



**Castle House  
Great North Road  
Newark  
NG24 1BY**

**Tel: 01636 650000**  
[www.newark-sherwooddc.gov.uk](http://www.newark-sherwooddc.gov.uk)

**Wednesday, 5 June 2019**

**Chairman: Councillor Mrs R Crowe  
Vice-Chairman: Councillor R White**

**Members of the Committee:**

**Councillor Mrs K Arnold  
Councillor L Brazier  
Councillor Mrs B Brooks  
Councillor Mrs I Brown  
Councillor S Carlton  
Councillor M Cope  
Councillor P Harris**

**Councillor R Jackson  
Councillor Mrs S Michael  
Councillor Mrs S Saddington  
Councillor I Walker  
Councillor K Walker  
Councillor Mrs Y Woodhead**

**MEETING:           Licensing Committee**

**DATE:               Thursday, 13 June 2019 at 6.00 pm**

**VENUE:             Castle House, Great North Road, Newark,  
Notts. NG24 1BY**

**You are hereby requested to attend the above Meeting to be held at the time/place  
and on the date mentioned above for the purpose of transacting the  
business on the Agenda as overleaf.**

**If you have any queries please contact Helen Brandham on [helen.brandham@newark-sherwooddc.gov.uk](mailto:helen.brandham@newark-sherwooddc.gov.uk) 01636 655248.**



## **AGENDA**

### **Page Nos.**

1. Declarations of Interests from Members and Officers
2. Declaration of Any Intention to Record Meeting
3. Minutes of the Meeting held on 14 March 2019

4 - 7

### **PART 1 - ITEMS FOR DECISION**

4. A Community Alcohol Partnership for Ollerton, Boughton & Edwinstowe
5. Licensing Members Training
6. Best Bar None Scheme
7. Drinking in Public Spaces

8 - 21

22

23 - 24

25 - 48

### **PART 2 - ITEMS FOR INFORMATION**

8. Licensing Forward Plan (June 2019 - May 2020)

49

### **PART 3 - STATISTICAL AND PERFORMANCE REVIEW ITEMS**

9. Update on Quarterly Performance and Enforcement Matters
10. Temporary Event Notices - January to March 2019

50 - 54

55 - 65

### **PART 4 - EXEMPT AND CONFIDENTIAL ITEMS**

11. Exclusion of the Press and Public

To consider resolving that, under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1, 2, 3 and 7 of part 1 of Schedule 12A of the Act.

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Licensing Committee** held in the Castle House, Great North Road, Newark, Notts. NG24 1BY on Thursday, 14 March 2019 at 6.00 pm.

PRESENT: Councillor Mrs R Crowe (Chairman)  
Councillor I Walker (Vice-Chairman)

Councillor Mrs K Arnold, Councillor Mrs I Brown, Councillor P Duncan,  
Councillor Mrs L Tift, Councillor B Wells and Councillor  
Mrs Y Woodhead

APOLOGIES FOR ABSENCE: Councillor Mrs B Brooks (Committee Member), Councillor M Cope  
(Committee Member), Councillor Mrs S Michael (Committee Member),  
Councillor D Payne (Committee Member) and Councillor  
Mrs S Saddington (Committee Member)

### 31 DECLARATIONS OF INTERESTS FROM MEMBERS AND OFFICERS

NOTED that no Member or Officer declared any interest pursuant to any statutory requirement in any matter discussed or voted upon at the meeting.

### 32 DECLARATION OF ANY INTENTION TO RECORD MEETING

NOTED that an audio recording was to be made of the meeting by the Council.

### 33 MINUTES OF THE MEETING HELD ON 15 NOVEMBER 2018

AGREED (unanimously) that the Minutes of the meeting held on 15 November 2018 be approved as a correct record and signed by the Chairman.

### 34 REVIEW OF PAVEMENT LICENCES IN NEWARK

The Committee considered the report of the Director – Communities & Environment in relation to outlining an approach to the regularisation of pavement licenses in Newark Town Centre.

It was reported that concern had been expressed about the number of premises that were using outdoor seating areas, many of which appeared to be uncontrolled. Applications for a licence to trade on pavements (when it forms part of the highway) are issued under Section 115E of the Highways Act 1980 by Nottinghamshire County Council as the Highways Authority. It was noted that the Committee had limited control over the pavement café licensing regime and it was therefore proposed that a Working Group be established to examine the extent of the problem and to develop an approach that imposes sufficient controls without detriment to the vitality of the town centre. The suggested membership of the group was: Chairman of the Licensing Committee; Representative of Via; Newark Town Council; County Councillor; and District Council Officer(s). The findings of the Working Group would report back to the Licensing Committee by September 2019.

The Business Manager advised that Newark Town Council were keen to progress the matter. In response to whether the area outside the Waterside Public House would be covered the Business Manager advised that it was not the Council's land and therefore would not be covered. However, the area the Premises Licence covered could be considered.

In welcoming the report a Member stated that it was important that the correct balance be struck between the economy and the safety of pedestrians. The Business Manager advised that one of the Council's newly adopted objectives was the management of the town centre.

In agreeing that the report was to be welcomed a Member stated the issues that were caused by advertising hoardings that were chained to lamp posts and that often pedestrians had to step on to the road to walk around them.

AGREED (unanimously) that:

- (a) the Pavement Café Licensing Working Group be established to examine the issues in Newark Town Centre and develop an approach that supports the objectives of the Licensing Act whilst supporting town centre vitality; and
- (b) the Working Group reports back to the Licensing Committee in September 2019.

