

Parking Service Management Service Level Agreement

The management of the Air and Space Training Institute car park would include the following services:

- Management of the AI-Gate vehicle access control system back office.
- Manage a new 'ASI' permit parking scheme to enable complete enforcement of 'ASI' reserved parking spaces.
- Car Park cash collection carried out weekly.
- Management of cash collection and comprehensive reporting of the car parking statistics and data.
- All Income 'ASI' car park revenue less the NSDC percentage share will be paid quarterly in to the LCG chosen bank account along with income report for the period.
- Daily car park inspection and fault reporting service.
- Parking Services will attend to equipment failures within 2 working hours, major faults that require Metric Service Group attendance would be attended within 16 working hours.
- Daily routine maintenance of the AI-Gate vehicle access control system and parking payment machine.
- Parking machine tickets supplied within the management fee.
- Out of Hours Intercom service managed through the NSDC CCTV Team.
- All parking equipment will be serviced 6 monthly.
- Management of the ANPR parking system through service and maintenance contract with Metric Group Services.
- Management of the Car Park Parking Regulations and Parking Places Order.
- Management of Civil Parking Enforcement.

Term length of agreement

- The Service Level Agreement will commence in January 2023 and will be in place for a minimum 25 years covering the capital agreement period.

Charging Arrangements

- The total Net costs for the car park management and capital costs will be re-charged quarterly to the Lincoln College Group (LCG).
- The LCG will receive a full income reconciliation report quarterly.
- The LCG will receive the car park income from public parking six monthly via bank transfer.
- The LCG will be invoiced 6% of the car park income annually following the final reconciliation report completion in March.

Termination of SLA Provision

Six (6) Months' notice by either party, in writing is required to terminate this Service Level Agreement within the term of the Contract. The remaining Capital Costs will be payable in full following the termination of the agreement. This will be formally drafted by the NSDC legal team. However, for the avoidance of doubt, if the Licence for public parking is terminated before the expiry of the 25 year term, the College will pay to the Council an

agreed sum in respect of the capital cost and interest relating to the installation of the barrier