

**MANSFIELD AND DISTRICT CREMATORIUM JOINT COMMITTEE**  
**16 September 2019**  
**Report of the Chief Executive Mansfield District Council**

**Appointment of Treasurer to the Mansfield and District Crematorium Joint Committee**

**1. SUMMARY**

- 1.1 To make provision for the services of a Treasurer to the Joint Committee following the retirement of Mick Andrews from Mansfield District Council.

**2. RECOMMENDATIONS**

**Recommendation to the Committee**

- 2.2 That the services of a Treasurer together with the provision of committee services be undertaken by way of a Service Level Agreement with one of the constituent authorities with the service initially being provided by Mansfield District Council.
- 2.3 That Committee approve the Head of Finance (Section 151 Officer) at Mansfield District Council as the Treasurer.

**3. BACKGROUND**

- 3.1 Mick Andrews was appointed as Treasurer to the Crematorium Joint Committee following the departure of previous Treasurer in 2007.
- 3.2 The Joint Committee's constitution (which has subsequently been subject to further amendments) provides that the Treasurer must be employed by one of the constituent authorities and the officeholder "shall cease to hold office on terminating such employment".
- 3.3 As a consequence of the retirement decision and termination of the employment of the officeholder in his substantive role, his role as Treasurer ceased in accordance with the provisions of the Joint Management Agreement.
- 3.4 Mansfield District Council currently provide financial services to the Joint Committee under a Service Level Agreement and would continue to do so

with the Head of Finance (Section 151 Officer). The change in personnel as the Treasurer does not change any existing arrangements around the agreement.

**4. OPTIONS AVAILABLE**

- 4.1 To accept the recommendations set out in the report.
- 4.2 That the nominated Officer is not approved.

**5. RISK ASSESSMENT OF RECOMMENDATIONS AND OPTIONS**

<b>Risk</b>	<b>Risk Assessment</b>	<b>Risk Level</b>	<b>Risk Management</b>
Operational	Requirement to monitor budgets and report to committee which the post of Treasurer undertakes	High	Not adhering to current agreement. Risk to the financial monitoring without a treasurer in place

**7. IMPLICATIONS**

- (a) Relevant Legislation  
No implications
- (b) Human Rights  
No implications.
- (c) Equality and Diversity
- (d) Climate change and environmental sustainability  
No implications.
- (e) Crime and Disorder  
  
No implications.
- (f) Budget/Resource  
No additional budget required

**8. COMMENTS OF STATUTORY OFFICERS**

- (a) Head of Paid Service.  
Decision maker.
- (b) Monitoring Officer  
No specific comments.

(c) Section 151 Officer

**9. CONSULTATION**

**10. BACKGROUND PAPERS :None**

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