### 35 A STRATEGY FOR THE NIGHT TIME ECONOMY

The Committee consider the report of the Director – Communities & Environment in relation to the development of a Strategy for the Night Time Economy (NTE) to improve the town's early and late evening economy. The report set out the type of business that would be included in the Strategy whilst acknowledging that the list was not exclusive. It was noted that the Council's Licensing Policy was important to the NTE but was geared towards the four licensing objectives and did not take account of the wider cultural and economic issues. The recent Business Unit restructure had resulted in the creation of a Town Centre Development Manager who would take the lead in creating a new vision and plan of improvements for Newark Town Centre.

In considering the report a Member noted that the development of the Strategy had also been presented to the Economic Development Committee querying how a town gained a purple flag accreditation. The Business Manager – Environment & Licensing advised that Newark was not large enough to meet the necessary criteria for gaining the status. A Member suggested that the town centre would also benefit from a day time strategy.

Members agreed that the purchase of the Buttermarket would be a key driver in boosting the economy but that ultimately, the market would determine whether an area was successful or not. Members discussed the issues surrounding online advertising and the detrimental effect this had on the physical business premise. Members agreed that it was the merchants themselves that were responsible for deciding what type of goods they chose to sell.

The Business Manager advised that it was hoped that the Strategy would bring about a whole offer for the town that would attract both young and more mature visitors and that potentially this could also spread to the daytime economy.

AGREED (unanimously) that the update of the Night Time Economy Strategy for Newark and the approach set out that would see the Town Centre Development Manager taking a lead on the initiative be noted.

36 EXAMINATION OF THE MEASURES OF HARM AND BURDEN ASSOCIATED WITH ALCOHOL

The Committee considered the report of the Director – Communities & Environment in relation to the work undertaken in conjunction with the Nottinghamshire County Council's Public Health Team in examining the measures of harm and burden associated with alcohol.

It was reported that the primary aim of the work was to illustrate variation at sub-district level in measures associated with alcohol and to identify areas where the combined measures were the greatest.

In considering the report Members agreed that the information contained in the report and reflected in the attached appendices was of great interest.

AGREED (unanimously) that the report be noted.

37 LICENSING COMMITTEE - FORWARD PLAN

AGREED (unanimously) that the Licensing Committee's Forward Plan for 1 March 2019 to 29 February 2020 be noted.

38 UPDATE ON QUARTERLY PERFORMANCE AND ENFORCEMENT MATTERS

The Committee considered the report of the Director – Communities & Environment in relation to the activity and performance of the Licensing Team between 1 October and 31 December 2018.

In considering the report Members queried and noted the action taken for some of the specific enforcement activity listed in Paragraph 2.3 of the report.

AGREED (unanimously) that the report be noted.

39 TEMPORARY EVENT NOTICES RECEIVED AND ACKNOWLEDGED BETWEEN 1 OCTOBER AND 31 DECEMBER 2018

The Committee considered the report of the Director – Communities & Environment in relation to Temporary Event Notices received between 1 October and 31 December 2018.

AGREED (unanimously) that the report be noted.

40     EXCLUSION OF THE PRESS AND PUBLIC

That, under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraphs 1, 2, 3 and 7 of part 1 of Schedule 12A of the Act.

None

Meeting closed at 7.00 pm.

Chairman

## **LICENSING COMMITTEE**

**13 JUNE 2109**

### **A COMMUNITY ALCOHOL PARTNERSHIP FOR OLLERTON, BOUGHTON, EDWINSTOWE**

#### **1.0 Purpose of Report**

- 1.1 To Update Members on work of The Community Alcohol Partnership (CAP) in Ollerton, Boughton and Edwinstowe and its expansion into Clipstone and to seek and to seek representation from the Licensing Committee on the Project Group.

#### **2.0 Background**

- 2.1 Community Alcohol Partnerships is a Community Interest Company whose aim is to prevent underage and business and provision of appropriate drinking and the resulting harm to communities. A combination of enforcement, education, engagement of the community and businesses and provision of appropriate diversionary activity for young people is the hallmark of the CAP model.
- 2.2 The CAP model is unique in that it recognises that retailers and licensees are part of the solution and has been shown to be more effective than traditional enforcement methods alone. Each CAP scheme operates in a clearly delineated and usually compact local community and draws on local partners to develop and implement delivery at grassroots level
- 2.3 The core activity of Community Alcohol Partnerships includes:

##### **Education**

Each CAP includes some educational aspects. These might include partnering with local schools to deliver age appropriate alcohol education, teacher training support and parental advice and guidance.

##### **Enforcement**

CAPs focus on both the supply and the demand side of underage drinking and treat retailers and licensees as part of the solution and not part of the problem. The enforcement activity is informed by all stakeholders, who share information and co-ordinate their response.

##### **Business Engagement**

CAP champions the use of Challenge 25 and PASS and also supports independent retailers/licensees with training including on conflict resolution, identifying fake ID and how to make a challenge. A CAP scheme will ensure that all messages and literature are co-ordinated across the CAP area, targeting specific groups where appropriate.

#### **3.0 The Ollerton, Boughton and Edwinstowe (OBE)**

- 3.1 Members will recall that last year the first CAP for Newark & Sherwood was established and this covers the above area. Since its inception ten CAP has been successful in carrying out numerous activities involving the licensing trade, the local schools and youth service, local retailers and officers from the Council.

