



Report to: Cabinet Meeting - 20 February 2024

Portfolio Holder: Councillor Paul Peacock, Strategy, Performance & Finance

Director Lead: Deborah Johnson, Customer Services & Organisational Development

Lead Officer: Helen Brandham, Democratic Services Officer, Ext. 5248

Report Summary	
Type of Report	Open Report, Non-Key Decision
Report Title	Portfolio Holders Attendance at the Policy & Performance Improvement Committee
Purpose of Report	To advise Cabinet of the proposed schedule of attendance by Portfolio Holders at future meetings of the Policy & Performance Improvement Committee.
Recommendations	That Cabinet note the proposed schedule of attendance by Portfolio Holders at future meetings of the Policy & Performance Improvement Committee.
Alternative Options Considered	None, it was considered important to establish a schedule of briefings by Portfolio Holders to the Council’s overview and scrutiny body.
Reason for Recommendations	Portfolio Holders attendance has been requested by the Policy & Performance Improvement Committee. This will provide them with the opportunity to scrutinise the actions listed in the Council’s Community Plan and highlight activities within their respective portfolio areas.

1.0 Background

- 1.1 At the meetings of the Policy & Performance Improvement Committee (PPIC) held on 25 September 2023 and 4 December 2023, they were presented with the Community Plan 2023/2027 for comment, endorsement and onward recommendation to Cabinet and then Full Council for approval.
- 1.2 During consideration of the reports, Members requested that Portfolio Holders be invited to future meetings of the Committee. This would enable the Portfolio Holder to give an overview of their remit and also the opportunity to provide a more focussed explanation of some of the of actions as detailed in the Community Plan. It would also offer the Committee the opportunity to ask questions of the Portfolio Holder.
- 1.3 A report was presented to the Committee on 29 January 2024 setting out a proposed schedule for Portfolio Holders’ attendance.

2.0 Proposal

- 2.1 It is proposed that each of the Portfolio Holders be invited to future meetings of the PPIC, as per the schedule set out below, subject to their availability at the time.
- 2.2 When in attendance, it is proposed that the Portfolio Holder will give a presentation to the Committee, providing an overview of their remit and the key elements they hope to achieve in the next 12 months, as detailed in the Council's Community Plan.
- 2.3 The Leader of the Council has welcomed the proposed presentations by Portfolio Holders to PPIC and will be attending the meeting scheduled for 4 March 2024.

2.4 Proposed Schedule

4 March 2024 - Councillor Paul Peacock (Strategy, Performance & Finance)
24 June 2024 - Councillor Lee Brazier (Housing)
22 July 2024 - Councillor Emma Oldham (Biodiversity & Environmental Services)
9 September 2024 - Councillor Matthew Spoons (Sustainable Economic Development)
28 October 2024 - Councillor Rowan Cozens (Heritage, Culture & the Arts)
2 December 2024 - Councillor Susan Crosby (Health, Wellbeing & Leisure)
27 January 2025 - Councillor Paul Taylor (Public Protection & Community Relations)
20 March 2025 - Councillor Keith Melton (Climate Change)

3.0 Implications

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection; Digital & Cyber Security; Equality & Diversity; Financial; Human Resources; Human Rights; Legal; Safeguarding & Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None