

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Trustee Board of the Gilstrap and William Edward Knight Charities** held in the Civic Suite, Castle House, Great North Road, Newark NG24 1BY on Tuesday, 11 January 2022 at 6.00 pm.

PRESENT: Councillor Mrs R Crowe (Chairman)

Councillor M Cope, Councillor K Girling, Councillor L Goff, Councillor S Haynes, Councillor R Crowe, Councillor J Kellas and Councillor M Skinner

APOLOGIES FOR ABSENCE: Councillor D Lloyd

25 DECLARATIONS OF INTERESTS FROM TRUSTEES

NOTED that the following voting Members declared an interest in Agenda Item No. 5

Councillor Rita Crowe as elected Member of Beacon Ward  
Councillor Keith Girling as elected Member of Castle Ward

that the following non-voting Member declared an interest in Agenda Item No. 5

Councillor Mathew Skinner as elected Member of Beacon Ward

26 DECLARATION OF INTENTION TO RECORD THE MEETING

The Chairman advised that the meeting was being recorded and livestreamed by the Council on social media.

27 MINUTES OF THE MEETING HELD ON 19 OCTOBER 2021

AGREED that the Minutes of the Meeting held on 19 October 2021 be approved and signed by the Chairman as a correct record.

The Trustees noted an update with reference to Minute No. 20 – Trust Accounts for the Financial Year Ending 31 March 2021.

The Gilstrap Accounts for the financial year ended 31 March 2021 were subject to an independent examiner's report. The Assistant Business Manager – Financial Services had advised that the accounts were audited with no changes.

28 APPLICATION FOR FUNDING - NEWARK CASTLE EVENTS

The Chairman advised the Trustees that this item related to a funding application from the District Council. As all Trustees are District Councillors having all received training and understand when sitting as Members of the Trustee Board that their duty is to consider the best interests of the Trust and whether the funding application meets the objectives of the Trust.

The Trustees considered the report presented by the Clerk to the Trustees to consider an application made to the Gilstrap Charity for grant funding to support the Newark Castle Comes to Life Events in 2022.

The application informed the Trustees that there would be 3 public events planned in 2022 to interpret and enhance the stories of Newark Castle. These events to include live performances of drama and music, demonstrations such as sword-fighting and falconry, castle tours, outdoor crafts such as willow weaving and woodturning and fun activities for people of all ages.

The overarching objectives of the festival are:

- To promote enjoyment of Newark Castle and Victorian Gardens as a free, safe, outdoor venue in the wake of the pandemic
- To educate local residents and tourists about 900 years of history at Newark Castle

The Trustees were provided with the application form at Appendix B noting that the organiser was looking to secure funding in the sum of £5,930.00.

AGREED (unanimously) that the Board had considered and determined the application received from the Heritage & Culture Business Unit of Newark & Sherwood District Council and that it be approved.

## 29 CEDAR AVENUE UPDATE

### CEDAR AVENUE UPDATE

The Trustees considered the verbal report presented by the Clerk to the Trustees which provided an update on progress since the Board's last meeting in October 2021.

The Clerk distributed to those present a minute from the Finance & General Purposes Committee of the Town Council, as provided below:

FGP34/21/22	Land off Cedar Avenue
	<p>Prior to discussion of the item Cllr Mrs R Crowe and Cllr L Goff declared a prejudicial interest and left the meeting.</p> <p>The Town Clerk advised that it was then AGREED that all the N&amp;SDC Councillors still present were non-voting members of the Gilstrap Trust.</p> <p>Cllr Mrs G Dawn said that she was delighted to see this report. She informed Members that she was looking forward to the Town Clerk having a dialogue with the people that had formed a community group who had some ideas for this site. It would be good to work closely with them.</p>

	(i)	Members CONSIDERED, in principle, the purchase of the land off Cedar Avenue for the purpose of public open space.
	(ii)	In view of (i) above, Members AGREED to recommend to the Town Council the purchase of the Cedar Avenue site.
	(iii)	Members then also AGREED to recommend to the Town Council the approval of a supplementary capital budget of £45,000 from the Town Council's Capital Receipts account.

The Clerk also confirmed that quotations for charities law advice, to ensure the Trustee Board meets its obligations in the event the land is sold, had been obtained. A report would be brought to the next meeting of the Trustee Board.

AGREED (unanimously) that the Trustee Board noted the verbal update and that having instructed the external legal advisors an update be brought to the next meeting.

### 30 NEWARK R&M CRICKET CLUB PROJECT - UPDATE

The Trustees considered the verbal report presented by the Clerk to the Trustees which provided an update since the Board's last meeting in October 2021.

The Clerk distributed to those present a copy of a letter from Newark R&M Cricket Club addressed to the Clerk to the Trustees on behalf of the W.E. Knight Trust.

The letter provided an update on the progress of Newark R&M Cricket Club's Ground Development Project having invited several local companies to tender for the changing room construction works. They advised they had received three responses but all three exceeded the current amount of available funding.

The Quantity Surveyor assisting the Club had provided a report having evaluated the difference between the estimated figures and final tender returns. It was concluded that most of the difference was due to the industry wide increase in building costs, as well as additional costs associated with the access and foundation requirements.

The Club will look at additional funding sources and cost reductions, by planning to meet with the company who provided the most affordable tender as soon as possible to discuss how savings could be made. The Club thanked the Trust for its patience and that any further detail could be provided if required.

AGREED (unanimously) that the report be noted.

### 31 DATE OF NEXT MEETING

AGREED (unanimously) that the date of the next meeting be held on:

Tuesday, 5 April 2022 @ 18:00 hours

A Trustee requested for the next meeting a report be provided to promote how to apply for funding as not many applications are received. To also consider updating the website enabling greater publicity going forward.

Meeting closed at 6.19 pm.

Chairman