

Report to: Full Council – 13 December 2022

Relevant Portfolio Holder: Councillor Keith Girling, Organisational Development & Governance

Director Lead: Sue Bearman, Assistant Director – Legal & Democratic Services

Lead Officer: Nigel Hill, Business Manager – Elections & Democratic Services, Ext. 5243

Report Summary	
Report Title	Proposed Schedule of Meetings 2023/24
Purpose of Report	To approve a Schedule of Meetings for the period from May 2023 to May 2024.
Recommendations	That the proposed Schedule of Meetings for 2023/24 as set out in Appendix A to the report be approved.
Reason for Recommendation	To ensure the Council has a full schedule of meetings in place ahead of the elections to be held in May 2023.

1.0 Background

- 1.1 A proposed draft Schedule of Meetings for 2022/23 is attached as **Appendix A** to the report.
- 1.2 The Schedule reflects the Council’s new governance arrangements and the creation of the new Executive Shareholder Committee.
- 1.3 The schedule may be subject to change once the new Council is elected in May 2023, but it is necessary to get future meetings dates scheduled to enable the effective planning of Council business going into the next Municipal Year.
- 1.4 Members will note that there is a proposed change to the Annual Council Meeting date in May 2023. This is now scheduled to be held on Tuesday 23 May 2022 given the additional Bank Holiday proposed for Monday 8 May and the timing of the District Council Elections.

2.0 Implications

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection, Digital and Cyber Security, Equality and Diversity, Financial, Human Resources, Human Rights, Legal, Safeguarding and Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

Background Papers and Published Documents

None.