

Topic Request Form

Available on Mod.Gov or by contacting the Democratic Services lead for PPI. To be considered at the next PPI Committee the form must be submitted 20 working days before the next meeting.

Topic Request Form		
Please complete the first section of this form to request that a topic is considered by the Policy and Performance Improvement Committee. Please send the completed form to Helen Brandham		
Section 1: Member Request		
Proposed topic	Review of the Town Centres Strategy	
I would like to understand (key lines of enquiry)	How the Town Centres Strategy has been developed, its KPIs and how these are been achieved and potential KPIs for the next 2 years.	
I think this topic should be considered because	This topic needs consideration as its achievements are unclear; it may be an area of poor performance but its success has the opportunity to improve the quality of life of residents or achieve greater value for money across at least two of the town centres of the District.	
(if applicable) High level evidence supporting the reason for consideration		
Proposed by (name of member)	Peter Harris	Ward: Southwell Party: Lib Dem
Seconded by (name of member)	Malcolm Brock	Ward: Southwell Party: Lib Dem
Date form is submitted	Sept 6 2022	
Section 2: Officer Recommendation		
Officer comment	Officers discussed this request with Councillor Harris to seek further clarity on the direction of a town centre strategy review. He provided helpful guidance outlining that he wanted to know about progress with town centre development (as outlined in the Economic Growth Strategy) in terms of the success of and progress against the outlined priorities, programmes/projects and interventions. The strategy outlines these plans, and an annual update is taken to members updating on progress against the strategy. The last update was in September 2021, and the next update will go to Cabinet in November 2022 . As this information will be available for consideration by all members, in line with Cabinet publish dates, we do not recommend undertaking a review, as this information is in the upcoming reporting plan.	
Officer recommendation	Do not undertake a review	
Officer name	Ella Brady	Role: Transformation and Service Improvement Manager
Date information added	29.09.2022	
Section 3: PPI Chair Recommendation		
PPI Chair comment	Given the information will be presented at the next Cabinet meeting and this is annually reviewed and assessable by	

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	members, I do not think PPIC will add any value in carrying out an additional review.	
PPI Chair recommendation	Do not undertake a review	
Date information added	06.10.2022	Role: Chairman
Next step	Completed form to be taken to PPI on 17 October 2022	