

Report of the Treasurer of Joint Crematorium Committee

To

Mansfield and District Joint Crematorium Committee

24 May 2021

MANSFIELD AND DISTRICT JOINT CREMATORIUM COMMITTEE

ANNUAL STATEMENT OF ACCOUNTS 2020/2021

1. SUMMARY

This report presents the annual report and statement of accounts for 2020/2021 showing the committee's financial position as at the 31 March 2021 and the revenue and capital activity during the financial year.

2. RECOMMENDATIONS

- (i) The statement of accounts as presented in Appendix A for the financial year 2020/2021 is approved.
- (ii) The 2020/2021 budgeted surplus distribution as detailed in Appendix A, pages 8 & 9, 3.6, is approved.
- (iii) The £506,166 capital budget for replacement abatement equipment and associated works, as detailed in 3.7, to be carried forward into 2021/2022 is approved
- (iv) The £8,000 capital budget for car park lighting works, as detailed in 3.8, to be carried forward into 2021/2022 is approved.
- (v) A £1,148 capital budget is approved for 2021/2022, as detailed in 3.9, to finance the retention payment for the roof repair works.
- (vi) The detailed revenue and capital information provided in Appendix C, is for noting only.

3. BACKGROUND

- 3.1 The annual statement of accounts is a statutory document which must be produced and approved by the committee, Appendix A. The statement informs interested parties of the financial position of the Mansfield and District Joint Crematorium as at the end of the financial year i.e. 31 March 2021 and shows the financial activity during that period (1 April 2020 to 31 March 2021) together with any significant factors affecting the committee and its finances.
- 3.2 Assurance Lincolnshire has reviewed the accounts and has issued a certificate which states that the statement of accounts presents fairly the Crematorium's comprehensive income and expenditure account and balance

sheet and that the statements are fully supported with the underlying financial records; this is included within Appendix A page 56.

- 3.3 The Joint Crematorium Committee is required to produce an annual governance statement, which includes the future actions required on internal control issues; this is included within Appendix A pages 45-53.
- 3.4 The actuary report produced by Barnett Waddingham is included within Appendix B. The actuary is instructed by Nottinghamshire County Council, the administering authority to the Nottinghamshire County Council Pension Fund, to undertake pension expense calculations in respect of pension benefits provided by the Local Government Pension Scheme to employees of Mansfield and District Joint Crematorium as at 31 March 2021.
- 3.5 The statement of accounts for the year ending 31 March 2021 have been prepared in accordance with the latest Code of Practice on Local Authority Accounting in order to provide the necessary detail for subsequent consolidation into the accounts of the constituent authorities. The format reflects the requirements of the Code of Practice in Local Authority Accounting in the United Kingdom 2020/2021 and the Service Accounting Code of Practice published by Chartered Institute of Public Finance and Accounting (CIPFA). This is supported by the International Financial Reporting Standards (IFRS).
- 3.6 A detailed revenue and capital financial information table for 2020/2021 is included within Appendix C.
- 3.7 During 2020/2021 capital works were due to take place to remove and replace the mercury abatement equipment for which a budget of £627,000 was brought forward from 2019/2020. However due to the pandemic, the supplier has had to revise and push back the timescales to undertake these works.

In February 2021, the JCC approved to carry-forward £506,000 of this budget into the 2021/2022 financial year as it was forecast that spend of £121,000 would be incurred by the end of March 2021. However at 31 March 2021 the expenditure incurred on this project was slightly higher at £123,834; it is recommended that the carry-forward budget for this scheme is reduced to £503,166.
- 3.8 The capital project for improved car park lighting has not taken place. The approved budget for 2020/2021 was £8,000. The works are still required as there is no lighting in parts of the crematorium car parks which is a safety issue in early mornings and later nights. It is recommended that this budget is carried forward into the 2021/2022 financial year.
- 3.9 The capital roof repairs works following the theft of copper from the crematorium roof have been completed. However, as part of the contracted works a retention payment of £1,148 will be due to the contractor in the 2021/2022 financial year. It is recommended that a capital budget for £1,148 is approved for 2021/2022.

4. OPTIONS AVAILABLE

- 4.1 The preferred option available is for the Committee to approve the Statement of Accounts.

Members of the Committee could choose not to approve the Statement of Accounts or request amendments to the contents therein. The three constituent Councils are aiming to close down their accounts as close as possible to the original 31st May deadline, and approved Crematorium accounts are required for all three authorities to achieve this deadline.

5. RISK ASSESSMENT OF RECOMMENDATIONS AND OPTIONS

Risk	Risk Assessment	Risk Level	Risk Management
The statement is not approved by 31 May 2021.	Member authorities will be unable to complete their accounts by 31 st May 2021 without crematorium figures, resulting in potential audit delays and additional costs.	Low	Ensure that the date set for Members of the Committee to consider this report is met

The preparation of the Statement of Accounts is a statutory requirement.

6. IMPLICATIONS

- (a) Relevant Legislation: The accounts are produced in accordance with the requirements of the Accounts and Audit Regulations 2015. The format reflects the requirements of the Code of Practice on Local Authority Accounting in the United Kingdom 2020/2021 and the Service Accounting Code of Practice published by the Chartered Institute of Public Finance and Accountancy (CIPFA). This is supported by the International Financial Reporting Standards (IFRS).
The audit is carried out in accordance with the Accounts and Audit Regulations 2015.
- (b) Human Rights: It is not considered that individual human rights will be infringed.
- (c) Equality and Diversity: No direct impact
- (d) Climate change and environmental sustainability: No direct impact
- (e) Crime and Disorder: No direct impact
- (f) Budget /Resource: There are no budget / resource implications.

7. BACKGROUND PAPERS

A full set of working papers, Statements of Recommended Practice, CIPFA standards and regulations are held within the Finance Department.

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