

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Mansfield and District Crematorium Joint Committee** held in the Mansfield & District Crematorium on Monday, 28 February 2022 at 10.00 am.

PRESENT: Councillor T Hollis (Chairman)  
Councillor Mrs L Hurst (Vice-Chairman)

Councillor H Smith, Councillor S Richardson, Councillor C Whitby,  
Councillor T Smith and Councillor T Wildgust

Councillor J Coxhead attended as substitute for Councillor A Burgin

APOLOGIES FOR ABSENCE: Councillor A Burgin (Committee Member) and Councillor D Martin (Committee Member)

### 35 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

There were no declarations of interest.

### 36 DECLARATIONS OF INTENT TO RECORD THE MEETING

NOTED that no intention to record the meeting was declared apart from through the usual web platforms.

### 37 MINUTES OF THE MEETING HELD ON 6 DECEMBER 2021

The Minutes of the Meeting held on 6 December 2021 were approved as a correct record and signed by the Chairman.

### 38 OPERATIONS UPDATE REPORT

The report provided an update on staff and the current operation of the Crematorium. Also in attendance at the meeting were Supervisors Martin Clarke and Nada Colclough, who are assisting until a new Manager is in post of which the Chairman thanked them for their continued assistance.

Nada Colclough went through the report highlighting the staffing, cremators and ancillary equipment, Covid/Omicron, project update, new proposals, commercial innovation and cremation data.

The crematorium had previously been approached by a local funeral director about direct cremations. The Committee were informed that this is no longer being pursued as the funeral director chose another crematorium before Mansfield Crematorium were able to provide a price to them.

The report informed the Members at Appendix 1, of the revised memorial prices for approval by the Committee, whilst Members suggesting a comparison chart to others locally going forward.

Nada Colclough advised that the memorials were a good mix although too early to look at trends, this can however be provided at the next meeting.

AGREED (unanimously) that:

- i) the contents of the report be noted.
- ii) Members approved Appendix 1 as the revised memorial prices.

39 FINANCIAL MANAGEMENT REVIEW APRIL - DECEMBER 2021

The report provided the forecasted year end position for the 2021/2022 financial year for the Mansfield Crematorium as at 31 December 2021.

The Chairman highlighted that the Committee had seen changes and that everyone is working together in a lot more of a collaborative approach.

AGREED (unanimously) that:

- i) the financial information provided in Appendix 1, Table 1 and Table 2 be noted.
- ii) the Revenue and Capital budget realignments provided in Appendix 2 be noted.

40 COMMITTEE WORK PROGRAMME

The Members noted the Committee Work Programme.

41 EXCLUSION OF THE PRESS AND PUBLIC

That, under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in of part 1 of Schedule 12A of the Act.

42 NEW CREMATORIUM UPDATE REPORT

This report contains information relating to the financial or business affairs of a particular person (including the authority holding that information) which is a category of exempt information under Schedule 12A of the Local Government Act 1972, Paragraph 3 under which the Committee has the power to exclude the press and public if it so wishes.

RECOMMENDED that under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting during discussion of this item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Schedule 12A of the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the

information.

It is considered that the need to treat the information in this report as exempt outweighs the public interest in disclosure because of potential to prejudice the commercial interests of the contractor, if the financial details were to be put into the public domain thereby becoming available to competitors.

43 DATE OF NEXT MEETING

Monday, 23 May 2022 at 10 am, to be held at Newark & Sherwood District Council Offices.

Proposed meeting dates - All Monday, 10am

05 September 2022 - Ashfield DC offices

12 December 2022 - Mansfield DC offices

27 February 2023 - Newark and Sherwood DC offices

22 May 2023 - Ashfield DC offices

AGREED:

- i) the Members noted the meeting dates for the next Committee year.

Meeting closed at 10.44 am.

Chairman