

## **LICENSING ACT 2003**

## AMENDMENT TO NEW PREMISES LICENCE APPLICATION

Name of applicant	Dapper Hospitality Ltd
Postal address of premise or club	The Dapper Spaniel Staythorpe Road Rolleston Newark NG23 5SG

On 19<sup>th</sup> May 2021, in light of representations and negotiation with neighbours, the applicant amended the application to the below:

Live music – Wednesday, Friday, Saturday and Sunday Outside – 10:00 to 19:00 Inside – 10:00 to 23:00

Recorded Music – Daily Outside – 10:00 to 19:00 Inside– 10:00 to 23:00

Supply of alcohol - Daily 10:00 to 23:00

Opening hours - Daily 10:00 to 23:00

Any representations must be made in writing to: The Licensing and Enforcement Section, Newark & Sherwood District Council, Castle House, Great North Road, Newark on Trent, NG24 1BY or e-mailed to: <a href="mailed:reguest@nsdc.info">reguest@nsdc.info</a>

Representations must be received no later than 27<sup>th</sup> May 2021

The application record and register may be viewed during normal office hours at the above address.

It is an offence under section 158 of the Licensing Act 2003 knowingly or recklessly to make a false statement in connection with an application and the maximum fine for which a person is liable on summary conviction for the offence is up to level 5 on the standard scale (£5,000)



## **LICENSING ACT 2003**

# NOTICE OF NEW PREMISES LICENCE APPLICATION RECEIVED BY NEWARK AND SHERWOOD DISTRICT COUNCIL

Name of applicant	Dapper Hospitality Ltd
Postal address	The Dapper Spaniel
of premise or	Staythorpe Road
club	Rolleston
	Newark
	NG23 5SG

The proposed use is:

Live music: Wednesday, Friday, Saturday and Sunday 10:00 to 23:00

Recorded music: Daily 10:00 to 01:00

Supply of alcohol: Daily 09:00 to 00:30 the following day

Opening hours: Daily 10:00 to 01:00

Any representations must be made in writing to: The Licensing and Enforcement Section, Newark & Sherwood District Council, Castle House, Great North Road, Newark on Trent, NG24 1BY or e-mailed to: <a href="mailto:request@nsdc.info">request@nsdc.info</a>

Representations must be received no later than 27th May 2021

The application record and register may be viewed during normal office hours at the above address.

It is an offence under section 158 of the Licensing Act 2003 knowingly or recklessly to make a false statement in connection with an application and the maximum fine for which a person is liable on summary conviction for the offence is up to level 5 on the standard scale (£5,000)



## **Newark and Sherwood** Application for a premises licence **Licensing Act 2003**

For help contact request@nsdc.info Telephone: 01636 650000

		* required information
Section 1 of 21		
You can save the form at any	time and resume it later. You do not need to b	oe logged in when you resume.
System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference		You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on be	ehalf of the applicant? No	Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.
Applicant Details		
* First name	karl	
* Family name	tyler	
* E-mail		
Main telephone number	01636918380	Include country code.
Other telephone number		
☐ Indicate here if you wo	uld prefer not to be contacted by telephone	
Are you:		
<ul><li>Applying as a business</li></ul>	or organisation, including as a sole trader	A sole trader is a business owned by one person without any special legal structure.
○ Applying as an individue	ual	Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.
Applicant Business		
Is your business registered in the UK with Companies House?		Note: completing the Applicant Business section is optional in this form.
Is your business registered outside the UK?		
Business name	Dapper Hospitality LTd	If your business is registered, use its registered name.
VAT number -		Put "none" if you are not registered for VAT.
Legal status	Private Limited Company	

