

Report to: Licensing Committee – 29 February 2024

Director Lead: Matthew Finch, Director – Communities & Environment

Lead Officer: Narelle Plowright, Senior Licensing Officer

| <b>Report Summary</b>    |  |
|--------------------------|--|
| <b>Report Title</b>      | Update on Performance and Enforcement Matters  |
| <b>Purpose of Report</b> | To provide Members of the Committee with details of the various activities undertaken by the Licensing Team in relation to the different types of licensing matters covered by the Licensing Act 2003. |
| <b>Recommendations</b>   | That the report be noted.  |

## 1.0 Background

1.1 This report covers the period from 1 October to 31 December 2023 inclusive and sets out the range and number of licence applications during this period. It also highlights any activity required as a result of the applications.

### **Activity Report for 1 July to 31 December 2023** (from the Licensing Register)

| <b>Application Type</b>       | <b>Number Received</b> | <b>Number Issued</b> | <b>Number Refused</b> | <b>Comments</b>              |
|-------------------------------|------------------------|----------------------|-----------------------|------------------------------|
| Personal Licence              | 11                     | 11                   | 0                     |                              |
| Vary the DPS                  | 20                     | 20                   | 0                     |                              |
| Transfer of Premises Licence  | 3                      | 3                    | 0                     |                              |
| Minor Variation               | 2                      | 2                    | 0                     |                              |
| Variation to Premises Licence | 0                      | 0                    | 0                     |                              |
| New Premises Licence          | 2                      | 2                    | 0                     |                              |
| New Club Premises Certificate | 0                      | 0                    | 0                     |                              |
| Change of name/address of PLH | 0                      | 0                    | 0                     |                              |
| Notification of Interest      | 0                      | 0                    | 0                     |                              |
| Surrendered Licences          | 2                      | 2                    | 0                     |                              |
| Temporary Event Notices       | 81                     | 78                   | 3                     | Insufficient notice provided |

1.2 By way of comparison, the number of Temporary Event Notices received for the same period last year was 74.

### 1.3 Enforcement Activity

#### Ongoing Enforcement Activity 1 October and 31 December 2023

| Location                              | Summary of Complaint/Reason for Visit          | Date Case Opened | Action Taken So Far   |
|---------------------------------------|--|------------------|---|
| One Stop, King Street, Southwell      | Routine Licensing Inspection                   | 18 October 2023  | All in order  |
| Co-op, The Ropewalk, Southwell        | Routine Licensing Inspection                   | 30 October 2023  | All in order  |
| The Plough, Ollerton                  | Routine Licensing Inspection                   | 31 October 2023  | CCTV 1 hour behind – advice given   |
| Green Dragon, Oxton                   | Routine Licensing Inspection                   | 7 November 2023  | All in order  |
| Perlethorpe Social Club               | Service Request – allegation of underage sales | 7 November 2023  | Various Premises Licence issues noted which included no DPS. However, assessed as being oversight and resolved straight away. Good evidence of compliance regarding underage sales. |
| Rasya Indian Takeaway, Balderton      | Request for advice regarding opening hours     | 9 November 2023  | Advice provided – not within hours for LNR  |
| The Old Coach House PH, Southwell     | Routine Licensing Inspection                   | 20 November 2023 | All in order  |
| White Hart Hotel, Ollerton            | Routine Licensing Inspection                   | 21 November 2023 | All in order  |
| The Jolly Roger Club, Ollerton        | Routine Licensing Inspection                   | 21 November 2023 | Letter of authority – revisit undertaken, all in order  |
| Three Ways Service Station, Blidworth | Routine Licensing Inspection                   | 28 November 2023 | Advice given – sign to be displayed asking customers to leave quietly   |
| Stanton Arms PH, Bilsthorpe           | Routine Licensing Inspection                   | 28 November 2023 | All in order  |
| Southwell Rugby Club, Southwell       | Routine Licensing Inspection                   | 29 November 2023 | Full premises licence and personal licence of DPS not available – revisit undertaken, all in order  |
| Harrow Inn, Boughton                  | Routine Licensing Inspection                   | 29 November 2023 | All in order  |
| The Archer PH, Rainworth              | Routine Licensing Inspection                   | 29 November 2023 | Full Premises licence and gaming machine permit not available, CCTV to save for 30 days – revisit undertake, all in order   |
| The Venue, Rainworth                  | Routine Licensing Inspection                   | 4 December 2023  | All in order  |

|  |                                 |                  |   |
|--|---------------------------------|------------------|---|
| The Inkpot Partnership,<br>Rainworth             | Routine Licensing<br>Inspection | 5 December 2023  | Letter of authority, staff<br>training records – revisit<br>undertaken, all in order  |
| The Lurcher PH,<br>Rainworth                     | Routine Licensing<br>Inspection | 5 December 2023  | Gaming machine permit<br>to be seen, Letter of<br>authority. Advice given<br>re: CCTV – revisit<br>undertaken, all in order |
| Co-op, Main Street,<br>Farnsfield                | Routine Licensing<br>Inspection | 11 December 2023 | DPS Personal Licence not<br>available, CCTV to record<br>31 days per licence –<br>revisit undertake, all in<br>order        |
| The Reindeer,<br>Southwell                       | Routine Licensing<br>Inspection | 13 December 2023 | All in order  |
| The Old Vicarage<br>Boutique Hotel,<br>Southwell | Routine Licensing<br>Inspection | 13 December 2023 | All in order  |
| The White Post PH<br>Farnsfield                  | Routine Licensing<br>Inspection | 18 December 2023 | Advice provided. Letter<br>of authority   |

## **2.0 Proposal/Options Considered**

This report is intended to provide Members with a summary of the various activities undertaken by the Licensing Team in relation to the different types of licensing matters covered by the Licensing Act 2003.

## **3.0 Implications**

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection; Digital & Cyber Security; Equality & Diversity; Financial; Human Resources; Human Rights; Legal; Safeguarding & Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

## **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None