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**Monday, 13 May 2024**

**Chair: Councillor C Brooks**  
**Vice-Chair: Councillor J Hall**

**To: All Members of the Council**

<b>MEETING:</b>	Full Council
<b>DATE:</b>	Tuesday, 21 May 2024 at 6.00 pm
<b>VENUE:</b>	Civic Suite, Castle House, Great North Road, Newark, NG24 1BY
<p><b>You are hereby requested to attend the above Meeting to be held at the time/place and on the date mentioned above for the purpose of transacting the business on the Agenda as overleaf.</b></p> <p>If you have any queries please contact Nigel Hill on Tel: 01636 655243 Email: <a href="mailto:Nigel.hill@newark-sherwooddc.gov.uk">Nigel.hill@newark-sherwooddc.gov.uk</a>.</p>	

## AGENDA

	<u>Page Nos.</u>
1. Notification to those present that the meeting will be recorded and streamed online	
2. Apologies for absence	
3. Election of Chair of the Council for 2024/2025	
4. Chair to Sign Declaration of Acceptance of Office	
5. Election of Vice-Chair of the Council for 2024/25	
6. Vice-Chair to Sign Declaration of Acceptance of Office	
7. Declarations of Interest by Members and Officers	
8. Minutes from the meeting held on 7 March 2024	4 - 32
9. Communications which the Chair, Leader, Chief Executive or Portfolio Holders may wish to lay before the Council	
10. In accordance with Rule No. 3.1 to receive the presentation or the debating of any Petitions from Members of the Council (if any)	
11. Questions from Members of the Public and Council	
In accordance with Rule No. 3.3.3 the following question was submitted to the Council from Councillor P Harris:	
“Up until recently the District Council provided some co-ordination on Speedwatch, and Community Safety Groups. The previous Police & Crime Commissioner appears to have directed that this should not happen. So, this support appears to have ended. Why is this?	
What proposals will the Council now make to reinforce and support community run groups of Speedwatch and Safety Partnerships?”	
12. Political Composition of the Council and Allocation of Seats on Committees to Political Groups	33 - 36
13. To Allocate Chairs, Vice-Chairs and Members to Committees etc.	37 - 38
14. Record of Urgent Decisions	39 - 53
Commitment of Section 106 Off-Site Sports and Suitable Alternative Natural Greenspace	
Newark Castle Gatehouse	

## Appointment of Representatives to Southwell Leisure Centre Trust

### 15. Notices of Motion

In accordance with Rule No. 3.4.3, Councillor R Jackson will move and Councillor L Dales will second a motion to the following effect:

“After the recent flooding events throughout our district, this Council will put in place a policy making sure all new builds in our district have a comprehensive flood alleviation scheme where needed in their planning application, and that flood alleviation and drainage is one of the first things the developer has to do when they move onto site, and ensure that a proper costed scheme is in place for future long term maintenance of all the new drainage infrastructure that is built”.

### 16. Minutes for Noting

(a)	Cabinet - 5 March 2024	54 - 57
(b)	Cabinet - 26 March 2024	58 - 69
(c)	Executive Shareholder Committee - 5 March 2024	70 - 74
(d)	Policy and Performance Improvement Committee - 4 March 2024	75 - 83
(e)	Planning Committee - 14 March 2024	84 - 88
(f)	Planning Committee - 4 April 2024	89 - 92
(g)	Audit and Governance Committee - 24 April 2024	93 - 98
(h)	General Purposes Committee - 29 February 2024	99 - 102
(i)	Licensing Committee - 29 February 2024	103 - 104
(j)	Trustee Board of the Gilstrap and William Edward Knight Charities - 27 February 2024	105 - 107
(k)	Planning Committee - 9 May 2024	To Follow

### 17. Exclusion of the Press and Public

To consider resolving that, under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

None

# Agenda Item 8

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Full Council** held in the Civic Suite, Castle House, Great North Road, Newark, NG24 1BY on Thursday, 7 March 2024 at 6.00 pm.

PRESENT: Councillor C Brooks (Chair)  
Councillor J Hall (Vice-Chair)

Councillor N Allen, Councillor A Amer, Councillor A Brazier, Councillor L Brazier, Councillor I Brown, Councillor R Cozens, Councillor S Crosby, Councillor P Farmer, Councillor A Freeman, Councillor S Forde, Councillor P Harris, Councillor S Haynes, Councillor R Holloway, Councillor R Jackson, Councillor J Kellas, Councillor J Lee, Councillor K Melton, Councillor S Michael, Councillor D Moore, Councillor E Oldham, Councillor P Peacock, Councillor C Penny, Councillor M Pringle, Councillor P Rainbow, Councillor N Ross, Councillor S Saddington, Councillor T Smith, Councillor M Shakeshaft, Councillor M Spoor, Councillor P Taylor, Councillor L Tift, Councillor T Thompson, Councillor T Wendels and Councillor T Wildgust

APOLOGIES FOR ABSENCE: Councillor L Dales, Councillor D Darby and Councillor K Roberts

### 78 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Chair advised the Council that the meeting was being recorded and streamed online in accordance with usual practice.

### 79 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

The Council noted the interests previously declared by Members in Agenda Item No. 17 – Minutes for Noting.

Councillors P Harris, P Rainbow, M Shakeshaft and T Wendels declared other registerable interests in relation to Agenda Item No. 6 – the debating of the ‘Stop the Closure of Southwell Swimming Pool’ as Trustees of Southwell Leisure Centre.

Councillors S Forde, A Freeman and M Pringle declared other registerable interests in the same item as Directors of Active4Today.

### 80 MINUTES FROM THE MEETING HELD ON 13 FEBRUARY 2024

AGREED that the minutes of the meeting held on 13 February 2024 be approved as a correct record and signed by the Chair.

### 81 COMMUNICATIONS WHICH THE CHAIR, LEADER, CHIEF EXECUTIVE OR PORTFOLIO HOLDERS MAY WISH TO LAY BEFORE THE COUNCIL

The Portfolio Holder for Biodiversity & Environmental Services informed the Council that it was World Book Day and took the opportunity to align how many aspects of Council services contributed to shaping children’s experience of the day.



The Portfolio Holder for Housing informed the Council that Alexander Lodge, the Council's new temporary accommodation, had reached practical completion and that it would soon be receiving its first occupants. In addition, the Lodge had been shortlisted for an EEM Building Communities Carbon Reduction Project of the Year Award.

The Portfolio Holder also reported that the Council had been shortlisted for two more awards: a Refurbishment Project of the Year Award for the Eton Avenue Shops Refurbishment; and an Employee Development Award. He also referred to the Big Newark Sleepout 2024, the proceeds from which would go to the YMCA and Emmaus Trust. Finally, the Portfolio Holder advised Members of the recycling of old IT equipment to local schools, community groups and charities.

82 IN ACCORDANCE WITH RULE NO. 3.1 TO RECEIVE THE PRESENTATION OR THE DEBATING OF ANY PETITIONS FROM MEMBERS OF THE COUNCIL

The Chair advised the Council that a petition entitled "Stop the Closure of Southwell Swimming Pool" with 2370 signatures, had been submitted on 6 March 2024. Given this was outside the requisite timeframe for submission of petitions, the Chair advised that she was minded to accept the petition given the strong local interest, and running the Council in an open and transparent manner.

The Leader of the Council opened the debate on the petition. In opening the debate he referred to the large amount of misinformation being communicated and he set out in full the Council's position and commitment to build a new pool.

Following his introduction, the Leader moved that the Council confirm the position already taken by the Cabinet on 19 December 2023, to replace and not repair the swimming pool. This motion was seconded by Councillor L Brazier.

Following the debate of the petition, the motion proposed, on being put to the Council, was agreed with 31 votes for, 1 against and 4 abstentions.

83 QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCIL

In accordance with Rule No. 3.3.2 one question had been submitted by a member of the public to the Council. Details of the question put forward and the response given by Councillors E Oldham and M Spoor are attached as Appendix to the minutes.

84 REVENUE BUDGET AND COUNCIL TAX SETTING FOR 2024/25

The Council considered the report of the Leader of the Council relating to the Revenue Budget and Council Tax Setting for 2024/25.

The report indicated that, in setting the level of Council Tax for 2024/2025, it was necessary to consider the requirements of the Council Tax Collection Fund for 2024/2025. This incorporated the District Council's Council Tax Requirement, Parish Council Precepts and the Council Tax requirements of Nottinghamshire County Council, the Nottinghamshire Police & Crime Commissioner and the Nottinghamshire Fire & Rescue Service.

The Cabinet, at its meeting held on 20 February 2024, recommended that the District Council's Council Tax Requirement for 2024/25, excluding Parish Council precepts, should be £19,878.850 as detailed in the Council's Budget Book for 2024/2025.

It was reported that all Parish Council precepts had been received. Parish precepts totalled £3,880,857.65.

Nottinghamshire County Council had set a precept on Newark & Sherwood District Council's Collection fund for 2024/2025 of £76,858,275. The Nottinghamshire Police & Crime Commissioner had set a precept on Newark & Sherwood District Council's Collection fund for 2024/2025 of £12,000,333 and the Nottingham and Nottinghamshire Fire & Rescue Service had proposed a precept on Newark & Sherwood District Council's Collection fund for 2024/2025 of £3,921,861.

In accordance with Rule 3.4.3 (b) written notice had been received that an amendment would be proposed and seconded. Councillor R Holloway accordingly proposed and Councillor J Kellas seconded that "Council approves:

- 1) As outlined in 3.1 of the proposals that the revenue estimates for 2024/25 and schedule of fees and charges, as submitted in the Council's budget book are approved subject to the following changes as outlined below:-
  - a) Council Tax bands be set at an increase of 1.94% on 2023/24 values;
  - b) Paragraph 3.27 of the budget book - "Music and Art" extra budget request be reduced from £95,000 to £15,000 hence a reduction in budget of £80,000; and
  - c) Paragraph 3.27 of the budget book – "Other changes" extra budget request be reduced from £40,308 to £35,678 hence a reduction in budget of £4,630.

A saving of £84,630 as required for the reduced Council Tax of 1.94%.

- 2) Proposal (g) will change to £8,201,400 being the amount of 3 (c) less the amount 3(d) plus the amount at 3 (e) less the amount of 3 (f) calculated by the Council as its net Council Tax requirement for the year;
- 3) Proposal (h) will change to £192.83 being the amount at 3 (g) divided by the amount at 2 (a) calculated by the Council in accordance with section 34 (2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates; and
- 4) Proposal (j) will change to £284.08 being the amount at 3 (g) above plus the amount at 3 (i) above divided by the amount at 2 (a) above calculated by the Council in accordance with Section 31B (1) of the Act, as the basic amount of its Council Tax for the year."

Members debated the proposed amendment and in being put to the vote, it was lost with 14 votes for and 22 against.

In accordance with Procedure Rule No. 5.4, a recorded vote was taken as follows:

<b>Councillor</b>	<b>Vote</b>
Neil Allen	For
Adrian Amer	Against
Alice Brazier	Against
Lee Brazier	Against
Celia Brooks	Against
Irene Brown	For
Rowan Cozens	Against
Susan Crosby	Against
Phil Farmer	For
Simon Forde	Against
Andy Freeman	Against
Jean Hall	Against
Peter Harris	Against
Simon Haynes	For
Rhona Holloway	For
Roger Jackson	For
Jack Kellas	For
Johno Lee	For
Keith Melton	Against
Sylvia Michael	For
David Moore	Against
Emma Oldham	Against
Paul Peacock	Against
Claire Penny	Against
Mike Pringle	Against
Penny Rainbow	For
Neil Ross	Against
Sue Saddington	For
Maurice Shakeshaft	Against
Tom Smith	For
Matthew Spoons	Against
Paul Taylor	Against
Tina Thompson	Against
Linda Tift	Against
Timothy Wendels	For
Tim Wildgust	For

The Council considered the substantive motion proposed by Councillor P Peacock and seconded by Councillor R Cozzens and it was AGREED (with 22 votes for and 14 against) that the recommendations as set out in the report and attached as Appendix B to these minutes be approved.

In accordance with Procedure Rule No. 5.6.1, a recorded vote was taken as follows:

<b>Councillor</b>	<b>Vote</b>
Neil Allen	Against
Adrian Amer	For
Alice Brazier	For
Lee Brazier	For
Celia Brooks	For
Irene Brown	Against
Rowan Cozens	For
Susan Crosby	For
Phil Farmer	Against
Simon Forde	For
Andy Freeman	For
Jean Hall	For
Peter Harris	For
Simon Haynes	Against
Rhona Holloway	Against
Roger Jackson	Against
Jack Kellas	Against
Johno Lee	Against
Keith Melton	For
Sylvia Michael	Against
David Moore	For
Emma Oldham	For
Paul Peacock	For
Claire Penny	For
Mike Pringle	For
Penny Rainbow	Against
Neil Ross	For
Sue Saddington	Against
Maurice Shakeshaft	For
Tom Smith	Against
Matthew Spoons	For
Paul Taylor	For
Tina Thompson	For
Linda Tift	For
Timothy Wendels	Against
Tim Wildgust	Against

85 CAPITAL PROGRAMME BUDGET 2024/25 TO 2027/28

The Council considered the report of the Deputy Chief Executive / Director – Resources and Section 151 Officer which set out the proposed Capital Programme for the period 2024/25 to 2027/28. Following the Cabinet’s consideration of the Capital Programme at its meeting on 20 February 2024 and in accordance with Financial Regulation 6.2.3, the final programme was recommended to Council for approval. Attached as Appendix 1 to the report was the report submitted to the Cabinet on 20 February 2024 which detailed the resources available, the Council’s existing committed programme and the priority schemes identified.

The Capital Programme for 2024/25 to 2027/28 proposed investment of £149.328m over the 4-year programme. This comprised of General Fund projects of £64.401m and HRA projects of £84.927m (made up of Property Investment and the New Build Programme). The expenditure was financed by a combination of Government Grants, Third Party Contributions, Capital Receipts, Revenue Support (through the HRA Major Repairs Reserve, General Fund reserves) and borrowing.

AGREED (unanimously) that:

- a) the General Fund schemes shown in Appendix A to the report and the Housing Revenue Account schemes shown in Appendix B to the report be approved as committed expenditure in the Capital Programme;
- b) the Capital Programme be managed in accordance with Financial Regulation 6.2.3;
- c) in accordance with the delegation to the Section 151 Officer in the Council's Constitution to arrange financing of the Council's Capital Programme, the Capital Programme for the financial years 2024/25 to 2027/28 be financed to maximise the resources available, having regard to the provisions of the Local Government and Housing Act 1989 and subsequent legislation; and
- d) any changes above the limit delegated to the Section 151 Officer (i.e. £10,000), either in funding or the total cost of the capital scheme, be reported to the Cabinet for consideration.

(Councillor J Lee was absent from the meeting during this item and did not vote).

#### 86 MEDIUM TERM FINANCIAL PLAN 2024/25 TO 2027/28

The Council considered the report of the Deputy Chief Executive / Director – Resources and Section 151 Officer which sought approval for the Council's Medium Term Financial Plan (MTFP) for the four financial years between 1 April 2024 and 31 March 2028 (2024/25 to 2027/28). A copy of the Plan was attached as an Appendix to the report. The MTFP aimed to provide both Members and officers with a clear financial framework for delivering the Council's Community Plan objectives over the next four years. Updating the MTFP was an essential pre-requisite to the annual budget setting for future years.

The MTFP showed that the Council was able to set a balanced budget for 2024/25, but would need to reduce expenditure and/or increase income in order to mitigate future anticipated shortfalls in funding. The Council would need to continually consider how best to manage demand for its services, as well as continually monitoring and reviewing how best to deliver services.

AGREED (unanimously) that the Medium-Term Financial Plan (MTFP) for 2024/25 to 2027/28 be approved.

(Councillors J Kellas and J Lee were absent from the meeting for this item and did not vote).

87 TREASURY MANAGEMENT STRATEGY 2024/25

The Council considered the report of the Deputy Chief Executive / Director - Resources and Section 151 Officer which sought approval for the Treasury Management Strategy, which incorporated the Borrowing Strategy, Investment Strategy and Treasury Prudential Indicators, which had all been updated in accordance with latest guidance and in line with legislative requirements. The strategies were attached as appendices to the report. The Audit & Governance Committee had considered all of the strategies at their meeting held on 21 February 2024 and recommended these to Full Council for approval.

AGREED (unanimously) that Council approves:

- a) the Treasury Management Strategy 2024/25, incorporating the Borrowing Strategy and the Annual Investment Strategy, contained within Appendix A to the report;
- b) the Treasury Prudential Indicators and Limits, contained within Appendix A to the report; and
- c) the Authorised Limit Treasury Prudential Indicator contained within Appendix A to the report.

(Councillors N Allen, J Kellas and J Lee were absent from the meeting during this item and did not vote).

88 CAPITAL STRATEGY 2024/25

The Council considered the report of the Deputy Chief Executive / Director – Resources & Section 151 Officer which sought approval for the Capital Strategy 2024/25 which incorporated the Minimum Revenue Provision Policy and Capital Prudential Indicators, updated in accordance with latest guidance and with legislative requirements. The strategies were attached as appendices to the report. The Audit & Governance Committee had considered the proposed Capital Strategy 2024/25 at their meeting held on 21 February 2024 and recommended it to Full Council for approval.

AGREED (unanimously) that Council approves:

- a) the Capital Strategy 2023/24 contained within Appendix A to the report;
- b) the Capital Prudential Indicators and Limits for 2023/24, contained within Appendix A to the report;

- c) the Minimum Revenue Provision (MRP) Policy Statement as contained within Appendix C to the report, which sets out the Council's policy on MRP; and
- d) the Flexible Use of Capital Receipts Strategy, contained within Appendix D to the report.

(Councillor J Lee was absent from the meeting during this item and did not vote).

89 INVESTMENT STRATEGY 2024/25

The Council considered the report of the Deputy Chief Executive / Director – Resources & Section 151 Officer which sought approval for the Investment Strategy 2024/25 which met the requirements of statutory guidance issued by the Department of Levelling Up, Housing & Communities. The Audit & Governance Committee had considered the proposed Investment Strategy 2024/25 at their meeting held on 21 February 2024 and recommended it to Full Council for approval.

AGREED (unanimously) that Council approve:

- a) the Non-Treasury Investment Strategy 2024/25 attached as Appendix A to the report; and
- b) the Investment Prudential Indicators and Limits for 2024/25, contained within Appendix A to the report.

90 PAY POLICY STATEMENT 2024/25

The Council considered the report of the Director – Customer Services & Organisational Development which sought approval of the Pay Policy Statement (attached as Appendix A to the report) for 2024/25. In accordance with Section 38(1) of the Localism Act 2011, the Council was required to produce a Pay Policy Statement for each financial year. The Pay Policy Statement set out the authority's policies for the financial year relating to:

- the remuneration of the authority's lowest-paid employees (together with a definition of "lowest-paid employees") and the reasons for adopting that definition;
- the relationship between remuneration of Chief Officers and that of other officers (pay multiples); and
- the remuneration of Chief Officers.

The Cabinet, at their meeting held on 20 February 2024, recommended the Pay Policy Statement to the Council for adoption.

AGREED (unanimously) that the Pay Policy Statement for 2024/25 be approved.

91 REVIEW OF POLLING DISTRICTS AND PLACES

The Council considered the report of the Assistant Director – Legal & Democratic Services which sought approval for a final scheme for Polling Districts and Polling Places following a review undertaken and public consultation considered by the General Purposes Committee at their meeting held on 29 February 2024.

In considering the proposed scheme, a number of Members commented on specific Wards making suggestions as to possible alternative polling places which could be explored by the Council's Returning Officer.

AGREED (unanimously) that Council approve:

- a) the proposed scheme, as set out in the appendix to the report; and
- b) delegated authority being given to the Returning Officer to make subsequent amendments to the scheme going forward following consultation with the Chair and Vice-Chair of the General Purposes Committee and appropriate local Ward Members.

92 NOTICES OF MOTION

The Chair informed the Council that the Motion submitted in accordance with Rule No. 3.4.3 concerning a provision of NHS Services in Newark had been withdrawn and would therefore not be debated.

93 MINUTES FOR NOTING

93a CABINET - 20 FEBRUARY 2024

Minute No. 102 – Southwell Leisure Centre

Councillor P Harris sought clarity on what the alternative proposal would be should the Charity Commission not approve of the freehold transfer of the land, and asked if that was the case, would a long lease be considered.

Councillor P Peacock reported that legal advice which had been obtained suggested that there were no obvious reasons why the Charity Commission would not approve of the transfer of land. He added that if the freehold transfer did not come about, this would put the Trust at risk of not being able to provide any leisure provision.

93b PLANNING COMMITTEE - 15 FEBRUARY 2024

93c AUDIT & GOVERNANCE COMMITTEE - 21 FEBRUARY 2024

Meeting closed at 8.58 pm.

Chair



**QUESTIONS FROM MEMBERS OF THE PUBLIC**

In accordance with Rule No. 3.3.2 the following question has been submitted to the Council from a member of the public, Mathew Skinner:

“Why is it that not all trees and open spaces in Beacon Ward matter to Newark & Sherwood District Council?

