

ECONOMIC DEVELOPMENT COMMITTEE

15 JANUARY 2020

ECONOMIC DEVELOPMENT COMMITTEE REVENUE BUDGET 2020/21

1.0 Purpose of Report

- 1.1 To seek feedback from the Economic Development Committee on the proposed general fund revenue budget for the 2020/21 financial year (01 April 2020 – 31 March 2021) for those services which fall under its remit.
- 1.2 To seek feedback from the Committee on the scale of proposed fees & charges for 2020/21 for those services which fall under its remit.
- 1.3 To seek approval from the Committee for the 2020/21 base budget in **Appendix A** to be recommended to Policy & Finance Committee at its meeting on 20 February 2020 for inclusion in the overall council budget; and
- 1.4 To seek approval from the Committee for the 2020/21 fees & charges in **Appendix D** to be recommended to Policy & Finance Committee at its meeting on 20 February 2020 and Council at its meeting on 09 March 2020.

2.0 Background Information

- 2.1 Business Managers and service budget officers have been working with officers in the Financial Services team to prepare a general fund budget for 2020/21 and medium-term financial plan for between 2020/21 and 2023/24. The general fund budgets have been prepared in line with the strategy agreed by Policy & Finance Committee on 20 September 2018.
- 2.2 The budget and medium-term financial plan have been developed to reflect, in financial form, the corporate priorities of the Council. Where further targeted areas of focus have been identified, additional resources have been directed to these business units.
- 2.3 **Appendices A** and **B** summarise the budgets proposed for the Committee for 2020/21 by service team and subjective level respectively. These **appendices** exclude capital charges and central support recharges, because service officers do not have direct influence over how much they pay for these. The budgets in this report and its **appendices** are for controllable costs: costs which service officers have direct influence over.

Revenue Budget

- 2.4 *Table 1* below compares the Committee's 2019/20 initial budget for controllable costs, as approved by Council on 07 March 2019, with its currently proposed 2020/21 budget for controllable costs. The Committee's proposed 2020/21 budget is £314,000 more than its 2019/20 initial budget; an increase of 25%.
- 2.5 The £314,000 increase in the Committee's proposed 2020/21 budget is comprised of a £415,000 increase in employee costs and a £82,000 increase in running costs, partially offset by a £183,000 increase in income.

Table 1: changes in controllable costs between 2019/20 and 2020/21 budgeted for services in Economic Development Committee

Expenditure or income?	Expenditure type	2019/20 initial budget (£m)	2020/21 base budget (£m)	Increase or (decrease) in budget (£m)
Expenditure	Employees	2.988	3.403	0.415
Expenditure	Running Expenses	3.248	3.330	0.082
Expenditure	Total	6.237	6.733	0.497
Income	Total	(4.957)	(5.139)	(0.183)
Net Expenditure	Total	1.280	1.594	0.314

2.6 Most of the changes above in budgeted employee costs, running expenses and income relate to a small number of services. Tables 2-4 below show the five services which most account for each of the changes above.

2.7 Five services account for 74%, or £307,000, of the £415,000 increase in budgeted employee costs.

Table 2: the five services in Economic Development Committee which most account for changes in budgeted employee costs between 2019/20 and 2020/21

Rank	Service (cost centre)	Increase or (decrease) in employees budget (£m)	Percentage of overall increase or (decrease) accounted for by service
1	Economic Growth	0.090	22%
2	Community Infrastructure Levy	0.071	17%
3	Development Management	0.053	13%
4	Heritage, Culture & Visitors	0.052	12%
5	Buttermarket	0.041	10%
		0.307	74%

2.8 Five services account for 149%, or £122,000, of the £82,000 increase in budgeted running expenses.

Table 3: the five services in Economic Development Committee which most account for changes in budgeted running expenses between 2019/20 and 2020/21

Rank	Service (cost centre)	Increase or (decrease) in running expenses budget (£m)	Percentage of overall increase or (decrease) accounted for by service
1	Town Centre Management	(0.189)	(230)%
2	Towns Fund	0.162	198%
2	Newark Lorry Park	0.071	87%

3	Newark Beacon	0.052	63%
4	Heritage, Culture & Visitors	0.026	32%
		0.122	149%

2.9 Five services account for 99%, or £182,000, of the £183,000 increase in budgeted income.

Table 4: the five services in Economic Development Committee which most account for changes in budgeted income between 2019/20 and 2020/21

Rank	Service (cost centre)	(Increase) or decrease in income budget (£m)	Percentage of overall (increase) or decrease accounted for by service
1	Development Management	(0.047)	(26)%
2	Surface Car Parks Newark	(0.041)	(22)%
3	Buttermarket	(0.036)	(20)%
4	Other Properties & Workshop Voids	(0.035)	(19)%
5	Newark Lorry Park	(0.023)	(13)%
		(0.182)	(99)%

2.10 **Appendix C** lists the reasons for increases or decreases of over £5,000 between the 2019/20 initial budget and proposed 2020/21 budget for services in Economic Development Committee.

Fees & Charges

2.11 Officers have considered the Fees and Charges Toolkit approved by Economic Development Committee on 20 November 2019 when setting the level of fees & charges. The proposed fees & charges for 2020/21 are in **Appendix D** for consideration.

3.0 Proposals

3.1 Officers are proposing to the Committee that it recommends to Policy & Finance Committee at its meeting on 20 February 2020:

- a) the 2020/21 base budget in **Appendix A** for inclusion in the overall council budget;
- b) and to Council on 09 March 2020 the 2020/21 fees & charges in **Appendix D**.

4.0 Equalities Implications

4.1 Business Managers consider the implications on equalities when assessing how best to deliver the services they are responsible for.

5.0 Financial Implications (FIN19-20/9037)

5.1 The Committee's proposed 2020/21 budget is £152,000 more than its 2019/20 initial budget; an increase of 12%. Employee budgets of £3.403m account for 52% of controllable costs. Significant budget savings cannot be achieved without affecting staffing levels.

5.2 The council's medium-term financial plan for between 2020/21 and 2023/24 requires significant savings in future years, as changes to how councils manage their finances and other challenges take effect.

5.3 It is important that the Committee continually scrutinises and reviews its budget in order to identify additional savings which will be achieved in future years.

6.0 Community Plan – Alignment to Objectives

6.1 The proposals in this report support the council to achieve multiple objectives of the Community Plan 2019-2023, though particularly the objectives to:

- a) *“Improve transport infrastructure to reduce congestion and facilitate growth”;*
- b) *“Increase visits to Newark and Sherwood and the use of visitor attractions by local residents”;* and
- c) *“Enhance and Sustain Town Centres”.*

7.0 RECOMMENDATION

That the following recommendations be made to Policy & Finance Committee at its meeting on 20 February 2020:

- (a) the 2020/21 base budget in Appendix A for inclusion in the overall Council budget; and**
- (b) to Council on 09 March 2020 the 2020/21 fees & charges in Appendix D.**

Reason for Recommendations

To ensure that the budgets and fees & charges finally proposed for 2020/21 are recommended to Policy & Finance Committee on 20 February 2020.

Background Papers

Nil

For further information please contact Nick Wilson (Business Manager – Financial Services) on Extension 5317 or Mohammed Sarodia (Assistant Business Manager – Financial Services) on Extension 5537.

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