



Report to: Audit and Governance Committee 7 May 2025

Director or Business Manager Lead: Nick Wilson, Business Manager – Financial Services

Lead Officer: Nick Wilson, Business Manager - Financial Services

Report Summary	
<b>Report Title</b>	Review of Financial Procedure Rules
<b>Purpose of Report</b>	To review the Council's Financial Procedure Rules, approve the revisions where appropriate and recommend to Council for adoption.
<b>Recommendations</b>	That members consider and comment upon the revised Financial Procedure Rules and recommend to Council for approval.
<b>Reason for Recommendation</b>	In order to ensure that the Financial Procedure Rules have been cyclically reviewed, are fit for purpose and ensure they are robust whilst being practical.

## **1.0 Background**

- 1.1 Financial Procedure Rules (FPRs) set out the principles, roles and processes involved in Finance at the Council.
- 1.2 Financial Procedure Rules were last reviewed in May 2022 when the Council adopted the Cabinet system of Governance, hence they are due for a review and refresh.

## **2.0 Proposals**

- 2.1 The FPRs have been reviewed in conjunction with the S151 Officer to update where appropriate and clarify relevant sections.
- 2.2 There have been no material changes to the FPRs as a result of this review.

## **Background Papers and Published Documents**

NIL