Land East of Newark – known locally as the area around ‘Clay Lane’ continues to be included and allocated for housing development with no justification. As local residents, we feel that this area is not suitable for development due to unsuitability of the designated access roads and the enormous negative impact it would have environmentally. And at a time when we see large amounts of housing being delivered in other areas of the town, we see no reason why this area continues to be included in the Council’s Allocations and Development Management DPD.

In recent weeks a significant number of trees on Sherwood Avenue Play Park have been removed without the prior consent of the landowner (Newark Town Council controlled by Independents for Newark) by Newark and Sherwood District Council after being appointed as the contractor for the park redevelopments. The site is within the conservation area for Newark. Why was it decided that its ok for these trees to be removed?

**Reply from Councillor Matthew Spoor - Portfolio Holder for Sustainable Economic Development**

I think I need to clarify that our SUEs (Strategic Urban Expansion Sites) will be reviewed regularly, but are linked directly to our Core Strategy (or Part 1 of our Dev Plan) which is in place until 2033. This builds on the strategy of 2011 which included the SHELAA (of 2010) (strategic housing and employment land availability assessment), which recognised the need to allocate land for urban expansion in the area.

In the current Core strategy these objectives are set out in NA 01 and NA03. These link to Area Policy sections 6.1 to 6.9 and 6.32 to 6.40 which outline that “the growth of Newark is fundamental to a successful Local Development Framework and the proper planning of the area. To meet our housing requirements Spatial Policy 5 allocates Strategic Sites as Sustainable Urban Extensions to the Newark Urban area.”

The Land East of Newark being one of the three sites identified. NAP 2.B sets out the requirements of any development on the site. Specifically, Requirement C 6 and 8 set out expectations for environmental protection.

The Newark Strategic Sites are not routinely part of the Allocations & Development Management Plan. The Land East of Newark is NOT proposed for allocation in the proposed Draft Allocations and Development Management DPD – completed under this administration - which is now with the Planning Inspector for Examination later this year.

However, the core strategy was adopted by the previous administration in 2019. So, the fact of the matter is that this site is already allocated given the Core Strategy which was amended in 2019 under the previous administration.

It remains in the hands of the landowners whether they wish to pursue the development of this site. Any application would still need to address up-to-date planning policies relating to open space provision and Biodiversity Net Gain, the latter being a new important requirement since the sites allocation.

This site, along with any others where progress has not been made, will be reviewed as part of the next stage of the Council's Development Plan review process, which will start in 2025, assuming the aforementioned Allocations DPD is examined and adopted by the end of this year.

As part of this process, and subject to housing needs, the Council will look to de-allocate land which has not come forward for development.

### **Reply from Councillor Emma Oldham – Portfolio Holder for Biodiversity & Environmental Services**

Newark Town Council is the owner of Sherwood Avenue Park, following the devolution agreement between the Town and District Councils. Newark and Sherwood District Council maintain the park on behalf of the Town Council under a Service Level Agreement.

As part of those arrangements, the district council was approached by the Town in December 2022, about support we could give to reinvigorate the park and to look at funding opportunities that may be available to support any future development.

In 2023, with support from both councils, significant engagement took place with park users, schools and residents to understand what they thought about the park and how they would like it to develop.

Through this process, it became apparent that the park had become the brunt of Anti-Social Behaviour, heavy vandalism, drug use and drug hiding over the last few years. This was a burden the community wanted to see addressed within this development.

All the plans have therefore been designed with input from police colleagues to design out crime. Therefore shrubbery, *not hedgerow*, has been removed along the park borders to enable better views into the park and to improve sight lines for passers-by, cars and local residents.

The planned removal of a select few silver birch trees was included to ensure that the improved CCTV that will be installed will have a full view of the park to keep users safe and improve feelings of safety.

There is very little point in both councils investing so much into the park, for it to succumb to past issues, ongoing damages and reoccurring vandalism and users feeling unsafe and intimidated.

We've been fully transparent with this police report, which has been shared with the Town Council. All of our plans have also been heavily promoted on both our website, Facebook and with the press. The leader of the Town council has also been involved in meetings and site visits to discuss the plans in detail. Neither the clerk nor any Town Cllrs sent it any concerns or challenges on these plans.

The works have progressed in line with the work NSDC undertakes on behalf of the Town Council through the Service Level Agreement and have been carried out now to avoid nesting season.

Furthermore, you will see in the plans, there is also an exciting new nature area alongside new, sustainable-sized trees which will create an avenue for a new zip line, as well as the planting of grasses and wildflowers which will be specially planted for pollinators and hold a much higher biodiversity value.

Throughout the whole engagement process, which has included many online and in-person surveys, we have not received a single concern or complaint from a wildlife or tree perspective, however, many have expressed concerns about future-proofing the park by designing out crime and ASB and providing the best possible coverage for CCTV.

Overall, there will be more biodiversity and greenery on site, whilst balancing many more needs and desires of our community. This will be a vibrant and wonderful asset right in the heart of Newark and will be well worth the wait once complete.

#### **Supplemental Question from Mathew Skinner**

You are keen environmentalists as a Council, so can I ask, why is it and what was it about these approximately 12-15 trees that did not matter?

#### **Reply from Councillor Emma Oldham – Portfolio Holder for Biodiversity & Environmental Services**

I believe I have already answered the question as to the reason why the trees were removed and we are going to be putting in new trees. The trees that have come down are being retained on the site. They hold value for the site so they are going to be installed as part of the new nature zone we referred to, so the logs are going to be used to create habitats. We will create new habitats for new wildlife like rotting decaying wood, because actually there is significant habitat that we are losing in town centres, so all of those trees will either be repurposed in the footpaths or in the nature zone. We are planting new significantly sized trees and overall we will have more biodiversity value, more species planted and these will be pollinators because a lot of the trees and shrubbery on site did not really have much value to nature. I am very confident and trust our team and the plans that we will have a good balance for nature and residents.

**ITEM 8 - REVENUE BUDGET AND COUNCIL TAX SETTING FOR 2024/25**

AGREED (with 22 for and 14 against) that:

2.1 It be noted that the following amounts have been determined for the year 2024/2025 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992:-

- (a) **42,531.75** being the amount calculated by the Council in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992, as its Council Tax Base for the year;
- (b) **£45,347,040** being the net business rate yield after transitional arrangements and rate retention;
- (c) **Part of the Council's Area**

	<b>PARISH</b>	<b>TOTAL LOCAL TAX BASE</b>
1	Alverton	26.19
2	Averham	123.66
3	Balderton	3,072.96
4	Barnby in the Willows	109.71
5	Bathley	121.32
6	Besthorpe	83.61
7	Bilsthorpe	1,076.49
8	Bleasby	394.47
9	Blidworth	1,174.59
10	Bulcote	171.36
11	Carlton-on-Trent	105.03
12	Caunton	209.88
13	Caythorpe	145.80
14	Clipstone	1,703.16
15	Coddington	575.91
16	Collingham	1,287.18
17	Cotham	46.62
18	Cromwell	108.72

	PARISH	TOTAL LOCAL TAX BASE
19	Eakring	216.90
20	East Stoke	72.36
21	Edingley	192.24
22	Edwinstowe	2,024.01
23	Egmanton	132.12
24	Elston	288.63
25	Epperstone	278.73
26	Farndon	835.38
27	Farnsfield	1,333.44
28	Fiskerton-cum-Morton	430.65
29	Girton and Meering	58.05
30	Gonalston	52.56
31	Grassthorpe	28.08
32	Gunthorpe	319.50
33	Halam	203.04
34	Halloughton	39.87
35	Harby	125.64
36	Hawton	32.04
37	Hockerton	105.84
38	Holme	45.99
39	Hoveringham	178.11
40	Kelham	86.76
41	Kersall	22.14
42	Kilvington	13.05
43	Kirklington	173.07
44	Kirton	127.35
45	Kneesall	95.85
46	Langford	42.12
47	Laxton & Moorhouse	120.15
48	Lowdham	1,036.08

	PARISH	TOTAL LOCAL TAX BASE
49	Lyndhurst	6.75
50	Maplebeck	47.61
51	Meering	-
52	Newark	9,226.89
53	North Clifton	75.60
54	North Muskham	422.01
55	Norwell	225.63
56	Ollerton and Boughton	3,004.47
57	Ompton	22.05
58	Ossington	40.95
59	Oxton	279.81
60	Perlethorpe-cum-Budby	74.88
61	Rainworth	1,957.14
62	Rolleston	163.35
63	Rufford	244.17
64	South Clifton	131.31
65	South Muskham	202.59
66	South Scarle	98.46
67	Southwell	3,051.81
68	Spalford	42.03
69	Staunton	28.53
70	Staythorpe	46.17
71	Sutton-on-Trent	564.12
72	Syerston	96.75
73	Thorney	102.69
74	Thorpe	33.39
75	Thurgarton	260.01
76	Upton	202.86
77	Walesby	450.36
78	Wellow	195.39

	PARISH	TOTAL LOCAL TAX BASE
79	Weston	145.89
80	Wigsley	53.82
81	Winkburn	46.98
82	Winthorpe	296.19
83	Fernwood	1,317.42
84	Kings Clipstone	127.26
	Total Rounded	42,531.75

#### Parishes Grouped For Precept Purposes

	Averham, Kelham, Staythorpe	256.59
	Kneesall, Kersall, Ompton	140.04
	Winthorpe, Langford	338.31
	East Stoke, Thorpe	105.75

being the amounts calculated by the Council, in accordance with regulation 6 of the Regulations, as the amounts of its Council Tax base for the year for dwellings in those parts of its area to which one or more special items relate.

3.1 The revenue estimates for 2024/25 and schedule of fees and charges, as submitted in the Council's Budget Book be approved;

3.2 That the following amounts be now calculated by the Council for the year 2024/2025 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992:-

- (a) **£57,602,680.00** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) to (4) of the Act;
- (b) **£37,723,830.00** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3)(a) to (d) of the Act;
- (c) **£19,878,850.00** being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council, in accordance with section 31A(4) of the Act, as its Council Tax requirement for the year;
- (d) **£12,503,810.00** being the amount of Government Grants (£2,115,860) and net retained Business Rates (£8,536,000) which the

Council estimates will be payable for the year into its general fund;

- (e) £116,520.00 being the amount which the Council has estimated in accordance with regulations issued under Section 97(3) of the Local Government Finance Act 1988 as its proportion of the deficit on the Council Tax Collection Fund;
- (f) £794,470.00 being the amount that the Council has determined to contribute to usable reserves;
- (g) £8,286,030.00 being the amount at 3(c) above less the amount at 3(d) above plus the amount at 3(e) above less the amount at 3(f) above calculated by the Council as its' net Council Tax requirement for the year.
- (h) £194.82 being the amount at 3(g) divided by the amount at 2(a), calculated by the Council in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates.
- (i) £3,880,857.65 being the aggregate amount of all special items referred to in Section 34(1) of the Act, the Council resolves there being no other special items;
- (j) £286.07 being the amount at 3(g) above plus the amount at 3(i) above divided by the amount at 2(a) above calculated by the Council in accordance with Section 31B(1) of the Act, as the basic amount of its Council Tax for the year;
- (k)

	PARISH	BASIC TAX (£)
1	Alverton	194.82
2	Averham	*
3	Balderton	313.80
4	Barnby in the Willows	238.25
5	Bathley	208.75
6	Besthorpe	291.10
7	Bilsthorpe	278.83
8	Bleasby	244.08
9	Blidworth	275.95



	<b>PARISH</b>	<b>BASIC TAX (£)</b>
10	Bulcote	255.00
11	Carlton-on-Trent	239.34
12	Caunton	227.72
13	Caythorpe	224.31
14	Clipstone	296.03
15	Coddington	225.68
16	Collingham	233.81
17	Cotham	194.82
18	Cromwell	204.48
19	Eakring	220.79
20	East Stoke	****
21	Edingley	259.84
22	Edwinstowe	299.32
23	Egmanton	236.45
24	Elston	297.03
25	Epperstone	255.28
26	Farndon	268.07
27	Farnsfield	261.49
28	Fiskerton-cum-Morton	216.42
29	Girton and Meering	215.84
30	Gonalston	194.82
31	Grassthorpe	194.82
32	Gunthorpe	268.37
33	Halam	234.22
34	Halloughton	194.82
35	Harby	245.47
36	Hawton	235.39
37	Hockerton	242.06
38	Holme	194.82

	<b>PARISH</b>	<b>BASIC TAX (£)</b>
39	Hoveringham	289.14
40	Kelham	*
41	Kersall	**
42	Kilvington	194.82
43	Kirklington	246.82
44	Kirton	256.66
45	Kneesall	**
46	Langford	***
47	Laxton & Moorhouse	233.11
48	Lowdham	272.41
49	Lyndhurst	194.82
50	Maplebeck	194.82
51	Meering	194.82
52	Newark	327.81
53	North Clifton	219.87
54	North Muskham	249.06
55	Norwell	237.27
56	Ollerton and Boughton	363.44
57	Ompton	**
58	Ossington	194.82
59	Oxton	262.72
60	Perlethorpe-cum-Budby	218.86
61	Rainworth	229.05
62	Rolleston	249.88
63	Rufford	211.20
64	South Clifton	216.52
65	South Muskham	262.53
66	South Scarle	249.16
67	Southwell	288.64

	<b>PARISH</b>	<b>BASIC TAX (£)</b>
68	Spalford	194.82
69	Staunton	194.82
70	Staythorpe	*
71	Sutton-on-Trent	244.45
72	Syerston	194.82
73	Thorney	221.87
74	Thorpe	****
75	Thurgarton	253.53
76	Upton	237.21
77	Walesby	300.34
78	Wellow	234.74
79	Weston	228.52
80	Wigsley	194.82
81	Winkburn	194.82
82	Winthorpe	***
83	Fernwood	268.94
84	Kings Clipstone	276.34

	<b>Parishes Grouped for Parish Purposes</b>	<b>Basic Tax (£)</b>
*	Averham, Kelham, Staythorpe	215.09
**	Kneesall, Kersall, Ompton	216.37
***	Winthorpe, Langford	230.29
****	East Stoke, Thorpe	223.19

being the amounts given by adding to the amount at 3(h) above the amounts of the special item or items (if any) relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 2(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in parts of its area including those parts to which one or more special items relate.

**3I The table below shows the basic level of tax for all property bands in each parish, including parish charges where appropriate. This is shown on the following two pages.**

Part of the Council's area, being the Parishes of:-	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
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		£	£	£	£	£	£	£	£
1	Alverton	129.88	151.53	173.17	194.82	238.11	281.41	324.70	389.64
2	Averham	*	*	*	*	*	*	*	*
3	Balderton	209.20	244.07	278.93	313.80	383.53	453.27	523.00	627.60
4	Barnby in the Willows	158.83	185.31	211.78	238.25	291.19	344.14	397.08	476.50
5	Bathley	139.17	162.36	185.56	208.75	255.14	301.53	347.92	417.50
6	Besthorpe	194.07	226.41	258.76	291.10	355.79	420.48	485.17	582.20
7	Bilsthorpe	185.89	216.87	247.85	278.83	340.79	402.75	464.72	557.66
8	Bleasby	162.72	189.84	216.96	244.08	298.32	352.56	406.80	488.16
9	Blidworth	183.97	214.63	245.29	275.95	337.27	398.59	459.92	551.90
10	Bulcote	170.00	198.33	226.67	255.00	311.67	368.33	425.00	510.00
11	Carlton-on-Trent	159.56	186.15	212.75	239.34	292.53	345.71	398.90	478.68
12	Caunton	151.48	176.73	201.97	227.22	277.71	328.21	378.70	454.44
13	Caythorpe	149.54	174.46	199.39	224.31	274.16	324.00	373.85	448.62
14	Clipstone	197.35	230.25	263.14	296.03	361.81	427.60	493.38	592.06
15	Coddington	150.45	175.53	200.60	225.68	275.83	325.98	376.13	451.36

16	Collingham	155.87	181.85	207.83	233.81	285.77	337.73	389.68	467.62
17	Cotham	129.88	151.53	173.17	194.82	238.11	281.41	324.70	389.64
18	Cromwell	136.32	159.04	181.76	204.48	249.92	295.36	340.80	408.96
19	Eakring	147.19	171.73	196.26	220.79	269.85	318.92	367.98	441.58
20	East Stoke	****	****	****	****	****	****	****	****
21	Edingley	173.23	202.10	230.97	259.84	317.58	375.32	433.07	519.68
22	Edwinstowe	199.55	232.80	266.06	299.32	365.84	432.35	498.87	598.64
23	Egmanton	157.63	183.91	210.18	236.45	288.99	341.54	394.08	472.90
24	Elston	198.02	231.02	264.03	297.03	363.04	429.04	495.05	594.06
25	Epperstone	170.19	198.55	226.92	255.28	312.01	368.74	425.47	510.56
26	Farndon	178.71	208.50	238.28	268.07	327.64	387.21	446.78	536.14
27	Farnsfield	174.33	203.38	232.44	261.49	319.60	377.71	435.82	522.98
28	Fiskerton-cum-Morton	144.28	168.33	192.37	216.42	264.51	312.61	360.70	432.84
29	Girton	143.89	167.88	191.86	215.84	263.80	311.77	359.73	431.68
30	Gonalston	129.88	151.53	173.17	194.82	238.11	281.41	324.70	389.64
31	Grassthorpe	129.88	151.53	173.17	194.82	238.11	281.41	324.70	389.64
32	Gunthorpe	178.91	208.73	238.55	268.37	328.01	387.65	447.28	536.74
33	Halam	156.15	182.17	208.20	234.22	286.27	338.32	390.37	468.44
34	Halloughton	129.88	151.53	173.17	194.82	238.11	281.41	324.70	389.64
35	Harby	163.65	190.92	218.20	245.47	300.02	354.57	409.12	490.94

36	Hawton	156.93	183.08	209.24	235.39	287.70	340.01	392.32	470.78
37	Hockerton	161.37	188.27	215.16	242.06	295.85	349.64	403.43	484.12
38	Holme	129.88	151.53	173.17	194.82	238.11	281.41	324.70	389.64
39	Hoveringham	192.76	224.89	257.01	289.14	353.39	417.65	481.90	578.28
40	Kelham	*	*	*	*	*	*	*	*
41	Kersall	**	**	**	**	**	**	**	**
42	Kilvington	129.88	151.53	173.17	194.82	238.11	281.41	324.70	389.64
43	Kirklington	164.55	191.97	219.40	246.82	301.67	356.52	411.37	493.64
44	Kirton	171.11	199.62	228.14	256.66	313.70	370.73	427.77	513.32
45	Kneesall	**	**	**	**	**	**	**	**
46	Langford	***	***	***	***	***	***	***	***
47	Laxton & Moorhouse	155.41	181.31	207.21	233.11	284.91	336.71	388.52	466.22
48	Lowdham	181.61	211.87	242.14	272.41	332.95	393.48	454.02	544.82
49	Lyndhurst	129.88	151.53	173.17	194.82	238.11	281.41	324.70	389.64
50	Maplebeck	129.88	151.53	173.17	194.82	238.11	281.41	324.70	389.64
51	Meering	129.88	151.53	173.17	194.82	238.11	281.41	324.70	389.64
52	Newark	218.54	254.96	291.39	327.81	400.66	473.50	546.35	655.62
53	North Clifton	146.58	171.01	195.44	219.87	268.73	317.59	366.45	439.74
54	North Muskham	166.04	193.71	221.39	249.06	304.41	359.75	415.10	498.12
55	Norwell	158.18	184.54	210.91	237.27	290.00	342.72	395.45	474.54
56	Ollerton and Boughton	242.29	282.68	323.06	363.44	444.20	524.97	605.73	726.88

57	Ompton	**	**	**	**	**	**	**	**
58	Ossington	129.88	151.53	173.17	194.82	238.11	281.41	324.70	389.64
59	Oxton	175.15	204.34	233.53	262.72	321.10	379.48	437.87	525.44
60	Perlethorpe-cum-Budby	145.91	170.22	194.54	218.86	267.50	316.13	364.77	437.72
61	Rainworth	152.70	178.15	203.60	229.05	279.95	330.85	381.75	458.10
62	Rolleston	166.59	194.35	222.12	249.88	305.41	360.94	416.47	499.76
63	Rufford	140.80	164.27	187.73	211.20	258.13	305.07	352.00	422.40
64	South Clifton	144.35	168.40	192.46	216.52	264.64	312.75	360.87	433.04
65	South Muskham	175.02	204.19	233.36	262.53	320.87	379.21	437.55	525.06
66	South Scarle	166.11	193.79	221.48	249.16	304.53	359.90	415.27	498.32
67	Southwell	192.43	224.50	256.57	288.64	352.78	416.92	481.07	577.28
68	Spalford	129.88	151.53	173.17	194.82	238.11	281.41	324.70	389.64
69	Staunton	129.88	151.53	173.17	194.82	238.11	281.41	324.70	389.64
70	Staythorpe	*	*	*	*	*	*	*	*
71	Sutton-on-Trent	162.97	190.13	217.29	244.45	298.77	353.09	407.42	488.90
72	Syerston	129.88	151.53	173.17	194.82	238.11	281.41	324.70	389.64
73	Thorney	147.91	172.57	197.22	221.87	271.17	320.48	369.78	443.74
74	Thorpe	****	****	****	****	****	****	****	****
75	Thurgarton	169.02	197.19	225.36	253.53	309.87	366.21	422.55	507.06
76	Upton	158.14	184.50	210.85	237.21	289.92	342.64	395.35	474.42
77	Walesby	200.23	233.60	266.97	300.34	367.08	433.82	500.57	600.68

