



**NEWARK &  
SHERWOOD**  
DISTRICT COUNCIL

*Castle House  
Great North Road  
Newark  
NG24 1BY*

*Tel: 01636 650000*

[www.newark-sherwooddc.gov.uk](http://www.newark-sherwooddc.gov.uk)

**Friday, 11 June 2021**

**Chairman: Councillor R Jackson**  
**Vice-Chairman: Councillor N Mison**

**Members of the Committee:**

**Councillor L Brailsford**  
**Councillor S Carlton**  
**Councillor M Cope**  
**Councillor D Cumberlidge**  
**Councillor P Harris**  
**Councillor Mrs L Hurst**  
**Councillor B Laughton**  
**Councillor J Lee**  
**Councillor Mrs Y Woodhead**

**MEETING: Leisure & Environment Committee**

**DATE: Tuesday, 22 June 2021 at 6.00 pm**

**VENUE: Civic Suite, Castle House, Great North Road,  
Newark, Notts, NG24 1BY**

**You are hereby requested to attend the above Meeting to be held at the time/place  
and on the date mentioned above for the purpose of transacting the  
business on the Agenda as overleaf.**

**If you have any queries please contact Catharine Saxton on  
catharine.saxton@newark-sherwooddc.gov.uk.**



## AGENDA

Page Nos.

The meeting will be live streamed on the Council's social media platforms to enable access for the Press and Public.

1. Apologies For Absence
2. Declarations of Interest by Members and Officers and as to the Party Whip
3. Declaration of any Intentions to Record the Meeting
4. Minutes of the meeting held on 16 March 2021 5 - 14
5. Chairman's Report
6. Mental Health Wellbeing Presentation from the Health Improvement Officer

### **Part 1- Items for Decision**

7. Nottinghamshire Best Start Strategy 15 - 18

### **Part 2- Items for Information**

8. Leisure & Environment Committee Revenue and Capital Financial Outturn Report to 31 March 2021 19 - 22
9. Active4Today Update on Governance Arrangements 23 - 24
10. Active4Today Annual Report 2020/2021 25 - 53
11. Health & Wellbeing Partnership Plan 2019 - 2022 Progress Report 54 - 56
12. Community, Sports and Arts Grants 2020/2021 Annual Report 57 - 61
13. Physical Activity and Sports Plan 2018-2021 - Year end update 62 - 64
14. Leisure & Environment Committee Forward Plan (22 June 2021 - 22 March 2022) 65 - 66

### **Confidential and Exempt Items**

15. Exclusion of the Press and Public  
To consider resolving that, under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

# Agenda Item 4

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Leisure & Environment Committee** broadcast from the Civic Suite, Castle House, Great North Road, Newark, Notts, NG24 1BY on Tuesday, 16 March 2021 at 6.00 pm.

PRESENT: Councillor R Jackson (Chairman)  
Councillor N Mison (Vice-Chairman)

Councillor L Brailsford, Councillor S Carlton, Councillor M Cope,  
Councillor D Cumberlidge, Councillor P Harris, Councillor Mrs L Hurst,  
Councillor B Laughton, Councillor Mrs Y Woodhead and Councillor  
M Skinner

APOLOGIES FOR Councillor J Lee (Committee Member)

ABSENCE:

### 92 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS AND AS TO THE PARTY WHIP

Councillors S Carlton and M Skinner declared personal pecuniary interests in Agenda Item 15 – Southwell Leisure Centre Trust (SLCT) Alternative Management Arrangements, as there were both Directors for Active4Today.

Councillors P Harris and B Laughton declared personal pecuniary interests in Agenda Item 15 – Southwell Leisure Centre Trust (SLCT) Alternative Management Arrangements, as there were both Trustees to Southwell Leisure Centre.

The meeting was held remotely, in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

### 93 DECLARATION OF ANY INTENTIONS TO RECORD THE MEETING

The Council recording in accordance with usual practice. Councillor P Harris declared that he would record Agenda Item No. 14, Exclusion of the Press and Public.

### 94 MINUTES OF THE MEETING HELD ON 19 JANUARY 2021

AGREED that the Minutes of the meeting held on 19 January 2021, be approved as a correct record to be signed by the Chairman.

### 95 CHAIRMAN'S REPORT

The Chairman provided an update to the Committee on the major developments that had taken place within the Committee's remit since the last meeting held 19 January 2021.

That meeting followed the Prime Minister's announcement in early January about

further national restrictions which would have a significant impact upon the economy, people's lives and council services, whilst trying to prevent the spread of the virus, protect the NHS and save lives. Colleagues from the Clinical Commissioning Group were presenting to the meeting regarding the impact Covid has had on their operations and their involvement in the vaccination programme which lay at the heart of our ability to get back to something resembling normality. Infection rates had dropped across Nottinghamshire and Newark and Sherwood now had the second lowest infection rate of any Nottinghamshire district, which was both positive and encouraging. Covid related hospital admissions were at their lowest levels since 23 October last year and the vaccination programme continued to be rolled out at pace. As of last week, more than 366,000 vaccinations had taken place in Nottinghamshire, with cohorts 1-9 on track to be vaccinated by 15 April 2021.

Later this week the first mobile asymptomatic testing facility in Nottinghamshire would be rolled out in Ollerton at the Council's own Forest Road car park, this was another positive step in both the testing and vaccination programme. The Chairman and Members on this Committee would like to pay tribute to all colleagues on the frontline of this effort. With the progress on the vaccination front, the Prime Minister recently announced his phased roadmap to recovery. This would inevitably mean that our colleagues would once again be supporting this effort, to enable our businesses and communities to recover as quickly and as safely as possible.

Colleagues from environmental health would be providing advice and support to businesses as they re-opened from no earlier than 12 April. Outdoor attractions, libraries, community centres, personal care premises, all retail and outdoor hospitality would hopefully be able to open from this time. Colleagues would be visiting premises and playing a visible role in town centres, to positively reinforce messages around hands, face and space which would still be in effect at this time.

Colleagues in Active4Today were aiming to re-open the leisure centres in Newark, Ollerton and Blidworth towards the end of the month and there was a significant task for them in terms of recovering the losses in the membership base that the leisure industry had seen as a whole since the start of the pandemic. Getting them open was a positive first step on the road to recovery and, hopefully, by the next meeting in June, the new pool in Ollerton would be open and available to use. This fantastic development would hopefully encourage more community swimming use as well as a new opportunity for A4T to market the leisure offer as a means of recovering its membership.

In relation to the Council's cleansing and grounds maintenance services, since the last meeting, Policy and Finance and the Homes and Communities Committees both approved the proposals to bring the housing grounds maintenance service back in-house. New operatives had been recruited to deliver the work, with the change due to take effect in April 2021. This would lead to a better, more consistent and more accountable service for streetscene, irrespective of whether communities were on HRA land or not. In addition to the delivery of this service in house, the environmental services business unit had also won 11 new contracts with town and parish councils for grounds works which was further good news in terms of trying to bring greater consistency to making Newark and Sherwood greener.

The Chatham Court and Lovers Lane areas in Newark were currently benefitting from the award of £550,000 through the Home Office's Safer Streets Fund. Whilst responsibility for community safety sat with Homes and Communities, environmental improvements had been made as a result of interventions from colleagues in street scene, who had been sprucing up the streets and open spaces.

On 17 February, a mini day of action was held in which the areas were litter-picked, streets swept and trees planted, with the day being hailed a fantastic success by the local residents. This was a significant contribution to a range of interventions which were designed to make residents feel safer in a ward which statistically had low ratings when compared to the rest of Newark and Sherwood.

Member's attention was drawn to two reports on the agenda, in relation to the Council's recently adopted Carbon Reduction Strategy and Action Plan. Two of the principle carbon emitters within the Council were the fleet and also Council assets, particularly Council leisure centres. As such, the Chairman was pleased to see how quickly the Council was starting to respond to this agenda with proposals to undertake a feasibility study for installing photovoltaics on Council leisure centres whilst also setting out a roadmap to help the Council transition successfully through the complex landscape of moving to electric or ultra-low emission vehicles. That journey may begin with the purchase of two electric vehicles next financial year – the first such purchases by the Council, which the Chairman hoped would be endorsed by this committee.

96 PRESENTATION FROM THE CLINICAL COMMISSIONING GROUP (CCG)

A presentation was provided by David Ainsworth, Locality Director - Mid Nottinghamshire Area Clinical Commissioning Group. The presentation provided the Committee with an update regarding the CCG's current work and the vaccination programme.

The Chairman thanked David Ainsworth for presenting the informative presentation and invited the CCG back to a future meeting of the Leisure & Environment Committee.

AGREED that the presentation be noted.

97 PROPOSAL FOR A PUBLIC SPACE PROTECTION ORDER - VICAR WATER COUNTRY PARK

The Committee considered the report presented by the Business Manager – Public Protection, which informed the Committee of the findings in consultation with key partners and members of the public, on the proposed Public Space Protection Order ("PSPO") at Vicar Water Country Park.

Consideration had been given to the option of a specifically designated BBQ area. Consultation with other park providers as demonstrated that outside of the very large areas such as Clumber Park, this was not a feature normally provided due to the fire risk. The Parks team had confirmed that they would not support the designation of such an area.

A map showing the proposed area of the PSPO was attached as Appendix two to the Report. It indicated that the extent of the proposed PSPO was the whole of vicar water Country Park, however there was a small exclusion area around the fishing lake to allow smoking by the angling club as their members were there for an extended amount of time.

Two further designated smoking areas had been identified as:

- (1) the area outside of the Visitors Centre, which hosted Rumbles Café, and would be restricted to the immediate area at the rear of the building, which included the outdoor seating facility for Rumbles Café.
- (2) the car park area.

A map showing those additional exclusions was attached as Appendix three to the Report.

It was reported that failure to comply with the PSPO was an offence. It was proposed that the fixed penalty level for all Public Space Protection Orders be set at £100.00 reduced to £75.00 if made within 14 days. This aligned the penalty level with that of similar environmental and ASB offences. It was proposed that the enforcement of PSPO's would be carried out by Authorised officers of the council and police.

The local ward Member sought clarification regarding any land which fell under the control of Mansfield District Council and whether discussions had taken place with Mansfield District Council regarding the PSPO's. The Business Manager confirmed that he was not aware of any land contained within the designated areas which fell under Mansfield District Council, but would confirm with colleagues at Mansfield District Council.

AGREED (unanimously) that:

- (a) the terms of the PSPO as being 'a person or persons are prohibited from the following activities being: the lighting of fires; barbecues; Chinese lanterns, fireworks; or using any article/object which causes a naked flame and which poses a risk of fire' be agreed;
- (b) the proposed designated smoking areas be agreed;
- (c) clarification be sought with Mansfield District Council regarding any land issues.

98 HAWTONVILLE COMMUNITY CENTRE AND REACH UPDATE AND LEASE ARRANGEMENTS

The Committee considered the report presented by the Health Improvement and Community Relations Manager which sought to secure committee support, subject to Policy and Finance approval, to grant Reach Learning Disability (RLD) a long term lease for the use of Hawtonville Community Centre for a period of 15 years with effect from 1 April 2021, with associated 5 year break clauses that were deemed acceptable and appropriate to both parties.

It was reported that the impact of Reach Learning Disability (RLD) in the local community and the benefits to the Council of having a reliable tenant had proved to be very successful and accordingly RLD were keen to secure a longer term relationship with the Council through a 15 year lease. Furthermore, if a 15 year lease was granted, RLD, as a registered charity, would be in a far stronger position to secure external grant funding to invest in and improve the facilities at the centre which will benefit service users and community groups alike.

AGREED (unanimously) that:

- (a) Leisure and Environment Committee recommend to Policy and Finance Committee that Reach Learning Disability be granted a 15 year lease of Hawtonville Community Centre with 5 year break clauses;
- (b) the Director of Housing, Health and Wellbeing, be given delegated approval to agree the terms of the lease including community access and use of the centre as is currently the situation, and;
- (c) Officer colleagues work with Reach Learning Disability to explore opportunities to secure capital investment in the asset for the benefit of all.

99 ANNUAL REVIEW OF THE EXEMPT REPORTS CONSIDERED BY THE LEISURE & ENVIRONMENT COMMITTEE

The Committee considered the report of the Chief Executive listing the exempt items considered by the Committee for the period 22 September 2020 to date.

The Committee agreed that the report considered on the 19 January 2021, entitled, 'Southwell Leisure Centre Trust Update', be released into the public domain.

AGREED (unanimously) that the content of the report entitled: 'Southwell Leisure Centre Trust Update', be released into the public domain.

