

Report to: General Purposes Committee Meeting – 2 March 2023  
 Director Lead: Matthew Finch, Director – Communities & Environment  
 Lead Officer: Nicola Rowlands, Senior Licensing Officer – extn 5894

Report Summary	
<b>Report Title</b>	Update on Performance and Enforcement Matters
<b>Purpose of Report</b>	To provide Members of the Committee with details of the various activities undertaken by the Licensing Team in relation to Hackney Carriage/Private Hire Drivers, Private Ambulance Drivers together with House to House and Street Collections
<b>Recommendation</b>	That the report be noted.

## 1.0 Background

- 1.1 A new applicant for a Hackney Carriage/Private Hire Drivers or Private Ambulance Drivers Licence have to undergo various checks. These include a: Disclosure and Barring check; DVLA check; two references are required; Group II medical; and knowledge & ability tests.
- 1.2 This report covers the period from 1 October to 31 December 2022 inclusive and sets out the range and number of licence applications during this period. It also highlights any activity required as a result of the applications.

Application Type	New Applications Rec'd	Renewal of Applications Rec'd	Number Issued	Comments
Hackney Carriage/ Private Hire Driver	9	8	12	2 new applications withdrawn, 1 failed knowledge tests, 2 in progress
Ambulance Drivers	6	8	13	1 new application in progress
Hackney Carriage Vehicles	10	11	21	Includes 2 temporary vehicles
Private Hire Vehicles	4	7	11	Includes 1 temporary vehicle
Private Ambulance Vehicle Licence	4	38	42	

### 1.3 Street Collections

The table below sets out the numbers of collections undertaken within the reporting period of 1 October to 31 December 2022 and the charities supported. The organisations undertaking the collections are required to complete a return that sets out the 80% of the collection that is returned to the charity.

Charity	Location	Date	Total amount collected	% returned to charity
Macmillan Cancer Support	Southwell	1.10.2022	£553.21	100%
Poppy Appeal	Whole District	29.10.2022 to 12.11.2022	Information not available until mid-March	
Betel UK	Southwell	15.12.2022	£424.44	100%
Southwell and District Lions Club	Southwell	17.12.2022	£621.79	100%
Newark Round Table	Newark	17.12.2022	£740.00	97%

### 1.4 House to House Collections

The table below sets out the numbers of collections undertaken within the reporting period of 1 October to 31 December 2022 and the charities supported. The organisations undertaking the collections are required to complete a return that sets out the 80 % of the collection that is returned to the charity.

Charity	Date	Total Amount Collected	% Returned to Charity
World Cancer Care	01.10.22 to 31.12.22	£499.65	100%
Edwinstowe and Dukeries Lion Club	29.11.22 to 20.11.22	£8072.00	95%
Rotary Club Ravenshead and Blidworth	05.12.22 to 12.12.22	£688.16	94%
Southwell and District Lions	07.12.22 to 23.12.22	£7675.48	94%
Newark Round Table	01.12.22 to 31.12.22	£6090.00	96%

### 1.5 Enforcement Issues

#### Enforcement Activity between 1 October to 31 December 2022

Location	Activity	Date Case Opened	Action Taken So Far
Castle House, Newark	Routine HC inspection	06.10.2022	All in order
Betfred, Newark	Routine inspection	03.10.2022	All in order
Oak Amusements, Newark	Routine inspection	03.10.2022	All in order
Northgate Railway Station, Newark	Complaint of touting by non-NSDC licensed vehicles	12.10.2022	LEO advised complainant that Northgate Station is private land and not enforceable by NSDC. Complainant advised to contact a senior member of station staff.

Ladbrokes, Ollerton	Routine inspection	20.10.2022	All in order
William Hill, Ollerton	Routine inspection	20.10.2022	All in order
Cashino, Newark	Routine inspection	20.10.2022	All in order
Ladbrokes, Newark	Routine inspection	20.10.2022	All in order
Northgate Railway Station, Newark	Complaint of touting by non-NSDC licensed vehicles	12.10.2022	LEO advised complainant that Northgate Station is private land and not enforceable by NSDC. Complainant advised to contact a senior member of station staff.
Castle House, Newark	Routine HC inspection	26.10.2022	All in order
Castle House, Newark	Routine HC inspection	26.10.2022	All in order
Castle House, Newark	Routine HC inspection	26.10.2022	All in order
Castle House, Newark	Routine HC inspection	26.10.2022	All in order
Castle House, Newark	Routine PH inspection	26.10.2022	1x action (no smoking signs). LEO followed up, all in order.
Castle House, Newark	Routine HC inspection	26.10.2022	All in order
Castle House, Newark	Routine HC inspection	26.10.2022	All in order
Castle House, Newark	Routine HC inspection	26.10.2022	All in order
Castle House, Newark	Routine HC inspection	26.10.2022	All in order
Castle House, Newark	Routine HC inspection	26.10.2022	All in order
Castle House, Newark	Routine HC inspection	26.10.2022	All in order
Castle House, Newark	Routine HC inspection	26.10.2022	2x actions (washers not working, cleanliness). LEO reinspected, all in order.
Castle House, Newark	Routine HC inspection	26.10.2022	3x actions (rear washer not working, rear brake light not working, cleanliness). LEO reinspected, all in order.
Castle House, Newark	Routine PH inspection	26.10.2022	All in order
Castle House, Newark	Routine PH inspection	26.10.2022	All in order
Castle House, Newark	Routine PH inspection	26.10.2022	All in order
Castle House, Newark	Routine PH inspection	26.10.2022	All in order
Mark Jarvis, Balderton	Routine inspection	31.10.2022	All in order
Goodwin Court, Farnsfield	Routine operator inspection	31.10.2022	Advised RE keeping records of subcontracted books and having a complaints procedure.
Harlow Street, Blidworth	Routine operator inspection	31.10.2022	1x action (records of bookings), advised RE complaints procedure. Evidence of records seen, all in order.
Corkhill Lane, Normanton	Routine operator inspection	31.10.2022	All in order
Newark Road, Wellow	Routine operator inspection	31.10.2022	All in order