Continued from previous page			
Your position in the business	director	7	
		] The country where the headquarters of your	
Home country	United Kingdom	business is located.	
Business Address		If you have one, this should be your official	
Building number or name	the dapper spaniel	address - that is an address required of you by law for receiving communications.	
Street	staythorpe road		
District	rolleston		
City or town	newark		
County or administrative area			
Postcode	ng23 5sg		
Country	United Kingdom		
Section 2 of 21			
PREMISES DETAILS			
I/we, as named in section 1, ap described in section 2 below (t in accordance with section 12 o	pply for a premises licence under section 17 of th the premises) and I/we are making this application of the Licensing Act 2003.	ne Licensing Act 2003 for the premises on to you as the relevant licensing authority	
Premises Address			
Are you able to provide a posta	al address, OS map reference or description of th	he premises?	
Address			
Postal Address Of Premises			
Bullding number or name	the dapper spaniel		
Street	staythorpe road		
District	rolleston		
City or town	newark		
County or administrative area			
Postcode	ng23 5sg		
Country	United Kingdom	1	
Further Details			
Telephone number	01636918380		
Non-domestic rateable value of premises (£)	35,000		

Secti	on 3 of 21		
120,000	ICATION DETAILS		
In wh	at capacity are you applyi	ng for the premises licence?	
	An individual or individu	als	
$\boxtimes$	A limited company / limi	ted liability partnership	
	A partnership (other than	n limited liability)	
	An unincorporated associ	clation	
	Other (for example a stat	utory corporation)	
	A recognised club		
	A charity		
	The proprietor of an edu	cational establishment	
	A health service body		
<b>-</b>	A person who is registere	ed under part 2 of the Care Standards Act	
<u> </u>	2000 (c14) in respect of a	n independent hospital in Wales	
	A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in		
	England	ing of that fait in an independent nospital in	
	The chief officer of police	e of a police force in England and Wales	
Con	firm The Following		
×	I am carrying on or prop the use of the premises t	osing to carry on a business which involves for licensable activities	
	I am making the applica	tion pursuant to a statutory function	
	I am making the applicativitue of Her Majesty's p	tion pursuant to a function discharged by rerogative	
Section 4 of 21			
NON	I INDIVIDUAL APPLICAN	TS	
Prov part	rlde name and registered nership or other joint ven	address of applicant in full. Where appropriate give any registered number. In the case of a ture (other than a body corporate), give the name and address of each party concerned.	
Non Individual Applicant's Name			
Nan	ne	dapper hospitality ltd	
Det	ails		
	Istered number (where licable)	12088031	
Des	cription of applicant (for e	example partnership, company, unincorporated association etc)	

Continued from previous page		
limited company		
Address		
Building number or name	the dapper spaniel	
Street	staythorpe road	
District	rolleston	
City or town	newark	
County or administrative area		
Postcode	ng23 5sg	
Country	United Kingdom	
Contact Details		
E-mail		
Telephone number		
Other telephone number		
* Date of birth		
Date of birth	dd mm yyyy	
* Nationality		Documents that demonstrate entitlement to work in the UK
	Add another applicant	
Section 5 of 21	The state of the s	
OPERATING SCHEDULE		
When do you want the premises licence to start?	28 / 04 / 2021 dd mm yyyy	
If you wish the licence to be valid only for a limited period, when do you want it to end	dd mm yyyy	
Provide a general description o	of the premises	
licensing objectives. Where you	ses, its general situation and layout and any other or application includes off-supplies of alcohol ar olies you must include a description of where th	id you intend to provide a place for
we are a gastro pub, selling pre licensing also.	dominantly food. providing on and off sales of a	alcohol. We have an outside bar that needs

Continued from previous page	3	
If 5,000 or more people are		
expected to attend the premises at any one time,		
state the number expected	to	
attend		
Section 6 of 21		
PROVISION OF PLAYS		
See guidance on regulated		
Will you be providing plays?	,	
○ Yes	<ul><li>No</li></ul>	
Section 7 of 21		
PROVISION OF FILMS		
See guidance on regulated	entertainment	
Will you be providing films?		
○ Yes	( No	
Section 8 of 21		
PROVISION OF INDOOR SP	ORTING EVENTS	
See guidance on regulated	entertainment	
Will you be providing indoo	r sporting events?	
○ Yes	<ul><li>No</li></ul>	
Section 9 of 21		
PROVISION OF BOXING OR	R WRESTLING ENTERTAINMEN	TS
See guldance on regulated	entertainment	
Will you be providing boxin	g or wrestling entertainments?	
∩ Yes	<ul><li>No</li></ul>	
Section 10 of 21		
PROVISION OF LIVE MUSIC	*	
See guidance on regulated	entertainment	
Will you be providing live m	nusic?	
Yes	○ No	
Standard Days And Timin	gs	
MONDAY		Give timings in 24 hour clock.
Sta	art	End (e.g., 16:00) and only give details for the days
Sta	art	of the week when you intend the premises  End to be used for the activity.
	***	to be used for the activity.
TUESDAY		
Sta	art	End
Sta	art	End