78	Wellow	156.49	182.58	208.66	234.74	286.90	339.07	391.23	469.48
79	Weston	152.35	177.74	203.13	228.52	279.30	330.08	380.87	457.04
80	Wigsley	129.88	151.53	173.17	194.82	238.11	281.41	324.70	389.64
81	Winkburn	129.88	151.53	173.17	194.82	238.11	281.41	324.70	389.64
82	Winthorpe	***	***	***	***	***	***	***	***
83	Fernwood	179.29	209.18	239.06	268.94	328.70	388.47	448.23	537.88
84	Kings Clipstone	184.23	214.93	245.64	276.34	337.75	399.16	460.57	552.68

Parishes joint for Precept purposes

*	Averham, Kelham, Staythorpe	143.39	167.29	191.19	215.09	262.89	310.69	358.48	430.18
**	Kneesall, Kersall, Opton	144.25	168.29	192.33	216.37	264.45	312.53	360.62	432.74
***	Winthorpe, Langford	153.53	179.11	204.70	230.29	281.47	332.64	383.82	460.58
*** *	East Stoke, Thorpe	148.79	173.59	198.39	223.19	272.79	322.39	371.98	446.38

being the amounts given by multiplying the amounts at 3(i) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

4. it be noted for the year 2024/2025 that the Nottinghamshire County Council has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each valuation band shown below;

Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
£	£	£	£	£	£	£	£
1,204.72	1,405.51	1,606.29	1,807.08	2,208.65	2,610.23	3,011.80	3,614.16



5. it be noted for the year 2024/2025 that the Nottinghamshire Police and Crime Commissioner has stated the following amounts in precepts issued to the Council in accordance with Section 40 of the Local Government Finance Act 1992, for each valuation band shown below;

Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
£	£	£	£	£	£	£	£
188.10	219.45	250.80	282.15	344.85	407.55	470.25	564.30

6. it be noted for the year 2024/2025 that the Nottinghamshire Fire and Rescue Service has proposed the following amounts in precepts issued to the Council in accordance with Section 40 of the Local Government Finance Act 1992, for each valuation band shown below; and

Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
£	£	£	£	£	£	£	£
61.47	71.72	81.96	92.21	112.70	133.19	153.68	184.42

7. having calculated the aggregate in each case of the amounts at 3(i) and 4, 5 and 6 above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amount of Council Tax for the year 2024/2025 for each valuation band shown on the following pages:

Proposal 7									
Part of the Council's area, being the Parishes of:-		Band A	Band B	Band C	<b>Band D</b>	Band E	Band F	Band G	Band H
		£	£	£	£	£	£	£	£
1	Alverton	1,584.17	1,848.21	2,112.22	2,376.26	2,904.31	3,432.38	3,960.43	4,752.52
2	Averham	1,597.68	1,863.97	2,130.24	2,396.53	2,929.09	3,461.66	3,994.21	4,793.06
3	Balderton	1,663.49	1,940.75	2,217.98	2,495.24	3,049.73	3,604.24	4,158.73	4,990.48
4	Barnby in the Willows	1,613.12	1,881.99	2,150.83	2,419.69	2,957.39	3,495.11	4,032.81	4,839.38
5	Bathley	1,593.46	1,859.04	2,124.61	2,390.19	2,921.34	3,452.50	3,983.65	4,780.38
6	Besthorpe	1,648.36	1,923.09	2,197.81	2,472.54	3,021.99	3,571.45	4,120.90	4,945.08
7	Bilsthorpe	1,640.18	1,913.55	2,186.90	2,460.27	3,006.99	3,553.72	4,100.45	4,920.54
8	Bleasby	1,617.01	1,886.52	2,156.01	2,425.52	2,964.52	3,503.53	4,042.53	4,851.04

9	Blidworth	1,638.26	1,911.31	2,184.34	2,457.39	3,003.47	3,549.56	4,095.65	4,914.78
10	Bulcote	1,624.29	1,895.01	2,165.72	2,436.44	2,977.87	3,519.30	4,060.73	4,872.88
11	Carlton-on-Trent	1,613.85	1,882.83	2,151.80	2,420.78	2,958.73	3,496.68	4,034.63	4,841.56
12	Caunton	1,605.77	1,873.41	2,141.02	2,408.66	2,943.91	3,479.18	4,014.43	4,817.32
13	Caythorpe	1,603.83	1,871.14	2,138.44	2,405.75	2,940.36	3,474.97	4,009.58	4,811.50
14	Clipstone	1,651.64	1,926.93	2,202.19	2,477.47	3,028.01	3,578.57	4,129.11	4,954.94
15	Coddington	1,604.74	1,872.21	2,139.65	2,407.12	2,942.03	3,476.95	4,011.86	4,814.24
16	Collingham	1,610.16	1,878.53	2,146.88	2,415.25	2,951.97	3,488.70	4,025.41	4,830.50
17	Cotham	1,584.17	1,848.21	2,112.22	2,376.26	2,904.31	3,432.38	3,960.43	4,752.52
18	Cromwell	1,590.61	1,855.72	2,120.81	2,385.92	2,916.12	3,446.33	3,976.53	4,771.84
19	Eakring	1,601.48	1,868.41	2,135.31	2,402.23	2,936.05	3,469.89	4,003.71	4,804.46
20	East Stoke	1,603.08	1,870.27	2,137.44	2,404.63	2,938.99	3,473.36	4,007.71	4,809.26
21	Edingley	1,627.52	1,898.78	2,170.02	2,441.28	2,983.78	3,526.29	4,068.80	4,882.56
22	Edwinstowe	1,653.84	1,929.48	2,205.11	2,480.76	3,032.04	3,583.32	4,134.60	4,961.52
23	Egmanton	1,611.92	1,880.59	2,149.23	2,417.89	2,955.19	3,492.51	4,029.81	4,835.78
24	Elston	1,652.31	1,927.70	2,203.08	2,478.47	3,029.24	3,580.01	4,130.78	4,956.94
25	Epperstone	1,624.48	1,895.23	2,165.97	2,436.72	2,978.21	3,519.71	4,061.20	4,873.44
26	Farndon	1,633.00	1,905.18	2,177.33	2,449.51	2,993.84	3,538.18	4,082.51	4,899.02
27	Farnsfield	1,628.62	1,900.06	2,171.49	2,442.93	2,985.80	3,528.68	4,071.55	4,885.86
28	Fiskerton-cum-Morton	1,598.57	1,865.01	2,131.42	2,397.86	2,930.71	3,463.58	3,996.43	4,795.72
29	Girton	1,598.18	1,864.56	2,130.91	2,397.28	2,930.00	3,462.74	3,995.46	4,794.56
30	Gonalston	1,584.17	1,848.21	2,112.22	2,376.26	2,904.31	3,432.38	3,960.43	4,752.52
31	Grassthorpe	1,584.17	1,848.21	2,112.22	2,376.26	2,904.31	3,432.38	3,960.43	4,752.52
32	Gunthorpe	1,633.20	1,905.41	2,177.60	2,449.81	2,994.21	3,538.62	4,083.01	4,899.62
33	Halam	1,610.44	1,878.85	2,147.25	2,415.66	2,952.47	3,489.29	4,026.10	4,831.32
34	Halloughton	1,584.17	1,848.21	2,112.22	2,376.26	2,904.31	3,432.38	3,960.43	4,752.52
35	Harby	1,617.94	1,887.60	2,157.25	2,426.91	2,966.22	3,505.54	4,044.85	4,853.82
36	Hawton	1,611.22	1,879.76	2,148.29	2,416.83	2,953.90	3,490.98	4,028.05	4,833.66
37	Hockerton	1,615.66	1,884.95	2,154.21	2,423.50	2,962.05	3,500.61	4,039.16	4,847.00
38	Holme	1,584.17	1,848.21	2,112.22	2,376.26	2,904.31	3,432.38	3,960.43	4,752.52
39	Hoveringham	1,647.05	1,921.57	2,196.06	2,470.58	3,019.59	3,568.62	4,117.63	4,941.16

40	Kelham	1,597.68	1,863.97	2,130.24	2,396.53	2,929.09	3,461.66	3,994.21	4,793.06
41	Kersall	1,598.54	1,864.97	2,131.38	2,397.81	2,930.65	3,463.50	3,996.35	4,795.62
42	Kilvington	1,584.17	1,848.21	2,112.22	2,376.26	2,904.31	3,432.38	3,960.43	4,752.52
43	Kirklington	1,618.84	1,888.65	2,158.45	2,428.26	2,967.87	3,507.49	4,047.10	4,856.52
44	Kirton	1,625.40	1,896.30	2,167.19	2,438.10	2,979.90	3,521.70	4,063.50	4,876.20
45	Kneesall	1,598.54	1,864.97	2,131.38	2,397.81	2,930.65	3,463.50	3,996.35	4,795.62
46	Langford	1,607.82	1,875.79	2,143.75	2,411.73	2,947.67	3,483.61	4,019.55	4,823.46
47	Laxton & Moorhouse	1,609.70	1,877.99	2,146.26	2,414.55	2,951.11	3,487.68	4,024.25	4,829.10
48	Lowdham	1,635.90	1,908.55	2,181.19	2,453.85	2,999.15	3,544.45	4,089.75	4,907.70
49	Lyndhurst	1,584.17	1,848.21	2,112.22	2,376.26	2,904.31	3,432.38	3,960.43	4,752.52
50	Maplebeck	1,584.17	1,848.21	2,112.22	2,376.26	2,904.31	3,432.38	3,960.43	4,752.52
51	Meering	1,584.17	1,848.21	2,112.22	2,376.26	2,904.31	3,432.38	3,960.43	4,752.52
52	Newark	1,672.83	1,951.64	2,230.44	2,509.25	3,066.86	3,624.47	4,182.08	5,018.50
53	North Clifton	1,600.87	1,867.69	2,134.49	2,401.31	2,934.93	3,468.56	4,002.18	4,802.62
54	North Muskham	1,620.33	1,890.39	2,160.44	2,430.50	2,970.61	3,510.72	4,050.83	4,861.00
55	Norwell	1,612.47	1,881.22	2,149.96	2,418.71	2,956.20	3,493.69	4,031.18	4,837.42
56	Ollerton and Boughton	1,696.58	1,979.36	2,262.11	2,544.88	3,110.40	3,675.94	4,241.46	5,089.76
57	Ompton	1,598.54	1,864.97	2,131.38	2,397.81	2,930.65	3,463.50	3,996.35	4,795.62
58	Ossington	1,584.17	1,848.21	2,112.22	2,376.26	2,904.31	3,432.38	3,960.43	4,752.52
59	Oxton	1,629.44	1,901.02	2,172.58	2,444.16	2,987.30	3,530.45	4,073.60	4,888.32
60	Perlethorpe-cum-Budby	1,600.20	1,866.90	2,133.59	2,400.30	2,933.70	3,467.10	4,000.50	4,800.60
61	Rainworth	1,606.99	1,874.83	2,142.65	2,410.49	2,946.15	3,481.82	4,017.48	4,820.98
62	Rolleston	1,620.88	1,891.03	2,161.17	2,431.32	2,971.61	3,511.91	4,052.20	4,862.64
63	Rufford	1,595.09	1,860.95	2,126.78	2,392.64	2,924.33	3,456.04	3,987.73	4,785.28
64	South Clifton	1,598.64	1,865.08	2,131.51	2,397.96	2,930.84	3,463.72	3,996.60	4,795.92
65	South Muskham	1,629.31	1,900.87	2,172.41	2,443.97	2,987.07	3,530.18	4,073.28	4,887.94
66	South Scarle	1,620.40	1,890.47	2,160.53	2,430.60	2,970.73	3,510.87	4,051.00	4,861.20
67	Southwell	1,646.72	1,921.18	2,195.62	2,470.08	3,018.98	3,567.89	4,116.80	4,940.16
68	Spalford	1,584.17	1,848.21	2,112.22	2,376.26	2,904.31	3,432.38	3,960.43	4,752.52
69	Staunton	1,584.17	1,848.21	2,112.22	2,376.26	2,904.31	3,432.38	3,960.43	4,752.52

70	Staythorpe	1,597.68	1,863.97	2,130.24	2,396.53	2,929.09	3,461.66	3,994.21	4,793.06
71	Sutton-on-Trent	1,617.26	1,886.81	2,156.34	2,425.89	2,964.97	3,504.06	4,043.15	4,851.78
72	Syerston	1,584.17	1,848.21	2,112.22	2,376.26	2,904.31	3,432.38	3,960.43	4,752.52
73	Thorney	1,602.20	1,869.25	2,136.27	2,403.31	2,937.37	3,471.45	4,005.51	4,806.62
74	Thorpe	1,603.08	1,870.27	2,137.44	2,404.63	2,938.99	3,473.36	4,007.71	4,809.26
75	Thurgarton	1,623.31	1,893.87	2,164.41	2,434.97	2,976.07	3,517.18	4,058.28	4,869.94
76	Upton	1,612.43	1,881.18	2,149.90	2,418.65	2,956.12	3,493.61	4,031.08	4,837.30
77	Walesby	1,654.52	1,930.28	2,206.02	2,481.78	3,033.28	3,584.79	4,136.30	4,963.56
78	Wellow	1,610.78	1,879.26	2,147.71	2,416.18	2,953.10	3,490.04	4,026.96	4,832.36
79	Weston	1,606.64	1,874.42	2,142.18	2,409.96	2,945.50	3,481.05	4,016.60	4,819.92
80	Wigsley	1,584.17	1,848.21	2,112.22	2,376.26	2,904.31	3,432.38	3,960.43	4,752.52
81	Winkburn	1,584.17	1,848.21	2,112.22	2,376.26	2,904.31	3,432.38	3,960.43	4,752.52
82	Winthorpe	1,607.82	1,875.79	2,143.75	2,411.73	2,947.67	3,483.61	4,019.55	4,823.46
83	Fernwood	1,633.58	1,905.86	2,178.11	2,450.38	2,994.90	3,539.44	4,083.96	4,900.76
84	Kings Clipstone	1,638.52	1,911.61	2,184.69	2,457.78	3,003.95	3,550.13	4,096.30	4,915.56

Parishes joint for Precept purposes

*	Averham, Kelham, Staythorpe	1,597.68	1,863.97	2,130.24	2,396.53	2,929.09	3,461.66	3,994.21	4,793.06
**	Kneesall, Kersall, Ompton	1,598.54	1,864.97	2,131.38	2,397.81	2,930.65	3,463.50	3,996.35	4,795.62
***	Winthorpe, Langford	1,607.82	1,875.79	2,143.75	2,411.73	2,947.67	3,483.61	4,019.55	4,823.46
*** *	East Stoke, Thorpe	1,603.08	1,870.27	2,137.44	2,404.63	2,938.99	3,473.36	4,007.71	4,809.26

8. **determine that the Council's basic amount of council tax for 2024/25 is not excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992 and that the referendum provisions in Chapter 4ZA do not apply for 2024/25. As the billing authority, the Council has not been notified by a major precepting authority that its relevant basic amount of Council Tax for 2024/25 is excessive and that the billing authority is not required to hold a referendum in accordance with Section 52ZK Local Government Finance Act 1992.**



Report to: Annual Meeting of the Full Council – 21 May 2024  
 Portfolio Holder: Councillor Paul Peacock, Strategy, Performance & Finance  
 Director Lead: John Robinson, Chief Executive  
 Lead Officer: Nigel Hill, Business Manager - Elections & Democratic Services, Ext. 5243

Report Summary	
<b>Report Title</b>	Political Composition of the Council and Allocation of Seats on Committees to Political Groups.
<b>Purpose of Report</b>	In accordance with the Constitution, to consider the allocation of seats to political groups in accordance with the political balance rules.
<b>Recommendations</b>	That the Council agree the allocation of seats to Political Groups in accordance with <b>Appendix A</b> to the report.
<b>Reason for Recommendation</b>	To ensure the Council complies with Section 15 of the Local Government & Housing Act 1989 and the Local Government (Committees & Political Groups) Regulations 1990.

## 1.0 Background

1.1. Section 15 of the Local Government & Housing Act 1989 requires the Council to consider the political composition of the Council. The Act, together with Local Government (Committees & Political Groups) Regulations 1990, require local authorities to allocate seats on Committees of a local authority on a proportional basis, in accordance with the number of seats on the Council held by each political group.

1.2 The seats held by each Group on the Council are now as follows:

	<u>No. of Seats</u>
Conservative	14
Labour	11
Independents for Newark	7
Liberal Democrat	3
Newark & Sherwood District Independents	2
Independent N/A (Amer)	1
Independent N/A (Brown)	1

- 1.3 Under the Leader / Executive model of governance only certain Committees are required to reflect the political balance. There are a total of 77 seats on Committees which must comply with political balance rules as follows:

Committee	No. of Members
Policy & Performance Improvement Committee	15
Planning Committee	15
Licensing Committee	15
General Purposes Committee	15
Audit & Governance Committee	12
Board of Gilstrap Trustees	5
<b>Total</b>	<b>77 seats</b>

Based on these arrangements the following calculation can be made:

- a) No of seats on Council = 39

% of total seats held by each Group (rounded) =

	%
Conservative	35.9%
Labour	28.2%
Inds for Newark & District	17.9%
Liberal Democrats	7.7%
N&S District Inds	5.1%
Ind N/A (Amer)	2.6%
Ind N/A (Brown)	2.6%
	100%

- b) The allocation of seats to each Group on these Committees would be:

			<u>Rounded</u>
Conservative	77 x 35.9%	27.64	28*
Labour	77 x 28.2%	21.71	22
Inds for Newark & District	77 x 17.9%	13.78	14
Liberal Democrats	77 x 7.7%	5.93	6
N & S District Inds	77 x 5.1%	3.92	4
Ind N/A (Amer)	77 x 2.6%	2.00	2
Ind N/A (Brown)	77 x 2.6%	2.00	1*
			77

\*Following discussion with groups and Councillor Brown.

- c) The number of seats allocated on Committees to each Political Group is therefore as follows:

Conservative	28
Labour	22

Independents for Newark & District	14
Liberal Democrats	6
Newark & Sherwood District Independents	4
Independent N/A (Amer)	2
Independent N/A (Brown)	1

- 1.4 The allocation of seats on Committees to each political group calculated above, gives seats to the two independent non-aligned Members, but the allocation of these seats is at the discretion of the Full Council and currently Cllr Irene Brown has only taken one seat.
- 1.5 The matrix at **Appendix A** of the report sets out the proposed allocation of seats to political groups.

## 2.0 **Implications**

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection, Digital and Cyber Security, Equality and Diversity, Financial, Human Resources, Human Rights, Legal, Safeguarding and Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None

**APPENDIX A**

**ALLOCATION OF SEATS TO POLITICAL GROUPS**

<b>Committee</b>	<b>Conservative</b>	<b>Labour</b>	<b>Independents for Newark and District</b>	<b>Liberal Democrats</b>	<b>Newark &amp; Sherwood District Independents</b>	<b>Independent Non-Aligned – Cllr. Amer</b>	<b>Independent Non-Aligned – Cllr. Brown</b>	<b>Total Seats By Committee</b>
Policy & Performance Improvement	5	5	3	1	1			15
Planning	5	5	2	2		1		15
General Purposes	6	4	3	1	1			15
Licensing	6	4	3	1	1			15
Audit & Governance*	4	3	3	1	1			12
Board of Gilstrap Trustees+	2	1				1	1	5
<b>Total Seats by Group</b>	28	22	14	6	4	2	1	77

\*Note The Audit & Governance Committee includes one independent co-opted member acting in an advisory capacity

+Note Newark Ward Members not appointed to the Board of Trustees of the Gilstrap Charity can attend as non-voting co-opted Members





Report to: Annual Meeting of the Full Council – 21 May 2024  
 Portfolio Holder: Councillor Paul Peacock, Strategy, Performance & Finance  
 Director Lead: John Robinson, Chief Executive  
 Lead Officer: Nigel Hill, Business Manager Elections & Democratic Services, Ext. 5243

Report Summary	
<b>Report Title</b>	To allocate Chairs, Vice-Chairs and Members to Committees etc.
<b>Purpose of Report</b>	To agree the composition of the Council’s Committees and make appointments to the positions of Chair and Vice-Chairs.
<b>Recommendations</b>	That the Council approve the appointments of the Chairs and Vice-Chairs on Committees and the appointment of other Members to Committees etc. as per the schedule to be circulated at the meeting.

## 1.0 Background

- 1.1 The earlier report on the agenda set the structure of Council Committees for 2024/25 and allocated seats to groups in accordance with the political composition of the Council in accordance with the requirements of Section 15 of the Local Government and Housing Act 1989.
- 1.2 The Council also appoints Members to other committees, joint committees, boards and working groups which do not need to meet the requirements of Section 15 of the Local Government and Housing Act 1989.
- 1.3 The full schedule of appointments will be circulated at the meeting once they have been received from the political groups.

## 2.0 Proposal

- 2.1 The Council are asked to make the appointments of the Chairs and Vice-Chairs on Committees as set out in the table below and agree the other appointments which will be set out on the schedule to be circulated.