100 POTENTIAL ROUTEMAP TO THE ELECTRIFICATION OF THE NSDC FLEET

The Committee considered the report presented by the Environmental Services Business Manager, which informed the Committee of a provisional roadmap, milestones and strategy towards the electrification of the NSDC fleet. To increase understanding of the operational and political complexities this shift would bring in terms of short, medium and long term plans and to alert the Council to the additional capital expenditure that any such programme would require.

Members commented that hydrogen power and bio-fuel could be used as an alternative to electrification for the heavy vehicle fleet. The cost of replacing the fleet would be a considerable expenditure. The capacity for charging and storing the vehicles at the Council's depot site was also questioned. The Business Manager

confirmed that the depot site may be on the small size, however space could be utilised at Farrar Close, which would be considered by the working group.

AGREED (unanimously) that:

- (a) the phased approach towards electrification that has been set out in the report, starting with small scale pilots, before looking at two possible phases of transition – 2023-26 for small vans and fleet, subject to business case, and post 2026 for larger vehicles, subject to business case, be approved;
- (b) the current uncertainties in setting out the long-term route map, but ask the project team to continue working on a masterplan for the development of the depot site, taking into consideration the National Waste and Resources Strategy and future requirements given the Government's 2030 target. This would significantly assist in off-setting costs if government grants become available for shovel ready schemes, be noted;
- (c) a recommendation to Policy and Finance Committee at its next meeting on 1 April 2021, that an amendment is made to the capital programme to the increase the Capital replacement programme for small vehicle replacement during 21/22 by £34k to allow the already scheduled replacement of two suitable ULEV's to be purchased in line with the phased approach being set out in this report; and
- (d) a recommendation to Policy and Finance Committee that the sum of £30,000 is allocated from the Capital Feasibility Reserve, to allow a small working party made up of Director Communities and Environment, Business Manager Environmental Services and Asset Management to undertake a study into the future requirements of the operational depot at Brunel Drive. This study will lead to a report that sets out a roadmap for future development and utilisation by front line services. It will, amongst other things look at future requirements for Waste Management and the requirement for more vehicles through the National Waste Strategy. It will look at parking and charging requirements for all departments, including Housing vehicles as well as electrical needs, possibilities and central grants. The budget will allow the employment of external services such as Architects, M & E specialists, Civils and ULEX experts etc.

## 101 CLIMATE EMERGENCY UPDATE

The Committee considered the report presented by the Environmental Policy and Projects Officer, which provided an update on the progress of the Climate Emergency Strategy and associated Action Plan.

The Council's agreed target for reduction was 2,165 tCO<sub>2</sub>e (gas and fuel consumption

from scope 1, purchased electricity from scope 2 and waste and water from scope 3). The Greening Newark and Sherwood Action Plan was now being progressed and an annual report would be presented to Policy and Finance Committee every September. A number of projects were also underway as detailed within the report.

A Member commented that whilst he supported the report he was concerned about the use of Renewable Energy Guarantees of Origin (REGOs) from the energy supplier, for reducing the Council's carbon emissions. The Environmental Policy and Projects Officer confirmed that REGOs were available to be purchased from a range of sources, this can just include a 'fuel mix' of specifically renewables such as wind and solar, which would have greater green credentials for the Council and enable a reduced carbon factor to be used in the Council's carbon footprint calculation. The decision around the 'fuel mix' options for green electricity would be a decision for a future meeting of the Committee.

*(Councillor L Brailsford entered the meeting during the Officers presentation.)*

AGREED that:

- (a) the Project update be noted; and
- (b) a further report be submitted to the Committee providing further progress updates on Newark and Sherwood District Council's carbon reduction journey.

## 102 YMCA COMMUNITY AND ACTIVITY VILLAGE UPDATE

The Health Improvement and Community Relations Manager provided a verbal update regarding the current work of the YMCA Community and Activity Village.

The YMCA Village had been closed during lockdown, however in line with the government announcement on 22 February 2021, the Village would be reopening on 29 March 2021 for outdoor sport activity. The YMCA looked forward to once again being able to serve the community and offer the facilities and programming, as soon as allowed.

The Village building's final fit-out costs, supporting the climbing wall, cycle track, 5-aside pitches, skatepark, music & expressive and creative arts suites were actively being fundraised for by the YMCA, with a total cost of circa £13 million. The main village building construction had commenced, this would be operational and open to the public in spring 2022.

Currently, over 10,000 community members and businesses were actively engaged in consultation and co-designing spaces and the use of the Village building. YMCA social bond had raised £3 million in capital.

YMCA and Newark and Sherwood District Council continued to recruit local Trustees for its board of directors and had appointed Todd Cauthorn as the Executive Director responsible for the charity and services throughout Newark and Sherwood.

AGREED that the verbal report be noted.

103 LEISURE & ENVIRONMENT COMMITTEE FORWARD PLAN

The Leisure & Environment Committee Forward Plan was provided for Member information. Members were encouraged to submit any areas of work they wanted to address for the forthcoming year.

AGREED (unanimously) that the Forward Plan be noted.

104 EXCLUSION OF THE PRESS AND PUBLIC

AGREED (with 10 votes For and 1 vote Against) that:  
under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 3 and 4 of part 1 of Schedule 12A of the Act.

105 SOUTHWELL LEISURE CENTRE TRUST (SLCT) ALTERNATIVE MANAGEMENT ARRANGEMENTS

The Committee considered the exempt report of the Director of Housing, Health and Well Being, which updated the Committee on the progress and discussions around the management of Southwell Leisure Centre.

(Summary provided in accordance with 100C(2) of the Local Government Act 1972.)

Meeting closed at 8.02 pm.

Chairman

By virtue of paragraph(s) 3, 4 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

## **LEISURE & ENVIRONMENT COMMITTEE**

**22 JUNE 2021**

### **Nottinghamshire Best Start Strategy**

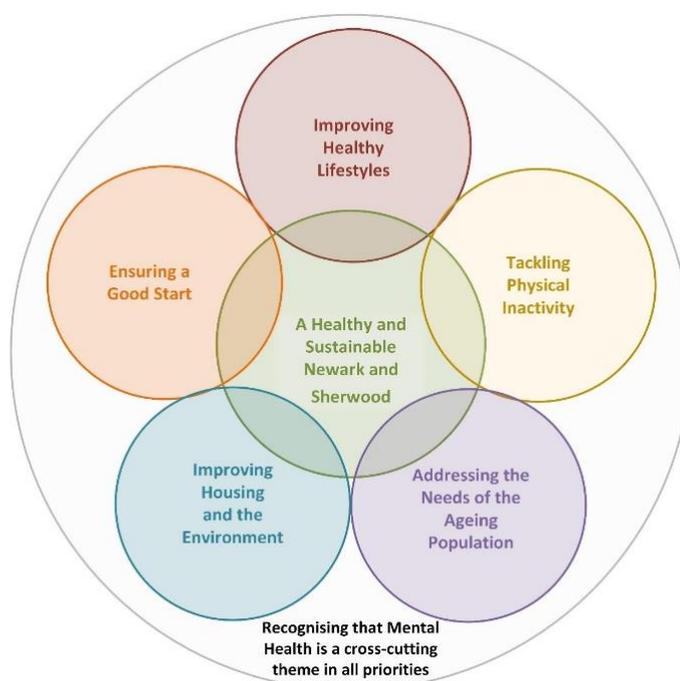
#### **1.0 Purpose of Report**

1.1 To secure approval from Leisure and Environment Committee to adopt Nottinghamshire County Council's 'Best Start Strategy' ambitions and to ensure representation at the new Best Start Partnership and work collaboratively with partners to embed the ambitions within the Newark and Sherwood Health and Wellbeing Partnership.

#### **2.0 Background Information**

- 2.1 School readiness is a strong indicator of how prepared a child is to succeed in school cognitively, emotionally and socially. Unfortunately, not enough children start school with the range of skills they need to succeed. Educational attainment is one of the main markers for wellbeing through the life course and it is vitally important that no child is left behind.
- 2.2 The priority to increase school readiness has been agreed at the Nottinghamshire County Council's Health and Wellbeing Board and forms part of the Mid-Notts ICP objectives (Objective 1.1).
- 2.3 School readiness was agreed as a priority as Nottinghamshire does not perform well compared to our statistical neighbours having experienced poor performance for a number of years.
- 2.4 In March 2021, the Government published its 'Best Start in Life' – a vision for the first 1,001 days. This document prioritises support from conception until a child reaches the age of two which is in line with the new Nottinghamshire 'Best Start Strategy'.
- 2.5 The development of the Nottinghamshire 'Best Start Strategy' is now complete and the Best Start Partnership has been created. The strategy includes the following 10 ambitions:-
1. Prospective parents are well prepared for parenthood,
  2. Mothers and babies have positive pregnancy outcomes,
  3. Babies and parents/carers have good early relationships,
  4. Parents are engaged and participate in home learning from birth,
  5. Parents experiencing emotional, mental health and wellbeing challenges are identified early and supported,
  6. Children and parents have good health outcomes,
  7. Children and parents are supported with early language, speech and communication,
  8. Children are ready for nursery and school and demonstrate a good level of overall development,
  9. Children have access to high quality early years provision,
  10. Parents are in secure employment.

- 2.6 By achieving these 10 ambitions the core team anticipate the levels of school readiness will improve, along with a range of other outcome measures such as breastfeeding initiation, a reduction in avoidable injuries, smoking at time of delivery, child poverty and more.
- 2.7 For the 'Best Start Strategy' to be an effective partnership and achieve the ambitions detailed above they have invited all key stakeholders and partners to become active members on the partnership and take a 'place based' approach in adopting the 10 ambitions.
- 2.8 Within our localised Health and Wellbeing Partnership Plan we have five emerging priorities recognising that mental health is a cross cutting theme as highlighted below. Each of these priorities are delivered via specific sub groups with a variety of partners chairing and acting as priority leads on these groups.



- 2.9 The 10 ambitions would be adopted by the Council and will become a focus of the 'Ensuring a Good Start' sub group and would link directly to the ICP objectives that mirror our emerging priorities across Mid-Notts.

### 3.0 Proposals

- 3.1 It is therefore proposed that Leisure and Environment Committee support the proposal to adopt Nottinghamshire County Council's 'Best Start Strategy' ambitions, as detailed in 2.5 above, and ensure representation at the new Best Start Partnership and work collaboratively with partners to embed the ambitions within the Newark and Sherwood Health and Wellbeing Partnership.

#### **4.0 Equalities Implications**

- 4.1 No negative equalities implications with this proposal have been identified. In developing the 10 ambitions consideration has been given to the specific needs of persons with protected characteristics to ensure that responsibilities under the Equalities Act 2010 have been fully considered and met. The focus of the 'Best Start' strategy will positively reinforce commitments around age (young children), and parents through pregnancy and maternity therefore will deliver positive outcomes to these two groups through its delivery.
- 4.2 All partners will work closely with the Council in terms of developing the service provision in order to support those members of the community that are in need of additional care and support.

#### **5.0 Digital Implications**

- 5.1 There are no negative ICT implications associated with this proposal.

#### **6.0 Financial Implications FIN21-22/8442**

- 6.1 There are no additional budget implications resulting from this report.

#### **7.0 Community Plan – Alignment to Objectives**

- 7.1 The realignment of the 'Best Start' ambitions into the current Health and Wellbeing Partnership Plan will make a significant contribution to 'improve the health and wellbeing of local residents' as identified in the Community Plan.

#### **8.0 RECOMMENDATIONS**

- (a) Adopt Nottinghamshire County Council's 'Best Start Strategy' ambitions, as detailed in 2.5 above, and;
- (b) Endorse officer representation at the new Best Start Partnership and work collaboratively with partners to embed the ambitions within the Newark and Sherwood Health and Wellbeing Partnership.

#### **Reason for Recommendations**

To ensure that the 'Best Start' priorities are incorporated in to the in the Council's Health and Wellbeing Partnership Plan to ensure consistency of service delivery and health improvement interventions across the local health partnership locality and to benefit the residents of Newark and Sherwood.

#### **Background Papers**

Nil

For further information please contact Andy Hardy – Health Improvement and Community Relations Manager on Extension 5708.

Suzanne Shead  
Director – Housing, Health and Wellbeing

## LEISURE & ENVIRONMENT COMMITTEE

22 JUNE 2021

### LEISURE & ENVIRONMENT REVENUE AND CAPITAL FINANCIAL OUTTURN REPORT TO 31 MARCH 2021

#### **1.0 Purpose of Report**

1.1 To present to Members the 2020/21 financial outturn position on the Leisure & Environment Committee's revenue and capital budgets, including:-

- General Fund (GF) Revenue
- Capital Programme

1.2 It was requested by Members at the Policy & Finance Committee during February 2020 that reports were presented to individual Committees, for noting, for them to understand the financial position of their Committee.

#### **2.0 Background Information**

2.1 The forecast outturn position for the Leisure & Environment Committee is an unfavourable variance of £0.100m. The main reasons for this variance are in **Appendix A** attached.

