



Report to: Licensing Committee Meeting – 30 November 2023
Director Lead: Matthew Finch, Director – Communities & Environment
Lead Officer: Damian Wilkins, Environmental Health & Licensing Manager

Report Summary	
Report Title	Review of Statement of Licensing Policy - consultee responses
Purpose of Report	To update Members following the end of the consultation period on the amended Statement of Licensing Policy.
Recommendations	That this Committees approve the revision and update the Council’s Statement of Licensing Policy, recommending adoption by Full Council in December 2023.

1.0 Background

- 1.1 The Licensing Act 2003 requires the Council to have in place a Policy relating to the carrying out of its functions under that Act. In respect of carrying out its duties the Council is required to adopt and have in place a Statement of Licensing Policy relating to those duties. The Policy sets out the principles which the Council will apply in considering and granting licences under the Act.
- 1.2 The Licensing Act requires the Policy to be reviewed every five years. The current Policy was adopted in January 2019 and therefore needs to be reviewed and adopted before January 2024.
- 1.3 In June 2023 a draft copy of the new Policy was presented to the Licensing Committee and it was agreed that the draft should be released for consultation.

2.0 Responses to the Consultation

- 2.1 The draft copy of the revised Licensing Policy was made available on the web site for a period of 6 weeks. Letters confirming the consultation process and giving details of how to make a response were sent to various the organisations and agencies linked to the licensing trade.
- 2.2 One representation has been received from the Fire Authority. The response is set out in Appendix 1 with suggested amendments to the Policy. There have been no substantial changes made as a result of this consultation response.

3.0 Proposal/Options Considered

3.1 In order to ensure we meet our statutory obligations, the updated Statement of Licensing Policy is required to be in place and agreed by Full Council in January 2024.

4.0 Implications

In writing this report and in putting forward recommendations, Officers have considered the following implications: Data Protection, Digital and Cyber Security, Equality and Diversity, Financial, Human Resources, Human Rights, Legal, Safeguarding and Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

There are no implications arising from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Licensing Act 2003
Section 182 Guidance