<b>Committee</b>	<b>Chair</b>	<b>Vice-Chair</b>
Policy & Performance Improvement Committee	Councillor Mike Pringle	Councillor Neil Ross
Planning Committee	Councillor Andrew Freeman	Councillor David Moore
Licensing and General Purposes Committees	Councillor Jean Hall	Councillor Linda Tift
Audit & Governance Committee	Councillor Peter Harris	Councillor Simon Forde
Board of Gilstrap Trustees	Councillor Adrian Amer	

2.2 The Leader has confirmed to keep Cabinet Member appointments and the Cabinet scheme of delegation unchanged.

### **3.0 Implications**

In writing this report and in putting forward recommendations officers have considered the following implications; Data Protection, Digital and Cyber Security, Equality and Diversity, Financial, Human Resources, Human Rights, Legal, Safeguarding and Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

#### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None.



## RECORD OF URGENT DECISION

Date: **5 March 2024**

Lead Officer: Matt Lamb, Director - Planning & Growth  
[Matt.Lamb@newark-sherwooddc.gov.uk](mailto:Matt.Lamb@newark-sherwooddc.gov.uk), 01636 655842

Part D, Section 6 of the Council’s Constitution provides that the Head of Paid Service (or in their absence a nominated deputy) shall have delegated authority to take urgent decisions following consultation with the Monitoring Officer and the Section 151 Officer (or their deputies). In respect of Executive Functions the Head of Paid Service (or their nominated deputy) will consult with the Leader of the Council (or in their absence the Deputy Leader or in their absence a Portfolio Holder), and in respect of non-Executive functions the Head of Paid Service (or their nominated deputy) will consult with the Chairman of the Council (or in their absence the Vice-Chairman of the Council or in their absence the Chairman of the relevant Committee) and the Leader of the largest opposition group.

If the matter is likely to be a key decision and has not been advertised for a minimum of 28 clear days on the Council’s website, the decision can still be taken if a) it is impracticable to defer the decision until it has been possible for 28 clear days’ notice to be given; b) the Monitoring Officer has informed the Chairman of the Policy & Performance Improvement Committee.

Note – this urgent decision record will be reported to the next available meeting of the Full Council.

Decision Record Summary	
<b>Nature of Decision</b>	Open (Exempt Appendix containing legal advice) Non-Key Decision
<b>Decision Title</b>	Commitment of Section 106 Off-site sports and Suitable Alternative Natural Greenspace (SANGS) contributions to the Council’s Capital Programme.
<b>Decision</b>	That: a) a budget of £228,314.60 is added to the Capital Programme, financed by receipts received through S106 agreement reference AG1087 – Off-site sports contribution to improve sports provision at Joesph Whitaker School and deliver community value and benefit for the local community; and b) a budget of £35,556 SANGS contribution received through S106 agreement reference AG1087 is used by the District

	Council for improvements to habitats and visitor facilities at Vicar Water Country Park.
<b>Reason for Decision</b>	<p>To approve the recommendation to enable the Council to pass the £228,314.60 to Joesph Whitaker School to enhance the quality of sports provision for the benefit of the community thereby contributing positively to Community Plan objectives 'Improve Health and Wellbeing' and 'Protect and enhance the district's natural environment and green spaces'.</p> <p>Partnership work with Nottinghamshire Wildlife Trust has identified the potential for improvements to both habitats and the visitor experience at Vicar Water Country Park, contributing to Community Plan objectives 'Protect and enhance the district's natural environment and green spaces' and 'Reducing the impact of climate change'.</p>
<b>Alternative Options Considered</b>	The only alternative is to return the S106 receipt to the developer in accordance with the S106 agreement which would result in a reduction in investment in sporting infrastructure in the Parish of Rainworth and Suitable Alternative Natural Greenspace in the west of the District.
<b>Decision Taker and Consultation</b>	The Head of Paid Service in consultation with Section 151 Officer, Director of Planning and Growth and Monitoring Officer.
<b>Members Consulted</b>	<p>Consultation has been undertaken with Members as follows: -</p> <p>Cllr. Paul Peacock – Leader of the District Council  Cllr. Rhona Holloway - Leader of the Council's largest opposition Group,  Cllr. Andy Freeman – Chair of Planning Committee  Cllr. Matthew Spoons – Portfolio Holder for Sustainable Economic Development  Cllr. Mike Pringle – Chair of Policy &amp; Performance Improvement Committee  Cllr. Linda Tift - Ward Member, Rainworth North &amp; Rufford  Cllr. Clare Penny - Ward Member, Rainworth North &amp; Rufford  Cllr. Celia Brooks – Ward Member, Edwinstowe &amp; Clipstone</p>
<b>Reason for Urgency</b>	The ability to spend the relevant Section 106 monies is time restricted. Although it was anticipated that an extension of time could be secured to allow time to develop and deliver suitable schemes this has not been possible, therefore, the Council now needs to commit the receipts held in order to prevent the monies being returned through the urgency procedure set out above.

## **1.0 Background**

- 1.1 An off-site sports contribution was secured under S106 Agreement AG 1087 in March 2019 with a 5 year spend by date. Due to the lapse of time as a result of external factors including Covid we now need a formal decision from the Council to commit the balance of monies held of £228,314.60 to a number of projects in Rainworth that will enhance the current facility provision. This commitment is necessary to satisfy the requirements of the S106 agreement which requires the contributions to be either expended or committed within the 5-year timeline. Accordingly, a decision from the Council will commit the monies for the purpose they were intended to be used for.
- 1.2 The project that has been identified is for improvements at Joseph Whitaker School to indoor and outdoor sports pitches at the site which is open to the community outside of school hours.
- 1.3 The same S106 agreement included a contribution for Suitable Alternative Natural Greenspace (SANGS) of £35,556.00 to be spent in the West of the District.
- 1.4 In the early Autumn of 2023 Vicar Water Country Park received its worst flood damage in memory with a number of the pathways being washed away and many left inaccessible for long periods whilst the waters were high.
- 1.5 In the late autumn of 2023 Newark and Sherwood District Council Entered a partnership with Nottinghamshire Wildlife Trust to deliver the Three Rivers Project. This project is a run by Nottinghamshire Wildlife Trust (NWT) and funded Severn Trent to deliver a programme of essential measures to improve the water environment in three rivers within the Idle Catchment, for which NWT are the Catchment Hosts. The rivers are Rainworth Water, Vicar Water and the Bevercotes Beck.
- 1.6 As part of the work with Nottinghamshire Wildlife Trust areas of Vicar Water beyond the park boundary are to be de-culverted for the first time in a number of years which will help maintain the flow downstream and reduce the risk of flooding in the park.
- 1.7 The funding for the Three Rivers Project is limited and crucially a number of areas in the park will benefit from these improvements. This includes a portion of the stream which runs through a culvert under one of the footpaths and an area which has great potential for additional wetland habitat creation.

## **2.0 Options Considered and Reasons for the Decision**

### **Community Facilities**

- 2.1 The District Council does not have any directly provided sports provision in Rainworth therefore it is appropriate that £228,314.60 is directed, by agreement, to Joseph Whitaker School to enhance the quality of sports provision as part of ongoing improvements being made to the site.

## **SANGS**

- 2.2 It is proposed that the £35,556 is utilised to add additional value to the work being undertaken at Vicar Water Country Park.
- 2.3 Work will continue with Nottinghamshire Wildlife Trust to develop the plans for the site and will utilise the funds for the following:
- Potential de-culverting of the stream through near Station Road/Vicar Dale
  - Development of new wetland habitats
  - Enhancement of the visitor experience for the site

### **3.0 Implications**

In writing this report and in putting forward recommendations officers have considered the following implications; Data Protection, Digital and Cyber Security, Equality and Diversity, Financial, Human Resources, Human Rights, Safeguarding, Sustainability, and Crime and Disorder and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

### **3.1 Financial Implications (FIN23-24/1013)**

- 3.1.1 The £228,314.60 Off Site Sports and the £35,556 SANGS contributions are available in S106 with reference to the legal agreement AG1087.
- 3.1.2 Due to the expenditure being Capital in nature, the budgets will be added to the Capital Programme, financed by the S106 receipts.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None

**RECORD OF URGENT DECISION – SPECIAL URGENCY**

Report to: Portfolio Holder for Heritage, Culture & the Arts; and  
Portfolio Holder for Strategy, Performance & Finance

Decision Date: 24 April 2024

Portfolio Holder: Councillors Rowan Cozens and Paul Peacock

Director Lead: Matthew Finch, Director of Communities & Environment

Lead Officer: Carys Coulton-Jones, Business Manager – Heritage & Culture

Part D, Section 6 of the Council’s Constitution sets out the procedure for taking urgent decisions. In accordance with the Cabinet Scheme of Delegation in Part C of this Constitution – Responsibility for Functions, the Leader is responsible overall for the discharge of Cabinet functions and may discharge any such function themselves regardless of whether the given function has been delegated to Cabinet.

If the matter is likely to be a key decision and has not been advertised for a minimum of 28 clear days on the Council’s website, the decision can still be taken if a) it is impracticable to defer the decision until it has been possible for 28 clear days’ notice to be given; b) the Monitoring Officer has informed the Chairman of the Policy & Performance Improvement Committee.

Note: This urgent decision record will be reported to the next available meeting of the Full Council.

<b>Report Summary</b>	
<b>Type of Report</b>	Open Report (with exempt appendix) / Key Decision
<b>Report Title</b>	Newark Castle Gatehouse
<b>Purpose of Report</b>	To advise members of the success of the delivery stage bid to the National Lottery Heritage Fund, request approval to accept the terms of the grant and add the relevant budgets to Capital and Revenue.
<b>Recommendations</b>	It is recommended that:  The Portfolio Holders  a) authorise NSDC to accept the terms of the grant as written in the Grant Notification Letter (appendix A);  b) approve the addition of £1,392,140 to be split £1,253,620 to the capital programme and £138,520 to Revenue;

	<p>c) The Capital Programme Budget for the Castle Gatehouse be increased to £5,234,858, financed by the NHLF grant; and</p> <p>d) confirm for the Director of Communities &amp; Environment and the Monitoring Officer to sign the necessary documents on behalf of the Council to accept the grant and Terms of Grant.</p>
<p><b>Alternative Options Considered</b></p>	<p>No alternatives are considered appropriate at this time. Without the project, NSDC would still have the responsibility to preserve and conserve the fabric of the building which is an ancient scheduled monument and requires significant investment, but without the wider benefits this project will offer. The Gatehouse Project is significant in the redevelopment of the town’s visitor offer, as a key driver for the visitor economy, and an opportunity to improve the biodiversity of the site. It will provide residents with enhanced access to their heritage and to the gardens, supporting improved wellbeing and health and offering numerous opportunities to participate in cultural activity.</p>
<p><b>Reason for Recommendation</b></p>	<p>The grant from the National Lottery Heritage Fund represents the final element of funding required to make the Gatehouse Project viable, as detailed in the Full Business Case for the Towns Fund element of funding. The Towns Fund Business Case has been approved subject to a condition that the project cannot proceed without the National Lottery Heritage Fund grant.</p>
<p><b>Decision Taken</b></p>	<p>That the Portfolio Holders: -</p> <p>a) authorise NSDC to accept the terms of the grant as written in the Grant Notification Letter (Appendix A);</p> <p>b) approve the addition of £1,392,140 to be split £1,253,620 to the capital programme and £138,520 to Revenue;</p> <p>c) that the Capital Programme Budget for the Castle Gatehouse be increased to £5,234,858, financed by the NHLF grant; and</p> <p>d) confirm for the Director - Communities &amp; Environment and the Monitoring Officer to sign the necessary documents on behalf of the Council to accept the grant and Terms of Grant.</p>



<p><b>Members and Officers Consulted</b></p>	<p>Councillor Mike Pringle, Chair of Policy &amp; Performance Improvement Committee (consent granted)</p> <p>Councillor Rhona Holloway, Leader of the Council’s largest opposition group</p> <p>All Portfolio Holders: -</p> <ul style="list-style-type: none"> <li>• Councill Lee Brazier</li> <li>• Councillor Susan Crosby</li> <li>• Councillor Keith Melton</li> <li>• Councillor Emma Oldham</li> <li>• Councillor Matthew Spoons</li> <li>• Councillor Paul Taylor</li> </ul> <p>The Council’s Section 151 Officer The Council’s Monitoring Officer</p>
<p><b>Reason for Urgency</b></p>	<p>The Council received formal notification on 27 March 2024; it did not receive prior notice therefore the matter was not included in the Council’s Forward Plan. The 28-day timescale for approval requires NSDC to seek an urgent decision outside of the standard Cabinet cycle. Where possible a proposal for an urgent Key Decision is made under the General Exception rule with at least 5 clear days’ published notice. This has not been possible due to the time taken to compile the report and in any event advance publication is not possible due to the publication embargo.</p>

**1.0 Background**

- 1.1 As previously reported to cabinet (31 October 2023), NSDC were awarded development stage funding from the National Lottery Heritage Fund in March 2022 to progress the Newark Castle Gatehouse Project. The report detailed the project proposals and confirmed to members the robust process undertaken to develop the design, business plan and activity plan prior to submitting the application.
- 1.2 In brief, the project will reinstate the original Romanesque Gatehouse as the entrance to the Castle, create five gallery spaces plus a tower-top viewing platform and enhance the gardens through new planting, improved biodiversity and accessible paths. The project represents a unique opportunity to develop:
  - An iconic, flagship destination attraction at the gateway to the town which will increase footfall and dwell time within the town, benefiting businesses, residents and visitors and boosting the local economy
  - An innovative platform for Newark’s rich and dynamic history and a unique backdrop for events
  - A catalyst for improved social inclusion and civic pride through access to heritage and culture

- A driver for increased social value as a safe, vibrant and inclusive community green space with potential to reinvigorate the early evening local economy
- A flexible space for inspirational education services and community co-creation

1.3 The project is dependent on two key funding streams. The most recent cost plan shows the full project cost as being £5,461,702 (excluding the Heritage Fund development stage and excluding non-cash contributions). This cost includes both capital and revenue costs for delivery, including the project staff team and the activity plan. £3million Towns Fund is allocated to this project and a further £1,069,562 NSDC funding is already secured, with £1,025,150 within the capital programme (Policy & Finance Committee 21 Feb 2019). The application to the National Lottery Heritage Fund was therefore for £1,392,140, with £887,663 specifically identified within the NSDC contribution as match funding for the National Lottery Heritage Fund project.

1.4 The project is therefore subject to both a successful Heritage Fund bid and approval of the Full Business Case for the Towns Fund. The Full Business Case was approved in March 2024, conditional on the successful award of the Heritage Fund grant, and on the tenders for the main contractor being within the cost envelope.

## **2.0 Proposal/Details of Options Considered**

2.1 The cabinet report in October 2023 sought permission to submit the delivery phase application to the National Heritage Lottery Fund in November 2023. NSDC were delighted to receive formal notification on 27 March 2024 that this application has been successful. NSDC is now seeking approval to accept the terms of the grant as specified in the Grant Notification Letter (exempt appendix). These terms have been reviewed by the legal and finance teams.

2.2 The terms of the grant include a Local Authority Grantee condition that *'within 28 days of the date of the Grant Notification Letter, you must send us a certified copy (signed to confirm it is a true copy) of the document recording your decision (or the decision of the relevant properly constituted committee, executive or authorised officer) authorising you to accept the Terms of Grant'*. This timescale requires NSDC to seek an urgent decision outside of the standard cabinet cycle.

2.3 Additionally, the grant award is under embargo until 6 May 2024 (announcement date to be confirmed with the National Lottery Heritage Fund Communications team) and therefore this report is exempt until after that date.

2.4 NSDC is also seeking approval to increase the current project budget within the Capital programme and to include the revenue element in the budget. It should be noted that the match funding for this grant has already been approved and is allocated within the Capital Programme.

## **3.0 Implications**

In writing this report and in putting forward recommendations officers have considered the following implications; Data Protection, Digital and Cyber Security, Equality and Diversity, Financial, Human Resources, Human Rights, Legal, Safeguarding and Sustainability, and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

### 3.1 Equalities Implications

The project improves access within the Castle and Gardens, improving the gradients of the paths and incorporating a new lift to provide access to the first floor of the North West and Gatehouse Towers. The project's activity plan is designed to improve engagement, targeting under represented groups and ensuring a wider range of people are involved in heritage.

### 3.2 Legal Implications

The Council is required to issue a certified copy of its decision to accept the grant to the National Lottery Heritage Fund, together with a statement containing prescribed information. The statement is attached at the Appendix to this report for information.

### 4.0 Financial Implications (FIN24-25/1978)

4.1 The NHLF grant of £1,392,140 will need to be split £1,253,620 capital £138,520 revenue.

4.2 The current Capital budget for the Castle Gatehouse is £4,025,000. The table below shows the current financing and the proposed new financing following the recent cost plan and funding offer:

	<b>Current</b>	<b>Proposed</b>
<b>Capital Budget</b>	<b>4,025,000</b>	<b>5,234,860</b>
<i>Financed by:</i>		
Towns Fund	3,000,000	3,000,000
Borrowing	1,000,000	981,238
NLHF	0	1,253,620
<b>Total</b>	<b>4,025,000</b>	<b>5,234,858</b>

4.3 The revenue element of the NHLF grant of £138,520, along with the match funding of £88,324 will be spent over the 5 year project period and will be added to the medium term financial plan in line with the most recent cash flow at the time with no further implications to the Council.

4.4 The total grant and match funding for the overall project is shown below:

	<b>Capital</b>	<b>Revenue</b>	<b>Total</b>
Towns Fund	3,000,000	0	3,000,000
NLHF	1,253,620	138,520	1,392,140
NSDC Contribution	981,238	88,324	1,069,562
<b>Total</b>	<b>5,234,858</b>	<b>226,844</b>	<b>5,461,702</b>

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

[Policy & Finance Committee 21 Feb 2019](#)  
[Cabinet 31 October 2023](#)

**Prescribed Statement**

**Newark Castle and Gardens – Building Bridges**

Project Reference Number: NL-21-00138

Grant Amount Awarded: £1,392,140

Grant to be paid to:

Newark & Sherwood District Council (Heritage and Culture) of:

Newark & Sherwood District Council

Castle House

Great North Road

NEWARK

NG24 1BY

Newark & Sherwood District Council recorded its decision to accept the grant and the Terms of Grant by delegated decision dated [insert date].

**1.1.1. the power (statutory or otherwise) you have and which you have used to accept the Terms of Grant;**

The Council is a local authority governed by local authority legislation including the Localism Act 2011 (the Act). The Act gives a general power of competence to local authorities; this means a local authority has power to do anything that individuals generally may do.

**1.1.2. an extract of that part of your policy framework under which you have accepted the terms of grant;**

The Full Council adopted a Community Plan in December 2023 (item 8 - <https://democracy.newark-sherwooddc.gov.uk/ieListDocuments.aspx?CId=139&MId=893> ). Objective 7 (page 24) includes delivery of the Newark Castle Gatehouse Scheme (<https://www.newark-sherwooddc.gov.uk/media/nsdc-redesign/documents-and-images/your-council/your-council/about-us/community-plan/12.12.23-Community-Plan-2023v16-Appendix-1.pdf>)

**1.1.3. the executive arrangements under which your decision to accept the Terms of Grant was made;**

The Council operates under 'Executive Arrangements'; a form of governance permitted by the Local Government Act 2000. The Council has made detailed arrangements for governance and decision-making in its Constitution (<https://www.newark-sherwooddc.gov.uk/constitution/> ). This includes delegation of authority to individual 'Portfolio Holders' including those who approved the delegated decision accepting the grant.

**1.1.4. the considerations that you took into account in using the powers and the procedure under which any consultation took place and the decision was made;**

The delegated decision report shows that Legal & Finance advice was taken before recommending acceptance of the grant and Terms of Grant. Relevant Councillors holding positions of responsibility were consulted with, together with statutory officers.

**1.1.5. the authority under which the Declaration forming part of the Application has been signed on your behalf.**

The delegated decision report granted authority for the avoidance of doubt, but the Officer Scheme of Delegation set out in the Council's Constitution grants authority to all Directors including the Assistant Director to sign documents on behalf of the Council (paragraphs 9.1 and 9.2 page C62 - <https://www.newark-sherwooddc.gov.uk/constitution/> ).



RECORD OF URGENT DECISION

Report to: John Robinson, Chief Executive and Head of Paid Service  
 Decision Date: 3 May 2024  
 Portfolio Holder: Councillor Paul Peacock, Leader of the Council and Portfolior Holder for Strategy, Performance & Finance  
 Director Lead: Sue Bearman, Assistant Director – Legal & Democratic Services  
 Lead Officer: Nigel Hill, Business Manager, Elections & Democratic Services, Ext: 5243

Part D, Section 6 of the Council’s Constitution sets out the procedure for taking urgent decisions.

In accordance with the Cabinet Scheme of Delegation in Part C of this Constitution – Responsibility for Functions, the Leader is responsible overall for the discharge of Cabinet functions and may discharge any such function themselves regardless of whether the given function has been delegated to Cabinet.

In the event that any matters arise in circumstances rendering it impossible for the Leader, Cabinet or Council to give instructions within sufficient time in the normal conduct of their business for such matters to be properly dealt with, the Head of Paid Service (or in their absence a nominated deputy) shall have delegated authority to take or authorise all necessary steps to deal with the matters sufficiently to protect the interests of the Council and the public provided that they comply with the applicable legislative requirements for determining decisions, including identifying the decision as being urgent and as such not subject to ‘Call-In’, and shall, before taking action, consult: the Monitoring Officer and the Section 151 Officer (or their deputies); and in respect of Executive functions, either the Leader (or in their absence the Deputy Leader or in their absence another Cabinet Member), and the Leader of the Council’s largest opposition group.