Continued from previous	s nane		
WEDNESDAY	, pugein		
WEDITED.	Start 10:00	End 23:00	
	Start	ļ	l 
THIRDE	Start	End	
THURSDAY	6	_	٦
	Start	End	
	Start	End	
FRIDAY	**************************************		3
	Start 10:00	End 23:00	· · · · · · · · · · · · · · · · · · ·
	Start	End	]
SATURDAY			
	Start 10:00	End 23:00	
	Start	End	
SUNDAY			
	Start 10:00	End 23:00	
	Start	End	7
Will the performance of	f live music take place indoors or o	utdoors or both?	Where taking place in a building or other
	○ Outdoors	) Both	structure tick as appropriate. Indoors may Include a tent.
State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.			
live acoustic music, amp	olified to a low level.	<del></del>	
State any seasonal varia	ations for the performance of live m	nusic	
For example (but not ex	κclusively) where the activity will oc	cur on additional d	ays during the summer months.
Non-standard timings, \in the column on the lef	Where the premises will be used fo ft, list below	r the performance c	of live music at different times from those listed
For example (but not ex	xclusively), where you wish the acti	vity to go on longer	on a particular day e.g. Christmas Eve.
		, , , , , , , , , , , , , , , , , , , ,	
			·

Continued from previous <sub>j</sub>	oage		
Section 11 of 21			
PROVISION OF RECOR	DED MUSIC		
See guidance on regula	ted entertainment		
Will you be providing re	ecorded music?		
<ul><li>Yes</li></ul>	O No		
Standard Days And Ti	mings		
MONDAY			Give timings in 24 hour clock.
	Start 10:00	End 01:00	(e.g., 16:00) and only give details for the days
	Start		of the week when you intend the premises to be used for the activity.
TUESDAY		<u> </u>	,
TOESDAT	Start 10:00	End 01:00	
	Start	End	
WEDNESDAY	***************************************		
	Start 10:00	End 01:00	
	Start	End	
THURSDAY			
	Start 10:00	End 01:00	
	Start	End	
FRIDAY			
	Start 10:00	End 01:00	
	Start	End	
	Statt		
SATURDAY		F 1 64.00	
	Start 10:00	End 01:00	
	Start	End	
SUNDAY			
	Start 10:00	End 01:00	
:	Start	End	
Will the playing of reco	orded music take place indoors or out		Where taking place in a building or other structure tick as appropriate. Indoors may
○ Indoors	Outdoors    Outdoors	Both	include a tent.
State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.			
low level, amplified ba	ckground music played through out	the venue	

