



Report to: Meeting of the Trustees of the Gilstrap & WE Knight Charities – 27 February 2024

Clerk to the Trustees: Sue Bearman, Assistant Director – Legal & Democratic Services

Lead Officer: Helen Brandham, Democratic Services Officer

Report Summary	
Report Title	Application for Grant Funding
Purpose of Report	For the Trustees to consider the application made to the Gilstrap Charity for grant funding to support the raising of awareness of the free support available in Newark for bereaved families.
Recommendations	That the Board of Trustees consider and determine the application received from the Children’s Bereavement Centre.

1.0 **Background**

1.1 In 2017, the Trustee Board refreshed and approved a funding criteria for grant aid support from the Gilstrap Charity. The Charity’s Scheme has been amended a number of times in recent years, firstly when Nottinghamshire County Council (NCC) built a library in Newark (thereby obviating the need for the original use of the Gilstrap Building as a library) and secondly when the Gilstrap building had been leased to NCC for use as the Registrar’s office. However, whilst the objectives have been reviewed over the years, the original concept has been reaffirmed with emphasis on education and promoting knowledge of the history of Newark.

1.2 The current approved criteria is as follows:

2.1.1 Preference will be given to funding applications which promote education and understanding of historic buildings within Newark and the history of Newark generally to reflect the original Trust purposes.

2.1.2 Funding applications will be required to demonstrate a direct benefit to the community of Newark or a section/s of that community (eg projects involving local schools).

2.1.3 Applicants will be required to provide full details of any match funding or third party funding.

1.3 It should be noted that the area of benefit for the Charity, whilst previously defined as the area of the former borough of Newark, was amended when the Scheme was last reviewed in 2013 to cover the parish of Newark.

1.4 A copy of the background information that is included on the Charity's website concerning how potential grant applications will be considered is attached to this report as **Appendix A**. Applicants are requested to complete a pro-forma application form that gives full details of their project, its objectives, budget and other funding secured.

2.0 Application Received

2.1 An application has been received from the Children's Bereavement Centre of 3 Kings Road, Newark NG24 1EW. The project is to raise awareness of the free support available in Newark for bereaved families. Further details of the project are detailed in the written application which is attached as **Appendix B** to the report.

2.2 The application notes that £2,002.20 (incl. VAT) is being sought for marketing materials. Information of funds raised so far via grant fundraising are detailed within the application.

3.0 Implications

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection; Digital & Cyber Security; Equality & Diversity; Financial; Human Resources; Human Rights; Legal; Safeguarding & Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

Financial Implications

Currently £276,362 is available for funding of future projects or grant applications. Therefore if the above application is approved this will bring the available balance down to £274,360.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None