Note – this urgent decision record will be reported to the next available meeting of the Full Council.

Report Summary	
<b>Type of Report</b>	Open Report, Non-Key Decision
<b>Report Title</b>	Appointment of Representatives to Southwell Leisure Centre Trust
<b>Purpose of Report</b>	To make replacement appointments to Southwell Leisure Centre Trust until the end of the 2023/4 Municipal Year.

<b>Recommendation</b>	That the following individuals be appointed as the District Council's representatives to Southwell Leisure Centre Trust in place of Councillors Keith Melton, Penny Rainbow and Tim Wendels: - <ul style="list-style-type: none"> <li>• Julie Bostock</li> <li>• Roger Blaney</li> <li>• Paul Handley</li> </ul>
<b>Alternative Options Considered</b>	The alternative is to retain District Councillor nominations, but this means the Trust is considered inquorate when dealing with matters relating to any legal agreement between the Council and the Trust due to the potential for conflict of interest.
<b>Reason for Recommendation</b>	To ensure the Trust has a quorum for considering matters relating to any legal agreement between the Council and the Trust including the lease of Southwell Leisure Centre.
<b>Decision Taken</b>	As per the recommendation.
<b>Members and Officers Consulted</b>	Councillor Paul Peacock Councillor Rhona Holloway Monitoring Officer Section 151 Officer
<b>Reason for Urgency</b>	The Trust is due to hold a meeting on Saturday 4 May to consider matters relating to the lease of Southwell Leisure Centre.

## **1.0 Background**

- 1.1 Under the Council's governance arrangements the appointment of representatives on outside bodies is reserved to the Leader of the Council.
- 1.2 The current nominees to Southwell Leisure Centre Trust (the Trust) were appointed on 15 June 2023 for 2023/4 municipal year.
- 1.3 The Trust is considered inquorate when dealing with matters relating to any legal agreement between the Council and the Trust due to the potential for conflict of interest.

## **2.0 Proposal/Options Considered and Reasons for the Decision**

- 2.1 Councillor Keith Melton has resigned from the Trust, leaving one vacancy. It is considered appropriate to replace two further District Councillor Trustees as three suitable nominees have been identified: local resident Julie Bostock, Roger Blaney and Paul Handley, the two having both previously been on the Trust including acting as Chairs.
- 2.2 Appointments for the 2024/5 Municipal Year will be made in due course.



2.3 Other than in exceptional circumstances appointments to outside bodies are made by the Leader normally after the Annual Meeting of the District Council. Outside body appointments made by the Council are normally to elected members of the District Council. It is considered that the current circumstances are exceptional and justify replacement appointments of non District Councillors.

### **3.0 Implications**

In taking this decision, officers still need to give consideration to the following implications; Data Protection, Digital and Cyber Security, Equality and Diversity, Financial, Human Resources, Human Rights, Legal, Safeguarding and Sustainability, and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

May 2023 appointment to outside bodies are published - <https://democracy.newark-sherwooddc.gov.uk/ieDecisionDetails.aspx?ID=765>

# Public Document Pack Agenda Item 16a

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Cabinet** held in the Civic Suite, Castle House, Great North Road, Newark, NG24 1BY on Tuesday, 5 March 2024 at 6.00 pm.

PRESENT: Councillor P Peacock (Chair)

Councillor R Cozens, Councillor S Crosby, Councillor L Brazier,  
Councillor K Melton, Councillor E Oldham, Councillor M Spoor,  
Councillor P Taylor and Councillor R Holloway

ALSO IN ATTENDANCE: Councillor N Allen, Councillor I Brown, Councillor C Penny and  
Councillor P Rainbow

### 103 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Leader advised that the proceedings were being audio recorded and live streamed by the Council.

### 104 DECLARATIONS OF INTEREST FROM MEMBERS AND OFFICERS

Councillor K Melton advised the Cabinet of his resignation as a Trustee of Southwell Leisure Centre.

### 105 MINUTES FROM THE PREVIOUS MEETING HELD ON 20 FEBRUARY 2024

The minutes from the meeting held on 20 February 2024 were agreed as a correct record and signed by the Chairman.

### 106 PERFORMANCE FRAMEWORK

The Transformation & Service Improvement Manager presented a report and presentation to Members, which detailed the Performance Framework and indicators that would be used to monitor and measure our performance against the 2024-27 Community Plan. Performance would be measured against 117 targets, 30 of which were newly added. Of the targets, 38 were numerical, 32 a percentage target and 47 targets would use trend or demands to create realistic targets for the service. The report detailed those existing targets which had been altered. The Cabinet welcomed the new performance framework.

AGREED (unanimously) to review the Performance Framework and any accompanying comments carried forward from the Policy & Performance Improvement Committee

#### Reasons for Decision

Performance reporting is a key aspect of how we perform as a Council. It is vital that all stakeholders have a clear understanding of our Performance Framework to ensure that we remain committed to being a top performing, modern and accessible Council. To enable the Cabinet to monitor performance management and compliance to drive improvement.

Options Considered

Not applicable.

107 BUDGET PERFORMANCE QUARTER 3

The Business Manager - Financial Services, presented a report to update Members with the forecast outturn position for the 2023/24 financial year for the Council's General Fund and Housing Revenue Account revenue and capital budgets. The report detailed performance against the approved estimates of revenue expenditure and income; reported on major variances from planned budget performance and on variations to the Capital Programme for approval; all in accordance with the Council's Constitution.

The report detailed a projected unfavourable variance on Service budgets against the revised budget of £0.331m, with an overall favourable variance of £0.636m to be transferred to General Fund reserves. The HRA accounts showed a projected unfavourable variance on the Net Cost of HRA Services against the revised budget of £0.044m. However, overall there was an increase in the forecast transfer to the Major Repairs Reserve of £0.025m: The main reasons for the £0.044m unfavourable variance on services were detailed at Appendix C and D to the report.

AGREED (unanimously) that Cabinet:

- a) note the General Fund projected favourable outturn variance of £0.636m;
- b) note the Housing Revenue Account projected favourable outturn variance of £0.025m to the Major Repairs Reserve;
- c) approve the variations to the Capital Programme at Appendix E;
- d) approve the Capital Programme revised budget and financing of £69.585m; and
- e) note the Prudential indicators at Appendix H.

Reasons for Decision

To consider the forecast outturn position for the 2023/24 financial year for the Council's General Fund and Housing Revenue Account revenue and capital budgets.

Options Considered

Not applicable.

108 COMMUNITY PLAN PERFORMANCE QUARTER 3 2023/24

The Transformation & Service Improvement Manager was in attendance to present the Quarter 3 Community Plan Performance Report, October to December 2023, highlighting performance from a number of items from the Community Plan including tenant engagement, sustainable growth, the Newark Beacon Centre and the opening of Alexander Lodge. The Cabinet noted that the Policy and Performance Improvement

Committee had requested a ward breakdown of Anti-social behaviour which they would receive twice a year.

In discussion, the Cabinet considered: the Council's Green Rewards App, noting that it helped individuals to see how their own actions contributed to reducing their carbon footprint; the forthcoming Big Green Week from 8-16 June; the proposal to rebrand tenant engagement groups to make it clearer for those tenants wanting to get involved; and the proposal to bring the CCTV monitoring in house, which would enable the Council to further assist the Police in dealing with anti-social behaviour.

AGREED (unanimously) that Cabinet:

- a) review the Community Plan Performance Report attached as Appendix 1;
- b) review the compliance report attached as Appendix 2; and
- c) consider the Council's performance against its objectives highlighting any areas of high performance and identifying areas for improvement.

Reasons for Decision

To enable the Cabinet to monitoring performance management and compliance to drive improvement.

Options Considered

Not applicable.

109 CORPORATE PEER CHALLENGE - JUNE 2024

The Chief Executive presented a report which set out the reasoning behind and process for a Peer Challenge to be undertaken June 2024. Newark & Sherwood District Council last took part in a Peer Challenge in 2016. The Peer Challenge would help the Council identify what it was doing well, and where improvements could be made. The team undertaking the Challenge would be on site for 3 to 4 days and would provide a presentation of key findings on the last day and follow this up with a full report within a few weeks.

AGREED (unanimously) that Cabinet:

- a) note the rationale and practicalities for an LGA Peer Challenge; and
- b) welcomes the Peer Challenge and agrees to progress with the provisional arrangements.

Reasons for Decision

A peer challenge which looks at how we work, how we deliver for our residents and how our culture operates will enable us to focus on areas of improvement to assist in delivering our community plan.

### Options Considered

The LGA is the national membership body for local authorities which works on behalf of member councils to support, promote and improve local government. There are no other organisations that provide this kind of service. There is no compulsion to undertake a peer challenge but as best practice it would be expected to participate every 5 years.

## 110 HOUSING COMPLIANCE QUARTER 3

The Portfolio Holder for Housing presented a report which provided an update on the position at the end of Quarter 3 2023/24 from 30 September 2023 to 31 December 2023, with regard to compliance assurance overview and actions arising. The Business Manager - Housing Maintenance & Asset Management was in attendance and explained the work undertaken to gain access to properties to ensure compliance. The Council had also written to the Regulator for Social Housing on 5<sup>th</sup> February to request the removal of the regulatory notice with supporting evidence. The service would remain under close scrutiny and a report was scheduled for Audit and Governance in April 2024.

The Cabinet noted that delays in the Courts process was an additional cause of delays. The Assistant Director- Legal and Democratic Services confirmed that the Council was a member of the Court User group and regularly raised the issue of the impact of delays.

AGREED (unanimously) that Cabinet:

- a) note the exceptions to performance of the housing service compliance functions;
- b) note the request to the Regulator to remove the regulatory notice; and
- c) note that the presentation of performance will change from Quarter 1 2024/2025 reporting cycle onwards.

### Reasons for Decision

To enable the Cabinet to monitor performance and compliance relating to the Council's legal and regulatory landlord responsibilities for 27 building safety measures including fire protection, gas, asbestos, electrical and water.

### Options Considered

Not applicable.

Meeting closed at 7.17 pm.

Chair

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Cabinet** held in the Civic Suite, Castle House, Great North Road, Newark, NG24 1BY on Tuesday, 26 March 2024 at 6.00 pm.

PRESENT: Councillor P Peacock (Chair)

Councillor R Cozens, Councillor S Crosby, Councillor K Melton,  
Councillor E Oldham, Councillor M Spoor, Councillor P Taylor and  
Councillor R Holloway

ALSO IN ATTENDANCE: Councillor I Brown and Councillor P Rainbow

APOLOGIES FOR ABSENCE: Councillor L Brazier

### 111 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Leader advised that the proceedings were being audio recorded and live streamed by the Council.

### 112 DECLARATIONS OF INTEREST FROM MEMBERS AND OFFICERS

There were no declarations of interest.

### 113 MINUTES FROM THE PREVIOUS MEETING HELD ON 5 MARCH 2024

The minutes from the meeting held on 5 March 2024 were agreed as a correct record and signed by the Chair.

### 114 GROWTH INVESTMENT FUND

The Business Manager – Financial Services presented a report which updated the Cabinet on the Growth Investment Fund scheme and sought to agree its closure given it had not, in practice, been operational since 2019. The report detailed the loans given to businesses during the scheme and it was reported that of the initial outlay of £1,507,968 the Council have received repayments and income totalling £1,405,054, which was 93.2% of the initial outlay and hence a default rate of 6.8%. £246,013 had previously been written off in relation to loan balances on 3 different loans and 2 remaining companies had both been subject to insolvency action.

AGREED (unanimously) that Cabinet approve the formal closure of the scheme.

#### Reasons for Decision

To formally close the scheme which has not been operational in practice since 2019.

#### Options Considered

To review the scheme and consider a refresh/relaunch; this option has not been

explored in depth due to the period the scheme has been dormant.

115 UPDATE ON JUBILEE BRIDGE MAINTENANCE COSTS (KEY DECISION)

The Business Manager – Corporate Property presented a report which provided the Cabinet with an update on the current position regarding the proposed future maintenance requirements of the Jubilee Footbridge over the River Trent in Newark. The report set out options for repairing the bridge following the tender exercise undertaken in 2023. The tender returns were significantly beyond those forecast and had also led to officers recommending a different option which was to replace existing softwood deck boards with hardwood timber boards.

The Cabinet discussed the use of the bridge and its adoption by the County Council and whether this would extend to them being responsible for ongoing repairs.

AGREED (unanimously) that any decision on repairing the bridge be deferred to a future meeting of the Cabinet to enable officers to establish the responsibilities of the County Council in terms of adoption and maintenance.

116 14 MARKET PLACE, NEWARK - FEASIBILITY AND DELIVERY (KEY DECISION)

The Business Manager – Corporate Property presented a report which set out options and recommendations for the Council owned property, 14 Market Place, Newark. The property was in a prominent position in the town centre of Newark with a dual frontage onto the Market Place and Queens Head Court. It comprised a large basement, ground floor retail space and former residential space spread over the upper three floors. It was reported that the property had had minimal investment in previous years and did not meet current standards for it to be used as a viable commercial unit. In addition, the upper floors did not conform to a habitably or lettable standard.

AGREED (unanimously) that Cabinet:

a) approve the refurbishment of the entire property to a shell and core finish noting the estimated capital cost for full refurbishment in the exempt Appendix; and

b) a further report be brought to the Cabinet with options for future use, including an update on associated capital costs and financing.

Reasons for Decision

14 Market Place sits within a prominent position in Newark town centre and is in disrepair and unoccupied. This recommendation will enable the property to be brought back into use and will help deliver Community Plan objectives through sustainable economic growth in the town centre.

Options Considered

Sale of the asset in its current condition. Retention as a General Fund Commercial Asset and Transfer of Residential Unit to the Housing Revenue Account.

117 STATEMENT OF COMMUNITY INVOLVEMENT REVIEW (KEY DECISION)

The Business Manager – Planning Policy & Infrastructure presented a report concerning an update to the Statement of Community Involvement (SCI) in relation to the Planning Committee permitting public speaking. At their meeting held on 14 March 2024, the Planning Committee resolved to allow public speaking in accordance with the ‘Protocol for Dealing with Planning Matters’. The SCI provided the detail of engagement by the Council in relation to planning matters – both for plan preparation as well as for consideration of a planning application as well as pre-application advice. The SCI therefore required amending to address that public speaking had now been permitted.

The opportunity had also been taken to ensure that the SCI was up to date in relation to a number of other matters given the time elapsed since it was last updated. The amendments were identified in the appendix to the report.

AGREED (unanimously) that:

- a) the proposed amendments to the Statement of Community Involvement be approved:
- b) public consultation be undertaken for 6-weeks on the proposed amendments for referral back to Cabinet for adoption; and
- c) Cabinet’s feedback on the nature of applications referred to the Planning Committee be communicated to the Chair of the Planning Committee for consideration.

#### Reasons for Decision

To ensure the SCI aligns with the Council’s Constitution and ‘Protocol for Dealing with Planning Matters’. To allow consultation to be undertaken on the Draft SCI.

#### Options Considered

It was not considered appropriate to continue with an unamended SCI following the decision of Planning Committee to allow public speaking.

### 118 DRAFT AFFORDABLE HOUSING SUPPLEMENTARY PLANNING DOCUMENT AND PLANNING POLICY WORK PROGRAMME (KEY DECISION)

The Business Manager – Planning Policy & Infrastructure presented a report which set out a proposed Work Programme for 2024/2025. Two Supplementary Planning Documents (SPD), the Affordable Housing SPD and Developer Contributions & Planning Obligations SPD were scheduled for consultation in accordance with the proposed Work Programme at Appendix B to the report. The Planning Policy Board had also agreed that a Solar Energy SPD should be prepared.

AGREED (unanimously) that Cabinet agree the new work programme for Planning Policy set out in Section 2 and Appendix B to the report.

#### Reasons for Decision

To agree a Work Programme for Planning Policy for 2024/25.



Options Considered

Not applicable.

119 SHERWOOD LEVELLING UP 3 UPDATE - OLLERTON AND CLIPSTONE (KEY DECISION)

The Director – Planning & Growth presented a report which updated the Cabinet on the progress of the LUF 3 Programme, including funding and details of the two place projects at Ollerton Town Centre and Mansfield Road, Clipstone. The Sherwood LUF 3 funding of £19,995,358 was still to be received from the government but forward-funding necessary works were ongoing to ensure delivery remained on track. Details of the various schemes were set out in the report.

AGREED (unanimously) that Cabinet:

a) note and welcome the progress on the LUF 3 projects:

Ollerton

b) to add the requisite budget to the Council's Capital Programme as detailed in the exempt Appendix to cover the full costs of the acquisition and ongoing holding of the former Lloyds Bank Building until such time as the building is absorbed into the delivery of the Ollerton Town Centre LUF 3 scheme;

c) to require presentation to a future Cabinet of a final Business Case for the Ollerton Town Centre Regeneration, including updates on funding, risk, any Council commitments (capital and revenue), programme, delivery route (procurement) and a request to include the project within the Council's capital programme;

d) delegate to the Portfolio Holders for Strategy, Performance & Finance and Sustainable Economic Growth in consultation with the Director – Resources and Director - Planning & Growth, authority to negotiate and enter legal options to purchase in accordance with the requirements of the Council's Acquisitions and Disposals Policy the land holdings required for the Ollerton Town Centre scheme (from Ollerton & Boughton Town Council and Johal Ltd) for the Maximum Offers detailed at Exempt Appendix A, subject to planning permission and a decision from Cabinet to implement the scheme.

e) delegate to the Director - Resources, in consultation with the Director - Planning & Growth, Business Manager - Corporate Property and Portfolio Holders for Strategy, Performance & Finance and Sustainable Economic Growth, authorisation to negotiate and seek formal commitments from Nottinghamshire County Council to secure a financial commitment for the Minimum amount in Exempt Appendix A and Tesco to secure ongoing commitment to the Public Transport Hub and car parking provision for patrons of this development and the wider Town Centre.

Clipstone

f) to require presentation to a future Cabinet of a final Business Case for the Clipstone Mansfield Road Regeneration project (Phases 2 and 3), including updates on funding,

risk, any Council commitments (capital and revenue), programme, delivery route (procurement) and a request to include the project within the Council's capital programme;

g) delegate to the Portfolio Holders for Strategy, Performance & Finance and Sustainable Economic Growth in consultation with the Director – Resources and Director - Planning & Growth authorisation to negotiate and secure ongoing commitments from the Clipstone Miners Welfare Trust to ensure the District Council will have an ongoing role in the governance and management of any new Sports Facility associated with Phase 2 of the Mansfield Road Clipstone regeneration project;

h) delegate to the Portfolio Holders for Strategy, Performance & Finance and Sustainable Economic Growth in consultation with the Director – Resources and Director - Planning & Growth authorisation to negotiate and seek formal commitments from Welbeck Estates for any land purchase or land swap to facilitate Phase 3 of the Mansfield Road Clipstone regeneration project, in accordance with the details provided at Exempt Appendix A; and

i) to add to the Clipstone Road Mansfield budget an additional revenue of £250,000 to allow for further development of the Phase 2 and 3 projects through to RIBA Stage 3. The first £129,000 of this budget shall be funded by the Levelling Up Fund 3 Capacity Funded provided by Government with the residual drawdown (£121,000) being delegated to the Director of Resources & Deputy Chief Executive, in consultation with the Director for Planning & Growth upon receipt of LUF 3 funding from Government.

#### Reasons for Decision

To allow progression, at pace, the development of the LUF 3 Projects with Development Partners and (prospective) tenants, including all necessary land deals, such that the Council can provide appropriate updates and implementation timelines to Government in order to continue to access the LUF 3 funding.

#### Options Considered

It remains an option to pause, stop, or reduce the scale of ambition of the LUF3 projects in Clipstone and Ollerton. This continues to be discounted given the desperate need to invest in these communities. The Regeneration Partners, including the District Council, remain committed to delivery notwithstanding the challenge of meeting the grant funding spend deadline of 31 March 2026.

## 120 NEWARK LONG TERM TOWN FUND UPDATE AND ASSOCIATED FEASIBILITY WORK

The Director – Planning & Growth presented a report which updated the Cabinet on the progress of the Newark Long-Term Town Fund and sought approval of budget to progress feasibility work for the St Marks Project. To receive the investment a long-term plan for Newark and a Town Board was required to be established. The report gave a progress update and identified St Marks as a significant opportunity which could be developed subject to due diligence and detailed feasibility works. Details and costs of this feasibility work were set out in the report.

AGREED (unanimously) that Cabinet approve a revenue budget of up to £145,000 from the Change Management Reserve to progress to the next stage of feasibility

works for the St Marks Project.

#### Reasons for Decision

To allow the Council to commence detailed feasibility and due diligence on future options to repurpose St Marks for the benefit of the Town.

#### Options Considered

'Do nothing' approach - It remains open for this Council and the Towns Board to decline the £20m grant available via the LTPfT fund. That is discounted on the basis that this is an opportunity to building upon the Town Investment Plan (2020) and its 9 priority projects and Levelling Up Fund 1 (Newark Southern Link Road). St Marks has been identified as a site which could be repurposed for positive change in the TIP1, the emerging Newark Masterplan & Design Code, and discussions to date with the Newark Towns Board.