State any seasonal variations for playing recorded music For example (but not exclusively) where the activity will occur on additional days during the summer months.  John-standard timings. Where the premises will be used for the playing of recorded music at different times from those lister in the column on the left, list below or example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.  Pection 12 of 21  ROVISION OF PERFORMANCES OF DANCE ee eg uidance on regulated entertainment  Jill you be providing performances of dance?  Yes  ON  No  Stition 13 of 21  ROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF ANCE ee use guidance on regulated entertainment  Jill you be providing anything similar to live music, recorded music or erformances of dance?  Yes  No  No  Stition 14 of 21  TYENIGHT REFRESHMENT  Jill you be providing late night refreshment?  Yes  No  Scition 15 of 21
cor example (but not exclusively) where the activity will occur on additional days during the summer months.  Alon-standard timings. Where the premises will be used for the playing of recorded music at different times from those lister in the column on the left, list below or example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.  Action 12 of 21  ROVISION OF PERFORMANCES OF DANCE  are guidance on regulated entertainment  All you be providing performances of dance?  A Yes  A No  Action 13 of 21  ROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF ANCE  are guidance on regulated entertainment  All you be providing anything similar to live music, recorded music or erformances of dance?  A Yes  A No  Action 14 of 21  ATE NIGHT REFRESHMENT  Ill you be providing late night refreshment?  A Yes  A No
Idon-standard timings. Where the premises will be used for the playing of recorded music at different times from those lister in the column on the left, list below or example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.    Column   Column
Idon-standard timings. Where the premises will be used for the playing of recorded music at different times from those lister in the column on the left, list below or example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.    Column   Column
ection 12 of 21  ROVISION OF PERFORMANCES OF DANCE ee guidance on regulated entertainment //ill you be providing performances of dance?  Cover of anything of a Similar Description to Live Music, Recorded Music or Performances of Ance ee guidance on regulated entertainment //ill you be providing performances of dance?  Cover of No ection 13 of 21 ROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF ANCE ee guidance on regulated entertainment //ill you be providing anything similar to live music, recorded music or reformances of dance?  Cover of No  Yes On No  No  Yes No  No  Yes No  No  No  Yes No
ection 12 of 21  ROVISION OF PERFORMANCES OF DANCE ee guidance on regulated entertainment //ill you be providing performances of dance?  ROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF ANCE ee guidance on regulated entertainment //ill you be providing anything of a SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF ANCE ee guidance on regulated entertainment //ill you be providing anything similar to live music, recorded music or erformances of dance?  Yes  No  Yes  No  No  Yes  No  No  Yes  No  No  No  Yes  No  No  No  No  No  No  No  No  No  N
ection 12 of 21  ROVISION OF PERFORMANCES OF DANCE ee guidance on regulated entertainment //ill you be providing performances of dance?  ROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF ANCE ee guidance on regulated entertainment //ill you be providing anything of a SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF ANCE ee guidance on regulated entertainment //ill you be providing anything similar to live music, recorded music or erformances of dance?  Yes  No  Yes  No  No  Yes  No  No  Yes  No  No  No  Yes  No  No  No  No  No  No  No  No  No  N
ection 12 of 21  ROVISION OF PERFORMANCES OF DANCE  ee guidance on regulated entertainment  //ill you be providing performances of dance?  C Yes
ection 12 of 21  ROVISION OF PERFORMANCES OF DANCE  ee guidance on regulated entertainment  //ill you be providing performances of dance?  C Yes
ROVISION OF PERFORMANCES OF DANCE  ee guidance on regulated entertainment  //ill you be providing performances of dance?  (**Yes*** No  action 13 of 21  ROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF ANCE  ee guidance on regulated entertainment  //ill you be providing anything similar to live music, recorded music or erformances of dance?  (**Yes*** No  action 14 of 21  ATE NIGHT REFRESHMENT  //ill you be providing late night refreshment?  (**Yes**** No
ROVISION OF PERFORMANCES OF DANCE  ee guidance on regulated entertainment  //ill you be providing performances of dance?  (**Yes*** No  action 13 of 21  ROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF ANCE  ee guidance on regulated entertainment  //ill you be providing anything similar to live music, recorded music or erformances of dance?  (**Yes*** No  action 14 of 21  ATE NIGHT REFRESHMENT  //ill you be providing late night refreshment?  (**Yes**** No
ROVISION OF PERFORMANCES OF DANCE  ee guidance on regulated entertainment  //ill you be providing performances of dance?  (**Yes***
ee guidance on regulated entertainment  //ill you be providing performances of dance?  (**) Yes
Will you be providing performances of dance?  Yes  No  No  No  No  No  No  No  No  No  N
C Yes  ection 13 of 21  ROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF ANCE  ee guidance on regulated entertainment //ill you be providing anything similar to live music, recorded music or erformances of dance?  C Yes  No  ection 14 of 21  ATE NIGHT REFRESHMENT  //ill you be providing late night refreshment?  C Yes  No
ROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF ANCE  See guidance on regulated entertainment  If you be providing anything similar to live music, recorded music or erformances of dance?  Yes  No  No  No  Yes  No  No  No  Yes  No  No  No  No  No  No  No  No  No  N
ROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF ANCE  The equidance on regulated entertainment will you be providing anything similar to live music, recorded music or erformances of dance?  Yes  No  No  No  THE NIGHT REFRESHMENT
ee guidance on regulated entertainment  //ill you be providing anything similar to live music, recorded music or erformances of dance?  // Yes  No  // No  // No  // No  // Yes  // No  // Yes  // No  // Yes  // Yes  // No  // Yes  // Yes  // No
Vill you be providing anything similar to live music, recorded music or erformances of dance?  Yes  No  No  No  No  No  No  No  No  No  N
erformances of dance?  Yes  No  Section 14 of 21  ATE NIGHT REFRESHMENT  I'll you be providing late night refreshment?  Yes  No
Yes  Cotion 14 of 21  ATE NIGHT REFRESHMENT  I'll you be providing late night refreshment?  Yes  No
ATE NIGHT REFRESHMENT  /Ill you be providing late night refreshment?  O Yes  No
fill you be providing late night refreshment?  Yes  No
∩ Yes
<u></u>
ection 15 of 21
INCOME TO U.S. AND ADDRESS OF THE SECOND SEC
JPPLY OF ALCOHOL
ill you be selling or supplying alcohol?
Yes O No
andard Days And Timings
MONDAY
Give timings in 24 hour clock.  Start 10:00 End 00:30 (e.g., 16:00) and only give details for the days
Start End of the week when you intend the premises to be used for the activity.