- 3.2 The Scheme is supported by the large supermarkets and an example of the joint work taking place is the hosting and delivery of 'Challenge 25' training by ASDA and Tesco to the smaller retailers in the area. This is a consequence of some enforcement activity undertaken by the licensing team when test purchasers were made at a number of small retailers to check their challenge 25 procedures. Half of the retailers failed to check the age of a young person attempting to buy alcohol.
- 3.3 Many organisations have come together to provide diversionary activities to the young people of the CAPS area this has been well received by the local communities.
- 3.4 The latest OBE CAPs action plan is attached as **Appendix 1** for information.
- 3.5 The success of the OBE Cap has been noted locally and there is a growing wish within the local area to extend the CAP into Clipstone. Preliminary discussions have revealed that this may make the current CAP too unwieldy and therefore there is an option to create a new CAP in Clipstone. The advantage of this approach is the access to additional funding that a second CAP would be able to access.
- 3.5 There have been discussions between the Police and licensing staff about the potential to have a CAP operating within the Newark town centre area. As of yet no individual has been identified to lead the CAP but work is ongoing with a number of partners to see how this may be achieved.

#### **4.0 Proposals**

- 4.1 The success of the OBE CAP has been recognised locally and this has prompted the community of Clipstone to ask if they are able to join the OBE CAP. This has been discussed at the project Group and there is broad agreement that this would be useful and beneficial.
- 4.2 Therefore it is proposed that the OBE Cap is expanded to include Clipstone.
- 4.3 There are clear links between the work of the CAP and that of the Licensing Committee. Therefore it feels appropriate that the Licensing Committee should be represented on the Ollerton CAPs projects group. Previously this representation was provided by Councillor Ben Wells.
- 4.4 As the group is locally focused it may be beneficial to have a representative who is knowledgeable about the Ollerton, Boughton, Edwinstowe and Clipstone Area.
- 4.5 The potential to have a CAP for areas of Newark exists. Evidence of underage drinking would help identify the potential area and it is proposed that Members consider this in principle giving their support if the required framework and project lead can be found.

#### **5.0 RECOMMENDATIONS that Members are asked to:**

- (a) support the formation of an addition CAP to operate in the Clipstone area; and to,
- (b) nominate a representative to sit on the Ollerton, Boughton and Edwinstowe CAP and the Clipstone CAP Project Groups: and

**(c) support the principle of a CAP for an area of Newark.**

Background Papers

Nil

For further information please contact Alan Batty on 01636 655467

Matthew Finch

Director – Communities & Environment

Objective	Activity	Timescale	Lead & support agency	Progress report Dec 2018	Progress report Mar 2019
<b>1. Reduce incidents of alcohol sales to young people</b>	Undertake C25 Compliancy Testing exercises at the start of project and after training using young adults under 25.	Short	Licensing	Helen to co-ordinate with Tony. Use apprentices from NSDC if possible	2 compliancy tests carried out to date covering all areas
	Provide CAP and Challenge 25 training and advice to licensees	Short	CAP team	Once compliancy testing is complete throughout the CAPS area all retailers will be invited to workshop. This will include short message on licensing, public health with the majority of the session being run by Tesco/Asda training staff	Alan Simpson is organising with Simon from Asda, has emailed requesting a date – awaiting feedback
	Organise follow up visit by RASG Trainer to Independent retailers who cannot attend the workshop.	Short	CAP team	For those who cannot shut shop to attend above workshop	
	Conduct Friday evening joint patrols to support retailers (with partners where possible)	Short	Police/ Community Safety	Organise couple of dates for Friday night patrols. Organise once some activity dates have been set. Helen to make links to forest to organise KICKS programme giving us an activity to signpost young people to	1 <sup>st</sup> patrol organised for Thursday 29 <sup>th</sup> March – partnership patrol inc Forest to promote new KICKS session and positive play on parks
	Create new CAP branded posters and leaflets for licensees and the general public.	Short	CAP/HLO	Awaiting arrival, Helen to distribute to all retailers and partners	All shared via knowledge hub (helen to email details on sign up) and sent via email to all partners All seasonal posters sent to retailers as and when
	Promote use of PASS approved ID (Citizen card)	Short		Alan to order	Helen in receipt of packs so notify if you require any

	Create leaflets in relevant languages	Short	CAP	Will action if issue arises	
	Display CAP Stand Up Banner in supermarket entrances.	Short	HLO/Community Safety	Awaiting arrival – Helen to co-ordinate	1 currently displayed in Tesco & youth service have the other Looking to circulate so after health event will move them to Asda and Dukeries Academy
	Monitor number of complaints received in respect of licensed premises and support partnership activity	Medium		Have more access to ASB figures – though across CAPS area there is an issue with the lack of reporting incidents to the police Licensing team receive more ASB & noise complaints	
	Share information on youth alcohol consumption and hotspots with retailers.	Short		After compliancy testing ensure all retailers have enough challenge 25 display information	
	Create anonymous tip-off box in schools and youth clubs to pass on any alcohol misuse intelligence to partners	Medium			
<b>2. Reduce proxy purchasing and general supply of alcohol to under 18's</b>	Conduct proxy purchasing campaigns/activities on key dates	Medium			
	Retailers to be provided with point of contact number and email for the CAP project for reporting alcohol related issues.	Short		Helen to re-circulate action plan to retailers and ensure they are aware of the process to report incidents to	
	Initiate Proxy Watch and design leaflet to inform people about proxy purchasing.	Long			
	Conduct intelligence-led surveillance for proxy purchasing and take appropriate action.	Long			
	School to send text messages or letters home, advising against proxy purchasing.	Medium	Schools/HLO		

