

Newark & Sherwood Community Grant Scheme Application Form

Please refer to the guidance document when completing this form. Please submit completed form and supporting documents to communityengagement@nsdc.info.

<u>About the Applicant</u>			
Name of organisation:			
Lead contact name:			
Position in organisation:			
Charity No. (If applicable):			
Address:			
Postcode:		Tel no.	
Email address:			
<p>Please provide the name of the local Councillor that is supporting this application:</p> <p>Please ensure that the following documents are provided on submission of this form:</p> <ul style="list-style-type: none"> • A copy of a recent bank statement. • A copy of a constitution or governing document (not required by registered Charities). • Quotes, evidence of cost or supporting plans and images if applicable. 			

Expected start date:		Expected finish date :													
Where will your project/event take place?															
<u>Community Involvement</u>															
Which areas/villages of Newark and Sherwood district do you anticipate to attract your participants from? —															
<p>How many participants do you hope to involve in the project/event?</p> <p>Total number of participants <input data-bbox="687 1041 767 1084" type="text"/></p> <p>In the boxes below, please provide estimated numbers of participants involved from the specified groups</p> <table data-bbox="134 1240 1339 1361"> <tr> <td>Children and young people (up to age 18)</td> <td><input data-bbox="687 1240 767 1283" type="text"/></td> <td>People with a disability</td> <td><input data-bbox="1259 1240 1339 1283" type="text"/></td> </tr> <tr> <td>Adults (age 18 to 60)</td> <td><input data-bbox="687 1283 767 1326" type="text"/></td> <td>People at risk of 'social exclusion'</td> <td><input data-bbox="1259 1283 1339 1326" type="text"/></td> </tr> <tr> <td>Adults (age 60+)</td> <td><input data-bbox="687 1326 767 1368" type="text"/></td> <td>People from an ethnic minority</td> <td><input data-bbox="1259 1326 1339 1368" type="text"/></td> </tr> </table>				Children and young people (up to age 18)	<input data-bbox="687 1240 767 1283" type="text"/>	People with a disability	<input data-bbox="1259 1240 1339 1283" type="text"/>	Adults (age 18 to 60)	<input data-bbox="687 1283 767 1326" type="text"/>	People at risk of 'social exclusion'	<input data-bbox="1259 1283 1339 1326" type="text"/>	Adults (age 60+)	<input data-bbox="687 1326 767 1368" type="text"/>	People from an ethnic minority	<input data-bbox="1259 1326 1339 1368" type="text"/>
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How will you promote and publicise your project to the wider community?															

Project Expenses

Please complete the table below with a breakdown of the cost per item and the request for financial contribution from NSDC.

- Include everything you need to deliver your project (total project costs), even if you are not requesting a contribution via the scheme.
- The total request to NSDC must not exceed £5,000.
- Include VAT costs - NSDC will only refund VAT where it is unrecoverable.

Item or Activity	Total cost (£)	VAT (£)	Amount requested from NSDC (£)
TOTALS			

If the total cost is more than the grant requested, where will the rest of the funding come from? i.e. sponsorship, club, subs, entry fees?

Is your organisation VAT registered?

If yes, please provide your VAT Registration Number:- _____

Supporting Comments or Information

<p>BANK ACCOUNT DETAILS (If your application is successful, we will pay the award through a BACS transfer)</p> <p>Account Name _____</p> <p>Account No. _____ Sort Code _____</p>
<p>DECLARATION</p> <p>I confirm I am authorised to sign this application on behalf of _____ (organisation)</p> <p>I, the undersigned, undertake that any grant awarded will be used solely for the purpose outlined in this application. I also understand that Newark & Sherwood District Council reserves the right to withhold the payment of the whole or any part of a grant or to require repayment of any grant if the information is subsequently discovered to be false.</p> <p>Signed _____ Print Name _____</p> <p>Date _____</p>

General Data Protection Regulation (GDPR) 2016 Privacy Notice

The personal information you provide will only be used by Newark and Sherwood District Council, the data controller, in accordance with General Data Protection Regulation 2016 to process your application for a grant.

The basis for processing this information is to enable the council to undertake a public task. Should your application be successful, some of your personal information may be included in a public register in accordance with our statutory responsibility under the Local Government Transparency Code.

Your personal data will be kept in accordance with the council's retention policy and schedule. Details of which can be found on the council's asset register on our website:

In accordance with GDPR you have a right to:

- have a copy of the personal information that we hold about you
- complain to the Information Commissioner if you feel that your information is not being handled appropriately

You may also have a right

- to erasure (also known as the right to be forgotten)
- to stop processing

For further details about how your information may be used or about your rights under this legislation and any subsequent data protection legislation, please contact the council's Information Governance Officer on 01636 65216 or via email on freedom@nsdc.info