### 121 IN-HOUSE CCTV MONITORING BUSINESS CASE (KEY DECISION)

The Business Manager – Public Protection presented a report which set out the full business case of both revenue and capital requirements for the creation of an in-house CCTV control room to monitor all Newark & Sherwood District Council cameras. The full business case was included as an exempt appendix to the report.

The detailed report gave the background to the proposal covering issues such as the location of the CCTV mast and control room, staffing, data storage and server access and maintenance. Two options were given in the report, to withdraw from the existing partnership and create an in-house CCTV control room or to remain within the existing partnership. Under the first option an application would be made to the Long-Term Towns Fund for capital funding.

AGREED (unanimously) that Cabinet:

- a) approve the creation of a new CCTV Control Centre as set out in the exempt Appendix;
- b) formally give notice of termination to the CCTV Partnership; and
- c) allocate £30k from the Capital Feasibility Reserve in order for the full business case proposal to be developed in line with Towns Fund Requirements and report back to Cabinet on the outcome of such, with detailed financial implications of the Capital costs.

#### Reasons for Decision

It is recommended that Newark & Sherwood District Council formally give notice of termination to the CCTV Partnership agreement in order to develop an in-house CCTV control room service. The creation of this service will enable both proactive and reactive CCTV monitoring to take place, alongside great service provision for other related areas such as security controls and out of hours. This recommendation directly links to the Community Plan Objective of Reduce Crime and Anti-Social Behaviour.

#### Options Considered

Remain in the CCTV partnership for the remaining term of the agreement and future agreement extensions.

122 EXCLUSION OF THE PRESS AND PUBLIC

AGREED (unanimously) that, under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraphs 3 and 5 of Part 1 of Schedule 12A of the Act.

123 GROWTH INVESTMENT FUND

The Cabinet considered the exempt report in relation to the Growth Investment Fund.

(Summary provided in accordance with Section 100C(2) of the Local Government Act 1972).

124 14 MARKET PLACE, NEWARK - FEASIBILITY AND DELIVERY (EXEMPT APPENDIX)

The Cabinet considered the exempt appendix to the report on 14, Market Place, Newark.

(Summary provided in accordance with Section 100C(2) of the Local Government Act 1972).

125 SHERWOOD LEVELLING UP FUND 3 UPDATE - OLLERTON AND CLIPSTONE (EXEMPT APPENDIX)

The Cabinet considered the exempt recommendations in respect of the Sherwood Levelling Up Fund 3 Update – Ollerton and Clipstone.

(Summary provided in accordance with Section 100C(2) of the Local Government Act 1972).

126 NEWARK LONG TERM TOWN FUND UPDATE (EXEMPT APPENDIX)

The Cabinet considered the exempt appendix to the report on Newark Long Term Town Fund Update.

(Summary provided in accordance with Section 100C(2) of the Local Government Act 1972).

127 IN-HOUSE CCTV MONITORING - EXEMPT BUSINESS CASE

The Cabinet considered the exempt business case for the In-house CCTV Monitoring Report.

(Summary provided in accordance with Section 100C(2) of the Local Government Act

1972).

Meeting closed at 7.42 pm.

Chair

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Executive Shareholder Committee** held in the Civic Suite, Castle House, Great North Road, Newark, NG24 1BY on Tuesday, 5 March 2024 at 6.00 pm.

PRESENT: Councillor P Peacock (Chairman)

Councillor R Cozens, Councillor L Brazier, Councillor S Crosby,  
Councillor K Melton, Councillor E Oldham, Councillor M Spoons,  
Councillor P Taylor and Councillor R Holloway

ALSO IN ATTENDANCE: Councillor N Allen, Councillor I Brown, Councillor C Penny and  
Councillor P Rainbow

17 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Leader and Chairman advised that the proceedings were being audio recorded and live streamed by the Council.

18 DECLARATIONS OF INTEREST FROM MEMBERS AND OFFICERS

There were no declarations of interest.

19 MINUTES FROM THE PREVIOUS MEETING HELD ON 5 DECEMBER 2023

The minutes from the meeting held on 5 December 2023 were agreed as a correct record and signed by the Chair.

20 ACTIVE4TODAY PERFORMANCE REPORT

The Health Improvement and Community Relations Manager was in attendance to present the performance report for Active4Today for the period to 31 December 2023, and the draft Business Plan for 2024/25. The report also summarised income and expenditure, usage performance and compliance.

Members discussed children's swimming lessons and laned swimming sessions. The Community Development Manager- Active4Today was in attendance and explained that the children's swimming lessons were planned to provide a structured programme of teaching throughout the week, to mitigate the effect of changes in swimming teacher. The pool sessions were programmed to provide a balance for all users but could be reviewed at any point. Members also noted the membership structure available for lower income families and the programme of activities provided during the school holidays.

AGREED (unanimously) that the Executive Shareholder Committee note the performance of Active4Today to Period 9, and, approve the draft Business Plan 2024-2025 at appendix D to the report.

Reasons for Decision

To ensure that the shareholder has assurance and oversight of the company's performance ensuring that the Company continues to deliver the outcomes required by the Council as aligned to the Councils Community Plan.

Options Considered

None

21 ARKWOOD DEVELOPMENT PERFORMANCE REPORT QUARTER 3

The Managing Director – Arkwood Developments, was in attendance to present the performance report for Arkwood Developments for quarter 3 2023/24 and briefing paper. Members noted that there would be a presentation from Arkwood Developments during the exempt session of the meeting.

AGREED (unanimously) that Members note:

- a) the Arkwood Performance Report (attached as the **Appendix A**) and consider company's performance against its targets and objectives highlighting any areas of high performance and identifying areas for improvement; and
- b) the Arkwood Briefing paper from the Managing Director – Arkwood (attached as **Appendix B**).

Reasons for Decision

To ensure appropriate review of the Performance of the Councils wholly owned Housing Development Company (Arkwood).

Options Considered

None

22 ARKWOOD STATEMENT OF ACCOUNTS 2022/23

The Business Manager – Financial Services was in attendance to present the Statement of Accounts for Arkwood Developments for 2022/23. Arkwood's Audited Statutory Accounts for the financial year 2022/23 were approved by their Board of Directors on the 27 November 2023 and would be finalised via the Annual General Meeting on 5 March 2024. The Statutory Accounts showed a profit after taxation of £407,437 for the financial year 2022/23. The profit generated in the financial year has taken the Companies cumulative Profit and Loss Reserve to a balance of £404,048.

If the current forecast loss for the financial year 2023/24 of £313,105 was realised then that would take the cumulative Profit and Loss Reserve down to a balance of £90,943. The Board of Directors did not consider this to be a sufficient balance to recommend the payment of a dividend to its shareholder, the Council, as, based on the forecast, the Company would fail to satisfy the solvency and liquidity test as required by the Companies Act.



Members considered the report and whilst disappointed that a dividend could not be paid were confident in the resilience of the Company and an anticipated return of a dividend in 2025/26.

AGREED (unanimously) that Members note:

- a) Arkwood's Audited Statement of Accounts for 2022/23 at Appendix B; and
- b) As per section 4, that there will be no dividend declaration based on the performance up to financial year end 2022/23 and the forecast outturn for 2023/24.

Reasons for Decision

To ensure appropriate review of the Statutory Accounts of the Council's wholly owned Housing Development Company (Arkwood).

Options Considered

None

23 SHAREHOLDER REPRESENTATIVE

The Executive Shareholder Committee considered the report of the Assistant Director, Legal and Democratic Services, which sought the appointment of the Council's Chief Executive as Shareholder Representative for the Council in relation to Arkwood Developments Limited. The Chief Executive would then be able to attend General Meetings of the Company and vote on behalf of the Council in its capacity as Shareholder, subject to the specific direction of Executive Shareholder Committee where appropriate as set out in the recommendations to this report.

AGREED (unanimously) that:

- a) the Council's Chief Executive John Robinson, be appointed as Shareholder Representative for the Council in relation to Arkwood Developments Limited to attend General Meetings of the Company and vote on behalf of the Council in its capacity as Shareholder, in accordance with recommendations 2 and 3 below;
- b) the Shareholder Representative to have delegated authority to note and receive reports at General Meetings of the Company, and to vote in relation to administrative matters such as confirming the appointment of auditors at the Annual General Meeting; and
- c) the Shareholder Representative to have delegated authority to vote on substantive matters at General Meetings of the Company on the specific direction of Executive Shareholder Committee.

Reasons for Decision

The Chief Executive is lead officer for the Council in relation to liaison with Arkwood Developments Limited and attends Board Meetings in this capacity and is therefore best placed to represent the Council at General Meetings. This delegation will also enable the efficient dispatch of business at General Meetings.

Options Considered

The Executive Shareholder Committee could elect to nominate a Cabinet Member to undertake this function.

24 EXCLUSION OF THE PRESS AND PUBLIC

AGREED (unanimously) that, under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraphs 3 of Part 1 of Schedule 12A of the Act.

25 ARKWOOD DEVELOPMENTS PRESENTATION

The Managing Director, Arkwood Developments, Non- Executive Chair and Councillor Claire Penny, Board Member for Arkwood Developments were in attendance to give a presentation to the Executive Shareholder Committee.

(Summary provided in accordance with Section 100C(2) of the Local Government Act 1972).

Meeting closed at 9.02 pm.

Chairman

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Policy & Performance Improvement Committee** held in the Civic Suite, Castle House, Great North Road, Newark, NG24 1BY on Monday, 4 March 2024 at 6.00 pm.

PRESENT: Councillor M Pringle (Chair)  
Councillor N Ross (Vice-Chair)

Councillor A Brazier, Councillor C Brooks, Councillor S Forde, Councillor A Freeman, Councillor R Jackson, Councillor J Kellas, Councillor D Moore, Councillor P Rainbow, Councillor M Shakeshaft, Councillor T Thompson and Councillor T Wendels

ALSO IN ATTENDANCE: Councillor N Allen, Councillor L Brazier, Councillor J Hall, Councillor P Peacock, Councillor P Taylor and Councillor L Tift

APOLOGIES FOR ABSENCE: Councillor K Roberts and Councillor T Smith

70 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

71 DECLARATION OF INTEREST BY MEMBERS AND OFFICERS

Agenda Item No. 5 – Review of Grant Funding. Councillor Pringle declared an Other Registerable Interest as a Trustee of Central Notts. CA.

Agenda Item No. 10 – Community Plan Performance Update. Councillors: Rainbow; Shakeshaft; and Wendels declared Other Registerable Interests as Trustees of the Southwell Leisure Centre.

Agenda Item No. 14 – Support for Active Lifestyles Working Group Update. Councillors: Forde; Freeman and Pringle declared Other Registerable Interests as Directors of Active4Today.

72 MINUTES OF THE MEETING HELD ON 29 JANUARY 2024

The minutes from the meeting held on 29 January 2024 were agreed as a correct record and signed by the Chairman.

73 REVIEW OF GRANT FUNDING

The Committee considered the report of the Business Manager – Regeneration & Housing Strategy which sought to provide Members with the opportunity to review the range and impact of regular Council funding (through Service Level Agreements (SLAs)) supporting charities and community groups.

The report set out the scope of the grants reviewed and the vision of the Council, as set out in the Community Plan 2023/2027. Details of the current agreements in place were listed at paragraph 1.4 together with the funding per annum. The review

included consideration of whether funding should continue to the organisations listed and therefore the impact of each SLA was included. Paragraph 2 of the report listed the organisations which had demonstrated a positive impact and where it was proposed to continue with their funding.

In considering the report Members welcomed the proposed 10% inflationary uplift to the current SLA values for Citizens Advice, HomeStart, Newark & Sherwood CVS and the Furniture Project with a 3% increase in subsequent years. In response to whether the rolling 3-year grant allocation would be reviewed annually, the Business Manager advised that it would be reviewed on an annual basis with it being reset by the end of the second year.

A Member queried whether the proposal to set the allocation for a 3-year period would prohibit other organisations from applying for assistance. The Business Manager advised that if the organisation/charity aligned to the vision of the Council as set out in the Community Plan, then discussions could be held as to whether assistance could be provided.

AGREED (unanimously) that:

- a) the Policy & Performance Improvement Committee note:
  - i. the current range of charities supported by the Council through Service Level Agreement/Grant Allocation;
  - ii. the impact of funding charities for the residents of Newark & Sherwood, as detailed in Section 1.6-1.12 of the report;
  - iii. the move to modernise and standardise the agreements current in place with charities, as detailed in Section 2.3 of the report; and
- b) the Policy & Performance Improvement Committee recommends to Cabinet:
  - i. the move to a rolling three-year grant allocation to provide charities with confidence and stability in their funding, as detailed in Section 2.4-2.5 of the report; and
  - ii. a 10% inflationary uplift be applied to the current SLA values with Citizens Advice, HomeStart, Newark & Sherwood CVS and The Furniture Project, with a 3% increase in the subsequent years.

Having declared an Other Registerable Interest, the Chair did not take part in the above discussion. The Vice-Chair presided during this time.

#### 74 BUDGET REPORTS 2024/2025

The Committee considered the report of the Business Manager – Financial Services which sought to provide Members with details of: the spending proposals in the Council’s proposed 2024/25 General Fund Revenue Budget; the Council’s Medium Term Financial Plan (MTFP) for the four financial years between 1 April 2024 and 31 March 2028; and the Capital Programme Budget 2024/25 to 2027/28. The information was provided in 3 appendices to the report and had been considered by

Cabinet at their meeting held on 20 February 2024 with recommendations being forwarded to full Council for consideration at the meeting scheduled for 7 March 2024.

Revenue Budget: It was reported that the budget proposals had been prepared in accordance with the Council's budget setting strategy for 2024/25, as approved by Cabinet on 11 July 2023. Accordingly, the budget had been derived from the 2024/25 base budget within the MTFP approved by full Council on 9 March 2023. Growth and efficiencies had been included based on engagement with Portfolio Holders throughout the budget setting process. Changes, as described in the Budget Strategy in relation to pay awards and inflation had also amended the base position.

Medium Term Financial Plan: It was reported that the MTFP demonstrated that the Council was able to set a balanced budget for 2024/25, noting that it would need to reduce expenditure and/or increase income to pay for service delivery in future years. The Council would be required to continually consider how best to manage demand for its services as well as continually monitoring and reviewing how best to deliver each service. The report included information on financial projections; fair funding review; retained business rates; council tax; new homes bonus; income from fees and charges; reserves and balances; assumptions made within the MTFP; and the proposed strategy for bridging the funding gap.

Capital Programme Budget 2024/25 to 2027/28: It was reported that the Capital Strategy had been approved by Council on 8 March 2023 and contained the capital appraisal form template and the prioritisation criteria. The capital appraisal forms were circulated to Business Managers to enable bids for new capital schemes. These were then scored in conjunction with the prioritisation criteria with the results considered by the Senior Management Team together with the proposed Capital Programme. Details of the capital expenditure in relation to the general fund and the housing revenue account were included in the report, together with the resources available. Paragraph 5 of the report set out the current plan for financing the proposed capital programme.

In considering the report and appendices, the Members thanked the Business Manager for his presentation of the information and noted the report.

AGREED (unanimously) that the Policy & Performance Committee note the reports as presented to Cabinet on 20 February 2024.

75 PROJECT GENERAL FUND AND HRA REVENUE & CAPITAL OUTTURN REPORT TO 31.03.24 AS AT 31.12.23

The Committee considered the report of the Business Manager – Financial Services which sought to update Members with the forecast outturn position for the 2023/24 financial year for the Council's General Fund and Housing Revenue Account revenue and capital budgets. The report also detailed performance against the approved estimates of revenue expenditure and income; reported on major variances from planned budget performance; and reported on variations to the Capital Programme for approval, all of which were in accordance with the Council's Constitution.

The report provided information as to the current position as at 31 December 2023. This included a projected unfavourable variance on service budgets against the revised budget of £0.331m, which represented a 1.86% of the total service budgets. It was further report that there was an overall favourable variance of £0.636m to be transferred to General Fund reserves. Appendix A to the report set out the variances projected against each of the portfolio holder budgets.

AGREED (unanimously) that the Policy & Performance Improvement Committee note:

- a) the General Fund projected unfavourable outturn variance on service budgets against the revised budget of £0.331m;
- b) the Housing Revenue Account projected favourable outturn variance of £0.025m to the Major Repairs Reserve; and
- c) the Capital Programme forecast outturn of £69.381m.

#### 76 PRESENTATION BY THE LEADER OF THE COUNCIL - COUNCILLOR PAUL PEACOCK

The Committee considered the presentation delivered by the Leader of the Council, Councillor Paul Peacock, Portfolio Holder for Strategy, Performance & Finance. He provided Members with details of the remit for his portfolio together with information as to the latest position with the East Midlands Council's and East Midlands Combined Authority devolution. He also provided the Council's framework, detailing delivery themes; connecting aims; objectives; and outcomes.

He stated that the East Midlands Council's Combined Authority would offer opportunities for funding with the first year being focussed on transport. He added that he represented the whole of the district, and that part of that role was to determine how best Newark & Sherwood could benefit from the new Authority.

In considering the presentation a Member welcomed the appointment of a Mayor and the opportunities for additional funding. In noting there had been a shortfall in commercialisation, he queried what measures the Leader had taken in the first year to resolve that issue. In response the Leader advised that it was an ongoing process. Ways in which the Council could reduce expenditure or increase income were constantly monitored, noting that government funding of local authorities had reduced significantly from previous years. He acknowledged that the Council needed to be more commercial, noting that that had been the reason for the establishment of Arkwood Developments Ltd. He advised that the Transformation Team would continue to review ways to increase income, noting that local government finances were volatile at present, but that Newark & Sherwood were well placed in comparison to some other local authorities.

In response to whether he had any intention to revise the allocation of responsibilities within each portfolio, the Leader acknowledged that his portfolio did appear to be larger than some of the others and that it was his intention to review that, noting that some of the newer portfolios would grow organically over time. He added that he was in discussions with the Business Manager – Democratic Services in relation to how the committee cycle facilitated decision making.

A Member queried whether the decision to stop 'days of action' had been due to budget issues. In response, the Business Manager – Regeneration & Housing Strategy advised that they were still going ahead, but rather than the Council leading on them, it was now community led with the Leader adding that he was pleased to see the Council engaging with community groups.

In relation to the issue of the Council's previous commitment to be a paper-light authority some years previously, a Member noted that little appeared to have changed. The Leader acknowledged that it was sometimes difficult to be totally paperless but that the matter perhaps needed to be reviewed.

In noting the current number of vacancies, a Member queried what plans the Leader had to fill those roles. In response, the Leader advised that he was speaking with the Chief Executive with a view to undertaking a Pay Review.

In response to when the Kerbside Glass Recycling would commence, the Leader confirmed that bins were currently being delivered to households and that they could begin using them immediately. The collection of glass would commence on 8 April 2024.

In referring to the devolution deal, a Member expressed concern that county functions may be devolved upwards and queried how that could be counteracted. In response, the Leader advised that the Council needed to make the process of investing in Newark & Sherwood as simple as possible. The Council needed to explain their needs and what the benefits would be if investment was allocated. Any bid for investment must be well rounded and balanced.

In closing the debate, the Chair thanked the Leader for his attendance and for responding to queries raised by the Committee.

77 HOUSING, HEALTH & WELLBEING HOUSING COMPLIANCE ASSURANCE REPORT Q3 2023/2024

The Committee considered the report of the Business Manager – Housing Maintenance & Asset Management which sought to provide Members with the performance position as of 31 December 2023 in relation to compliance including actions to rectify identified issues and to advise of a change to the format for performance reporting.

The report provided details of performance of housing compliance services with a focus on exceptions performance, which were outside the Council's target parameters. It was reported that performance was shared with the Portfolio Holder for Housing and was a standard agenda item for discussion at Tenant Engagement Board meetings. Performance exceptions were reported as: Gas Servicing – this was 99.65% compliant; Oil Servicing – currently 8 homes where the oil service had not been completed; and EICR Certifications less than 5 Years Old and HouseMark EICRs – currently 41 properties without a EICR electrical certification of less than 5 years old, 34 of which were in a legal process. It was also reported that in relation to gas compliance, the Council wrote to the Regulator for Social Housing on 5 February requesting removal of the regulatory notice with supporting evidence.



In considering the report, the Chair noted the proposed change to the format of the performance report and requested that Committee be presented with both the old and new format to enable a comparison to be made.

AGREED (unanimously) that the Policy & Performance Improvement Committee note:

- a) the exceptions to performance of the housing service compliance functions;
- b) the request to the Regulator for removal of the regulatory notice; and
- c) that the presentation of performance will change from Quarter 1 – 2024/25 reporting cycle onwards.

#### 78 COMMUNITY PLAN PERFORMANCE Q3

The Committee considered the joint report of the Transformation & Service Improvement Manager and Officer which presented to Members the Quarter 3 Community Plan Performance Report (October to December 2023). Members were asked to review the Reports attached as Appendix 1 together with the Compliance Report attached as Appendix 2.

In considering the report Members queried where the new CCTV control room would be located. The Transformation & Service Improvement Manager advised that a location had not yet been finalised but Castle House was the preferred site.