	Consider four pack sales only, in CAP areas, to financially dissuade young people approaching adults to proxy purchase.	Long			
	Undertake an educational focused Proxy Purchasing operation whereby supervised young people approach adults near off-licences and ask them to buy alcohol for them. (South Ockendon initiative)	Medium	Police/community safety		
	Supply parents and wider adults with advice that they can give to their children when they want to go to house parties.	Short	School/HLO	Helen to contact Jacqui Ferris in regard of utilising the academies parent mail to share messages around advice for parents/videos etc Helen to work with Fiona to look into creating some parent training around alcohol consumption Alan to resend all videos to Helen Group to ensure we utilise Health for Teens website articles/videos sent through to Ben	Parent education leaflet being developed to be bprinted on back of CAP general leaflet. All info being sent to CCG for display where possible in local surgeries
	Send all parents the Drinkaware Parentmail via school	Short	School/HLO	As above	Helen to speak to Jacqui
	Consider use of temporary pavement stencils outside off-licences advising against proxy purchase.	Medium			Will be utilised at Health roadshow
	Create leaflets in relevant languages regarding Proxy Purchasing.	Long			
	Ensure the sharing of best practice between licensees and agencies	Medium	HLO/Community Safety		
<b>Develop a responsible retailing ethos and effective partnership approach in the CAP area</b>	Provide licensees with CAP materials, Challenge 25 point of sale materials and Refusals Registers	Short		Helen to work with Tony to ensure all retailers have enough resource around challenge 25 campaign	

	Publicise results of compliancy testing in terms of identifying premises that failed and those that passed.	Medium			
	New licensees to receive CAP advisory visit / offer of training if required.	Long			
	Involve retailers in CAP initiatives (other than alcohol retailers) whose customers include young people, e.g McDonalds.	Long			
	Consider development of Shop Watch in the CAP area.	Long			
	Encourage retailers and gain trust to and provide intelligence. This is achieved by PCSOs 'adopting an off-licence' and visiting monthly.	Short		Police regularly visit retailers	Linked to licensing
	PCSOs to check and sign Refusals Registers on each visit. Any descriptions recorded should be circulated round other retailers.	Short	Police	Tony to send briefing to Dawn around the refusal register – licensing visits currently annual Police to shadow Tony on next round of visit linked to refusal register	
	Work with Pub watch to deliver community safety and health messages around alcohol.	Medium			Helen providing update to Tony for next meeting Circulate batch of leaflets
	Consider creating a retailer pyramid communication system or ring-round to pass on useful information about underage drinking or proxy purchasing.	Long			
<b>Reduce anti-social behaviour associated with youth alcohol consumption</b>	Produce baseline statistics for 1. Youth Alcohol fuelled ASB, 2. Youth ASB 3. General ASB	Short		Create report on figures from Police and community safety team to report back to next meeting	
	Use leisure centre activities to promote healthy living workshops	Medium	A4T/HLO		

Promote volunteering opportunities to young people to benefit the community	Medium	A4T/Youth Service	Meetings with Valentine Marshall at the Young Peoples Centre and Jacqui Ferris of Dukeries Academy to be held in September to discuss the best way to promote amongst their young people/students. Dave to promote VISPA	
Utilise Satellite funding to provide extra activities for young people, organised on the back of 'what young people want'	Medium	A4T/Active Notts	Alistair Bagnall in contact with Helen Davis – funding successful activities currently in planning stages	Funding confirmed to run cook and eat Saturday session throughout closure periods
Engage with Newark and Sherwood Youth Forum to help map key areas of work linked to local young people	Medium	Youth Service/HLO		Figures re: CAP linked into Youth Service community profile for forthcoming year
Mapping exercise to plot where current activities take place locally and promote existing provision	Short	HLO/A4T	Helen to work with youth service/town council and A4T to plot activities before start of CAPS project	
Find ways of engaging with NEET young people in the local area	Long	HLO/Youth Service		Linked in with Dukeries college students and Inspire learning
Any young person found intoxicated to receive a Home Visit to encourage parental supervision and offer support.	Medium	Police/Community Safety		
Identify and publicise existing diversionary activity especially on school holidays or key dates.	Medium	Schools/HLO		
Arrange a meeting with youth diversionary group providers with an adviser on how to access external grants more effectively.	Long	Youth Service/A4T		
Run diversionary taster sessions to establish interest.	Long	A4T/Youth Service	Meeting held with Notts FA regarding funding for a football project for females aged 14+ in collaboration	Separate diversionary meeting group to discuss – will feedback each meeting

				<p>with Ollerton Town Ladies – meeting with Rachel Goddard on 11<sup>th</sup> September.</p> <p>In conjunction will also arrange to meet with Valentine Marshall and PCSO's to run a similar scheme for males. Will discuss the possibility of involving Ollerton Town again.</p> <p>Alongside these I will be looking to involve other local clubs and sports – want to ensure that there is an exit route into regular sports opportunities once the taster sessions or funding ends. Meeting with Nottingham Forest FITC team has taken place and options being explored to run Friday night youth football – funding available</p> <p>Look into links that could be made with Trent Bridge Cricket – as they may have funding available to run activities</p>	<p>Junior parkrun being developed</p> <p>A number of free taster sessions have been organised in partnership with national governing bodies</p> <p>Forest KICKS programme confirmed for june start</p>
--	--	--	--	---	--