2.2 The financial outturn position to 31 March 2021 for the Leisure & Environment Committee's capital programme is a favourable variance of £1.343m, of which £1.328m requires reprofiling to 2021/22. Further details are in **Appendix B** attached.

<i>Leisure &amp; Environment</i>	<b>Budget Approved as per P&amp;F 21.01.21</b>	<b>Revised budget post- P&amp;F</b>	<b>2020/21 Outturn</b>	<b>Variance</b>
General Fund	3.729	3.729	2.443	(1.287)
General Fund REFCUS *	0.223	0.223	0.166	(0.056)
<b>Total</b>	<b>3.952</b>	<b>3.952</b>	<b>2.609</b>	<b>(1.343)</b>

\*REFCUS relates to Revenue Expenditure funded from Capital under Statute i.e. expenditure on non-Council-owned assets e.g. disabled facilities grants.

#### **3.0 Financial Implications (FIN21-22/4939)**

3.1 The financial implications are all contained within the report to Policy & Finance Committee 24 June which is attached to this report.

#### **4.0 RECOMMENDATION**

**That the contents of the report be noted.**

#### **Reason for Recommendation**

**To inform Members of the financial outturn position for Leisure & Environment Committee as at 31 March 2021.**

Background Papers

Nil

For further information please contact Nick Wilson, Business Manager – Financial Services on Ext. 5317

Sanjiv Kohli

Deputy Chief Executive, Director - Resources and Section 151 Officer

**General Fund (GF) Revenue Outturn Variance Analysis: Leisure & Environment Committee - as at 31st March 2021 (2020/21)**

Favourable variances are bracketed and in red - (1,234). Unfavourable variances are in black - 1,234. All amounts in £.

Cost Centre	Cost Centre Name	2020-21 Revised Budget	2020-21 Outturn	2020-21 Variance	Comments
A10701	UPKEEP OF DYKES	6,440	9,548	3,108	Other small variances
A11002	WASTE & RECYCLING	1,608,485	1,537,525	(70,961)	Waste & Recycling: increased net garden waste and recycling income; reduced net waste disposal and trade refuse income
A11101	PUBLIC CONVENIENCES	25,795	29,028	3,233	Other small variances
A11103	SEWERAGE WORKS	24,950	22,424	(2,526)	Other small variances
A11104	STREET SCENE STREET CLEANSING	896,682	794,722	(101,961)	Street Scene Street Cleansing: vacant posts and budgeted cost of restructured service more than required
A11105	CLEANER, SAFER, GREENER	12,500	12,497	(4)	Other small variances
A11107	DOG CONTROL	50,080	43,447	(6,633)	Other small variances
A11110	NATIONAL ASSISTANCE ACT BURIAL	1,650	6,170	4,520	Other small variances
A11135	ENVIRONMENTAL HEALTH	688,879	634,041	(54,837)	Environmental Health: grant-funded employee costs
A11136	NEIGHBOURHOOD WARDENS	134,162	132,808	(1,354)	Other small variances
A11305	SOUTHWELL LEISURE CENTRE	133,370	133,370	0	
A11321	NEIGHBOURHOOD CENTRES	159,294	159,159	(135)	Other small variances
A11339	NEWARK SPORTS HUB	101,950	98,953	(2,997)	Other small variances
A11442	ARTS & COMMUNITY DEVELOPMENT	24,396	10,689	(13,707)	Arts & Community Development: reduced spend due to COVID-19
A11576	ACTIVE 4 TODAY	949,584	949,580	(4)	Other small variances
A11583	HEALTH & COMMUNITY RELATIONS	309,450	262,737	(46,713)	Health & Community Relations: vacant posts
A11731	STREET NAMING	32,337	28,792	(3,545)	Other small variances
A11937	COVID COSTS - LEC	652,008	652,008	0	
A12221	NEWARK LIVESTOCK MARKET	(150,680)	219,798	370,478	Newark Livestock Market: income not received post-termination of tenant's occupancy
A15003	BRUNEL DRIVE DEPOT	147,221	133,388	(13,834)	Brunel Drive Depot: reduced premises-related costs (such as utilities)
A26901	VEHICLE POOL AND WORKSHOP	894,085	932,358	38,273	Vehicle Pool and Workshop: reduced recharge income
<b>Total</b>	<b>LEISURE &amp; ENVIRONMENT</b>	<b>6,702,639</b>	<b>6,803,041</b>	<b>100,402</b>	

General Fund - Spend against budget - Estimated in year

Project	Capital Description	Project Manager	Revised Budget 20-21 (Following P&F 21.01.21)	Revised Budget including Variations for Approval	Outturn	Variance	Scheme Complete / Reprofile Budget	Comments - Spend to date
TA1216	Dukeries LC New Pool	A Hardy	2,187,000	2,187,000	1,347,496	-839,504	839,504	07.08.20 start on site due 1.9.20. 16.10.20 work started and progressing well, with regular site meetings. 09.12.20 scheme progressing well. Expected to finish on time. Looking to draw down SE grant prior to March 21. 31.03.21 Initial drawdown from SE received. still expecting to finish in June, but due to late start cash flow projections were a bit higher than expected.
TA1219	S106 - Blidworth LC Steam & Sauna Facility	R Churchill	23,754	23,754	20,847	-2,907	Complete	07.08.20 Scheme is complete, snags to do. 09.12.20 scheme signed off. All invoices paid.
TA1220	Vehicular Access Control at Newark Sports and Fitness Centre	R Churchill	16,680	16,680	15,167	-1,513	Complete	15.09.20 Installation of security barrier on Lord Hawke Way to control unauthorised access to Newark Sports & Fitness Centre. 09.12.20 all work now complete.
TB2253	Vehicles & Plant (NSDC)	A Kirk	1,190,010	1,190,010	1,027,694	-162,316	162,316	07.08.20 most of the vehicles in the replacement programme are on order. 31.03.21 lead time was longer on orders than initially expected.
TB6154	S106 Community Facilities Provision Community & Activity Village	A Hardy	156,183	156,183	100,000	-56,183	56,183	07.08.20 paybale on commencement of phase due, due October 20. 09.12.20 YMCA waiting on Towns Fund announcement. Commencement imminent. 31.03.21 Final £56k will be paid upon completion of the hub building.
TB6162	Loan to Newark Academy	A Hardy	240,000	240,000	0	-240,000	240,000	07.08.20 school unable to accept the loan. Need to seek alternative. 09.12.20 alternative arrangement due to be reported to Jan P&F.
TB6163	S106 Community Facilities Provision Clipstone Welfare	A Hardy	66,385	66,385	66,385	0	Complete	09.12.20 money paid.
TC3136	Climate Change	M Finch/R Churchill	30,000	30,000	0	-30,000	30,000	17.12.20 action plan agreed at Council this week.
TC3137	Brunel Drive Door Entry System	A Kirk	42,227	42,227	31,628	-10,599	Complete	07.08.20 fire alarms still to be completed, will be complete by early September. 09.12.20 work complete.
	Leisure & Environment Committee		3,952,239	3,952,239	2,609,217	-1,343,022	1,328,003	

## LEISURE AND ENVIRONMENT COMMITTEE

22 JUNE 2021

### ACTIVE4TODAY – UPDATE ON GOVERNANCE ARRANGEMENTS

#### **1.0 Purpose of Report**

- 1.1 To update members on the various amendments to the Governance Arrangements between the Council and Active4Today.

#### **2.0 Background Information**

- 2.1 At its meeting on 22 September 2020, the Committee approved a draft Governance Agreement, and authorised officers to consult and negotiate with the Board of Active4Today to secure the execution of the Agreement between the parties. The draft Governance Agreement has been prepared for the Council by Anthony Collins Solicitors, based very much upon the version already in existence between the Council and its wholly owned development company - Arkwood Developments Ltd. The intention is to provide a consistency of approach by the Council in its control and overview of its wholly owned companies.
- 2.2 The Governance Agreement will provide greater clarity around governance arrangements:- regulating the Council and Company's respective responsibilities around the operation and management of the Company and the relationship between both parties. It will secure greater transparency between the Council and the Company and reinforce the Council's role as shareholder. The intention is that it will sit alongside the Articles of the Company and underline the Council's role as shareholder in exercising a decisive influence over both: strategic objectives and significant decisions of the Company.
- 2.3 Following the Committee's approval, the draft Agreement was sent to the Company for consideration by its Board. The Board considered the document on 27 January 2021, and subject to some minor amendments indicated it was willing to enter into the Agreement.
- 2.4 Members will recall that in November 2019, the Committee also approved a decision to review the Service Contract between the Council and Active4Today. At the time, pre-covid, the Company had generated a good balance sheet and it seemed a good time to review the payment mechanisms within the contract. The contract, being a public services concession contract currently provides two payment mechanisms (one in-year and one at the end of the year). It was agreed to look at re-scoping the payment mechanisms to enable more efficient VAT treatment and to reflect the commercial reality between the Council and the Company. In effect it was decided to amend the payment mechanism so that there would either be a 'management fee' paid by the Council to the Company in anticipation of the Company making an operating loss, or a 'right to operate fee' from the Company to the Council in the event of an operating surplus.

#### **3.0 Progress on governance arrangements**

- 3.1 Amended documents have been drafted and a number of discussions held between officers of the Company and the Council in order to progress the decisions taken by the Committee. However, the financial situation has changed significantly due to the pandemic

and the leisure facilities being closed for many of the intervening months since the Committee's decision in November 2019. In addition, the Council has more recently approved the taking on of the management of the Southwell Leisure Centre from the Trust (SLCT). It is intended that Active4Today, will deliver the operational management of the Leisure Centre on behalf of the District Council. This has meant that further amendments to the Governance Agreement and the Service Contract have needed to be negotiated between the Council and the Company to reflect this.

3.2 Good progress has been made on all of the necessary strands of work required to facilitate the changes referred to above, namely the:

- Negotiations over the Governance Agreement and Service Contract amendments;
- Leases (i.e. Lease from SLCT to the Council and Underlease from the Council to Active4Today);
- TUPE process of transferring the employees from the SLCT to Active4Today; and the
- Collaboration Agreement between the SLCT, the Council and the Company to enable the Trustees to continue to fulfil their charitable obligations.

3.3 The negotiations and redrafting of documents are currently ongoing and, subject to the Trust being able to resolve some outstanding charitable procedural requirements that it is required to adhere to, it is anticipated that these could all be complete and operational by 1 July 2021. Progress on these matters will continue to be reported to the Committee.

#### **4.0 Equalities Implications**

4.1 There are no equalities implications arising from this report.

#### **5.0 Financial Implications – Ref No.**

5.1 There are no direct financial implications arising from this report.

#### **6.0 RECOMMENDATION that:**

**The Committee note the report.**

#### **Reason for Recommendations**

**To ensure that the Governance arrangements between the Council and its wholly owned company are effective and clear.**

#### **Background Papers**

For further information please contact Karen White on Ext 5240.

**Karen White**  
**Director – Governance and Organisational Development**

## **LEISURE AND ENVIRONMENT COMMITTEE**

**22 JUNE 2021**

### **ACTIVE4TODAY – ANNUAL REPORT – 2020/2021**

#### **1.0 Purpose of Report**

1.1 This report is to update the Committee on the performance of Active4Today (the Company) for the financial year ending 31 March 2021.

#### **2.0 Background Information**

2.1 Active4Today is the Council's wholly owned leisure company, which was created to provide leisure and sports development services on the Council's behalf. The Company has now completed its sixth year of trading and is obliged to report its annual performance to the Leisure and Environment Committee, which is responsible for setting the strategic direction of the Company.

2.2 The appendices to this covering report contain:

- Annual Management Report – Final Accounts and Management Report 2020/21 provided by Active4Today (Appendix A); and,
- Active4Today Directors' Report and Financial Statements outlining the period of trading for the year ending 31 March 2021 (Appendix B),
- Active4Today – Primary Performance Indicators for 2020/21 and target for 2021/22 (Appendix C).

#### **3.0 Annual Report**

3.1 Members will be aware that the last 15 months has been a very challenging period for all sectors with the lockdown requirements affecting many leisure sector operators not least Active4Today. As the Council's leisure centres Active4Today has endured significant operational challenges through the trading period 2020/21 as detailed in the 2020/21 Annual Management Report, Appendix A. Most significantly the impacts of Covid resulted in a number of periods of closure extending to approximately 30 weeks over the year and this was equally the position with the additional sites that the Company also manage on behalf of partners such as Southwell Leisure Centre and a number of school sites providing community access to their facilities.

3.2 The impacts of the closures and the operational challenges and limitations of the Covid secure operations, during the periods when the centres were permitted to open, has had a significant impact on usage and income levels and Leisure and Environment Committee has been kept informed throughout the pandemic of the ongoing position.