In relation to anti-social behaviour, Members queried whether specific areas were being targeted. In response, they were advised that the increase was across the whole district but that areas targeted specifically were seeing an improvement. Members also queried whether the new contractors employed to carry out enforcement duties were visiting rural areas. The Transformation & Service Improvement Manager advised that further information would be included in the next quarterly report. The Chair suggested that ward specific information be included in the report from the Business Manager – Public Protection in relation to Bassetlaw and N&S CSP Progress & Performance due to the June 2024 meeting.

AGREED (unanimously) that the Community Plan Performance Report Q3 be noted.

#### 79 COMMUNITY PLAN PERFORMANCE TARGETS

The Committee considered the report of the Transformation & Service Improvement Manager which sought to provide Members with an update on the performance framework, improvements and indicators that would be used to monitor and measure performance against the 2024/27 Community Plan.

It was reported that following the development of the new Community Plan it was necessary to revisit the overarching framework and how performance was monitored and measured. As part of that process, it was proposed that both the district and

customer sections would be enhanced with the indicators also being reviewed to reflect the new objectives and ambitions. Details of the indicators were contained within the appendix to the report, including: Improve Health & Wellbeing; Increase the Supply, Choice and Standard of Housing; Raising of Peoples' Skill Levels and Create Employment Opportunities for them to Fulfil their Potential; Reduce Crime and Anti-Social Behaviour; Reduce the Impact of Climate Change; Celebrate and Invigorate Community Spirit, Pride of Place and Sense of Belonging; To be a Top Performing, Modern and Accessible Council; and Complaints/Feedback/Customer.

In considering the report Members commented that they had little opportunity to consider and comment on the information, querying the reason for the delay. The Transformation & Service Improvement Manager advised that the recent storms and associated flooding had led to a delay in the completion of the Business Plan Cycle as Business Managers had been reacting to the flooding emergencies with the Senior Leadership Team (SLT) giving a 4-week extension to the deadline.

In relation to new indicators, specifically total footfall across all heritage and culture services and site, a Member queried how the proposed target had been derived. The Transformation & Service Improvement Manager advised that additional sensors had been installed and were able to capture additional footfall. He added that all targets had been scrutinised by SLT and asked the Committee to scrutinise the quarterly reports, highlighting any additional information they required.

In closing the debate, the Chair welcomed the report and strongly encouraged all Members of the Committee to scrutinise the information presented to them.

AGREED (unanimously) that the Performance Framework indicators be noted.

## 80 2024 PEER CHALLENGE

The Committee considered the report of the Director – Customer Services & Organisational Development which provided Members with an update on the Council's Peer Challenge, its approach and timeline.

It was reported that the Local Government Association operated a peer challenge programme which supported continuous improvement by providing effective insight, guidance and challenge to enable continuous improvement, as well as assurance to local leaders and residents.

AGREED (unanimously) that:

- a) the rationale and practicalities for an LGA Peer Challenge be noted; and
- b) the Peer Challenge be welcomed and the progress with provisional arrangements be endorsed.

81 MANSFIELD & DISTRICT CREMATORIUM JOINT COMMITTEE

NOTED the Minutes of the Mansfield & District Crematorium Joint Committee held on Monday, 15 January 2024.

82 SUPPORT FOR ACTIVE LIFESTYLES WORKING GROUP UPDATE

The Committee considered the verbal update of the Chair of the Support for Active Lifestyles Working Group, Councillor Celia Brooks.

Councillor Brooks advised that the third meeting of the working group had been held on 1 March 2024 with an emphasis on discussing the progress of the group to-date. The group had looked at a wide range of information covering all areas of the Council's current offer, noting that the focus was now to consolidate the information and agree some firm recommendations in preparation for the final report to committee.

Councillor Brooks also advised that Officers would continue to build on existing data to support the working group's findings and this was being undertaken by several officers across the Council who had been supporting the work of the group. All indications were that the Council provided support to number of activities that enhanced their residents' opportunity to lead an active lifestyle. Councillor Brooks finished by advising she would update the relevant Portfolio Holder of the findings of the group for information purposes.

AGREED (unanimously) that the verbal update be noted.

83 INFORMATION SHARING WITH MEMBERS WORKING GROUP UPDATE

The Committee considered the verbal update of the Chair of the Information Sharing with Members Working Group, Councillor Jack Kellas.

Councillor Kellas advised that the Working Group had last met on 22 February when they had received a demonstration of Power BI which had been designed and developed inhouse. The group were due to receive a demonstration by an alternative provider at their next meeting, following which a comparison of the two would be made.

He advised that in relation to Stage 2 complaints, these would begin to be signposted to raise awareness. He also advised that the Communication & Marketing Manager had attended the previous meeting to speak about how they could assist Members in their role, for example with the use of social media. He also reminded Members that they each had a designated Democratic Services Officer who they should contact for any assistance they required.

In considering the verbal update a Member commented that the breath of work of the group had widened from that originally set. He queried whether the software demonstrated could generate push notifications for Members or whether they would need to log on to find the information themselves. Councillor Kellas replied that it was his understanding that the information would be accessible on the Members'

intranet and that this would have a filtering function with training for Members being provided. The information could also be provided in a report format similar to the Community Plan Performance Report but it should be noted that only a Member's own ward information would be provided.

AGREED (unanimously) that the verbal update be noted.

84 CABINET FORWARD PLAN - FEBRUARY TO MAY 2024

NOTED the Cabinet Forward Plan for the period February to May 2024.

85 MINUTES OF CABINET MEETING HELD ON 23 JANUARY 2024

NOTED the Minutes of the Cabinet Meeting held on 23 January 2024.

86 ITEMS FOR FUTURE AGENDAS

NOTED the provisional Agenda items for future meetings.

Meeting closed at 7.59 pm.

Chair

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Planning Committee** held in the Civic Suite, Castle House, Great North Road, Newark, NG24 1BY on Thursday, 14 March 2024 at 4.00 pm.

PRESENT: Councillor A Freeman (Chair)  
Councillor D Moore (Vice-Chair)

Councillor L Dales, Councillor P Harris, Councillor K Melton, Councillor E Oldham, Councillor P Rainbow, Councillor S Saddington, Councillor M Shakeshaft, Councillor M Spoons, Councillor L Tift and Councillor T Wildgust

ALSO IN  
ATTENDANCE: Councillor L Brazier

APOLOGIES FOR  
ABSENCE: Councillor A Amer, Councillor C Brooks and Councillor J Lee

### 122 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Chair informed the Committee that the Council was undertaking an audio recording of the meeting and that it was being live streamed.

### 123 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

The Chair advised the Committee of other registerable interests declared on behalf of Councillors L Dales, A Freeman and K Melton as appointed representatives on the Trent Valley Internal Drainage Board for any relevant items.

### 124 MINUTES OF THE MEETING HELD ON 15 FEBRUARY 2024

AGREED that the minutes of the meeting held on 15 February 2024 were approved as a correct record and signed by the Chair.

### 125 SUBMISSION OF THE SECOND PUBLICATION AMENDED ALLOCATIONS & DEVELOPMENT MANAGEMENT DPD

The Committee considered the report of the Director – Planning & Growth relating to the latest position of the submission of the second publication Amended Allocations & Development Management DPD.

The second publication Amended Allocations & Development Management DPD, September 2023 was submitted to the Secretary of State on the 18 January 2024. An Inspector had been appointed and the Local Authority were in the hands of the Inspectorate in relation to timescales for the Examination. It was reported that now the Plan had been submitted, the plan did in part, gain greater weight in the decision-making process. Reference was made to this document and relevant policies within reports to Planning Committee as well as those reports prepared for delegated

decisions.

AGREED that the report be noted and the Planning Committee have consideration to this in decision-making.

Councillor E Oldham entered the meeting at this point.

126 LAND OFF MILL GATE, NEWARK - 23/02117/S73M (MAJOR)

The Committee considered the report of the Business Manager – Planning Development, which sought the variation of conditions 3, 4, 5, 6, 8, 15, 16, 17, 19, 21 and 24 as per submitted schedule attached to planning permission 20/01007/S73M. Variation of conditions 4, 5, 6, 8, 19 and 24 attached to planning permission 17/01586/FULM to amend the approved plans.

The original proposal was: 12/00301/FULM – Mixed use development comprising demolition of two former industrial buildings, the erection of 11 dwellings, erection of private health facilities, extension to existing Marina comprising new moorings and creation of a wildlife park. Demolition of two industrial buildings.

A site visit had taken place prior to the commencement of the Planning Committee, for the reason that the impact of the proposed development is difficult to visualise.

Members considered the presentation from the Business Senior Planning Officer, which included photographs and plans of the proposed development.

A Schedule of Communication was circulated prior to the meeting which detailed correspondence received following publication of the Agenda from Newark Town Council.

The Senior Planning Officer asked the Planning Committee to consider an amendment to condition No. 21, to allow tree and hedgerow removal during bird breeding season subject to having first been inspected by a suitably qualified ecologist and their recommended mitigation measures being implemented in full.

Members considered the application and raised concern regarding the easement for the access road; the tree that would need to be felled to allow the access road; and the increase in flooding in that location, particularly the gardens behind the constructed retaining wall. A Member also asked whether a condition could be put in place for the large tree proposed to be felled to be used to feed saproxylic beetles, as it was considered that the planning process should consider environmental issues. The Senior Planning Officer confirmed that the tree to be removed had already been approved and a condition was already imposed to undertake a replacement tree plan. A condition regarding what to do with the felled tree was considered not reasonable.

AGREED (with 10 votes For, 1 vote Against and 1 Abstention) that Planning Permission be approved subject to the conditions contained within the report and the amendment to condition 21.

127 77C ETON AVENUE, NEWARK ON TRENT, NG24 4JH - 24/00082/S73

The Committee considered the report of the Business Manager – Planning Development, which sought variation of condition 2 and 8 attached to planning permission 22/01591/FUL to amend the approved plans and amend the wording in condition 8.

Members considered the presentation from the Business Manager – Planning Development, which included photographs and plans of the proposed development.

Members considered the application acceptable.

AGREED (unanimously) that Planning Permission be approved subject to the conditions contained within the report.

128 PLANNING CONSTITUTION REVIEW

The Committee considered the report of the Director – Planning & Growth relating to a review of the Planning Committee Scheme of Delegation to Officers with suggested amendments. A review of public speaking for Planning Committee. A review of the Protocol for Members on dealing with planning matters.

The following comments were raised:

A Member objected to public speaking, on the grounds that delaying consideration of schemes at committee would not speed up decision making. Concerns were also raised regarding those too scared to speak at committee and that this would disadvantage them.

The Local Planning Authority should lobby to allow retention of extension of time (EOT) where used properly as it could improve schemes. Concern was also raised about public speaking due to inequality of those who may not be professionally represented etc, and would like all ward Members to be able to speak rather than one. The maximum length of agenda should also be considered.

More flexibility over adjacent ward Members being able to speak. Would like 10-minute break if meeting goes over 4 hours. Disappointed by weight of Parish Council diminished and concerned that professional agents could speak and wanted it de-professionalised. Pointed to paragraph 9.2 of report in respect of pre-app engagement and Southwell Neighbourhood Plan (SNP) which required that officers consider (rather than should).

It was suggested that adjacent ward Members to be able to speak where a development within a certain distance and/or where it had significant impacts (additional of word or).

A Member was in support of public speaking but raised concern about unintended consequences.

It was suggested that a limit of 4 hours with exception of extending and wanted heart strings to be listened to.

It was further commented that Members should express themselves more concisely to cut committee length or have a separate planning day.

A review to take place within 6 months rather than at 6 months.

The Chair suggested the following amendments:

- regarding ward Members, that more than 1 could speak if their views were in opposition,
- amending amendment regarding adjoining ward Member and for them to identify material planning considerations impacts upon their Ward:
  - (a) Para 8.3 insert e: For referrals by Adjoining Ward Members where the application, in their opinion, would have a material planning impact on the whole or part of their ward (refer paragraph 8.1) the referral request shall include a reason or reasons as to how the application will have a material planning impact on their Ward.
- 9.2 must rather than should,
- Review within 6 months rather than at 6 months.

AGREED (with 11 For and 1 Against) that subject to the above amendments:

- (a) the amended Scheme of Delegation to Officers;
- (b) changes to the Protocol on Planning Committee (including its title) to facilitate public speaking arrangements, clarification in relation to late representations and other minor amendments come into effect on the 8 April 2024;
- (c) the amendments to the Scheme of Delegation to Officers come into effect on the 8 April 2024;
- (d) that the changes in the Protocol for Planning Committee relating to public speaking would be in effect for Planning Committee meeting to be held on 9 May 2024;
- (e) the suggested amendments to the 'Newark & Sherwood Local Development Framework, Statement of Community Involvement' in relation to public speaking are noted; a report will be presented to Cabinet seeking approval prior to consultation;
- (f) a review of public speaking is undertaken within 6-months of operation.

## 129 CHANGES TO VARIOUS PERMITTED DEVELOPMENT RIGHTS: CONSULTATION

The Committee considered the report of the Director – Planning & Growth relating to a consultation by the Government and the proposed response to be made.

On 13 February 2024, the Department for Levelling Up, Housing and Communities commenced a consultation on Changes to various permitted development rights. The



consultation ran for 8 weeks from the 13 February and would end 9 April 2024.

Councillor P Rainbow left during the discussion of this item.

AGREED (unanimously) that:

- (a) the content of the report and the proposal for further permitted development rights be noted; and
- (b) the draft Council response as Appendix 1 to the report be endorsed.

130 APPEALS LODGED

AGREED that:

- (a) the report be noted; and
- (b) Planning Committee Members be informed of the dates of the two hearings noted once fixed.

131 APPEALS DETERMINED

AGREED that the report be noted.

132 PERMITTED DEVELOPMENT RIGHTS: COMMERCIAL, BUSINESS AND SERVICES USES TO DWELLINGHOUSES

The Committee considered the report of the Director – Planning & Growth relating to the latest permitted development rights.

On 13 February 2023, the Government issued an amendment to an existing permitted development right, which came into force on the 5 March 2024. The amendment related to Class MA – commercial, business and service uses to dwellinghouses of Part 3 of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended).

AGREED (unanimously) that the contents of the report and the permitted development right changes be noted.

Meeting closed at 5.32 pm.

Chair

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Planning Committee** held in the Civic Suite, Castle House, Great North Road, Newark, NG24 1BY on Thursday, 4 April 2024 at 4.00 pm.

PRESENT: Councillor A Freeman (Chair)  
Councillor D Moore (Vice-Chair)

Councillor C Brooks, Councillor L Dales, Councillor J Lee, Councillor E Oldham, Councillor P Rainbow, Councillor M Shakeshaft, Councillor M Spoor, Councillor L Tift and Councillor T Wildgust

ALSO IN ATTENDANCE: Councillor R Cozens and Councillor N Allen

APOLOGIES FOR ABSENCE: Councillor A Amer, Councillor K Melton and Councillor S Saddington

### 133 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Chair informed the Committee that the Council was undertaking an audio recording of the meeting and that it was being live streamed.

### 134 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

The Chair advised the Committee of other registerable interests declared on behalf of Councillors L Dales and A Freeman as appointed representatives on the Trent Valley Internal Drainage Board for any relevant items.

Councillor J Lee declared an other registerable interest as appointed representative on the Nottingham Fire Authority and Member for Nottinghamshire County Council.

### 135 MINUTES OF THE MEETING HELD ON 14 MARCH 2024

AGREED that the minutes of the meeting held on 14 March 2024 were approved as a correct record and signed by the Chair.

### 136 LITTLE RUDSEY FARM, HIGH CROSS, GOVERTON, NG14 7FR - 24/00046/FUL

The Committee considered the report of the Business Manager – Planning Development, which sought the change of use of unused land to garden and the erection of a Polycrub.

Members considered the presentation from the Senior Planning Officer, which included photographs and plans of the proposed development.

Some Members raised concern regarding the precedent that could be set if the application were to be approved. It was queried whether or not it would be necessary to remove permitted development rights by condition, but Officers confirmed that because the land was forward of the principle elevation, any additional structures would require planning permission in any case.

Members considered the application acceptable.

AGREED (with 10 votes For and 1 Abstention) that Planning Permission be approved subject to the conditions contained within the report.

137 39 KINGS COURT, SOUTHWELL, NG25 0EL - 24/00208/FUL

The Committee considered the report of the Business Manager – Planning Development, which sought to convert the existing first floor flat into two 1-bedroom flats.

Members considered the presentation from the Senior Planning Officer, which included photographs and plans of the proposed development.

A Schedule of Communication was circulated prior to the meeting which detailed correspondence received following publication of the Agenda from Southwell Civic Society.

Concern was raised in respect to parking issues in the area but this was acknowledged to be related to the enforcement of parking permits rather than due to the application itself. It was queried whether or not there was still an intention to plant a tree. Officers confirmed that this was understood to be the intentions of the applicant but that it would not be necessary to make the development acceptable and therefore had not been recommended to be secured by condition.

Members considered the application and welcomed the addition of two, one bedroomed flats in Southwell.

AGREED (unanimously) that Planning Permission be approved subject to the conditions contained within the report.

138 124 MANSFIELD ROAD, CLIPSTONE, NG21 9AL - 24/00329/FUL

The Committee considered the report of the Business Manager – Planning Development, which sought to demolish the existing garage and erect an outbuilding to use as a Hairdressing salon, this application was a resubmission.

Members considered the presentation from the Business Manager - Planning Development, which included photographs and plans of the proposed development.

A Schedule of Communication was circulated prior to the meeting which detailed correspondence received following publication of the agenda from the applicant. The information contained supporting information for the application including background to the business, detail regarding current parking provision and need as a result of the proposed development.

Members considered the application and whilst some Members raised concern regarding the car parking provision as there would already be two cars parked on the driveway due to it being a residential property, other Members commented that there was ample roadside car parking within Clipstone and also car parking at the

Miners Welfare and the shops opposite the property. It was also commented that the brick slip finish to the proposal would be more in keeping with the residential properties on the street rather than the current garage. Members also welcomed the new business within the district.

A Member suggested a deferral in order for an answer to be sought from the Highways Authority regarding the car parking provision. The Council's legal Officer advised the Committee that there was a potential risk for non-determination due to the time scale for the application if this was undertaken.

A vote for deferral was taken and lost with 2 votes For, 8 votes Against and 1 Abstention.

AGREED (with 10 votes For and 1 Abstention) that Planning Permission be approved subject to the conditions contained within the report.

### 139 ACCELERATED PLANNING SYSTEM: CONSULTATION

The Committee considered the report of the Director – Planning & Growth relating to a consultation by the Government and to consider the proposed response to be made.

On 6 March 2024, the Department for Levelling Up, Housing and Communities (DLUHC) commenced a consultation on 'An Accelerated Planning Service'. The consultation would run for 8 weeks from the 6 March to 1 May 2024. There were 35 consultation questions – attached at appendix A to the Report, together with the suggested response of the Council.

The consultation followed on from recent interventions the government had undertaken including the increase in planning fees, range of funding streams, for example Skills Funding that Newark and Sherwood District Council was successful in being awarded and streamlining of the development management process a sum for skills for the Planning Enforcement team. The consultation proposed new measures for an accelerated planning system.

The plans were to have a service that would allow local planning authorities (LPAs) to recover the full costs of major business applications in return for being required to meet guaranteed accelerated timescales. If an LPA failed to meet the timescales, fees would be refunded automatically with the applications being processed free of charge, in other words a prompt service or your money back.

For major planning applications, the statutory timescale for deciding major planning applications was 13 weeks or 16 weeks when the application was subject to an Environmental Impact Assessment (EIA). For non-majors, the timescale was 8 weeks. The current performance in relation to meeting performance deadlines without extension of time agreements was shown in the table contained within the report. This displayed performance figures over a 12-month period and included performance within statutory time limits, excluding extension of time agreements.

Members commented that the proposals appeared to be removing elected Member involvement in the planning process and felt that the current Democratic process provided good decisions for the district. Concerns were also raised regarding flooding the system with large applications in an attempt by applicants/developers to beat the

system. It was further commented that the current system was not broken and therefore should not be changed. It was suggested that “Don’t Know” should not be used and an unequivocal answer should be provided.

The Chair suggested with the permission of the Planning Committee that he work with the Business Manager – Planning Development and the Planning Committee Vice-Chair to remove the “Don’t Know” answers from the consultation and finalise the response.

AGREED (unanimously) that:

- (a) the contents of the report and the proposal for an accelerated planning system be noted; and
- (b) the Planning Committee Chair and Vice-Chair work with the Business Manager – Planning Development to finalise the draft Council response and on completion endorse the Council response.

140 APPEALS LODGED

AGREED that the report be noted.

141 APPEALS DETERMINED

AGREED that the report be noted.

Meeting closed at 4.48 pm.

Chair

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Audit and Governance Committee** held in the Civic Suite, Castle House, Great North Road, Newark, NG24 1BY on Wednesday, 24 April 2024 at 6.00 pm.

PRESENT: Councillor P Harris (Chair) - delayed arrival  
Councillor S Forde (Vice-Chair) – due to Councillor Harris’s delayed arrival Councillor Forde chaired the open part of the meeting

Councillor R Cozens, Councillor A Freeman, Councillor J Hall, Councillor J Kellas, Councillor S Michael and Councillor C Penny and Mr C Richardson (Non-Voting Co-Optee)

APOLOGIES FOR ABSENCE: Councillor S Haynes, Councillor J Lee, Councillor M Shakeshaft and Councillor T Thompson

### 63 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

Other than the Council recording in accordance with usual practice, there were no declarations of intention to record the meeting.