				Ben to contact Pythien Boxing club in Beeston as they may look to create satellite sessions in Ollerton if need is identified	
	Provide Brief Intervention Training for front line staff, volunteers and groups. This will include updates on key legislation and powers.	Long			
	Create new youth projects based on information from young people	Long			
	Support young people to attend CAP meetings. E.g Youth Council or Ambassadors.	Medium	All		
	Educate about the dangers of high energy drinks	Medium	Youth Service/HLO		Helen and Nicky creating info on energy drinks
	Ensure effective systems are in place to enable Housing Enforcement activity for alcohol related incidents and offences.	Medium	Housing/Police / Community Safety		
	Publicise the ability of the enforcement services to identify alcohol added to soft drinks and the implications.	Medium			
	Housing Authorities to share data to enable partnership problem solving.	Long	Housing		
	Create a multi-agency booklet containing advice and signposting that can be given out by Housing Authorities to people accused of causing ASB where alcohol could be a factor.	Long	HLO/Community Safety/NCHA/NSH		
	Use legislations such as Dispersal Powers and PSPO Orders where appropriate.	Medium			
	Fire Service to map secondary fire reports e.g bin fires, to identify youth alcohol misuse hotspot areas.	Medium	Fire service		

	PCSOs to contact each secondary school/academy every Thursday/Friday to gather alcohol intelligence. This must be recorded.	Medium	Police/Schools		
	Arrange for joint patrols in hotspot areas i.e. skate park to identify activity wish list for local area Consider arranging a rota amongst partners	Short	Police/Community Safety		March 2019
	Gather intelligence about where alcohol related litter is being found and initiate activity in that area.	Short	Town council		Litter hotspots to be discussed next meeting
	Consider Restorative Justice sanctions for young people who are caught with alcohol. E.g. litter picks.	Long			
	Identify a target area in each area for specific activity for all partners based on reported incidents and community intelligence.	Short			
	Discuss actions with retailers where specific types of alcohol are found in youth hotspot areas.	Short			
	Engage all Primary and Secondary Schools with CAP	Medium	HLO/Town council through SFEP		Helen attended 2 primary schools parents evening re: health with the hope of discussing CAP
5. Increase young people's awareness of risks associated with drinking alcohol Agenda Page 18	Conduct Youth Survey, identify and address issues or themes raised.	Short	Town council/youth service		
	Use alcohol testing strips in youth centre settings linked to consequences	Short	Youth Service		Potential of using in sessions alongside beer googles
	Work with agencies/partners to promote health eating/living to young people	Medium	HLO through Everyone Health		Alcohol and energy drinks education session to be covered in 1 cook and eat session
	Work with local sports clubs to promote safer drinking	Medium	A4T/HLO		Helen to speak to Alistair at A4T re: linking this to sports councils

	Schools to provide timetable for alcohol education, key dates in school year(exam results etc)	Medium	Schools		Resource list sent to Jacqui and wish list being put together
	Introduce corridors workshops in schools	Medium			
	Create lesson plan showing effects of alcohol on young people's bodies and lives with excessive drinking. Share with all groups/schools	Short	HLO/Schools		As above
	Consider use of QR codes linked to partner's alcohol misuse messages in schools, hotspots and other public places.	Medium			
	Consider offering a session with Year 6 primary school parents on how to talk to children about alcohol as part of primary/secondary school transition activities.	Short	SFEP/HLO		Organise and trial this academic year at Forest view through junior council
	Display CAP Stand Up Banner in School Foyers	Short			
	Offer and encourage adoption of AET or other PHSE programmes - arrange supply of booklets and alcohol awareness resources.	Short			
	Publicise CAP in school, information and newsletters, screensavers, text messages etc.	Medium			Helen to speak to Jacqui around using screens in school and an assembly date
	Consider a Dragons Den competition with secondary schools and academies with an alcohol misuse theme.	Long			
	Youth Educators to deliver alcohol education sessions in schools	Medium			
	Schools to consider creating a drama based around CAP or Alcohol Misuse and show to pupils in the area.	Medium			
	Develop links to ensure a programme of work that will focus on educating young people and parents about alcohol misuse and methods of effective guidance.	Medium			

<b>6. Improve general understanding of safe drinking limits and the law relating to the sale of alcohol to young people</b>	Offer guidance about drinks being spiked and consider purchase of spikeys	Medium			
	Create or enhance an alcohol education resource kit that can be used by all partners engaged with youth education.	Short			
	Schools to be offered a talk by a recovering service user.	Long			
	Develop media and communication plan to promote the CAP to schools, traders, young people, parents and community. Reporting on CAP activities and progress in local media.	Short			
	Organise events or participate in events (e.g. stalls in shopping malls, festivals) to raise awareness about the CAP and safe drinking limits	Medium			Health roadshow taking place on April 12 <sup>th</sup>
	Engage with tenants and resident groups to educate residents about CAP and the impact it could have on individual areas	Short			Helen to speak to NCHA and NSH around attending next round of meetings
	Promote Kooth online service to all families where possible	Medium			
	Engage with traveller sites, identify how many families live local and educate and involve families where possible in CAPS roll out	Medium			Food environment and physical activity projects starting with traveller families link in on those projects when possible
	Display CAP posters and information around youth settings and in the Town Centre.	Medium			
	Engage with Neighbourhood Watch for effective communications with public.	Short			
	Involve young people in exploring new ways of communicating how substance misuse of older people affects them.	Short			
	Make full use of Plasma or other display screens in schools and public areas.	Short			Surgeries and schools

