

Report to: Licensing Committee Meeting – 22 June 2023

Director Lead: Matthew Finch, Director – Communities & Environment

Lead Officer: Nicola Rowlands, Senior Licensing Officer, Extn 5894

Report Summary	
Report Title	Update on Performance and Enforcement Matters
Purpose of Report	To provide Members of the Committee with details of the various activities undertaken by the Licensing Team in relation to the different types of licensing matters covered by the Licensing Act 2003.
Recommendations	That the report be noted.

1.0 Background

1.1 This report covers the period from 1 January to 31 March 2023 inclusive and sets out the range and number of licence applications during this period. It also highlights any activity required as a result of the applications.

Activity Report for 1 January to 31 March 2023

Application Type	Number Received	Number Issued	Number Refused	Comments
Personal Licence	18	18	0	
Vary the Designated Premise Supervisor	18	18	0	
Transfer of Premise Licence	8	8	0	
Minor Variation	1	1	0	
Variation to Premise Licence	2	2	0	
New Premise licence	4	4	0	
Change of name/address of premise licence holder	0	0	0	
Notification of Interest	0	0	0	
Surrendered Licences	0	0	0	
Temporary Event Notices	53	53	0	

1.2 By way of comparison, the number of Temporary Event Notices received for the same period last year was 44 and 2021 was 4.

1.3 Enforcement Activity

Ongoing Enforcement Activity 1 January and 31 March 2023

Location	Summary of Complaint/Reason for Visit	Date Case Opened	Action Taken So Far
Muskham Ferry, North Muskham	Routine Inspection	17.01.2023	3 x action (staff training records, refusal book and advertising spirits at 25ml). LEO follow up - all in order.
Red Lion, Thurgarton	Routine Inspection	17.01.2023	All in order.
Co-op, Sutton on Trent	Routine Inspection	23.01.2023	1 x action (incident book) LEO follow up – all in order
Great Northern Inn, Carlton on Trent	Routine Inspection	23.01.2023	1 x action (refusal book) LEO follow up – all in order
Ashiana, North Muskham	Routine Inspection	23.01.2023	3 x action (staff training records, refusal book and advertising spirits at 25ml) LEO follow up - all in order.
Brook House Brewery, Collingham	Noise complaint	24.01.2023	Visit to premise and spoke to PLH. Explained the licensing conditions that needed to be adhered to.
The Duck, Castle Gate, Newark	Noise complaint	24.01.2023	Various complaints received. Diary sheets sent out and completed. PLH was spoken to and sent a letter regarding noise nuisance. Noise monitoring equipment installed in complainants home. Investigations continue.
Tesco Express, Balderton	Routine Inspection	25.01.2023	All in order
Sainsburys, Balderton	Routine Inspection	25.01.2023	All in order
One Stop, Fernwood	Routine Inspection	25.01.2023	All in order
Co-op, Collingham	Routine Inspection	25.01.2023	All in order
Co-op, Lowdham	Routine Inspection	25.01.2023	All in order
Ruby's News, Clipstone	Routine Inspection	25.01.2023	2 x action (staff training records and no smoking signs) LEO follow up – all in order

Pit Stop, Clipstone	Routine Inspection	25.1.2023	3 x actions (staff training no smoking signs, refusals log) LEO follow up - all in order
Lowdham Stores, Lowdham	Routine Inspection	25.1.2023	All in order
Bilthorpe Miners Welfare, Bilthorpe	Complaint of lock-ins	28.1.2023	CCTV and till logs at the premise were inspected and no wrong doing found.
BP Garage, North Muskham	Routine Inspection	31.1.2023	All in order
Co-op, Churchill Drive, Newark	Routine Inspection	3.2.2023	All in order
Co-op, Albert Street, Newark	Routine Inspection	3.2.2023	All in order
14A Barnby Gate, Newark	Routine Inspection	3.2.2023	All in order
One Stop, Lincoln Road, Newark	Routine Inspection	3.2.2023	All in order
One Stop, Bowbridge Road, Newark	Routine Inspection	3.2.2023	All in order
Co-op, Lincoln Road, Newark	Routine Inspection	7.2.2023	All in order
Black Horse, Caythorpe	Routine Inspection	8.2.2023	All in order
Retreat, Hexgreave Hall, Farnsfield	Routine Inspection	8.2.2023	4 x actions (letter of authority, staff training, evidence of CCTV playback, summary not displayed) LEO follow up – all in order
Old Theatre Deli, Southwell	Routine Inspection	8.2.2023	All in order
La Parisienne, Southwell	Routine Inspection	8.2.2023	All in order
Co-op, Mansfield Road, Clipstone	Routine Inspection	8.2.2023	All in order
Co-op, Unit 1, Side Row, Newark	Routine Inspection	8.2.2023	All in order
Daffodil Tea Rooms, Saville Court, Eakring	Routine Inspection	8.2.2023	2 x actions (CCTV playback and personal licence) LEO follow up – all in order
Waggon & Horses, Bleasby	Routine Inspection	14.2.2023	1 x action (notice advising people to leave quietly) LEO follow up – all in order

