



Report to: Meeting of the Full Council – 17 December 2024
Portfolio Holder: Councillor Paul Peacock, Strategy, Performance & Finance
Director Lead: Sue Bearman, Assistant Director – Legal & Democratic Services
Lead Officer: Nigel Hill, Business Manager – Elections & Democratic Services, Ext. 5243

Report Summary	
Report Title	Proposed Schedule of Meetings 2025/26
Purpose of Report	To approve a Schedule of Meetings for the period from May 2025 to May 2026.
Recommendations	That the proposed Schedule of Meetings for 2025/26 as set out in the Appendix to the report be approved.
Reason for Recommendation	To ensure the Council has a full schedule of meetings in place for the 2025/26 Municipal Year.

1.0 Background

- 1.1 A proposed draft Schedule of Meetings for 2025/26 is attached as an **Appendix** to the report. The Schedule reflects the Council’s governance arrangements.
- 1.2 It is necessary to get future meetings dates scheduled to enable the effective planning of Council business going into the 2025/26 Municipal Year.
- 1.3 Members will note that there is a more regular pattern of Cabinet meetings on a monthly basis, but with four meetings identified as taking the regular performance reports, with these meetings being followed by meetings of the Executive Shareholder Committee as is the current practice. These meetings of the Cabinet will also take ‘regular’ Cabinet items, but this will be kept under review given the need to have a clear focus on reviewing performance.
- 1.4 In addition, the schedule proposes a new meeting day of Mondays for the Audit & Governance Committee. This followed an informal survey undertaken with current Members but no consensus on a preferred day of the week was established from the replies received.

2.0 Implications

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection, Digital and Cyber Security, Equality and Diversity, Financial, Human Resources, Human Rights, Legal, Safeguarding and

Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None.