

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Cabinet** held in the Civic Suite, Castle House, Great North Road, Newark, NG24 1BY on Monday, 4 November 2024 at 6.00 pm.

PRESENT: Councillor P Peacock (Chair)

Councillor R Cozens, Councillor S Crosby, Councillor L Brazier,  
Councillor C Penny, Councillor P Taylor and Councillor R Holloway

ALSO IN ATTENDANCE: Councillor N Allen, Councillor I Brown, Councillor S Forde and  
Councillor P Rainbow

APOLOGIES FOR ABSENCE: Councillor E Oldham

188 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Leader advised that the proceedings were being audio recorded and live streamed by the Council.

189 DECLARATIONS OF INTEREST FROM MEMBERS AND OFFICERS

Councillor L Brazier declared an Other Registerable Interest in Agenda Item No. 7 – Sherwood Levelling Up, Long Term Plan for Towns Fund and UKSPF / UKRPF Fund Update as a Member of Ollerton & Boughton Town Council.

190 MINUTES FROM THE PREVIOUS MEETING HELD ON 24 SEPTEMBER 2024

The minutes from the meeting held on 24 September 2024 were agreed as a correct record and signed by the Chair.

191 CHAIR'S UPDATE

The Chair advised that further to the motion agreed by the Full Council on 15 October, he had worked with the Leader of largest opposition group to write to the Chancellor of the Exchequer urging a review of the threshold for Winter Fuel Allowance eligibility.

192 COST RECOVERY FOR RE-INSPECTION UNDER THE NATIONAL FOOD HYGIENE RATING SCHEME (KEY DECISION)

The Portfolio Holder for Public Protection & Community Relations introduced a report which outlined a proposed charging system which could be implemented to enable a fee to be levied for a request for a re-score under the Food Hygiene Rating Scheme. The Business Manager – Public Protection reported that the fixed fee of £176 for re-inspection and associated re-score under the Scheme was based upon a cost recovery calculation with between 20 and 30 requests anticipated each year.

AGREED (unanimously) that Cabinet approve:

- a) the introduction of a flat fee charge of £176 for re-rating inspection visits on a full-cost recovery basis, with effect from 1 April 2025 in accordance with the fee calculations; and
- b) the incorporation of the new fee into the annual fees and charges review to be undertaken each year as part of the budget setting process to ensure the fee continues to be based on cost recovery.

Reasons for Decision:

The re-inspections will provide businesses with an option to request a re-score visit after one month rather than wait for three months. This would be charged on a cost recovery basis and would allow businesses to improve their score quicker.

Options Considered:

Do nothing – food businesses would continue to receive a re-score but this would be in line with the FHRS Brand guidance and will only be after at least 3 months has expired.

193 SHERWOOD LEVELLING UP, LONG TERM PLAN FOR TOWNS FUND AND UKSPF / UKRPF FUND UPDATE (KEY DECISION)

The Portfolio Holder for Sustainable Economic Development introduced the report which gave an update on the status of various grant funding streams including Newark Towns Fund, Levelling Up Fund 1, UK Shared Prosperity Fund, Long Term Plans for Towns and Levelling Up Fund 3.

In presenting the report, the Director – Planning & Growth gave an update on the latest delivery position in respect of the four key funding programmes and confirmed that the recommendations had been written in anticipation of central government budget proposals being ratified, which was now confirmed following the budget statement.