OK Diner, A1 Cromwell	Routine Inspection	14.2.2023	1 x action (personal licence of DPS) LEO follow up – all in order
Muskham Pantry, Great North Road, South Muskham	Routine Inspection	20.2.2023	4 x action (letter of authority, copy of full P/L, Personal licence of DPS, playback of CCTV) LEO follow up – all in order
Milestone Brewery, Great North Road, Cromwell	Routine Inspection	20.2.2023	3 x action (staff training records, CCTV playback, full copy of premise licence) LEO follow up – all in order
Rufford Golf Club Rufford	Routine Inspection	27.2.2023	2 x actions (letter of authority, personal licence of DPS) LEO follow up – all in order
Fiskerton Village Shop, Fiskerton	Routine Inspection	27.2.2023	All in order
Sherwood Forest Cabins, Sherwood Pines, Clipstone	Routine Inspection	27.2.2023	All in order
M & S Local, Mansfield Road, Blidworth	Routine Inspection	27.2.2023	The premise has had a large extension, so therefore has been advised that a premise variation is required. This has been received by the licensing authority.
Old Reindeer, Main Street, Edingley	Routine Inspection	27.2.2023	2 x actions (small measures advertising and personal licence to be seen)
The Flying Circus, Castle Gate, Newark	Noise complaint	17.3.2023	Diary sheets posted to the complainant. Licence holder and DPS have been written to regarding noise nuisance.
Co-op, Bowbridge Road, Newark	Routine Inspection	17.3.2023	All in order
Spar, Farndon Road, Newark	Routine Inspection	18.3.2023	All in order
Cromwell Store, 1 Cromwell Road, Newark	Routine Inspection	18.3.2023	2 x actions (letter of authority and staff training records) LEO follow up – all in order

AJ's, 6-8 Meering Avenue, Newark	Routine Inspection	18.3.2023	2 x actions (letter of authority and staff training records) LEO follow up – all in order
Marsh Lane Mini-Market, Mash Lane, Farndon	Routine Inspection	18.3.2023	All in order
Lord Nelson, Winthorpe	Routine Inspection	18.3.2023	All in order
Reindeer, Hoveringham	Routine Inspection	18.3.2023	7 x actions (staff training, letter of authority, CCTV playback, C25 notices, till prompt, refusals log, signage asking customers to leave premise quietly) LEO follow up – all in order
Spread Eagle, Hockerton	Routine Inspection	18.3.2023	All in order
Old Kings Arms, Kirk Gate, Newark	Complaint regarding customers leaving in noisy manner	18.3.2023	LEO spoke to the DPS - who wasn't aware that there was a problem – but will monitor.
Winner City, Farnsfield	Routine Inspection	18.3.2023	1 x action (personal licence to be seen) LEO follow up – all in order
Southwell Library, The Bramley Centre, Southwell	Routine Inspection	18.3.2023	All in order
Robin Hood Theatre, Averham	Routine Inspection	27.3.2023	1 action (to display summary) LEO follow -up all in order

2.0 Proposal/Options Considered

This report is intended to provide Members with a summary of the various activities undertaken by the Licensing Team in relation to the different types of licensing matters covered by the Licensing Act 2003.

3.0 Implications

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection, Digital and Cyber Security, Equality and Diversity, Financial, Human Resources, Human Rights, Legal, Safeguarding and Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None