3.3 Whilst expenditure savings have been achieved during the period through furloughing of staff and general reductions in operating costs, as can be seen in both the Annual Management Report and Director's Report and Financial Statement attached, the outturn position is unprecedented whilst not unexpected. However, it is appropriate to highlight that the Company and the Council and its partners have worked closely through the pandemic to ensure that the challenges presented have been managed robustly to ensure

the best possible outturn position could be achieved under the prevailing covid restrictions.

### **Overview of performance**

- 3.4 Leisure and Environment Committee has overall responsibility for setting the strategic direction of the Company through the annual approval of the Active4Today business plan, which sets out the outcomes the Committee wishes the Company to work toward in return for a management fee. Performance is monitored through a framework agreed by Leisure and Environment Committee.
- 3.5 An overview of the Company's Final Accounts and Performance Update is contained in Appendix A and the Directors' Report and Financial Statements Report for 2020-21 is attached to this report at Appendix B. Performance overall has been decimated through the period due to lockdown requirements as directed by Government and the limited periods of restricted opening between the dates of 25 July 2020 to 4 November 2020 and 3 December 2020 to 31 December 2020 which offered little opportunity for the Company to make any serious inroads into the recovery process due to the stop start nature of the pandemic and its relationship with its customer membership base.
- 3.6 Whilst exceptional efforts were made by the Company to maintain the relationship with its Activo and Xperience members and users generally the operating model of a predominantly monthly direct debit membership base of customers has resulted in a significant downturn in income levels due to suspension of and in some instances cancellations of memberships. This was a direct consequence of the uncertainty of when restrictions would be lifted and business could return to something resembling the pre-covid leisure offer.
- 3.7 Despite the covid challenges the Company did an excellent job in retaining approximately 70% of its membership base, (which was higher than the industry predictions, which ranged between 40% and 60%). However, the 30% loss was higher than initially anticipated, due to issues of confidence within certain groups which were identified as being at higher risk to return to the centres, such as the 60 plus market, GP referrals and users with disabilities. In addition, the impact of clubs not returning also had a negative effect, due to adult group participation restrictions driven by Government and the Sports National Governing Body's (NGB) guidelines. Pay and play income has also been lower than expected during the periods of opening, in comparison to previous years and this is mainly due to the initial restrictions from NGB's impacting on club block bookings.
- 3.8 Covid impacts reduced memberships from 11,991 compared with the corresponding period in the previous year down to 7,784 (A4T 5,169 and SLC 2,615) at year end. In terms of usage the figures reported are even more dramatic with visits reducing to 262,324 across all sites compared to the previous year's outturn of 1,189,899, a net reduction of 78% in total. However, this position would not have been achieved without the work that the Company did around recovery plans to support members and users through the various re-openings and the need to have in place robust covid-secure safe systems of work to ensure returning customers were safe.

## Overview of finance

- 3.9 During the period 1 April 2020 to 31 March 2021, the financial statements at Appendix B show that the Company recorded a net trading deficit of £197,261 for the year, however, this figure reduces to net zero or a neutral position in effect following an equivalent transfer of funds from the Company's reserves as previously reported to Leisure and Environment Committee. Details of the financial outturn are covered in Section 3 of Appendix A, however, in effect the trading position has been affected by a number of factors which include management fee payments made to the Company, savings achieved through reductions in operational expenditure, grant payments received through the furlough scheme, Covid Additional Restrictions Grants (ARG), Business Rates support grants, DCMS and Sport England's National Leisure Recovery Fund (NLRF) grant and re-modelling of the staffing structure and resource allocation to return the break-even outturn.
- 3.10 Due to the transfer of funds from reserves the Company's earmarked usable reserves, as at 31 March 2021 now stand at £199,558 down from £396,819 on the balances held at 31 March 2020, a decrease of £197,261 as highlighted in paragraph 3.9 and are currently allocated as follows:

Repairs and Renewals Reserve	£187,002
Repairs and Renewals Development Reserve	£12,556
Contingency Reserve	£0
<b>Total Usable Reserves</b>	<b>£199,558</b>

## 4.0 Issues for Leisure and Environment Committee

- 4.1 Members will recall that, at the 21 January 2021 meeting of Leisure and Environment Committee, a decision was taken to make an additional grant of up to £800K, from Covid grant support receipts from Government, to the Company in order to mitigate the ongoing financial impacts of covid as forecast by the Company at the time. This additional financial support will enable the Company to continue to deliver business recovery activity which will be its primary focus for the 21/22 period. Accordingly provision has been made within the current revenue budget 2021/22 and this is to be welcomed, however, it will only be drawn down as required and will be dependent on the recovery of the sector as the lifting of restrictions progresses and customer confidence returns in the market place. The financial situation will be monitored closely by the Council and the Company and members will be updated on the direction of travel on a regular basis.
- 4.2 Moving forwards it will be necessary for the Council and the Company to continue to work collaboratively to ensure that the Company is in a strong position to respond positively to the challenges of the pandemic. The additional financial stability will enable the Company to continue to operate in a Covid-secure way in order to re-instil customer confidence in its leisure offer until the business activity returns to something like pre-Covid levels in terms of membership base and usage figures.
- 4.3 In order to provide a target for performance the Company has taken into consideration the latest available guidance, the Government's Road Map and its timetable for easing

restrictions and new market opportunities to forecast a membership target of 9,951 members (A4T 6,652 and SLC 3,061) and usage of 700,000 to year end. Again this direction of travel will be closely monitored and adjusted as necessary as the leisure landscape becomes more certain.

4.4 Following the phased re-opening of the centres early signs are encouraging that memberships are starting to increase and this will be closely monitored over the coming months and the introduction of a new on line membership sign up portal will make the joining or re-joining process easier and more user friendly than ever.

4.5 As the Company looks to develop its recovery the opening of the new swimming pool at Dukeries will be a welcomed new addition to the leisure offer replacing the old pool which was closed in 2017. The re-introduction of a pool will help to secure new members which is currently being developed as part of the new swimming programme which will commence over the weekend of 3<sup>rd</sup>/4<sup>th</sup> July when former Great Britain Olympian, multiple world champion swimmer and TV commentator Mark Foster, will support the official opening of the pool. As part of the marketing and advertising of the new facility, the Company will be undertaking a programme of promotions and offers, with a view to increasing memberships at the site and which will be linked to new swimming lessons, laned swimming, parent and toddler sessions and fun swims with an inflatable to attract a new market of younger swimmers from the local community.

## **5.0 Equalities Implications**

5.1 There are no adverse equalities implications arising from this report in respect of protected characteristics. The re-provision of a pool at Ollerton will improve access opportunities for the local community thereby making a positive contribution to the equality and diversity agenda.

## **6.0 Digital Implications**

6.1 The Company already uses multiple digital solutions in the performance of its operations. Moving forwards A4T will work closely with the Council's ICT team to develop further digital solutions as deemed appropriate to ensure that customers are assisted in self-serve as far as is reasonably practicable in order to meet the Council's Digital Agenda and Local Digital Declaration.

## **7.0 Financial Implications – FIN21-22/8015**

7.1 There are no additional budget implications for the Council as a result of this annual report. The financial impact on the company for the year 2020/21 is detailed in the body of the report. Any future proposals and any further impact from Covid will be closely monitored and reported to the Committee as and when necessary.

## **8.0 Community Plan – Alignment to Objectives**

8.1 The provision of the Council's high quality and accessible leisure centres makes a significant contribution to the health and wellbeing of members of the community. Specifically the role that the Company performs for the Council, by operating the leisure centres and

sports development function, attracts regular users each year thereby assisting the Council in the achievement of its objective to 'Improve the health and wellbeing of local residents'.

**9.0 RECOMMENDATIONS that:**

- (a) the outturn performance of Active4Today in 2020/21, be noted;**
- (b) the ongoing impacts of Covid on the Company's performance be closely monitored and proposals to support the Company through the pandemic be brought to future meetings of the Committee; and**
- (c) the proposed Key Performance Indicators for Membership and Usage for 2020/21 and targets for 2021/22 (Appendix C) be noted.**

**Reason for Recommendations**

**To recognise the exceptional challenges and adverse impacts that the pandemic has had on the performance of the Company in respect of its ability to deliver the outcomes required by the Council in the most efficient and effective manner.**

**Background Papers**

Nil

For further information please contact Andy Hardy on Ext 5708.

**Suzanne Shead  
Director – Housing, Health and Wellbeing**



**LEISURE AND ENVIRONMENT COMMITTEE  
22 JUNE 2021**

**ANNUAL MANAGEMENT REPORT - FINAL ACCOUNTS AND PERFORMANCE UPDATE**

**1. REPORT PURPOSE**

- 1.1 To provide the Leisure and Environment Committee with the 2020/2021 financial outturn position for the year.
- 1.2 To provide the Leisure and Environment Committee with the 2020/2021 final accounts for Active4Today Ltd (A4T).
- 1.3 To provide the Leisure and Environment Committee with an update on performance since the Company commenced operations once more on 12 April 2021.

**2. BACKGROUND**

- 2.1 It has now been well documented and members of the Leisure and Environment Committee will be aware, that Active4Today closed its leisure centres and sports development service for approximately 30 weeks, during the 2020-2021 financial year. The Company operated between the dates of 25 July 2020 – 4 November 2020, 3 December 2020 – 31 December 2020.
- 2.2 In addition, the partner sites operated by Active4Today (school academy facilities) and also Southwell Leisure Centre Trust were also closed for the same period of time, resulting in very little income being generated by the Company.
- 2.3 As expected, the business has been severely affected by the length and frequency of the closures. During all periods of closure, the majority of staff were placed on furlough, with only a skeleton structure remaining to support finance, maintenance, staff communication/human resources, memberships, customer communications, legislative checks and reopening plans. Whilst most staff have at some point worked during the periods of reopening, there were approximately 4 members of staff who have only just returned during June 2021, since they were placed on furlough in March 2020. Contact has been maintained with all employees throughout the furlough periods to support staff, in what has been a very difficult and uncertain period.
- 2.4 Due to the differing restrictions during the second closure, schools remained open and Nottinghamshire School Swimming bookings took place throughout November at Newark Sports and Fitness Centre. This allowed over 500 children to continue to swim weekly for education purposes.

- 2.5 As previously advised during the previous Leisure and Environment meetings, the largest loss to the Company was through membership income. To the end of March 2021, the loss in membership income against the original budget was £2,064,000.
- 2.6 The major significant cost to the Company during the year was the employee's salaries. Whilst a substantial amount of this cost was reclaimed from the Government's Job Retention Scheme, there were still costs which the Company had to meet as the parameters of the scheme changed throughout the various closure periods. The Company is now currently in the process of claiming its 15<sup>th</sup> furlough payment. The total amount of furlough received to date is £650,000.
- 2.7 Income has been received to date in the form of 100% (£121,220) of the management fee from NSDC, 100% (£80,850) of NSDC's contribution of SLC's management fee, a £25,000 Government grant to support small businesses and two grants of £29,500 and £50,000 from the government, as a result of the November and January shutdown.
- 2.8 In addition, the Council has provided financial support to date to the Company of £490,000 and the Department of Media and Culture (DCMS) provided a further £267,000 as part of their recovery grant to support leisure centres (£17,000 above what was initially expected). However, as part of the agreements above, the Company also agreed to contribute up to £200,000 of its own reserves, to meet the 2020/2021 deficit.
- 2.9 Whilst this is a large proportion of the Company's reserves, it is a valid reason for its use and would leave the Company with approximately £200,000 in reserve, to support future repairs, developments, or other emergencies.
- 2.10 Although the Company did an excellent job in retaining approximately 70% of its membership base, (which was higher than the industry predictions, which ranged between 40% and 60%), the 30% loss was higher than initially anticipated, as the confidence of certain groups to return, including the 60 plus market, GP referrals and disabled users was felt. In addition, the impact of clubs not returning has also had an effect, as the group participation market has been restricted, due to adult participation in the Government and National Governing Body guidelines. Pay and play income has also been lower than expected during the periods of opening, in comparison to previous years and this is mainly due to the initial restrictions from sports governing bodies impacting on club block bookings.
- 2.11 To support the losses in income, the Company undertook extensive remodelling of staffing for September, October and December, which realised significant savings for 2020/2021, and has assisted in off-setting several losses. These changes took place by changing programmes, reducing activities and rebranding several sessions into structured classes, which reduced the amount of staff required. Savings have been realised in reception, leisure attendant,

operations management, fitness instructors and classes, sports development and in the senior management team.