AGREED (unanimously) that Cabinet:

- a) notes the contents of the report, including the updates associated with each funding programme, as well as future anticipated updates detailed within this report;

Levelling Up Fund 3 Grant from Government

- b) delegated authority be given to the Director - Planning & Growth and Deputy Chief Executive and Director - Resources, to accept a potential future LUF 3 grant offer via an Memorandum of Understanding, following a legal assessment of the terms and conditions of grant funding, in accordance with paragraph 1.20 of the report;

Ollerton Project:

- c) approves an initial release of £500,000 of any LUF 3 grant when received in accordance with b) above, subject to a legal review of the terms and conditions of the grant funding and in accordance with paragraph 1.22 of the report;

- d) subject to b) above, delegated authority be given to the Business Manager - Economic Growth & Visitor Economy of additional spend from the approved Capital Budget beyond the £500,000 detailed in c) above, subject only to securing legal control of the required land, subject to planning, securing a match funding resolution to any funding gap, in accordance with paragraph 1.22 of the report;

Clipstone Project:

- e) delegated authority be given to the Business Manager - Economic Growth & Visitor Economy to approve spend of the in principle capital budget for Clipstone Phases 1-3, subject only to: 1) receipt of the full LUF 3 grant from Government as detailed in b) above; 2) no demonstrable funding gap to deliver the scheme in accordance with the Council's approved Capital budget; and 3) all required land-take to deliver that phase of the scheme being secured or within control of the District Council in accordance with paragraph 1.23 of the report;

Long Term Plan for Towns Fund

- f) delegated authority be given to the Director - Planning & Growth and Deputy Chief Executive and Director - Resources, in consultation with the Newark Town Board, to accept a future Long Term Plan for Towns Fund grant offer of up to £20 million, subject to a review of the terms and conditions, new guidance and the submission of the Investment Plan; and
- g) delegated authority be given to Deputy Chief Executive and Director - Resources, in consultation with the Newark Town Board, to approve grant awards in accordance with the Newark Town Board's Assurance Framework and Long-Term Plan for Towns Investment Plan as detailed at paragraph 1.13 and Annex 1 of the report.

Reasons for Decision:

To ensure Members are aware of the recent updates and developments associated with key funding programmes and to enable funding streams to progress, despite delays with funding announcements to date, within Government timescales as required.

Options Considered:

If LUF3 and LTPfT grant funding is forthcoming it remains open to this Council to refuse to accept it or engage. This would represent a missed opportunity to delivery genuine and impactful transformative change in the communities of Ollerton, Clipstone and Newark.

194 ACTIVE TRAVEL FEASIBILITY REPORT (KEY DECISION)

The Business Manager - Regeneration & Housing Strategy presented a report which gave an update on the progress made with the active travel feasibility report and sought approval to adopt the report as a formal component within the Council's evidence base.

The purpose of the feasibility report was to strengthen the Council's evidence base to support future regeneration activities, policy development and the agenda of long-term development plans. The report identified opportunities to improve the district's infrastructure to enable communities to walk, wheel and cycle more often.

AGREED (unanimously) that Cabinet note the report and agrees:

- a) to adopt the feasibility report as at Appendix A as a key component of our evidence base to support future funding applications; provide strength to our S106 pipeline of projects; enhance policy development, and heighten the role of Newark and Sherwood District Council and its ongoing commitment to the active travel agenda; and
- b) to endorse ongoing partnership work with Nottinghamshire County Council, Active Travel England and relevant partners to support early exploratory work through future feasibility studies within the recommended priority areas where funding for these has been secured.

Reasons for Decision:

Adopting the feasibility study will allow Newark and Sherwood District Council and partners to make informed decisions on shaping and enhancing the district through physical infrastructure improvements. This improved connectivity will not only enable communities to move more through walking, wheeling and cycling opportunities, in line with the Council's Community Plan, but it will also support and improve the physical and mental wellbeing of our communities, and contribute towards the reduction in vehicular congestion and emissions across the district.

Options Considered:

That the feasibility report is not formally adopted by Members. This approach has been dismissed due to the strength the feasibility report provides for future work on the priority areas (in partnership with Nottinghamshire County Council as Highway Authority), and the strengthened position of the Council should future funding opportunities present themselves through the East Midlands Combined County Authority (EMCCA) and newly appointed Mayor, by having a broad concept of projects at the ready for further feasibility work.

