premises (NB: this may not in all cases be the last door out of the premises and may be one within a lobby or corridor).
14. Challenge 25 shall be implemented and a proof of age policy is to be applied with the accepted means of proof of age being:
 1. Passport
 2. Photo Driving Licence
 3. A recognised valid photo-id card bearing the PASS hologram

Annex 3 – Plans