	Consider us of powerful images or messages for parents and adults regarding alcohol misuse.	Medium			Tray liners
	Create anti-alcohol misuse messages alongside supermarket themed events e.g Healthy January, Halloween, Xmas.	Medium			
	Explore Parenting Information from DrinkAware and AET to identify useful resources	Short			
	Make effective use of the CAP Gazebo.	Long			Booked for use on April health roadshow
	Deliver a week of activities for Alcohol Awareness Week in November.	Medium			
	Involve Faith Groups in promoting CAP and engaging in initiatives.	Short			
	Engage with Ward Councillors to help deliver CAP themed educational messages and drive activity with the public.	Short			
	Develop links with local GP Practices to examine issues linked to alcohol and develop interventions locally.	Medium			Exploring possibilities around each surgery PPG linking in with various events
	Develop CAP website/Twitter/Facebook Publicise educational messages and events.	Short			

## **LICENSING COMMITTEE**

**13 JUNE 2019**

### **LICENSING ACT TRAINING FOR MEMBERS AND OFFICERS**

#### **1.0 Purpose of Report**

- 1.1 To inform Members of Licensing Act training being provided for both Officers and Members by the Nottinghamshire Authorities Licensing Group on Wednesday 3 July 2019

#### **2.0 Background**

- 2.1 In recent years, the Nottinghamshire Authorities Licensing Group has provided a training course at the Hostess Restaurant in Mansfield for Officers and Members across the County.
- 2.2 In response to the success of the previous sessions and the positive feedback received following previous year's event it is intended to hold another event, which is again focussed on Licensing Members and is open to all Members of Licensing Committee.
- 2.3 The course will be held on Wednesday 3 July 2019 at the Hostess Restaurant near Mansfield and the price per delegate is around £40. The course will commence at 9:30am and finish at the latest around 4:00pm. Lunch will be served on the day along with tea, coffee and refreshments.
- 2.4 The morning session will give Members an overview of both licensing and taxi legislation with Members being able to raise questions. There will also be sessions on the Equalities Act and its applicability to taxis and licensed premises.
- 2.5 It is proposed to make a corporate bid to the Members training budget if the Licensing Committee consider the training appropriate and relevant.

#### **3.0 RECOMMENDATION**

**That Members are asked to consider the opportunity for training and indicate whether they would support and attend the training event.**

#### **Background Papers**

Nil

For further information please contact Alan Batty on 01636 6554675467

Matthew Finch  
Director – Communities & Environment

## **LICENSING COMMITTEE**

**13 JUNE 2019**

### **COUNTY WIDE BEST BAR NONE SCHEME FOR 2019**

#### **1.0 Purpose of Report**

- 1.1 To update Members with the proposals for the 2019/20 county wide Best Bar None Scheme.

#### **2.0 Background**

- 2.1 The Best Bar None (BBN) scheme rewards licensees who provide good management, a safe and enjoyable environment for customers, discourage binge drinking and prevent alcohol related crime. It therefore encourages licensees to act responsibly and take pride in their premises and surroundings and, in doing so, put something back into the town and local community.
- 2.2 The rewards for licensees include, the prestige of being part of the awards scheme, increased business within the area and lower insurance premiums resulting from the fact that they are running safer establishments. It also provides an opportunity for licensees to demonstrate to official agencies how well they manage their own business. It is an opportunity for positive dialogue between the two sides.
- 2.3 In order to be awarded with the Best Bar None accreditation, premises must be compliant with all aspects of the law. However, for premises to have the potential of winning “best in the category” they must offer much more than this and this is one of the ways the Best Bar None Scheme helps to raise the standards of licensed premises, by providing a competitive framework. Although the scheme is nationally recognised, it can be tailored to the local environment. As a result, the scheme will not focus primarily on the late night economy and instead will capture all types of licensed premises across the County.

#### **3.0 The Scheme to Date**

##### **3.1 Year One 2015/16**

Across the county interest was expressed from 259 venues with applications being received from 109 premises. Within the Newark & Sherwood District there were 8 applications. Seven of the application premises met the Best Bar None criteria with the eighth just falling short. However, at the time of assessment they committed to a programme of improvements and have since satisfied the criteria and have been awarded the Best Bar None accreditation.

##### **3.2 Year Two 2016/17**

Across the county there were 197 venues that expressed an interest in the scheme. Of these 197, 82 venues have successfully been accredited. There were 9 venues that failed the accreditation and these venues have been provided with feedback to enable them to succeed the following year.

3.3 Within Newark & Sherwood there were 7 premises that successfully achieved accreditation and of these 7, 5 achieved either a distinction or a merit

3.4 Year Three 2017/18

The numbers of applications in year 3 was well below that experienced in previous years. This was seen both at county level and within Newark & Sherwood. In Newark & Sherwood there were only 3 applications

**4.0 The Future of the Scheme**

4.1 The scheme has been funded for 3 years from both the Nottinghamshire County Council and the Police & Crime Commissioner.