195 LOCALISED COUNCIL TAX SUPPORT SCHEME 2025/26

The Business Manager – Revenues and Benefits presented a report in relation to the continuation of the Localised Council Tax Support Scheme for 2025/26 with minor changes in accordance with the annual uprating amounts applied by the Department for Works and Pensions (DWP). By applying the annual uprating of income and disregards to the 2025/26 scheme, the Council would continue to maintain the current level of support to all Council Tax Support claimants and ensure that the scheme continues to benefit the most vulnerable and low-income households using nationally recognised rates of DWP income rather than continuing with the 2024 rates that were being used in the current scheme.

AGREED (unanimously) that Cabinet recommends to Full Council the uprating of the applicable amounts, premiums, state benefits and disregard criteria in accordance with the annual uprating amounts applied by the Department for Works & Pensions (DWP); whilst continuing the current Localised Council Tax Support Scheme for 2025/26 financial year.

Reasons for Decision:

To ensure the Council discharges its responsibilities to agree its Council Tax Support scheme by 31 January 2025.

Options Considered:

An alternative option would be to increase the maximum award of 80% - the cost of doing this has been considered within the financial implications section in the report.

196 MUSIC DEVELOPMENT - HERITAGE, CULTURE AND THE ARTS

The Portfolio Holder for Heritage, Culture & the Arts presented a report which updated Members on the progress with music development in the District. During the budget setting process an additional £80,000 was included in the budget for additional activity in this area. In May 2024 the first 'Alive with Music' event was held with a follow up event in October. At the second event the Business Manager – Heritage & Culture presented draft proposals for strategic music development for feedback.

The report included at Appendix A, draft proposals with indicative costings at Appendix B. Key elements included the recruitment of a temporary freelance music network co-ordinator to drive this work forward. The draft proposal included the creation of a Newark & Sherwood music Forum which would bring interested parties together to co-create opportunities for collaboration. The proposals covered a six-month period extending into 2025/26.

AGREED (with 6 votes for and 1 against) that Cabinet:

- a) approve the proposal for music development through use of the existing community plan objectives budget within the Heritage & Culture Business Unit; and
- b) acknowledge the requirement for a carry forward into 2025/26 to complete delivery of the proposals

Reasons for Decision:

These recommendations align to objective 7 of the Community Plan – to celebrate and invigorate community spirit, pride of place and a sense of belonging – and in particular the actions to 'champion and promote the arts, culture and heritage through the enjoyment of music and arts' and to 'explore opportunities for having themed music and art events that focus on individual communities that celebrate diversity in the district'.

Options Considered:

The revised Community Plan, 2023-27, placed an increased emphasis on music in the district and this was supported with additional, non-recurring money in 2024/2025. Doing nothing was therefore not deemed to be a viable option, whilst the nature of the funding meant it was not possible to recruit permanent resources.

197 YORKE DRIVE - EQUITY LOAN OFFER (KEY DECISION)

The Business Manager – Regeneration & Housing Strategy presented a report which sought approval for an equity loan model as part of the decant strategy to facilitate the Yorke Drive regeneration scheme. As part of the scheme the Council had committed to provide a shared ownership option for existing homeowners on the estate whose property fell within the demolition zone. The model proposed (set out at Appendix 1 to the report) was an equity loan model whereby the Council would loan the homeowner the difference between the cost of their new (like for like) property and the value they had realised from the sale of their existing property (including a 10% home loss compensation).

AGREED (unanimously) that Cabinet:

- a) approve, in principle, the equity loan model detailed at Appendix 1 to the report, with delegated authority being granted to the Director - Housing, Health & Wellbeing in consultation with the Section 151 Officer and the Assistant Director - Legal & Democratic Services to finalise the final terms and form of agreement;
- b) delegated authority be given to the Director - Housing, Health & Wellbeing, in consultation with the Director – Resources and Section 151 Officer, to enter into individual equity loan agreements in accordance with the principles detailed in the Appendix; and
- c) re-confirm that delegated authority is granted to the Director of Housing Health and Wellbeing, in consultation with the Director of Resources and the Assistant Director Legal & Democratic Services, to acquire privately owned properties, or enter into option agreements for their acquisition, where essential for land assembly to deliver the Yorke Drive regeneration project.