- 2.12 In January 2021, the Company was reporting a predicted in year deficit of £222,000, in 2020/2021, although it was waiting on confirmation of the DCMS Leisure Recovery funding, which it applied for with the Council during January 2021. The Company was expecting to remain open then for business after the second reopening on 3<sup>rd</sup> December 2020, however, as Members will be aware, this did not take place and the Company did not trade again until 12<sup>th</sup> April 2021. This did mean that the predicted forecasted shortfall became much worse, as no income was generated for quarter 4 of the financial year and the in-year deficit grew a further £40,000 to approximately £262,000.
- 2.13 In addition to the measures taken in 2.11, the Company also put itself forward as a testing centre for Newark to support the work against reducing COVID and also to try and off-set some of the fixed costs. After two site visits, Newark Sports and Fitness Centre was chosen as the preferred venue and operated as a test centre from February to the end of April 2021.
- 2.14 The testing centre was successful in attracting large numbers of people on a daily basis and as a result also provided a modest level of income for the Company, which assisted in supporting its financial position. With this finance, the initial major DCMS funding, the additional DCMS funding identified in paragraph 2.8 and several additional savings which were made as a result of the extended closure, the Company has managed to reduce the expected in year deficit of £262,000 to £0.
- 2.15 Finally, Nottinghamshire School Swimming returned on 8<sup>th</sup> March before the full reopening took place in April, due to all school children returning to education. This also provided a small amount of income to support the Company's position.

### **3. INCOME AND EXPENDITURE HEADLINES 2020/2021 and FINAL ACCOUNTS 2020/2021**

3.1 Attached at Appendix I are the final audited accounts for the Company and provides the Leisure and Environment Committee with information on the allocation of finance, throughout the year, 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021. As stated above, 2020-2021 has been a very fragmented year, which is evident in the actuals to budget and the variations set out below.

#### **3.2 Salaries budgets (excluding FRS102 adjustment) \*see note at 3.12**

Original Budget £	Full Year Revised Budget £	Actual £	Variance to Original Budget £
£2,165,750	£1,805,412	£1,687,605	-£478,145

3.3 The in-year variance in salaries to the original budget is -£478,145.

### 3.4 Premises budgets

Original Budget £	Full Year Revised Budget £	Actual £	Variance to Original Budget £
£498,590	£293,508	£255,108	-£243,482

3.5 Within this budget group, there was a variance to the original budget of -£243,482.

### 3.6 Supplies and Services budgets (excluding FRS102 adjustment) \*see note at 3.12

Original Budget £	Full Year Revised Budget £	Actual £	Variance to Original Budget £
£708,700	£548,647	£460,552	-£248,148

3.7 The variance against the budget of this code is -£248,148.

### 3.8 Income

Original Budget £	Full Year Revised Budget £	Actual £	Variance to Original Budget £
£3,097,920	£1,650,463	£2,206,006	£891,914

3.9 The variance against budget on the income code is £891,914. This is made up of a loss in sales/ membership income of £2,478,000 and an increase in grant/furlough income of £1,586,000.

### 3.10 Final Accounts 2020-2021

3.11 During the year, the Committee should note that there has been no changes to the make-up of the Active4Today Board with K F Girling (Chairman), S P Carlton, Mrs D K Johnson, M J Skinner and N A Wilson continuing as Board Directors.

3.12 Within the accounts attached, the Committee will notice several lines, which relate to the Company's pension scheme and its large in-year deficit. The legislation which drives the accounting practices for the Company is IFRS 102. This standard of accounting requires the Company to report the 'trading profit and loss account' together, with a combined total of the two. These costs total £112,000 and relate to the 'defined benefit pension scheme' and this figure can be seen in the final accounts statement, creating a deficit in-year of £309,000. This figure and approach however, masks the actual in-year trading of the Company, which, as reported in paragraph 3.18 was £197,000 (before the contribution was drawn down from the Company's reserves).

3.13 In addition to the above, there is an actuarial loss in the pension of £2,416,000, relating to assumptions around the long term finance and demographics of the pension members. This can be seen in the 'Other Comprehensive Income' account. The net effect of the pension income and expenditure, on this years' balance sheet is £2,528,000, increasing the pension deficit of the Company to £5,680,000. The details of these can be seen in the 'Income Statement', the 'Other Comprehensive Income' account and the 'Directors' report.

### 3.14 **Balance Sheet**

3.15 **Assets** – this area of the accounts shows the stock held by the Company along with its debtors and cash. Debtors are made up of the treasury management finance/loan, which is held by the Council on behalf of A4T and invested by the Council's Finance Business Unit and this equates to £504,000.

3.16 **Liabilities** – this is the amount of finance which is owed by the Company at close of the accounts. Provision has been made to pay these outstanding suppliers and this will continue through 2021/2022, as invoices come into the Company. The total of this amount is £305,000.

3.17 **Net Pensions Liability** – this has increased in year by £2,528,000, and has been reported above in paragraph 3.13.

3.18 **Reserves** – the in-year trading deficit of the Company and the amount of finance, which is required from the reserves to support the Company in 2020/2021. This equates to £197,000 in-year. The remaining reserve breakdown can be seen below:

- R&R reserve = £187,002
- R&R development Reserve = £ 12,556
- Contingency Reserve = £ 0
- **Total usable reserve = £ 199,558**

3.19 **Unusable Reserves** – The Pension deficit reserve has increased by £2,528,000 and now totals a deficit of £5,680,000.

### 3.20 **Audit Process**

3.21 As part of the process to produce and audit the 2020/2021 final accounts, the Company procured the services of Wright Vigar to undertake both roles. This has been undertaken and the accounts will now be provided to the Council, for incorporation into the Consolidated Group Accounts for the organisation.

3.22 The Committee will note the independent audit conclusion has been provided by Wright Vigar, which states the accounts:

- give a true and fair view of the state of the Company's affairs as at 31 March 2021 and of its deficit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006

#### **4. FINANCIAL HEADLINES FROM 12 APRIL 2021**

- 4.1 As the Company only commenced trading on 12 April 2021, there is limited financial information available as there has only been 6 weeks of trading since the reopening.
- 4.2 As a result of the reopening taking place part way through a month, the Company made the decision not to commence with a part direct debit payment for April, as the process is quite lengthy and involves a considerable amount of administrative time to alter the payments. In view of this, the Company launched a £10 offer, which was open to members and non-members and provided unlimited access to the fitness suites and swimming pools for the period 12 – 30 April 2021.
- 4.3 The offer was well received and despite several other parts of the hospitality sector reopening at the same time, the Company sold 1,599 passes, valuing almost £16,000.
- 4.4 During May the direct debit collection recommenced as usual. However, as a result of the closure in January, February and March and the reopening taking place part of the way through the month the starting point for memberships was lower than the budgeted figure for the year, which was set in December 2020. A collection did take place for 4639 members, which will provide a good reference point for the remainder of the 2021/2022 financial year.
- 4.5 Although the collection for June has not been completed fully at the time of writing this report, the early signs are that the collection for June is increasing, as more members begin to sign up again. This is positive news and further detail will be provided within the next report to the Leisure and Environment Committee, as the Company continues to emerge from the pandemic.
- 4.6 In view of the budget being set in December 2020 before the latest lockdown was known, the Company is now working on revising its budget to reflect the new starting position for memberships and ensure the most up to date information is available for Members.
- 4.7 In addition, the Company will factor in its restructure which took place in April 2021 and was a direct result of the effects of COVID and a reduced membership base. The Company referred to having to identify 'further savings' within its report to the Committee in January 2021 and the restructure was part of these savings.

- 4.8 The reopening of the centres was managed on a phased basis, ensuring that the company returned safely following the guidance, with trained staff in place.
- 4.9 Due to the development and implementation of the new online membership sign up portal, it has never been easier for customers to return to a membership or join as a new member. This has enabled people to join in advance and arrive at the centres ready to participate. This process has been extremely well received amongst members, old and new.
- 4.10 The membership sales since reopening on 12 April, have been encouraging, with the live membership base across all 3 sites, increasing by 209 members, which have been both adults and children.
- 4.11 The reintroduction of children's activities on 1 May and the return of indoor exercise classes, has supported this growth and presents a positive way forward for the Company.

## **5. DUKERIES SWIMMING POOL**

- 5.1 As part of the Company's work to try and rebuild its operations and membership base to levels which it experienced pre-COVID, the Company looks forward to the opening of the new swimming pool at the Dukeries Leisure Centre in June 2021.
- 5.2 It is expected that this fantastic new resource for the community will be handed over at the end of June 2021 and the centre is working towards its first opening event on 30 June 2021, which will be an exclusive day of sessions, for direct debit members, to experience this new facility. This will also act as a pre-sales opportunity for the Company, as customers may sign on before this day, to be able to participate in the member opening day.
- 5.3 Following this, the Company is working with the swimming pool developers (ReCreation) and NSDC to undertake an opening weekend on Saturday 3 and Sunday 4 July 2021, where the community of Newark and Sherwood and specifically Ollerton can enjoy a 'FREE' weekend of swimming activity, to launch the opening of the new pool. Present will be former Olympic swimmer, Mark Foster, who will 'mark' the occasion with an exhibition length of the pool.
- 5.4 As part of the marketing and advertising of the new facility, the Company will be undertaking a programme of promotions and offers, with a view to increasing memberships at the site and which will be linked to new swimming lessons, laned swimming, parent and toddler sessions and fun swims with an inflatable for the younger swimmers of the community.

## **6. BUDGET IMPLICATIONS**

- 6.1 As identified above, due to the changes since the budget was set in December 2020, the Company will work towards revising its budgets in preparation for the next Leisure and Environment Committee meeting, later in the year. This will afford more time to assess the

take up of new memberships since the reopening and the success of the new swimming pool development at the Dukeries Leisure Centre.

## **7. EQUALITY & DIVERSITY IMPLICATIONS**

- 7.1 With the opening of the new swimming pool at Ollerton, it will improve access for the residents of the Sherwood area and improve the equality and diversity opportunities within that area of the district.

*For further information please contact Andy Carolan – Managing Director via email on [andy.carolan@active4today.co.uk](mailto:andy.carolan@active4today.co.uk) or via telephone by calling ext.*

# ACTIVE4TODAY LIMITED DIRECTORS' REPORT AND FINANCIAL STATEMENTS



Report of the Directors and  
Financial Statements  
for the Year Ended 31 March 2021  
for  
Active4Today Limited

Active4Today Limited

Contents of the Financial Statements  
for the Year Ended 31 March 2021

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Active4Today Limited  
Company Information  
for the Year Ended 31 March 2021

**DIRECTORS:** A Carolan  
S P Carlton  
K F Girling  
Mrs D K Johnson  
M J Skinner  
N A Wilson

**REGISTERED OFFICE:** Newark Sports And Fitness Centre  
Lord Hawke Way  
Newark  
Nottinghamshire  
NG24 4FH

**REGISTERED NUMBER:** 09477018 (England and Wales)

**AUDITORS:** Wright Vigar Limited  
Statutory Auditors  
Chartered Accountants & Business Advisers  
15 Newland  
Lincoln  
Lincolnshire  
LN1 1XG

**Active4Today Limited**  
**Report of the Directors**  
**for the Year Ended 31 March 2021**

The directors present their report with the financial statements of the company for the year ended 31 March 2021.

Active4Today Ltd was launched on 1st June 2015, as an independent company registered with Companies House, with Newark and Sherwood District Council being the single shareholder.

Active4Today Limited and its business consists of three leisure centres, a sports development section and a headquarters, which collects and manages the finance of the Business, including the in-house direct debit finance, associated with their popular membership schemes.

In addition to these services, Active4Today Ltd provides administrative support to the Southwell Leisure Centre Trust and operates additional dryside provision out of Newark Academy, Bishop Alexander LEAD Academy, Barnby Road Academy and Samworth Academy, through service level agreements.

The aim of the business is to focus on 3 distinct areas:

- Health and active lifestyles
- Accessible facilities
- Financial viability

#### **REVIEW OF BUSINESS**

At the beginning of 2020, Active4Today Ltd were expecting to play host to over 1,100,000 customer visits within the year 2020-2021. These visits were being spread over its leisure centres, sports development service and its partner sites.

In addition, the Company were expecting to maintain and slightly build upon its 8,500 direct debit members, which consist of both adult and junior members.

The company's unique selling point (USP) is that of a fully accessible service, which is family friendly and offers a wide range of activities to attract users from all age groups and all socio-economic backgrounds. The work of the company, although complimentary, is split into three areas. These are:

- Leisure facilities
- Outreach work
- Club development

The year to 31st March 2021 was the fifth full trading year by the company, which started trading in June 2015. The initial trading period, which commenced on 1st June 2015, was 10 months only.