5.2 Discussions have now concluded with the Office of the Police & Crime Commissioner and they have confirmed that they will fund the scheme for 2019/20. However, the level of funding is reduced and therefore work is taking place to both redesign and reinvigorate the scheme so as to make it better value for money but also to attract more applicants.

5.3 Licensing Authorities have been requested to commit their support for the scheme in the coming year. This will be in the form of officer time to promote the scheme and to undertake the assessments of those premises that apply. There is no direct financial commitment required but some officer time will be required. It is not anticipated that this will have any detrimental impact on the other duties of the Licensing Team.

5.4 The Licensing Staff have been working hard through Pub Watch and through other initiatives to build a positive relationship with the licensing trade. It is hoped that these improved relations will encourage more premises to take part in the 2019/20 Best Bar None Scheme.

**6.0 RECOMMENDATIONS that:**

**(a) the progress of the Nottinghamshire County Best Bar None Scheme be noted; and,**

**(b) support be given to the Scheme in 2019/20.**

Background Papers

Nil

For further information please contact Alan Batty on Extension 5467.

Matthew Finch  
Director – Communities & Environment

## **LEISURE AND ENVIRONMENT COMMITTEE**

**13 JUNE 2019**

### **REVIEW OF CONTROLS FOR DRINKING IN PUBLIC PLACES**

#### **1.0 Purpose of Report**

To seek Members approval to undertake consultation on the designation of a Public Spaces Protection Order in Newark Town Centre to control drinking in the street and to remove controls in other areas of the district.

#### **2.0 Background**

2.1 October 2014 saw the introduction of the Public Spaces Protection Orders (PSPO), under the Anti-Social Behaviour, Crime & Policing Act 2014. This change requires all current Designated Public Places Orders (DPPO) to be replaced by a PSPO. The legislation also requires that both the geographical area and nature of the control pertaining to each PSPO be reviewed at least every 3 years, to ensure that the restrictions that it imposes are necessary and proportionate to the levels of ASB affecting the location to which they apply.

2.2 Newark & Sherwood currently has PSPOs in 14 areas across the district which relate to alcohol control. These are listed below and maps provided in **Appendix 1**.

- 2.2.1. Balderton
- 2.2.2. Blidworth
- 2.2.3. Clipstone
- 2.2.4. Edwinstowe
- 2.2.5. Farnsfield
- 2.2.6. Ollerton & Boughton
- 2.2.7. Rainworth
- 2.2.8. Rufford Country Park
- 2.2.9. Southwell Town Centre
- 2.2.10. Sutton on Trent
- 2.2.11. Newark – Castle Grounds
- 2.2.12. Newark Town Centre and Hawtonville
- 2.2.13. Newark – Winthorpe Road
- 2.2.14. Newark – Yorke Drive

2.3 The Order requires that any person who is drinking alcohol and is causing or likely to cause a nuisance or antisocial behaviour, must at an authorised officers request:

- Leave the area covered by the PSPO
- Hand over any open alcohol containers or throw away any alcohol containers
- Stop drinking at that time within the declared area.

2.4 Failure to do so is an offence for which a Fixed Penalty Notice of £75.00 will be issued, non-payment can result in a fine of up to £1,000.

- 2.5 The Antisocial Behaviour Crime and Policing Act 2014 also introduced an obligation of Local Authorities to review their PSPOs at least every 3 years. This review is necessary to comply with this requirement under the Act.

### **3.0 Introduction**

- 3.1 Following the report presented to committee in November 2018, to update the committee on the progress of the consultation exercise to review the adequacy of alcohol controls across NSDC provided under the existing scheme of PSPOs relating to the consumption of alcohol. To also present recent information concerning alcohol related ASB, collated as part of this initial consultation process and to inform this committee of the initial responses from Statutory Partners regarding the use of Public Space Protection Order for alcohol control in new and existing locations within the District.
- 3.2 The initial review, has been carried out in accordance with Government Guidance and has considered if the geographical area and specific controls enforced under the PSPO are still necessary and appropriate based on a review of the evidence of existing and likely ASB. PSPO's cannot be used as a pre-emptive control. As a result of this review committee may come to one of the following conclusions:
- The location and type of alcohol related ASB remains the same and the terms of the PSPO should remain in force.
  - The location or nature of the ASB has changed and the terms of the PSPO should be revised to reflect this change.
  - ASB no longer exists and the PSPO should be revoked.
- 3.3 Evidence has been sought from Police and Crime Commissioner Crime statistics, Bassetlaw and Newark and Sherwood Community Safety Partnership's ASB Assessments and Performance Report, and a review of calls for service from the Public Protection Team. Detailed conversations have taken place with the District Commander of the Police, and their recommendations have been included in the proposals outlined below.
- 3.4 Consultation with Statutory Partners has also taken place. The views of the Community Safety Operational Delivery Group, Town Council, Parish Councils, Enforcement Teams, Pub Watch and Framework have also been considered.

### **4.0 Consultation Responses.**

- 4.1 With regards to Newark the broad view of the Police, Community Safety Partnership and Town Council is that alcohol related ASB is not widespread across the district but there are some localised "Hot Spot" areas and these are predominantly in Newark Town Centre. Away from this location the majority of problems elsewhere in the District are not wide spread but rather associated with known individuals and

intervention in these situations should be targeted at the individuals concerned rather than through the use of PSPO powers.