Reasons for Decision:

To continue the delivery of the Yorke Drive Regeneration Programme, a key action within the Community Plan and delivering overarching transformation for the Bridge Ward.

Options Considered:

A range of alternative shared ownership/ equity models were considered and consulted upon with residents. Details on the alternative options considered were set out in section 2.3.3 of the report.

It remains an option for each homeowner to agree a straightforward sale to the Council, and this will still be offered to homeowners as an alternative to the equity loan arrangement, including provision for 'option agreements' – which allow the homeowner and Council to enter into a legally binding arrangement for the sale to be finalised at an appropriate time in the future.

If the Council fails to reach agreement with any homeowner the alternative is compulsory purchase.

The Director – Planning & Growth presented a report which updated Members on the various developments which formed the Greater Fernwood Strategic Urban Extension (SUE) site and recommended proposals to secure Open Space within Fernwood North (Barratt David Wilson, BDW) being transferred into public ownership via Newark & Sherwood District Council or Fernwood Parish Council.

The report gave the background to the parcels of land in the Greater Fernwood SUE and the approaches to the management and maintenance of the open space and set out proposals for taking on the ownership of the open space for Fernwood North following appropriate agreement with Fernwood Parish Council.

AGREED (unanimously) that Cabinet:

- a) continue to support the approach to securing a ‘No ManCo’ (Management Company) approach for future Open Spaces coming forward as part of Fernwood North (BDW) and Fernwood Central (Allison Homes). This approach shall be secured by S106 variations for both Phases, the details of which to be delegated to the Director – Planning & Growth in consultation with the Assistance Director Legal Services. S106 Agreements shall be subject to standard due diligence clauses covering design, implementation and handover of Open Spaces;
- b) delegated authority be given to the relevant Director and Assistant Director – Legal & Democratic Services authority to seek and secure S106 legal agreements from Fernwood Parish Council and Barratt David Wilson (BDW) to enter into arrangements to secure the future public ownership, management and maintenance of Open Space on the Fernwood North (Barratt David Wilson, BDW) Phases, subject to the terms set out in Exempt Appendix A, save for an additional caveat which allows Fernwood Parish Council (FPC) to take ownership, management and maintenance of Open Space at any time (including prior to any initial land transfer), subject to requisite notice (such period to be agreed) to the District Council;
- c) should FPC elect to own and manage Open Space in accordance with resolution b) above at any time, that the relevant Directors be authorised to underscore the importance of all Open Space across Fernwood (Fernwood Central – Allison Homes, Fernwood North – Persimmon, and Fernwood West (Business Park and Residential) being in a single ownership in order to ensure continuity of responsibility and consistency of service standards across the Parish; and
- d) should FPC elect not to agree the terms detailed in resolution b) above, that a further report and implications be brought to a future Cabinet (no later than January 2025).

Reasons for Decision:

The recommendations align with the Community Plan objectives in relation to access to green spaces, biodiversity, the environment and climate change.

Options Considered:

The existing S106 Planning legal agreements for Fernwood North (Barratt David Wilson, BDW) and Fernwood Central (Allison Homes) are clear that there will be a Management Company for the respective development sites, with each homeowner being subject to an annual charge to pay for the management and maintenance of Open Space.

Fragmentation of ownership, responsibility, and some areas operating under a Management Company has been problematic within Original Fernwood and the Council has previously negotiated with the developers to remove this possibility.

To date both developers have done what was asked and are selling new homes without levying a Management Company charge. To ensure this remains the case the Open Space for each phase of the development must be transferred into public ownership without delay.

Meeting closed at 6.42 pm.

Chair