

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Trustee Board of the Gilstrap and William Edward Knight Charities** held in the Civic Suite, Castle House, Great North Road, Newark NG24 1BY on Thursday, 5 May 2022 at 6.00 pm.

PRESENT: Councillor Mrs R Crowe (Chairman)

Councillor K Girling, Councillor L Goff, Councillor S Haynes, Councillor R Crowe, Councillor J Kellas and Councillor M Skinner

APOLOGIES FOR ABSENCE: Councillor M Cope (Committee Member) and Councillor D Lloyd (Committee Member)

32 DECLARATIONS OF INTERESTS FROM MEMBERS AND OFFICERS

NOTED that:

- (a) the following voting Members declared Interests in Agenda Item No. 5 – Land Off Cedar Avenue/Lincoln Road, Newark, as elected Members of Newark Town Council.

Councillor Rita Crowe
Councillor Laurence Goff
Councillor Mathew Skinner

- (b) Councillor Robert Crowe as a non-voting Members declared an interest in Agenda Item No. 5 – Land off Cedar Avenue/Lincoln Road, Newark Town Council.

33 DECLARATION OF INTENTION TO RECORD THE MEETING

The Chairman advised that due to technological problems the meeting would not be livestreamed by the Council.

34 MINUTES OF THE MEETING HELD ON 11 JANUARY 2022

AGREED that the Minutes of the Meeting held on 11 January 2022 be approved and signed by the Chairman as a correct record.

The Chairman informed the meeting that the order of business on the agenda would be changed and Agenda Item No. 5 – Land off Cedar Avenue/Lincoln Road, Newark would be taken after Agenda Item No. 7 – Promotion of the Trust.

35 URGENCY ITEM - NEWARK R&M CRICKET CLUB PROJECT

The Committee noted that the urgency item agreed by Members listed on the Minute of Decision was to offer the balance of the unallocated reserve of £27,000 to the Newark R&M Cricket Club in respect of their ground development project in accordance with paragraph 3.4 of the report, which was included in the agenda.

The reason for urgency was to ensure the development could proceed within the current costing envelope as any delay would have resulted in additional costs.

AGREED (unanimously) that the urgency item be noted.

(Councillor M. Skinner joined the meeting at this point).

36 PROMOTION OF THE TRUST

The Trustees considered the report presented by the Clerk to the Trustees which provided an update on actions being taken to increase awareness of the Gilstrap Trust and its grant funding offer.

The Trustees were informed that Officers had drafted the necessary updates to the Trust website and those updates were in the process of being implemented.

It was reported that the District Council had offered to provide a link to the Trust's website on its Community Funding web pages. The Town Council had also offered to provide a link on its website. It was proposed that the Trustee Board approved those changes with the aim of raising awareness of the Trust and its offer.

It was also proposed that in future when grant payments were issued, a condition of grant would be to acknowledge The Trust in any publicity associated with the funding. For example, in January 2022 the Trustee Board confirmed funding of £5,930 towards the Newark Comes to Life series of events this summer. These events were promoted in the Palace Theatre's Summer 2020 brochure, and there was a line thanking the Trust for its grant funding which had made the events possible. The acknowledgement could arguably have been more prominent and effective for the Trust in terms of publicity, if the Trust had required publication of its logo and website address.

The current grant application said that applications would be considered annually in March/April and that applications must be received by 1 January in the relevant year. It was proposed to remove that requirement in order to increase accessibility of grant funding.

AGREED (unanimously) that the Board approves the proposals set out above and in paragraphs 3.1, 3.2 and 3.4 of the report contained within the agenda.

37 LAND OFF CEDAR AVENUE/LINCOLN ROAD, NEWARK - UPDATE

The Trustees considered the report and the exempt appendix presented by the Clerk to the Trustees which provided an update on the progress since the Board's last meeting on 11 January 2022.

It was reported that Legal advice was received on 22 March. A summary of key points was provided in the exempt appendix in order to maintain legal privilege.

The report detailed the next steps proposed. It was proposed for the Trustee Board to instruct the Clerk to the Trust to instruct external legal advisors to make the necessary submission to the Charities Commission. It was estimated that an initial response

would be received within 1-2 months; the whole process could take up to a year. In the meantime, further discussions would be held between the Town Council regarding the terms of any transfer, including the need for an overage clause in relation to any future development.

The Trustee Board noted the current position in relation to the District Council's Allocations & Development Management Plan Document (DPD). The current position was that the Land off Cedar Avenue/Lincoln Road may be deallocated as housing land. The District Council was due to consider a Draft DPD in July 2022 and publish this for a period of public representation during summer 2022.

It was noted that the Trust would incur legal costs in relation to making a submission to the Charity Commission. A quote would be obtained. There were no fees for the application itself. If an additional survey was required that would cost in the region of £2,500 plus VAT. There may also be some costs, of around £200, for legal notices.

AGREED (unanimously) that a submission is made to the Charity Commission in respect of the potential disposal of Land off Cedar Avenue/Lincoln Road, that discussions with the Town Council continue and that further update reports are brought to the Trustee Board as required.

38 DATE OF NEXT MEETING

To be confirmed.

Meeting closed at 6.20 pm.

Chairman