Continued from previous	page		
TUESDAY			
	Start 10:00	End 00:30	·
	Start	End	
WEDNESDAY			
	Start 10:00	End 00;30	
	Start	End	
THURSDAY	balance a community of the Management	. •	
	Start 10:00	End 00:30	
	Start	End	
FRIDAY	<b></b>	\ <u>\</u>	
	Start 10:00	End 00:30	
	Start	End	
SATURDAY	<u></u>	F	
5,1,0,1,0,1	Start 10:00	End 00:30	
	Start	End	
SUNDAY		L	
SOIYDAT	Start 10:00	End 00:30	i
	Start	End	•
Will the sale of alcohol l	<u></u>	<u> </u>	If the sale of alcohol is for consumption on
<ul><li>On the premises</li></ul>	Off the premises	Both	the premises select on, if the sale of alcohol is for consumption away from the premises
() Office premises	J 40 40 40 40 40 40 40 40 40 40 40 40 40		select off. If the sale of alcohol is for consumption on the premises and away
			from the premises select both.
State any seasonal varia	ations		
•		vill occur on additional da	nys during the summer months.
	44244		
	3.54	- 4 for the group he of plack	and at different times from these listed in the
Non-standard timings. column on the left, list		ed for the supply of alcor	ol at different times from those listed in the
For example (but not e	xclusively), where you wish the	e activity to go on longer	on a particular day e.g. Christmas Eve.
		3	
11			

Continued from previous page.	•	
State the name and details of licence as premises superviso	the individual whom you wish to specify on the	Ž
Name		
First name	karl	1
Family name	tyler	
Date of birth	dd mm yyyy	
Enter the contact's address		
Building number or name	the flat above, the dapper spaniel	]
Street	stsaythorpe road	
District	rolleston	
City or town	newark	]
County or administrative area		
Postcode	ng23 5sg	1
Country	United Kingdom	
Personal Licence number (if known)	2405	
Issuing licensing authority (if known)	nsdc	
PROPOSED DESIGNATED PRE	MISES SUPERVISOR CONSENT	
How will the consent form of t be supplied to the authority?	he proposed designated premises supervisor	
<ul><li>Electronically, by the pro</li></ul>	posed designated premises supervisor	
As an attachment to this	application	
Reference number for consent form (if known)		If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.
Section 16 of 21		
ADULT ENTERTAINMENT		
Highlight any adult entertainn premises that may give rise to	nent or services, activities, or other entertainme concern in respect of children	nt or matters ancillary to the use of the
rise to concern in respect of ch	ng intended to occur at the premises or ancillar illdren, regardless of whether you intend childre semi-nudity, films for restricted age groups etc	en to have access to the premises, for example