### 64 DECLARATIONS OF INTEREST FROM MEMBERS AND OFFICERS

Councillor Forde and Councillor Freeman declared an interest in Active4Today which is referred to as part of the Agenda.

### 65 MINUTES OF THE MEETING HELD ON 21 FEBRUARY 2024

AGREED that the minutes of the meeting held on 21 February 2024 be approved as a correct record and signed by the Vice-Chair.

### 66 INTERNAL AUDIT PROGRESS REPORT 2023/24

The Committee considered the report from Philip Lazenby, Director of Audit (TIAA) providing a summary of Internal Audit work undertaken during 2023/24 against the agreed audit plan.

The Audit Plan for 2023/24 had been agreed at the Audit & Governance Committee in April 2023 and then throughout the year reports on the progress made and changes to the plan are then taken to the Audit & Governance Committee.

The Committee discussed the report containing details of reports issued in the last quarter together with a summary of all reports considered this financial year.

AGREED (unanimously) that Members considered and commented upon the latest internal audit progress report and noted its content.

### 67 EXTERNAL AUDITORS ANNUAL AUDIT COMPLETION REPORT

The Committee considered the report from the Business Manager for Financial

Services presenting the External Auditor's Final Annual Audit Completion Report for Newark and Sherwood District Council for 2022/23.

The representative from Mazars, Nomfundo Magwaza, present at the meeting had provided the report at Appendix A.

From the report the Non-Voting Co-Optee was concerned that 5 Members had not completed declaration of interest forms, the Business Manager for Financial Services advised that this was from the last financial year and that Members were being chased for this year end. Councillor Kellas highlighted that the delay in returning the form could be due to the fact that the form is not straight forward to complete.

AGREED (unanimously) that:

- a) Members received and noted the External Auditors Final Annual Audit Completion Report for 2022/23; and
- b) Members noted the adjustments to the audited financial statements set out in the report.

#### 68 ETHICAL AND FOSSIL FUEL INVESTMENTS

The Committee considered the report from the Business Manager for Financial Services, presenting to Members the Ethical and Fossil Fuel Investment policies of the Investment banks used by the Council.

It was explained to the Committee that if two similar investments were available, the company that has ethical investments policies would be chosen over the non-ethical one.

AGREED (unanimously) that Members noted the policies utilised by the Investment banks used by the Council.

#### 69 STRATEGIC RISK MANAGEMENT

The Committee considered the report from the Safety and Risk Manager providing an update to members highlighting the Council's 2024/25 Strategic Risk Register and its current status.

The report highlighted that in accordance with the Risk Management Policy, a facilitated strategic risk workshop had been undertaken with the Senior Leadership Team (SLT) in January. This workshop evaluated all existing strategic risks and identified emerging risks for the forth coming year.

The Committee acknowledged the new risk register and were also informed of the introduction of a process to review the Contracts Register.

AGREED (unanimously) that Members noted amendments to the Strategic Risk Register and highlighted any issues of concern.

70 STATEMENT OF ACCOUNTING POLICIES 2023/2024

The Committee considered the report from the Assistant Business Manager for Financial Services providing Members with updates made to the Council's accounting policies in relation to the closedown of the 2023/2024 financial year.

The report informed at 2.1 of the report the key changes to the code and Appendix A providing the full details.

AGREED (unanimously) that Members approved the amended Statement of Accounting Policies for 2023/2024.

71 UNDERLYING PENSION ASSUMPTIONS FOR 2023/2024 STATEMENT OF ACCOUNTS

The Committee considered the report from the Assistant Business Manager for Financial Services providing Members with information regarding the assumptions made by the pension fund actuary in calculating the IAS 19 (International Accounting standard 19 – Employee Benefits) figures to be reported in the 2023/2024 Statement of Accounts.

AGREED (unanimously) that Members noted and approved the assumptions used in the calculation of pension figures for 2023/2024.

72 UNDERLYING VALUATION ASSUMPTIONS FOR 2023/2024 STATEMENT OF ACCOUNTS

The Committee considered the report from the Assistant Business Manager for Financial Services providing Members with information regarding the assumptions made by the Valuers in calculating the figures to be reported in the 2023/24 Statement of Accounts, as per the revaluation model approach taken by the Council under IAS 16 (International Accounting Standard 16 – Property, Plant and Equipment).

AGREED (unanimously) that Members noted and approved the assumptions used in the calculation of asset valuation figures for 2023/2024.

73 ANNUAL REVIEW OF THE COUNCIL'S CONSTITUTION

The Committee considered the report from the Assistant Director Legal & Democratic Services, Monitoring Officer providing an annual report to consider any updates or amendments that may be required to the Council's Constitution.

AGREED (unanimously) that the following sections of the Constitution are reviewed by Members of Audit & Governance Committee at an informal workshop, and that proposals are presented at the earliest opportunity to Committee for formal consideration: -

1. The Petition Scheme
2. Full Council Procedure Rules – Petitions and Annual Budget
3. Local Code on Corporate Governance
4. Other minor amendments proposed by the Monitoring Officer



74 REVIEW OF ARRANGEMENTS FOR DEALING WITH CODE OF CONDUCT COMPLAINTS REGARDING COUNCILLORS

The Committee considered the report from the Assistant Director Legal & Democratic Services, Monitoring Officer to commence a review of the Council's Arrangements for dealing with Code of Conduct Complaints regarding Councillors.

One of the Members suggested it would be useful to see how other Councils deal with Code of Conduct Complaints regarding Councillors.

AGREED (unanimously) that the Council's Arrangements for dealing with Code of Conduct Complaints regarding Councillors are reviewed by Members of the Audit & Governance Committee at an informal workshop, and that proposals are presented at the earliest opportunity to the Committee for formal consideration.

75 UPDATE ON LGA NEWARK AND SHERWOOD DISTRICT COUNCIL CYBER 360 REPORT

The Committee considered the report from the Business Manager for ICT & Digital Services providing the updated results of LGA Newark and Sherwood District Council Cyber 360 Report.

AGREED (unanimously) that Members reviewed, commented upon and noted the update on the LGA Newark and Sherwood District Council Cyber 360 Report.

76 AUDIT AND GOVERNANCE COMMITTEE WORK PLAN

The Committee considered the joint report of the Assistant Director Legal & Democratic Services and Monitoring Officer and the Business Manager for Financial Services which attached the Committee's Work Plan for consideration.

The Committee queried if the 'Update on LGA Newark and Sherwood District Council Cyber 360 Report' is required to be provided at every meeting. Suggestions were received to only include a report when an update comes up or leave to the discretion of the Chair.

AGREED (unanimously) that the Work Plan be noted.

77 EXCLUSION OF THE PRESS AND PUBLIC

AGREED (unanimously) that under section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

*Councillor Peter Harris joined the meeting*

78 UPDATE ON THE LGA NEWARK AND SHERWOOD DISTRICT COUNCIL CYBER 360 ACTION PLAN

The Committee considered the exempt report from the Business Manager for ICT

providing an update on the LGA Newark and Sherwood District Council Cyber 360 Action Plan.

79 DATE OF NEXT MEETING

The next Audit & Governance Committee meeting to be held on Wednesday 3 July 2024.

80 CHAIR FOR JULY MEETING OF AUDIT & GOVERNANCE COMMITTEE IN THE EVENT CHAIR AND VICE CHAIR UNAVAILABLE

The Chair and Vice-Chair informed the Committee that they would both be unavailable for the 3 July 2024 meeting.

The Chair advised that he would be able to attend the Pre-Agenda meeting on the 20 June 2024.

Councillor Andy Freeman volunteered to take on the role as Chair on the 3 July and to also attend the Pre-Agenda meeting.

Meeting closed at 6.57 pm.

Chair

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **General Purposes Committee** held in the Castle House, Great North Road, Newark, NG24 1BY on Thursday, 29 February 2024 at 6.00 pm.

PRESENT: Councillor J Hall (Chair)  
Councillor L Tift (Vice-Chair)

Councillor N Allen, Councillor R Cozens, Councillor R Jackson, Councillor S Michael, Councillor D Moore, Councillor S Saddington, Councillor P Taylor, Councillor T Wendels and Councillor T Wildgust

APOLOGIES FOR ABSENCE: Councillor A Brazier, Councillor L Brazier, Councillor D Darby and Councillor K Roberts

### 20 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Chairman advised that the proceedings were being recorded by the Council and that the meeting was being livestreamed and broadcast from the Civic Suite, Castle House.

### 21 DECLARATIONS OF INTERESTS FROM MEMBERS AND OFFICERS

NOTED that no Member or Officer declared any interest pursuant to any statutory requirement in any matter discussed or voted upon at the meeting.

### 22 MINUTES OF THE MEETING HELD ON 30 NOVEMBER 2023

AGREED that the Minutes of the meeting held 30 November 2023 were a correct record and signed by the Chairman.

### 23 FORWARD PLAN - MARCH 2024 TO FEBRUARY 2025

NOTED the General Purposes Committee's Forward Plan from 1 March 2024 to 28 February 2025.

### 24 REVIEW OF POLLING DISTRICTS AND POLLING PLACES

The Committee considered the report of the Elections & Democratic Services Business Manager which sought to present representations received during the Review of Polling Districts and Polling Places. The report also sought Committee's onward recommendation to full Council for approval.

The report set out the background to the review, noting that it was a requirement of Section 16 of the Electoral Administration Act 2006 in that all local authorities must undertake a compulsory review of their polling districts and polling places for UK parliamentary constituencies at least once every five years and prior to a parliamentary election, with the Council's last review being noted as having taken place in 2019. In presenting the report the Business Manager highlighted three main areas for consideration: Bulcote; Winkburn; and Magnus Church of England Academy, expanding on what was contained within the report and the current situation.

In considering the report a Member commented that he was grateful for the update in relation to the situation in Bulcote. He welcomed the ongoing efforts to find a suitable polling station within the parish area noting that the Chair of Bulcote Parish Council was confident that a venue could be found. He added that the proposal in the report to direct voters to Lowdham would mean having to travel a considerable distance. It was suggested that a possible alternative venue may be the new care home facility in the village. The Business Manager thanked Members for their comments and advised that alternative venues would be considered.

AGREED (unanimously) that the proposals, as set out in the Appendix to the report, be recommended to full Council for approval.

25 REQUEST TO REMOVE REFERENCE TO TRAILERS IN THE HC/PH VEHICLES POLICY

The Committee considered the report of the Environmental Health & Licensing Manager which sought Members approval for a consultation on the removal of the section relating to trailers in the current version of the Hackney Carriage & Private Hire Operational Policy.

The report set out the background to the proposal to remove reference to trailers from the Operational Policy, advising that the Council's garage was unable to provide the service of inspecting and appropriately testing a trailer.

In considering the report, Members noted that the use of a trailer on a licensed hackney carriage or private hire vehicle needed to be safe and roadworthy, suggesting that, if possible, they should be badged. It was further suggested that if the Council were unable to carry out the inspection, would an alternative be to state that the use of trailers was permitted but that they must comply with the current road regulations.

In noting the garage's inability to carry out the inspections, a Member queried whether it was possible for a further report to be presented to Committee, detailing what was required in order to facilitate such an inspection. It was suggested that similar to licensed vehicles, could one criteria for use be the age of the trailer.

In response to whether the Council could accept authorisation from an alternative garage, the Environmental Health & Licensing Manager advised that this would require a more complex solution with a possible tender processing being undertaken to choose a suitable garage.

In noting that Section 19 of the Policy was creating the current situation, a Member queried whether its removal would resolve the issue. The Environmental Health & Licensing Manager advised that its removal would not prevent the use of a trailer by licensed vehicles.

Members agreed that they required additional detailed information in order to make an informed decision on the proposal to remove the wording from the Policy. They requested the Environmental Health & Licensing Manager research what other local authorities did and present an alternative approach to the Committee for consideration. They also requested that information be provided as to what the requirements were for an individual using a trailer to ensure its roadworthiness. They also asked to be included a definitive description of what a trailer was.

AGREED (unanimously) that:

- a) the report be noted; and
- b) a further report be presented to a future committee, detailing:
  - i. other local authorities' policies in relation to the use of trailers;
  - ii. a definitive description of what a trailer was;
  - iii. a proposed alternative to the removal of the need for the inspection of trailers within the current Hackney Carriage & Private Hire Operational Policy; and
  - iv. what the requirements were for an individual using a trailer to ensure its roadworthiness.

26 DEPARTMENT OF TRANSPORT TAXI & PH BEST PRACTICE GUIDANCE

The Committee considered the report of the Senior Licensing Officer which sought to update Members on the changes to the Department for Transport's Best Practice Guidance.

It was reported that the guidance included several updates. These were detailed within the report with a comparison of the Council's current Taxi Policy. It was also reported that the guidance was not statutory and therefore the Council were not obliged to make changes to the existing Policy or to adopt the guidance as published.

In considering the report a Member raised the issue of carrying children in licensed vehicles and sought clarity on what the correct definition was of a child. He also suggested that the Newark & Sherwood District Council's Policy should be amended to ensure reference was made to the carrying of dogs in licensed vehicles.

In response to the issue of carrying children, the Council's Principal Legal Officer, who was in attendance at the meeting, advised that there were specific exemptions in relation to children being transported in a taxi. Members expressed their concern that the Department of Transport's Guidance did not require the use of a suitable car seat and queried whether this could be included in the Council's Policy. The Principal Legal Officer advised that she would provide further clarification to Members.

In relation to the carrying of dogs in licensed vehicles, the Senior Licensing Officer advised that whilst non-assistance dogs were required to be restrained in a vehicle, assistance dogs were exempt from that requirement. She also noted that a licensed driver could refuse to carry a non-assistance dog.

AGREED (unanimously) that the contents of the revised Best Practice Guidance be noted.

27 UPDATE ON PERFORMANCE AND ENFORCEMENT MATTERS

The Committee considered the report of the Environmental Health & Licensing Manager which sought to provide Members with information as to the activity and performance of the Licensing Team between October and December 2023.

AGREED (unanimously) that the report be noted.

28 MINUTES OF HACKNEY CARRIAGE & PRIVATE HIRE DRIVER'S SUB-COMMITTEES HELD ON 18 DECEMBER 2023

AGREED (unanimously) that the Exempt Minutes of the Hackney Carriage & Private Hire Driver's Sub-Committee held on 18 December 2023 be noted.

Meeting closed at 6.43 pm.

Chair

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Licensing Committee** held in the Castle House, Great North Road, Newark, NG24 1BY on Thursday, 29 February 2024 at 6.44 pm.

PRESENT: Councillor J Hall (Chair)  
Councillor L Tift (Vice-Chair)

Councillor N Allen, Councillor R Cozens, Councillor R Jackson, Councillor S Michael, Councillor D Moore, Councillor S Saddington, Councillor P Taylor, Councillor T Wendels and Councillor T Wildgust

APOLOGIES FOR ABSENCE: Councillor A Brazier, Councillor L Brazier, Councillor D Darby and Councillor K Roberts

### 28 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Chairman advised that the proceedings were being recorded by the Council and that the meeting was being livestreamed and broadcast from the Civic Suite, Castle House.

### 29 DECLARATIONS OF INTERESTS FROM MEMBERS AND OFFICERS

NOTED that no Member or Officer declared any interest pursuant to any statutory requirement in any matter discussed or voted upon at the meeting.

### 30 MINUTES OF THE MEETING HELD ON 30 NOVEMBER 2023

AGREED that the Minutes of the meeting held on 30 November 2023 were a correct record and signed by the Chairman.

### 31 FORWARD PLAN (MARCH 2024 TO FEBRUARY 2025)

AGREED that the Licensing Committee's Forward Plan from 1 March 2024 to 28 February 2025 be noted and that no date had yet been set for the Night-Time Economy Visits.

### 32 NOTTINGHAMSHIRE ALCOHOL LICENSING MATRIX

The Committee considered the report of the Environmental Services & Licensing Manager which sought to inform Members of the development of an Alcohol Licensing Matrix by the Public Health Team at Nottinghamshire County Council.

The report set out the background to the development of the matrix, noting that it had been developed in partnership with the Nottinghamshire Authorities Licensing Group. The intention of the matrix was to encompass a range of data related to the health harms of alcohol. Data indicators had been gathered from a variety of health, adult social care and children's social care sources. This data was then weighted based on alignment with the licensing objectives and potential impact on individuals and communities. Paragraphs 1.4-1,6 of the report set out how the matrix would be used by the Public Health Team when consulted on a licensing application.



In considering the report, Members welcomed the matrix, noting the 15 indicators used therein which aligned to the licensing objectives.

A Member queried whether Public Health would be able to refuse the granting of a licence application based on existing premises. The Environmental Services & Licensing Manager advised that the matrix would be used by Public Health to suggest conditions or restrictions on a premise and ask the Council to consider their proposals. It would then be the Council's decision whether to accept their suggestions or not.

AGREED (unanimously) that the contents of the Briefing from Nottinghamshire County Council attached as an appendix to the report be noted.

33 TEMPORARY EVENT NOTICES (OCTOBER TO DECEMBER 2023)

The Committee considered the report of the Senior Licensing Officer which sought to provide Members with details of Temporary Event Notices (TENs) received between October and December 2023. The appendix to the report listed all the TENs received.

AGREED (unanimously) that the report be noted.

34 UPDATE ON PERFORMANCE AND ENFORCEMENT MATTERS

The Committee considered the report of the Senior Licensing Officer which sought to provide Members with the activities and performance of the Licensing Team from 1 October to 31 December 2023.

AGREED (unanimously) that the report be noted.

Meeting closed at 6.57 pm.

Chair

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Trustee Board of the Gilstrap and William Edward Knight Charities** held in the Civic Rooms 1 & 2, Castle House, Great North Road, Newark NG24 1BY on Tuesday, 27 February 2024 at 6.00 pm.

PRESENT: Councillor P Taylor (Chair)

Councillor S Haynes, Councillor J Kellas and Councillor I Brown

Councillor R Cozens, Councillor S Crosby, Councillor D Darby, Councillor D Moore, Councillor N Ross

APOLOGIES FOR ABSENCE: Councillor A Amer, Councillor M Spoons

### 46 APPOINTMENT OF TEMPORARY CHAIR

AGREED (unanimously) that Councillor P Taylor be appointed Chair for this meeting only.

### 47 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Chair advised the Council that the meeting was being recorded and streamed online in accordance with usual practice.

### 48 DECLARATIONS OF INTERESTS FROM MEMBERS AND OFFICERS

NOTED that:

(a) the following voting Members declared Interests in Agenda Item No. 8 – Land Off Cedar Avenue/Lincoln Road, as elected Members of Newark Town Council.

Councillor I Brown  
Councillor J Kellas  
Councillor P Taylor

(b) the following non-voting Member declared an interest in Agenda Item No. 8 – Land Off Cedar Avenue/Lincoln Road, as elected Member of Newark Town Council.

Councillor S Crosby  
Councillor D Darby  
Councillor N Ross  
Councillor D Moore

49 MINUTES OF THE MEETING HELD ON 11 JANUARY 2023

AGREED that that minutes of the meeting held on 11 January 2023 be approved as a correct record and signed by the Chair, subject to an amendment to refer to members of the Committee as Members in the minutes, rather than Trustees.

50 TRUST ACCOUNTS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2023

The Committee considered the report of the Assistant Business Manager- Financial Services detailing the financial accounts for the W.E. Knight Trust and the Gilstrap Endowment Fund for the financial year ended 31 March 2023.

Members noted that as previously reported, W.E. Knight had allocated the majority of its fund to the Newark R&M Cricket Club in respect of their Ground Development Project and therefore, the charity only had a minimum balance remaining. The Gilstrap Charity received £43,000 per annum for the lease of the Gilstrap building in Newark. The bank balance for the Gilstrap charity at 31 March 2023 was £276,432, all of which was available as there were no future funding committed to projects or grant funding.

AGREED (unanimously) that Members noted the financial accounts for the year ended 31 March 2023.

51 APPLICATION FOR GRANT FUNDING

The Committee considered an application for grant funding from the Children's Bereavement Centre, for a project to raise awareness of the free support available in Newark for bereaved families. An amount of £2002.20 was sought and information on funds raised so far was included in the report.

Members felt that the application was in line with the criteria to reflect the Gilstrap Charity's purpose and objectives.

AGREED (unanimously) that the application for funding of £2002.20 be granted to the Children's Bereavement Centre of 2 Kings Road, Newark.

52 APPLICATION FOR GRANT FUNDING - THE FREE FOOTBALL CLUB

The Committee considered a request for a grant for £200 for the Free Footballing Club to provide the first sessions and equipment for underprivileged children in Newark on Trent to access sport.

In consideration the Committee felt that in order to grant the application, further information was required, including where the project would be based, how the service users would be identified and what other funding had been sourced. The Committee were very supportive of the aims of the project.

AGREED (unanimously) that the application be declined and the applicant approached to seek further information in support of the application.

53 LAND OFF CEDAR AVENUE/LINCOLN ROAD NEWARK - UPDATE

The Committee considered an update report on progress with the land off Cedar Road/Lincoln Road Newark. The Clerk explained that the Charities Commission were still considering the potential disposal of the land to Newark Town Council and a request had been made to the Commission for further updates.

The Committee confirmed their intention to dispose of the land to Newark Town Council for use as an amenity space and not for development.

AGREED (unanimously) that the report be noted.

Meeting closed at 6.32 pm.

Chairman