Stuart Avenue, Boughton	Routine operator inspection	02.11.2022	Advised RE recording safeguarding training details
Carter Gate, Newark	Complaint of vehicle using road outside of permitted times	04.11.2022	LEO spoke to the vehicle proprietor, who agreed that the road should not be used at that time and will speak with the driver to advise them accordingly.
Brailwood Road, Bilsthorpe	Routine operator inspection	15.11.2022	All in order
Church Street, Southwell	Routine operator inspection	16.11.2022	All in order
Moorhouse Road, Laxton	Routine operator inspection	23.11.2022	Advised RE having a complaints procedure.
Castle House, Newark	Routine HC inspection	25.11.2022	All in order
Castle House, Newark	Routine HC inspection	25.11.2022	1x action (rear wiper not working). Wiper subsequently removed (not a MOT requirement).
Castle House, Newark	Routine HC inspection	25.11.2022	All in order
Castle House, Newark	Routine HC inspection	25.11.2022	All in order
Castle House, Newark	Routine HC inspection	25.11.2022	All in order
Castle House, Newark	Routine HC inspection	25.11.2022	All in order
Castle House, Newark	Routine PH inspection	25.11.2022	All in order
Castle House, Newark	Routine HC inspection	25.11.2022	1x action (no smoking sign). LEO followed up, all in order.
Castle House, Newark	Routine HC inspection	25.11.2022	All in order
Castle House, Newark	Routine HC inspection	25.11.2022	All in order
Castle House, Newark	Routine HC inspection	25.11.2022	All in order
Castle House, Newark	Routine HC inspection	25.11.2022	1x action (warning triangle). LEO followed up, all in order.
Castle House, Newark	Routine HC inspection	25.11.2022	All in order
Castle House, Newark	Routine HC inspection	25.11.2022	All in order
Castle House, Newark	Routine HC inspection	25.11.2022	All in order
Castle House, Newark	Routine PH inspection	25.11.2022	All in order
Castle House, Newark	Routine PH inspection	25.11.2022	All in order
Castle House, Newark	Routine PH inspection	25.11.2022	All in order
Castle House, Newark	Complaint of unprofessionalism and use of CCTV	28.11.2022	Complaint related to complex history between driver and passengers. The driver denied the allegation of unprofessionalism – the outward journey was not recorded but the return journey was recorded by the driver. LEO spoke to complainant, who was

			not aware of any CCTV or other recording equipment. Driver attended an informal interview with LEO and a formal letter was sent RE standards of behaviour expected of drivers. LEO also pointed out that the driver's use of recording equipment was not compliant with policy. Verbal warning given.
Northgate Railway Station, Newark	Complaint of harassment	05.12.2022	Complaint was the result of a disagreement between an NSDC licensed driver and an out of town driver, who said he was picking up a legitimate fare. LEO advised the complainant that British Rail are responsible for activity at the station.
Southwell Racecourse, Rolleston	Routine inspection Gambling	22.12.2022	All in order, information provided RE self exclusions.
Castle House, Newark	Routine HC inspection	29.12.2022	All in order
Castle House, Newark	Routine HC inspection	29.12.2022	All in order
Castle House, Newark	Routine HC inspection	29.12.2022	All in order
Castle House, Newark	Routine HC inspection	29.12.2022	
Castle House, Newark	Routine HC inspection	29.12.2022	
Castle House, Newark	Routine PH inspection	29.12.2022	All in order
Castle House, Newark	Routine PH inspection	29.12.2022	All in order
Castle House, Newark	Routine HC inspection	29.12.2022	All in order
Castle House, Newark	Routine HC inspection	29.12.2022	All in order

## **2.0 Proposal/Options Considered**

This report is intended to provide Members with a summary of the various activities undertaken by the Licensing Team in relation to Hackney Carriage/Private Hire Drivers, Private Hire Ambulance Drivers together with House to House and Street Collections.

## **3.0 Implications**

In writing this report and in putting forward recommendations officers have considered the following implications; Data Protection, Digital and Cyber Security, Equality and Diversity, Financial, Human Resources, Human Rights, Legal, Safeguarding and Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

There are no implications arising from this report

**Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None