



Report to: Policy & Performance Improvement Committee – 29 January 2024

Director Lead: Deborah Johnson, Director – Customer Services & Organisational Development

Lead Officer: Helen Brandham, Democratic Services Officer [helen.brandham@newark-sherwooddc.gov.uk](mailto:helen.brandham@newark-sherwooddc.gov.uk) – 01636 655248

Report Summary	
<b>Report Title</b>	Attendance at Committee by Portfolio Holders
<b>Purpose of Report</b>	To advise Members of the proposed schedule of attendance by Portfolio Holders at the Policy & Performance Improvement Committee.
<b>Recommendations</b>	That the Policy & Performance Improvement Committee: <ul style="list-style-type: none"> <li>a) note the proposed schedule of attendance by Portfolio Holders, subject to their availability; and</li> <li>b) consider the actions as detailed in the appendix to the report and provide area(s) of focus for each of the portfolio remits.</li> </ul>

**1.0 Background**

- 1.1 As Members will recall, at the Policy & Performance Improvement Committee meetings held on 25 September and 4 December 2023, Committee were presented with the Community Plan 2023/2027 for comment, endorsement and onward recommendation to Cabinet for approval.
- 1.2 During consideration of the reports, Members requested that Portfolio Holders be invited to future meetings of the Committee. This would enable the Portfolio Holder to brief the Committee on their remit and to present actions therein. It would also offer the Committee opportunity to ask focussed questions of the Portfolio Holder.

**2.0 Proposal/Options Considered**

- 2.1 As Members will be aware, the newly approved Community Plan is for the period 2023/2027. In order to prepare the information for each Portfolio Holder’s attendance, actions within the Community Plan have been reviewed specific to those with an expected start date within the next 12-month period.

2.2 The current actions for each Portfolio Holder's remit for the next 12 months are attached as an **appendix** to this report to enable Members to formulate questions which they can then raise at a future meeting.

2.3 Members are requested to consider the actions contained in the appendix and to select which area(s) they would wish the Portfolio Holder to focus on. This will then enable the Portfolio Holder to present a more in-depth briefing on specific topics and to answer questions raised at the meeting.

2.3 It is proposed that attendance will be in the following order, subject to each Portfolio Holder's availability:

4 March 2024 - Councillor Paul Peacock (Strategy, Performance & Finance)

24 June 2024 - Councillor Lee Brazier (Housing)

22 July 2024 - Councillor Emma Oldham (Biodiversity & Environmental Services)

9 September 2024 - Councillor Matthew Spoons (Sustainable Economic Development)

28 October 2024 - Councillor Rowan Cozens (Heritage, Culture & the Arts)

2 December 2024 - Councillor Susan Crosby (Health, Wellbeing & Leisure)

27 January 2025 - Councillor Paul Taylor (Public Protection & Community Relations)

20 March 2025 - Councillor Keith Melton (Climate Change)

### **3.0 Implications**

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection; Digital & Cyber Security; Equality & Diversity; Financial; Human Resources; Human Rights; Legal; Safeguarding & Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Community Plan 2023/2027