However, as with many businesses during 2020-2021, Active4Today Ltd was hit hard by the global pandemic COVID-19 (Coronavirus) and the actual operating year was dramatically different to the original forecasted year, which had been envisaged at the commencement of 2020, in readiness of the financial year which starts on 1 April. On 18th March 2020 prior to the enforced national lockdown of the UK, Active4Today ceased operating its services and placed the vast majority of its employees on 'furlough'.

As the pandemic subsided a phased easing of measures took place and on 25 July 2020, after 18.5 weeks closure Active4Today commenced trading once more. Unfortunately two further lockdown periods subsequently took place during the remainder of the 2020-2021 financial year, which once again closed the business down for a further 13 weeks. In totality the operations of the Company was closed for approximately 30 weeks out of 52 weeks of possible trading.

For the 22 weeks of operations which did take place, the business was severely affected as various measures had to be put in place for a 'new' operating environment. This included, reduced class sizes, increased staff to customer ratios, increased cleaning, the removal of several group activities, the removal of clubs and the removal of activities where you were unable to keep users 2 metres apart e.g. fun swims and team sports.

This affected the business in two ways; higher expenditure costs and lower income generating opportunities. As a result, the Company has had to seek financial support to meet this drop in income and has been successful in attracting financial support from, Newark and Sherwood District Council, the Department of Culture Media and Sport (via Sport England) and the UK Government. In addition, the Company has used a proportion of its own reserves to support its position and ensure it could continue trading.

On a positive note, the Council began the construction of its new £3m swimming pool the Dukeries Leisure Centre, which is located in the Sherwood area of the district. This followed the closure of the swimming pool at the Dukeries Academy, during summer 2017. This fantastic new development is set for completion during summer 2021 and will be operated by Active4Today.

**Active4Today Limited**  
**Report of the Directors**  
**for the Year Ended 31 March 2021**

Throughout 2020-2021 repairs and renewals to the facilities have taken place, in order to ensure these facilities remain in very good condition and meet the customer expectation. This is in line with Company's contractual arrangements with the Council and the requirement to ensure the facilities remain in a condition which is "fit for purpose" and reflects the Council's and Company's commitment, of providing a quality experience, for all of its customers.

The Company continues to receive the ongoing financial support of Newark and Sherwood District Council from an annual management fee.

**FINANCIAL REVIEW**

Since June 2015 the company has taken on the liability of the defined benefit pension scheme and costs relating to the running of this scheme are now required to be recognised in both the profit and loss account and in the statement of other comprehensive income.

In the current year the total comprehensive income of the company showing the combined results of the trading activities and the pension scheme amounted to a deficit of £2,725,261 (2020: 106,311).

This comprises the trading results showing a deficit of £197,261 (2020: deficit £3,311) and movement on the pension liability which showed a deficit of £2,528,000 (2020: £103,000) in respect of the year to 31 March 2021.

The component parts of the pension scheme liability movement are illustrated in the table below which reconciles the trading results of the business to the total comprehensive income for the year.

	2021	2020
	£	£
Net interest charge on pension scheme	(70,000)	(72,000)
Service costs in respect of the pension scheme	(382,000)	(437,000)
Contributions made by Active4Today to pension scheme	341,000	218,000
Contributions by Scheme participants	74,000	78,000
Administrative costs on pension scheme	(1,000)	(1,000)
Actuarial (loss)/gain and change in assumptions	<u>(2,490,000)</u>	<u>111,000</u>
Overall movement on pension liability	(2,528,000)	(103,000)
Trading (loss)/profit of the company	<u>(197,261)</u>	<u>(3,311)</u>
Total comprehensive income for the year	<u><u>(2,725,261)</u></u>	<u><u>(106,311)</u></u>

**DIRECTORS**

The directors shown below have held office during the whole of the period from 1 April 2020 to the date of this report.

A Carolan  
S P Carlton  
K F Girling  
Mrs D K Johnson  
M J Skinner  
N A Wilson

**STATEMENT OF DIRECTORS' RESPONSIBILITIES**

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

Active4Today Limited  
Report of the Directors  
for the Year Ended 31 March 2021

**STATEMENT OF DIRECTORS' RESPONSIBILITIES - continued**

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS**

So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that he or she ought to have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD:**

.....  
A Carolan - Director

Date: .....

**Report of the Independent Auditors to the Members of  
Active4Today Limited**

**Opinion**

We have audited the financial statements of Active4Today Limited (the 'company') for the year ended 31 March 2021 which comprise the Income Statement, Other Comprehensive Income, Balance Sheet and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 March 2021 and of its deficit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

**Other information**

The directors are responsible for the other information. The other information comprises the information in the Report of the Directors, but does not include the financial statements and our Report of the Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Directors has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Directors.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Directors.

**Report of the Independent Auditors to the Members of  
Active4Today Limited**

**Responsibilities of directors**

As explained more fully in the Statement of Directors' Responsibilities set out on pages three and four, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

**Auditors' responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our work is performed to include an assessment of the susceptibility of the entity's financial statements to material misstatement, including the risk of fraud. Owing to the inherent limitations of an audit, there is an unavoidable risk that material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK).

In identifying and assessing risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We plan our work to gain an understanding of the significant laws and regulations that are of significance to the entity and the sector in which they operate. We perform our work to ensure that the entity is complying with its legal and regulatory framework
- We obtained an understanding of how the company is complying with those legal and regulatory frameworks by making inquiries to the management and people charged with governance.

We assessed the susceptibility of the Company's financial statements to material misstatement, including how fraud might occur. Audit procedures performed by the engagement team included:

- Substantive procedures performed in accordance with the ISAs (UK).
- Challenging assumptions and judgements made by management in its significant accounting estimates
- Identifying and testing journal entries, in particular material journal entries and an assessment of year end journals.
- Assessing the extent of compliance with the relevant laws and regulations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Auditors.

**Use of our report**

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

James Sewell BA (Hons) FCA CTA (Senior Statutory Auditor)  
for and on behalf of Wright Vigar Limited  
Statutory Auditors  
Chartered Accountants & Business Advisers  
15 Newland  
Lincoln  
Lincolnshire  
LN1 1XG

Date: .....

**Active4Today Limited**  
**Income Statement**  
**for the Year Ended 31 March 2021**

	Notes	2021 £	£	2020 £	£
<b>TURNOVER</b>			492,977		2,854,599
Administrative costs - pension		42,000		220,000	
Administrative expenses		<u>2,312,901</u>		<u>2,945,452</u>	
			<u>2,354,901</u>		<u>3,165,452</u>
			(1,861,924)		(310,853)
Other operating income			<u>1,713,029</u>		<u>254,065</u>
<b>OPERATING DEFICIT</b>			(148,895)		(56,788)
Irrecoverable VAT	4		<u>90,523</u>		<u>170,386</u>
			(239,418)		(227,174)
Income from other current asset investments			<u>195</u>		<u>4,769</u>
			(239,223)		(222,405)
Other finance costs			<u>70,000</u>		<u>72,000</u>
<b>DEFICIT BEFORE TAXATION</b>			(309,223)		(294,405)
Tax on deficit			<u>37</u>		<u>906</u>
<b>DEFICIT FOR THE FINANCIAL YEAR</b>			<u>(309,260)</u>		<u>(295,311)</u>

The notes form part of these financial statements

**Active4Today Limited**

**Other Comprehensive Income**  
**for the Year Ended 31 March 2021**

Notes	2021 £	2020 £
<b>DEFICIT FOR THE YEAR</b>	(309,260)	(295,311)
<b>OTHER COMPREHENSIVE INCOME</b>		
Pension scheme actuarial gain/(loss)	(2,416,001)	189,000
Income tax relating to other comprehensive income	—	—
<b>OTHER COMPREHENSIVE INCOME FOR THE YEAR, NET OF INCOME TAX</b>	<u>(2,416,001)</u>	<u>189,000</u>
<b>TOTAL COMPREHENSIVE INCOME FOR THE YEAR</b>	<u>(2,725,261)</u>	<u>(106,311)</u>

The notes form part of these financial statements

**Active4Today Limited (Registered number: 09477018)**

		<b>Balance Sheet</b>	
		<b>31 March 2021</b>	
	Notes	2021 £	2020 £
<b>CURRENT ASSETS</b>			
Stocks	5	1,377	1,223
Debtors	6	485,663	640,938
Cash in hand		<u>17,396</u>	<u>63,410</u>
		504,436	705,571
<b>CREDITORS</b>			
Amounts falling due within one year	7	<u>304,878</u>	<u>308,752</u>
<b>NET CURRENT ASSETS</b>		199,558	396,819
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		199,558	396,819
<b>PENSION LIABILITY</b>		<u>(5,680,000)</u>	<u>(3,152,000)</u>
<b>NET LIABILITIES</b>		<u>(5,480,442)</u>	<u>(2,755,181)</u>
<b>RESERVES</b>			
Contingency reserve		-	139,817
Repair reserve		187,002	187,002
Development reserve		12,556	70,000
Pension deficit		<u>(5,680,000)</u>	<u>(3,152,000)</u>
		<u>(5,480,442)</u>	<u>(2,755,181)</u>

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors and authorised for issue on ..... and were signed on its behalf by:

.....  
A Carolan - Director

Active4Today Limited

Notes to the Financial Statements  
for the Year Ended 31 March 2021

1. **STATUTORY INFORMATION**

Active4Today Limited is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. **ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The company has a defined benefit pension scheme and additional disclosures have been made within the accounts to illustrate the movement on the pension scheme and its impact on the results of the trading operations.

**Turnover**

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover is reduced for estimated customer returns, rebates and other similar allowances.

**Sale of goods**

Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods has transferred to the buyer. This is usually at the point that the customer has signed for the delivery of the goods.

**Stocks and work in progress**

Stocks and work in progress are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Costs includes all direct costs and an appropriate proportion of fixed and variable overheads.

**Taxation**

Taxation expense represents the amount of tax currently payable. The company pays tax on its investment income only.

**Management fee**

Management fees are recognised in the Income and Expenditure account in an appropriate manner that matches them with the expenditure towards which they are intended to contribute.

Fees for the immediate financial support to cover costs already incurred are recognised immediately in the Income and Expenditure account. Fees towards general activities of the entity over a specific period are recognised in the Income and Expenditure account over that period.

Fees towards fixed assets are recognised over the expected useful lives of the related assets and are treated as deferred income and released to the Income and Expenditure account over the useful life of the asset concerned.

All fees in the Income and Expenditure account are recognised when all conditions for the receipt have been complied with.

3. **EMPLOYEES AND DIRECTORS**

The average number of employees during the year was 53 (2020 - 53).

4. **IRRECOVERABLE VAT**

	2021	2020
	£	£
Irrecoverable VAT	<u>(90,523)</u>	<u>(170,386)</u>

5. **STOCKS**

	2021	2020
	£	£
Stocks	<u>1,377</u>	<u>1,223</u>

Active4Today Limited

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

<b>6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		
	2021	2020
	£	£
Amounts owed by NSDC	358,750	523,950
Other debtors	119,129	108,358
Prepayments and accrued income	<u>7,784</u>	<u>8,630</u>
	<u>485,663</u>	<u>640,938</u>

<b>7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		
	2021	2020
	£	£
Tax	37	906
Other creditors	298,841	301,846
Accruals and deferred income	<u>6,000</u>	<u>6,000</u>
	<u>304,878</u>	<u>308,752</u>

**8. ULTIMATE CONTROLLING PARTY**

The company's ultimate controlling party is Newark and Sherwood District Council.

**9. LIMITED BY GUARANTEE**

Active4Today Limited Registered number 09477018 is a limited by guarantee company incorporated in England & Wales. The Registered Office is Newark Sports and Fitness Centre, Bowbridge Road, Newark, Nottinghamshire, NG24 4DH.

**10. RECEIPTS IN ADVANCES**

Receipts in advance of £nil (2020: £24,936) has been accounted for and comprises of various funds for use when the resource is required and also 2020-21 receipts for facility hire collected in advance.

**11. PENSION COMMITMENTS**

The company operates a defined benefit pension scheme through Nottinghamshire County Council. At 1 June 2015, all employees engaged by the company were transferred from Newark and Sherwood District Council to the company.

During 2016/17 an actuarial pension evaluation took place on the Company's pension fund.

The actuarial pension evaluation is a tri-year exercise and in the Autumn of 2019 the re-valuation of the fund will again be carried out. The findings of this exercise will be reported to the company during the spring of 2020 and the new figures will inform budgets and pension reserves for the next 3 financial years (2020-21 to 2022-23 inclusive).

Barnett Waddingham have provided valuations of the fund and it's net liability as at 31st March 2021 is £5,680,000 (2020: £3,152,000). This is a net increase in the liability from the previous year of £2,528,000.