Continued from previous p	page	
Section 17 of 21		
HOURS PREMISES ARE		
Standard Days And Tin	nings	
MONDAY	<b></b>	Give timings in 24 hour clock.
	Start 10:00	End 01:00 (e.g., 16:00) and only give details for the days of the week when you intend the premises
	Start	End to be used for the activity.
TUESDAY		
	Start 10:00	End 01:00
	Start	End [
WEDNESDAY		
	Start 10:00	End 01:00
	Start	End
THURSDAY		
	Start 10:00	End 01;00
	Start	End
FRIDAY		
	Start 10:00	End 01:00
	Start	End
SATURDAY		
	Start 10:00	End 01:00
	Start	End
SUNDAY		
	Start 10:00	End 01:00
	Start	End
State any seasonal variat	tions	
For example (but not ex	clusively) where the activity will occ	ur on additional days during the summer months.
	A CONTRACTOR OF THE CONTRACTOR	

Continued from previous page
Non standard timings, Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below
For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
Section 18 of 21
LICENSING OBJECTIVES
Describe the steps you intend to take to promote the four licensing objectives:
a) General – all four licensing objectives (b,c,d,e)
List here steps you will take to promote all four licensing objectives together.
Personal license holder on site at all open times. Staff well trained Risk assessments
b) The prevention of crime and disorder
We have full CCTV systems in place and on busy days where will open late, we will also have bouncers. CCTV kept on file for 14 days
c) Public safety
CCTV, staff trained to call emergency services where necessary, and risk assessments. CCTV is kept on record for 14 days, and will be available on request from police An accident logbook to keep track of any incidents will also be kept
d) The prevention of public nuisance
Signs up and staff trained to tell guests to leave the premises quietly Staff training is refreshed every 12 months, or everytime a new law or new member of staff starts. Staff are trained all of the Ilcensing objectives
e) The protection of children from harm
no under age drinking in the premises. Ensure all children on site are with adults. We will include a challange 25 policy, and we have due diligence and paperwork to track this. Any one who is refused sale of alcohol is logged. An accident log book Is also kept
Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

## Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to
  work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a
  licensable activity.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder
  with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not
  subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity
  when produced in combination with an official document giving the person's permanent National Insurance
  number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK
  with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or
  reasonable evidence that the person has an appeal or administrative review pending on an immigration
  decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but
  who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in
  the UK including:-
  - evidence of the applicant's own Identity such as a passport,
  - evidence of their relationship with the European Economic Area family member e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (I) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially Independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (II) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (IV) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

## Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <a href="https://www.gov.uk/prove-right-to-work">https://www.gov.uk/prove-right-to-work</a>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

#### Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08,00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events; no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08,00 and 23,00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - any entertainment taking place on the premises of the local authority where the entertainment is provided 0 by or on behalf of the local authority;
  - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - any entertainment taking place on the premises of the school where the entertainment is provided by or

	ne school proprietor; and	
circus, provide	ment (excluding films and a boxing or wrestling entertainment) taking place at a travelling ed that (a) it takes place within a moveable structure that accommodates the audience, and evelling circus has not been located on the same site for more than 28 consecutive days.	
Section 21 of 21		
PAYMENT DETAILS		
This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.		
The fee payable depends on th	ne rateable value of the premises which are prescribed/set nationally	
* Fee amount (£)	315.00	
ATTACHMENTS		
AUTHORITY POSTAL ADDRES	is	
Address		
Building number or name		
Street		
District		
City or town		
County or administrative area		
Postcode		
Country	United Kingdom	
DECLARATION		
* I understand it is an offence, section 158 of the Licensing	liable on summary conviction to a fine not exceeding level 5 on the standard scale, under Act 2003, to make a false statement in or in connection with this application.	
* I understand that I must now	advertise my application.	
* I understand that if I do not comply with the requirements my application will be rejected.		
Ticking this box indicates you have read and understood the above declaration		
This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"		

Continued from previous page	2,,,
* Full name	
* Capacity	
Date (dd/mm/yyyy)	
	Add another signatory
2. Go back to <a href="https://www.and.continue.with.your.app">https://www.and.continue.with.your.app</a>	mputer by clicking file/save as gov.uk/apply-for-a-licence/premises-licence/newark-and-sherwood/apply-1 to upload this file
	TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE WAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION
KNOW, OR HAVE REASON THEIR IMMIGRATION STA	SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY ABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF FUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO OYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION,

ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE

IS DISQUALIFIED

