

Report to: Licensing Committee Meeting – 12 September 2024  
 Director Lead: Matthew Finch, Director – Communities & Environment  
 Lead Officer: Narelle Plowright, Senior Licensing Officer

Report Summary	
<b>Report Title</b>	Update on Performance and Enforcement Matters
<b>Purpose of Report</b>	To provide Members of the Committee with details of the various activities undertaken by the Licensing Team in relation to the different types of licensing matters covered by the Licensing Act 2003.
<b>Recommendations</b>	That the report be noted.

## 1.0 Background

1.1 This report covers the period from 1 April to 30 June 2024 inclusive and sets out the range and number of licence applications during this period. It also highlights any activity required as a result of the applications.

### Activity Report for 1 April to 30 June 2024 (from the Licensing Register)

Application Type	Number Received	Number Issued	Number Refused	Comments
Personal Licence	9	9	0	
Vary the DPS	15	15	0	
Transfer of Premises Licence	2	2	0	
Minor Variation	2	2	0	
Variation to Premises Licence	1	1	0	
New Premises Licence	4	4	0	
New Club Premises Certificate	0	0	0	
Change of name/address of PLH	0	0	0	
Notification of Interest	0	0	0	
Surrendered Licences	1	1	0	
Temporary Event Notices	Standard 109 Late 26	135	5	Insufficient notice provided

1.2 By way of comparison, the number of Temporary Event Notices received for the same period last year was 84.

### 1.3 Enforcement Activity

#### **Ongoing Enforcement Activity 1 April and 30 June 2024**

<b>Inspection Type</b>	<b>Amount</b>
Alcohol – Routine	26
Alcohol – Complaint	3
Alcohol – Test Purchase Exercise	8

### 2.0 Proposal/Options Considered

This report is intended to provide Members with a summary of the various activities undertaken by the Licensing Team in relation to the different types of licensing matters covered by the Licensing Act 2003.

### 3.0 Implications

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection; Digital & Cyber Security; Equality & Diversity; Financial; Human Resources; Human Rights; Legal; Safeguarding & Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

#### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.