**Active4today Limited****Income and Expenditure for Y/E 31 March 2020/21**

	31-Mar-21		31-Mar-20	
	£	£	£	£
<b>TURNOVER</b>				
Activo		316,839		1,806,029
Xperience		102,779		571,419
Wetside		33,510		214,266
Dryside		39,849		203,267
Other Income		99,508		59,618
		<u>592,485</u>		<u>2,854,599</u>
<b>Administrative Expenses</b>				
Staff Costs	1,667,967		1,833,812	
IAS 19 Pension Adjustment	41,000		218,821	
Contractual Services	46,224		74,108	
Freelance Instructors	12,739		91,430	
NSDC support charges	161,782		223,548	
Light and heat	129,052		222,391	
Water Rates	23,103		30,149	
Cleaning	8,432		13,447	
Hire of facilities	285		1,451	
Pool Chemicals	3,498		6,849	
Clothing and uniform	276		5,961	
Commitments- 2019 underprovision	251		-34,344	
Repairs, renewals and maintenance	102,954		224,994	
Insurance	47,548		51,254	
Equipment and badges	10,089		73,233	
Printing, marketing and stationery	22,496		35,683	
Parish councils and voluntary bodies	0		8,646	
Telecommunications	2,918		3,520	
Audit & Accountancy fees	6,900		8,950	
Professional fees	13,003		14,365	
Licences	40,165		36,691	
Bank Charges	3,993		7,598	
Sundry expenses	9,226		11,895	
IAS19 Pension Adjustment	71,000		73,000	
		<u>-2,424,901</u>		<u>-3,237,452</u>
<b>Other Operating Income</b>				
Management fee- Newark and Sherwood District Council	121,220		121,220	
Management fee- Southwell Leisure Centre	100,850		95,850	
Furlough/ Grants Income	1,391,682		0	
Other Income	0		22,291	
Vending commission	-359		4,423	
Equipment Sales	128		10,281	
		<u>1,613,521</u>		<u>254,065</u>
<b>OPERATING SURPLUS</b>		<u>-218,895</u>		<u>-128,788</u>
Interest from other current asset investments- unlisted	195		4,769	
		<u>195</u>		<u>4,769</u>
<b>IRRECOVERABLE VAT</b>				
Irrecoverable VAT	90,523		170,386	
		<u>-90,523</u>		<u>-170,386</u>
<b>SURPLUS BEFORE TAXATION</b>		<u>-309,223</u>		<u>-294,405</u>
<b>Tax on Surplus</b>				
Corporation tax charge	37		906	
		<u>-37</u>		<u>-906</u>
<b>SURPLUS AFTER TAXATION BEING SURPLUS FOR THE FINANCIAL YEAR</b>		<u><u>-309,260</u></u>		<u><u>-295,311</u></u>

## ACTIVE4TODAY – PRIMARY PERFORMANCE INDICATORS FOR 2020/21 &amp; TARGETS FOR 2021/22

Indicator Name	20/21 Q4/Year End Value	Q4 20/21 Year End Progress Comment  If your PI is not performing to target, please include a comment below	Target 2021/22  Add your proposed target for the coming year
No of User Visits - Active 4 Today (Director) (Policy & Finance)	<b>A4T – 185,723</b> <b>SLC – 76,601</b> <b>Total – 262,324</b>	The leisure centres have been closed for approximately 8 months of the 2020-2021 financial year, due to the global pandemic. As a result the usage is significantly lower than in previous years. It is hoped that when the leisure centres re-open usage will once again begin to increase as customers return to the facilities.	<b>700,000</b>
Live Leisure Centre Membership Base (Adults) (Director) (Policy & Finance)	<b>A4T- 5,169</b> <b>SLC- 2,615</b> <b>Total- 7,784</b>	The leisure centres have been closed for approximately 8 months of the 2020-2021 financial year, due to the global pandemic. As a result the memberships have been significantly affected in two areas. The first has been within the cancellations, as several members cancelled their memberships as the pandemic increased. Secondly there were limited opportunities for new member sign ups, which means the net amount of members has reduced considerably. It is hoped that when the leisure centres re-open, memberships will once again begin to increase as customer confidence grows and users return to the facilities.	<b>Total- 6,652</b> <b>SLC- 3,061</b> <b>Total- 9,591</b>

## LEISURE & ENVIRONMENT COMMITTEE

22 JUNE 2021

### Health & Wellbeing Partnership Plan 2019 - 2022 Progress Report

#### **1.0 Purpose of Report**

1.1 To provide Leisure and Environment Committee with an update on the progress made in relation to the Health & Wellbeing Partnership Plan 2019 – 2022.

#### **2.0 Background Information**

2.1 Members will be aware that the current Health and Wellbeing Partnership Plan 2019 – 2022 was considered and adopted by the Leisure & Environment Committee at its meeting on 19<sup>th</sup> March 2019.

2.2 The plan was developed by a partnership of health and community organisations which identified 5 specific priorities and 1 cross cutting priority based on an assessment of local health statistics and factors determining local levels of health inequality and identified need. The 6 priorities are as follows:-

- Ensuring a good start;
- Improving healthy lifestyles;
- Tackling physical inactivity;
- Addressing the needs of the ageing population;
- Improving housing and the environment;
- Improving mental health and wellbeing.

Following the plans adoption sub groups were established for each priority and tasked with developing work programmes to deliver initiatives, programmes and projects to contribute towards the achieving the priorities.

2.3 The sub groups were progressed and appropriate leads identified to drive forwards the specific work programmes, this allowed us to frame 'What success looks like' as a mechanism to determine the impact of outcomes achieved.

2.4 Despite a positive start, progress with the development of these work streams unfortunately stalled in February 2020 due to the impact of Covid -19, with front line health workers and partners having to redirect their energy and focus to dealing with the challenges of the pandemic.

2.5 Even though limited progress has been made with our localised health partnership and sub groups, we have remained an active partner on the Nottinghamshire Integrated Care Partnership (ICP) board where specific new breakthrough objectives have been developed during the last 15 months which has enabled alignment of priorities in each district within the Mid Notts area.

2.6 This alignment work was developed as a consequence of the pandemic as health partners were required to look at the existing priorities differently. This refocussing has influenced new objectives to emerge from both the County's Health and Wellbeing Board and the ICP

which now requires the District's Health and Wellbeing Partnership Plan needs to recognise these new objectives and integrate them into our local delivery plan.

2.7 Given the current situation, it is now felt appropriate to restructure the partnership to reflect the changing landscape of health priorities. The planned approach is to differentiate between the strategic oversight and operational delivery of the new objectives. This will allow the partnership to have more of a strategic focus and facilitate closer liaison with clinical directors, Primary Care Network's and social care. The sub groups will enable specific partners to work closer together on not only our work streams but the ICP's breakthrough objectives.

2.8 In light of the pandemic the Health and Wellbeing Partnership Plan now needs to reflect the changing health landscape therefore it will be reviewed in order to align it with the ICP's new breakthrough objectives and presented to Leisure and Environment Committee in early 2022 for adoption.

### **3.0 Proposals**

3.1 It is proposed that progress with the Health and Wellbeing Partnership Plan be noted and that the proposed review and refresh of the plan be progressed and the newly aligned plan be presented to Leisure and Environment Committee in early 2022 for adoption.

### **4.0 Equalities Implications**

4.1 No equalities implications with this proposal have been identified. In reviewing the current priorities and aligning to the ICP's breakthrough objectives consideration has been given to the specific needs of persons with protected characteristics to ensure that responsibilities under the Equalities Act 2010 have been considered and met.

4.2 All partners will work closely with the Council in terms of developing the service provision around the priorities in order to support those members of the community that are in need of additional care and support.

### **5.0 Digital Implications**

5.1 There are no negative ICT implications associated with this proposal.

### **6.0 Financial Implications FIN21-22/2256**

6.1 There are no additional budget implications resulting from this report.

### **7.0 Community Plan – Alignment to Objectives**

7.1 The realignment of the priorities in the current Health and Wellbeing Partnership Plan will make a significant contribution to 'improve the health and wellbeing of local residents' as identified in the Community Plan.

## **8.0 RECOMMENDATIONS**

Progress with the Health and Wellbeing Partnership Plan be noted and that the proposed review and refresh of the plan be progressed and the newly aligned plan be presented to Leisure and Environment Committee in early 2022 for adoption.

### **Reason for Recommendations**

To ensure that the priorities in the Council's Health and Wellbeing Partnership Plan are aligned to the ICP's breakthrough objectives in order to ensure consistency of health improvement interventions for the benefit of Newark and Sherwood residents.

### **Background Papers**

Nil.

For further information please contact Andy Hardy, Health Improvement and Community Relations Manager on Extension 5708.

Suzanne Shead  
Director – Housing, Health and Wellbeing

## **LEISURE & ENVIRONMENT COMMITTEE**

**22 JUNE 2021**

### **Community, Sports and Arts Grants 2020/2021 Annual Report**

#### **1.0 Purpose of Report**

1.1 To provide members with an overview of the Community, Sports and Arts Grants programme for 2020/2021.

#### **2.0 Background Information**

2.1 Members will be aware that the Council currently administers a discretionary grant scheme which has 3 discreet strands community, arts and sport. Each year £20k is made available to support local projects across the district.

2.2 The sports strand (administered by Active4Today) receives £7.5k per annum and has 3 separate elements, access to facilities, coach education and development and special projects and events. The community strand has £7.5k per annum and the arts strand has £5k per annum.

2.3 There are 4 panel meetings each year where applications are considered by the grants panel consisting of the Chair and Vice Chair of Leisure and Environment and Opposition spokesperson.

2.4 When considering a grant application the member panel assesses the proposals in terms of value for money, community benefit and alignment to the Council's Community Plan objectives as part of the decision making process.

2.5 A summary of the community, sports and arts grant awards made in 2020/2021 is detailed in Appendix A attached to this report.

#### **3.0 Proposals**

3.1 That committee notes the summary of community, sports and arts grants made in 2020/2021.

#### **4.0 Equalities Implications**

4.1 There are no negative equality implications associated with this report. The communities, sports and arts scheme is open to all sections of the community and the member panel takes into consideration fair and equitable distribution of grants across the district and community. In order to support this the Community Relations Team actively work with groups and organisations in localities to encourage applications to the grant scheme.

#### **5.0 Digital Implications**

5.1 There are no significant digital implications in respect of this report. The application process is completed electronically and due to Covid 19 all grant panels from April 2020 were conducted virtually to ensure the grants programme could continue.

## **6.0 Financial Implications FIN21-22/860**

- 6.1 There is an annual budgetary provision for the grants, and a management request has been made to carry forward some underspend from 2020/21, delayed due to the impact of Covid 19.

## **7.0 Community Plan – Alignment to Objectives**

- 7.1 The communities, sports and arts grant scheme makes a significant contribution to the Council's Community Plan 2020 – 2023 objectives primarily 'create vibrant and self-sufficient communities where residents look out for each other and actively contribute to their local area' and 'improve health and wellbeing of local residents'.

## **8.0 RECOMMENDATIONS**

- a) the report and Appendix A are noted; and
- b) the Community, Sports and Arts Grants 2021/2022 Annual Review is reported to Committee in 2022.

### **Reason for Recommendations**

To enable the Council to monitor the Community, Sports and Arts Grant Scheme in order to evaluate its impact and value in relation to community development and contribution to the Council's Community Plan 2020 – 2023.

### **Background Papers**

Nil

For further information please contact Andy Hardy Health Improvement and Community Relations Manager on Ext 5708

Suzanne Shead  
Director – Housing, Health and Wellbeing

Leisure and Environment Committee – 22<sup>nd</sup> June 2021

Appendix A provides a summary overview of the awards received through the four rounds of the Community, Arts and Active Grant Scheme 2021.

