

Report to: Licensing Committee Meeting – 2 March 2023

Director Lead: Matthew Finch, Director – Communities & Environment

Lead Officer: Nicola Rowlands, Senior Licensing Officer, Extn 5894

Report Summary	
Report Title	Update on Performance and Enforcement Matters
Purpose of Report	To provide Members of the Committee with details of the various activities undertaken by the Licensing Team in relation to the different types of licensing matters covered by the Licensing Act 2003.
Recommendations	That the report be noted.

1.0 Background

1.1 This report covers the period from 1 October to 31 December 2022 inclusive and sets out the range and number of licence applications during this period. It also highlights any activity required as a result of the applications.

Activity Report for 1 October to 31 December 2022

Application Type	Number Received	Number Issued	Number Refused	Comments
Personal Licence	23	23	0	
Vary the Designated Premise Supervisor	30	30	0	
Transfer of Premise Licence	8	8	0	
Minor Variation	3	3	0	
Variation to Premise Licence	0	0	0	
New Premise licence	1	1	0	
Change of name/address of premise licence holder	0	0	0	
Notification of Interest	0	0	0	
Surrendered Licences	0	0	0	
Temporary Event Notices	74	74	0	

1.2 By way of comparison, the number of Temporary Event Notices received for the same period last year was 61 and 2020 was 21.

1.3 Enforcement Activity

Ongoing Enforcement Activity 1 October and 31 December 2022

Location	Summary of Complaint/Reason for Visit	Date Case Opened	Action Taken So Far
Thoresby Park, Thoresby	Routine inspection	18.10.2022	1x action (DPS letter of authority). LEO followed up, all in order.
Roaring Meg, Newark	Complaint of fighting and serving alcohol outside of hours	24.10.2022	LEO visited and spoke to manager, who stated that she had let a group of regulars in to watch rugby at 8am, and they had bought their own alcohol and no money exchanged hands. She was strongly advised not to let this happen again. The fight was a separate matter which happened down the street away from the premises.
Wheatsheaf, Newark	Complaint of loud music	31.10.2022	LEO spoke to DPS, who agreed to keep rear door shut and ask smokers to leave through front door so that she can keep an eye on it to ensure it is closed. No further issues reported.
Haywood Oaks Golf and Country Club, Oxton	Routine inspection	02.11.2022	2x actions (correct time on CCTV, CCTV to record for 31 days). LEO followed up, all in order.
Home Farm Stores, Oxton	Routine inspection	02.11.2022	2x actions (PL summary on display and full copy of PL at premises). LEO followed up, all in order.
Tesco, Ollerton	Routine inspection	02.11.2022	1x action (personal licence of DPS to be seen). LEO followed up, all in order.
Ollerton House, Ollerton	Routine inspection	02.11.2022	3x actions (full copy of PL at premises, gaming machine permit at premises, CCTV to record for 30 days). LEO due to reinspect soon to view CCTV, all other actions completed.
Saracens Head, Southwell	Routine inspection	15.11.2022	All in order
Plough Inn, Caunton	Routine inspection	15.11.2022	2x actions (DPS letter of authority, full copy of PL at premises). LEO followed up, all in order.

Southwell Racecourse, Rolleston	Routine inspection	15.11.2022	3x actions (CCTV time/date, CCTV to record for 21 days, small measures to be advertised). LEO reinspected, all in order.
Thoresby Hall Hotel, Thoresby	Routine inspection	15.11.2022	1x action (small measures to be advertised). LEO followed up, all in order.
Red Lion, Wellow	Routine inspection	15.11.2022	All in order
Admiral Rodney, Southwell	Complaint of loud music	15.11.2022	LEO spoke to DPS who said they would keep music levels down. No further issues.
Green Dragon, Oxton	Complaint of loud music	15.11.2022	LEO sent diary sheets to complainant. LEO visited and spoke to DPS, who has been in contact with the complainant and messages them before each music event. From Jan 23 they will only have music events once every 8 weeks. LEO also discussed lowering volume and making sure that events finish by 23:00. Complainant advised to record any further issues.
Dovecote Inn, Laxton	Routine inspection	23.11.2022	3x actions (DPS letter of authority, DPS personal licence to be seen, small measures to be advertised). LEO has tried to follow up but no contact from DPS yet.
Caunton Beck, Caunton	Routine inspection	23.11.2022	2x actions (DPS personal licence to be seen, notice asking customers to leave quietly). LEO followed up, all in order.
Brackenhurst Campus, Southwell	Routine inspection	30.11.2022	3x actions (small measures to be advertised, evidence of staff training records, CCTV to record for 31 days). Revisit booked to check CCTV, all other actions completed.
<i>RHP Sports and Social Club, Newark</i>	Complaint of loud music	08.12.2022	Music originally thought to be coming from RHP Sports and Social Club, Newark, but LEO spoke to club steward and their schedule of events does not match up with the times and dates that the complainant has heard loud music. LEO spoke to the complainant who will try and identify the source. No further issues reported.

Old Volunteer, Caythorpe	Complaint of noise from marquee	12.12.2022	World Cup was shown in marquee at the premises. The complaint was of people noise, slamming car doors and music. LEO spoke to DPS and advised re noise levels, and that NSDC have received multiple complaints about the premises over the year so it must be taken seriously. DPS stated that the marquee was due to be taken down and they would monitor noise levels more carefully.
Brackenhust Student Union, Southwell	Routine inspection	15.12.2022	3x actions (DPS personal licence, full PL to be at premises, CCTV). LEO followed up, all in order.
Old Volunteer, Caythorpe	Routine inspection	22.12.2022	4x actions (DPS letter of authority, full PL to be at premises, DPS personal licence, small measures to be advertised). LEO followed up, all in order.

2.0 Proposal/Options Considered

This report is intended to provide Members with a summary of the various activities undertaken by the Licensing Team in relation to the different types of licensing matters covered by the Licensing Act 2003.

3.0 Implications

In writing this report and in putting forward recommendations officers have considered the following implications; Data Protection, Digital and Cyber Security, Equality and Diversity, Financial, Human Resources, Human Rights, Legal, Safeguarding and Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

There are no implications to consider arising from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None