## 1) April 2020

<u>Name</u>	<u>Application</u>	<u>Total Costs</u>	<u>Amount Awarded</u>
COM20-01- St Paulinus Community Garden Project	The project aims to provide a peaceful space set among nature for all members of our community to relax and collect thoughts. To also provide the opportunity to plant nature and use any of the products from the raised vegetable beds, fruits, shrubs and trees.	£2605.00	£750.00 (29%)
TI 267- Sam Hardy	Boxing	n/a	Free access

## 2) July 2020

<u>Name</u>	<u>Application</u>	<u>Total Costs</u>	<u>Amount Awarded</u>
COM20-02- South Clifton Coronation Hall	To upgrade the current kitchen that is not fit for purpose to stainless steel freestanding units and an electric cooker. This will allow the start-up of a free Big Breakfast event for everyone in the community, with health and wellness support for those struggling financially, mentally or physically. There will also be a remote library set up for the community, with the Rural Advice centre and the Collingham Medical Centre Patients Group attending to offer support to anyone who needs it.	£1791.00	£800.00 (45%)
COM20-03 Kings Clipstone Parish Council	To upgrade the “Village Shed” with a kitchen and toilet facilities. The “Village Shed” has easy access for all and within walking distance for most residents and would foster community spirit and social inclusion.	£3813.00	£1000.00 (26%)
COM20-04 Balderton Methodist Church	To alter several small rooms to link through all the building and create larger spaces, add an outside ramp and raise a floor so access is open to all. To also create a cafe space to provide a unique opportunity for people of all ages to meet and be welcomed, where they can feel valued and find a listening ear.	£2029.60	£750.00 (36%)
TI 268- Marija Romanovskaja	Swimming	n/a	Free Access

COD 788- Lionel Thursby	FA Level 2 block 1 Course Tuxford Youth FC	£407.00	£150.00 (37%)
COD 789- Martyn Hill	ECB Level 3 Advanced Coach Farndon Cricket Club - Junior section	£1500.00	£150.00 (10%)

### 3) November 2020

<u>Name</u>	<u>Application</u>	<u>Total Costs</u>	<u>Amount Awarded</u>
COM20-05 Dukeries Community Workshop	To purchase and install a 3 axis CNC router / engraver complete with computer and VDU in the existing workshop for art/craft sessions and encourage our users to investigate the endless possibilities of computer aided design and digital technology with skilled support.	£1132.00	£600.00 (53%)
SEPF 315- Newark R&M CC	To purchase a mobile batting cage and mat for practice sessions, junior coaching and social sessions. Purchase of a second batting cage would allow us to run simultaneous sessions safely with social distancing measures in place. This doubles the amount of people we can support and means we should be able to facilitate all of the requests for access we are receiving.	£1977.00	£500.00 (25%)
SEPF 318 - Newark & Sherwood Sports Council / Southwell Sports Forum.	To support our local clubs (member and non-member) access quality courses during the covid-19 pandemic. The aim is to provide socially distanced face to face or online courses specifically for local club coaches to ensure local sports sessions continue to run in line with all guidance and insurances fully in place.	£1625.00	£750.00 (46%)
SEPF 319- Blidworth Bowls Club	To purchase additional sets of junior bowls to enable the extension of the junior bowls course. During the summer of 2020 the club ran a 4-week bowls introduction course for junior school pupils in conjunction with Blidworth Oaks Junior School. During the programme over 30 children were introduced to bowls.	£700.00	£700.00 (100%)
SEPF 320-Clipstone Colliery Bowling Club. FAO George Peebles	To repair internal roofing/ceiling and lighting and upgrade the toilet facilities to include disabled W.C. To also re-tile the walls and Flooring and replace lighting and extraction. Our objective is to create a safe environment for our bowlers, opposing teams	£1500.00	£1000.00 (66%)

	and our supporters and to make our toilet facilities actually usable and environmentally friendly as we have water/leaking /drainage issues which we are working on.		
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#### 4) February 2021

<u>Name</u>	<u>Application</u>	<u>Total Costs</u>	<u>Amount Awarded</u>
COM21-01 Farnsfield Community Spaces	To purchase horticultural tools to help us look after and maintain the Millennium Wood. To bring together local people to support environmental and community projects in the village. And to promote friendship and community spirit. We have a small group of enthusiastic volunteers who undertake regular tasks including looking after planters and green spaces in the villages, litter-picking, promoting local history projects, bulb and wildflower planting, looking after Millennium Wood, fundraising and entering the village in the county's Best Kept Village competition.	£751.00	£600.00 (80%)
COM21-02 Sherwood Forest Trust	To contribute to the installation and erection of a new poly-tunnel at Feel Good Gardens. This will allow the Trust to have a proper base where the seed management and cultivation will take place all year round.	£8650.00	£1500.00 (17%)
COM21-03 Winthorpe Daffodils	To purchase and plant 8000 mixed daffodil bulbs by a team of community volunteers along the roadside at the main entrance to the village.	£1120.00	£320.00 (29%)
COM21-04 Royal Court Allotments	To contribute to the developments on site including a shed for storage, a communal shelter for socialising on the site and a base for events, a grassed area/wild flower area and pond.	£2100.00	£1500.00 (71%)
ART21-01 Support for Syrian Refugees	To deliver an Arts project specifically targeted at a group of Syrian and Iraqi women refugees who are resettling in Newark and Sherwood with their families and are supported by our small charity.	£1700.00	£1400.00 (82%)
SEPF 322- Notts County Sailing Club	To support the cost of expanding the Sail-ability provision at the club which includes improvements to their accessible changing and toilet provision.	£2276.00	£1100.00 (48%)

## LEISURE & ENVIRONMENT COMMITTEE

22 JUNE 2021

### SPORT AND PHYSICAL ACTIVITY PLAN 2018-2021 – UPDATE REPORT

#### **1.0 Purpose of Report**

1.1 To provide Leisure and Environment Committee with an update in relation to the current Physical Activity and Sport Plan 2018-2021 in terms of its review and subsequent refresh based on the recent publication of Sport England's the new national strategy 'Uniting the Movement'.

#### **2.0 Background Information**

2.1 Leisure and Environment Committee approved and adopted the current Physical Activity and Sport Plan 2018-2021 at its meeting on 13 November 2018. Given the passage of time and the exceptional challenges of the last 18 months due to the pandemic it is now timely that a review and refresh of the plan be undertaken to determine what the new priorities for physical activity and sport should be for the District.

2.2 As with the last review of the plan, it was developed in response to the publication of Sport England's National Strategy 'Towards an Active Nation' which effectively set out a road map of priorities that if embraced and followed would lead to improvements in people's health and wellbeing through increased active participation in physical activity and sport.

2.3 The key messages of the national strategy were distilled in to a Nottinghamshire Physical Activity and Sport Strategy, Notts Getting Active Together 2017 – 2021 by Active Partners Trust – Nottinghamshire. This Trust is Sport England's local delivery partner and countywide lead for sport and physical activity oversight and support for District and Borough Councils in Nottinghamshire. Thereafter and in train with the launch of the Nottinghamshire strategy the District then adopted its current plan.

2.4 In January 2021, Sport England then launched its new national strategy, 'Uniting the Movement' a 10-year vision to transform lives and communities through sport and physical activity. This new vision will drive improvements in levels of physical activity through strong partnership working and collaboration between Sport England, Local Authorities, Public Health and a network of voluntary and community partners. The focus of the strategy will be to address the five big issues of:-

- Recover and Reinvent,
- Connecting Communities,
- Positive Experiences for Young People,
- Connecting with Health and Wellbeing, and
- Active Environments.

In order to progress the strategy, Sport England will focus its time and resources on three key objectives namely to 'advocate for movement, sport and physical activity', 'joining forces on the five big issues' and 'creating the catalyst for change'.

- 2.5 In response Active Partners Trust – Nottinghamshire is now developing its timely county response and will launch its refreshed strategy shortly and logically Newark and Sherwood will follow the direction of travel and review and refresh its current plan which will reflect the latest emerging priorities in the District particularly in relation to the impacts of the pandemic on levels of physical activity and sport particularly in areas where levels of active participation are low.
- 2.6 This review is timely in so far as it will enable the Council’s approach to be aligned to the new strategies for consistency of approach and to avoid duplication. In doing so, the plan will connect the Council’s health and wellbeing priorities to those of partner organisations across the health, sport, leisure and voluntary sectors.
- 2.7 The review process will involve stakeholder engagement with a number of key partners from the various sectors all of which have a vested interest in improving health and wellbeing. The draft plan will be presented to Leisure and Environment in due course for consideration and adoption.

### **3.0 Proposals**

- 3.1 It is proposed that a review and refresh of the Physical Activity and Sport Plan 2018-2021 be undertaken to align the District Council plan to that of the national and county approach to ensure that it reflects local priorities and improves the levels of active participation in physical activity and sport, thereby making a positive contribution to the health and wellbeing of the residents of the District.

### **4.0 Equalities Implications**

- 4.1 There are no adverse equalities implications associated with this report and when the review and refresh is commenced any impacts will be considered in an Equality Impact Assessment.

### **5.0 Digital Implications**

- 5.1 There are no adverse digital implications associated with this proposal.

### **6.0 Financial Implications FIN21-22/339**

- 6.1 It is not anticipated that the proposed review and refresh of the plan will require any direct financial implications and should the position change a further report will be brought to this Committee for approval.

### **7.0 Community Plan – Alignment to Objectives**

- 7.1 The review and refresh of the Physical Activity and Sport Plan 2018-2021 will make a significant contribution to ‘improve the health and wellbeing of local residents’ as identified in the Community Plan.

**8.0 RECOMMENDATIONS: that**

- (a) the report be noted; and
- (b) a further report be presented to Leisure and Environment Committee to provide an update on progress with the proposed review and refresh of the Physical Activity and Sport Plan 2018-2021.

**Reason for Recommendation(s)**

**To ensure that the new Newark & Sherwood Physical Activity and Sport Plan drives health and wellbeing improvements across the District.**

**Background Papers**

“Nil”

For further information please contact Andy Hardy on Ext 5708.

**Suzanne Shead**

**Director – Housing, Health and Wellbeing**

For further information please contact (report author) on Ext....

**Forward Plan of the Leisure & Environment Committee Decisions from 22 June 2021 to 22 March 2022**

This document records some of the items that will be submitted to the Leisure & Environment Committee over the course of the next twelve months.

These committee meetings are open to the press and public.

Agenda papers for the Leisure & Environment Committee meetings are published on the Council’s website 5 days before the meeting <http://www.newark-sherwooddc.gov.uk/agendas/>. Any items marked confidential or exempt will not be available for public inspection.

<b>Meeting Date</b>	<b>Subject for Decision and Brief Description</b>	<b>Contact Officer Details</b>
22 June	Mental Wellbeing – presentation on Charitable/Voluntary Group opportunities	<a href="mailto:helen.ellison@newark-sherwooddc.gov.uk">helen.ellison@newark-sherwooddc.gov.uk</a>
22 June	N&S Health & Wellbeing Partnership Plan – Delivery Update	<a href="mailto:andy.hardy@newark-sherwooddc.gov.uk">andy.hardy@newark-sherwooddc.gov.uk</a> <a href="mailto:helen.ellison@newark-sherwooddc.gov.uk">helen.ellison@newark-sherwooddc.gov.uk</a>
22 June	“Best Start Notts” Campaign	<a href="mailto:suzanne.shed@newark-sherwooddc.gov.uk">suzanne.shed@newark-sherwooddc.gov.uk</a>
22 June	Physical Activity and Sports Plan 2018-2021 – Year end update	<a href="mailto:andy.hardy@newark-sherwooddc.gov.uk">andy.hardy@newark-sherwooddc.gov.uk</a>
22 June	A4T Outturn Report 2020/21	<a href="mailto:andy.hardy@newark-sherwooddc.gov.uk">andy.hardy@newark-sherwooddc.gov.uk</a>
22 June	Active4Today Update on Governance Arrangements	<a href="mailto:karen.white@newark-sherwooddc.gov.uk">karen.white@newark-sherwooddc.gov.uk</a>
21 Sept	Southwell Leisure Trust - arrangements around the leasing	<a href="mailto:matthew.finch@newark-sherwooddc.gov.uk">matthew.finch@newark-sherwooddc.gov.uk</a>
21 Sept	Mansfield & District Crematorium Joint Committee - Annual Statement of Accounts	<a href="mailto:nick.wilson@newark-sherwooddc.gov.uk">nick.wilson@newark-sherwooddc.gov.uk</a>
1 Sept	Physical Activity and Sports Plan 2021 – 2024 and Facilities Improvement Plan and Playing Pitch Strategy 2021 – 2024	<a href="mailto:andy.hardy@newark-sherwooddc.gov.uk">andy.hardy@newark-sherwooddc.gov.uk</a>
1 Sept	Climate Emergency update	<a href="mailto:briony.ashton@newark-sherwooddc.gov.uk">briony.ashton@newark-sherwooddc.gov.uk</a>
5 Jan 2022	Presentation Regarding Public Health/Active Notts Physical Insight Project	<a href="mailto:andy.hardy@newark-sherwooddc.gov.uk">andy.hardy@newark-sherwooddc.gov.uk</a> <a href="mailto:helen.ellison@newark-sherwooddc.gov.uk">helen.ellison@newark-sherwooddc.gov.uk</a>
5 Jan 2022	Adoption of the Health and Wellbeing Partnership Plan	<a href="mailto:andy.hardy@newark-sherwooddc.gov.uk">andy.hardy@newark-sherwooddc.gov.uk</a>
22 Mar 2022	Annual review of the exempt reports considered by the Leisure & Environment Committee	<a href="mailto:nigel.hill@newark-sherwooddc.gov.uk">nigel.hill@newark-sherwooddc.gov.uk</a> <a href="mailto:catharine.saxton@newark-sherwooddc.gov.uk">catharine.saxton@newark-sherwooddc.gov.uk</a>