- 4.2 Consultation with the police and Newark Town Council confirmed that nuisance drinking in public places in Newark Town Centre is still a matter of concern. Views have been sought on the introduction of a Public Space Protection Order to cover an amended area. A full review of Alcohol related ASB in the existing PSPO area has been carried out and based on statistics and agency/professional's views, two revised options are proposed for Newark; Option 1 is a targeted geographical area covering the Town Centre, Castle Grounds and Riverside Park, or Option 2, which covers a wider geographical area, to include the Town Centre, Castle Grounds and Riverside Park, as per Option 1, but extends to include Sconce Park and along Farndon Road. Option 1 and Option 2 are identified in the areas outlined in red on the attached maps in **Appendix 2**.

Option 1 is the preferred option of the Officers and Town Council because it provides a targeted control in an area where alcohol related anti-social behaviour is of most concern. There is less evidence to support the need for a PSPO across the full area included in Option 2.

- 4.3 The Parish Council PSPOs were reviewed as part of the recent Parish and Town Council survey, where all 27 Parish councils were asked their views on the prevalence of different types of anti-social behaviour which they experience in their Parishes. Only 6 stated that alcohol related nuisance is a problem within their Parish. The table below summarises the responses relating to alcohol related nuisance and includes the views of parishes with existing controls previously covered by a PSPO relating to alcohol control.

Table 1 – summary responses from Parish Pack Questionnaires

Parish with DPPO in place	Parish Pack Questionnaire response
Balderton	yes
Blidworth	no
Clipstone	yes
Edwinstowe	no
Farnsfield	no
Rainworth	yes
Rufford Country Park	no
Sutton on Trent	no
<b>Parish with no existing DPPO</b>	
Bilsthorpe	yes
Thurgarton	yes

Town Councils with DPPO in place	
	Town Council response
Newark – Castle Grounds	yes
Newark Town Centre	yes
Newark – Winthorpe Road	no
Newark – Yorke Drive	no
Southwell Town Centre	yes
Ollerton & Boughton	yes

4.4 The Parishes were consulted by way of the Pack Questionnaires, with a specific question about concerns relating to alcohol related anti-social behaviour. Only 6 Parishes expressed concern, 4 of these previously had alcohol control measures under the DPPOs. The results of the questionnaires are shown in **Appendix 3**. This is a strong indication that alcohol related ASB no longer affects the existing PSPO areas in Blidworth, Edwinstowe, Farndon, Sutton on Trent and Rufford and these areas no longer require alcohol control measures to be introduced under a PSPO.

4.5 The concerns of Balderton, Clipstone, Rainworth, Bilsthorpe, Thurgarton Parish Councils and Southwell Town Council and Ollerton and Broughton Town Council regarding Alcohol related ASB have been noted.

## 5.0 **Proposals**

5.1 As stated above the power to make a Public Place Protection Order rests with the local authority, in consultation with the Police and other relevant bodies who may be affected and following this the following changes to the existing PSPOs should be considered.

5.2 That Option 1 for the Public Space Protection Order covering Newark Town Centre is put forward for full public consultation.

5.3 That public consultation is carried out to revoke all the Public Space Protection Orders in the in the Parish areas of

- Blidworth
- Edwinstowe
- Farnsfield
- Sutton on Trent

And in the location of

- Rufford Country Park.

5.3 It proposed to approach the Parish Councils that expressed concern in the previous informal consultation to explore options to develop new PSPO's in their area if it is evidenced to be a proportionate intervention considering the level of anti-social behaviour experienced. This would include full consultation with the public. This would include locations in:

- Balderton
- Clipstone
- Rainworth
- Southwell
- Bilsthorpe
- Thurgarton
- Ollerton & Broughton

5.4 It is proposed the terms of the PSPO are as follows:

An authorised officer of the council or police may ask a person who:

Is consuming or appears to be consuming alcohol in an area covered by the PSPO

And

That person is causing or is likely to cause anti-social behaviour

To

Cease drinking the alcohol and dispose of the alcohol,

Or surrender the alcohol to the officer.

Or immediately leave the area covered by the PSPO.

5.5 It is proposed that the fixed penalty level for all Public Space Protection Orders is set at £100.00 reduced to £75.00 if made within 14 days. This aligns the penalty level with that of similar environmental and ASB offences.

5.6 It is important to note that all new or existing PSPOs will need to be supported by evidence that show that the controls are required and that the level of control and the geographical area in which it is proposed is appropriate and proportionate.

5.7 It is proposed that the Enforcement of PSPOs will be carried by Authorised officers of the council, supported in partnership by the police. The key role of the police will be to assist NSDC authorised officers in situations where the offender appears likely to be uncooperative, obstructive or cause a breach of the peace. The police may also choose to refer cases to the Council where they have sufficient evidence of a breach of PSPO.

5.8 Enforcement will be carried out in line with NSDC's enforcement protocol, policies and procedures relating to the issue of Fixed Penalty Notices.

5.9 It is proposed to carry out full consultation with support agencies for people with alcohol dependency.

5.10 That a further report is brought to committee in September with a view to approving the declaration of PSPOs where appropriate and the revocation of those no longer required.

## **6.0 Equalities Implications**

6.1 The Equalities Impact Assessment will be further reviewed undertaken once the consultation process is completed.

## **7.0 Financial Considerations**

7.1 There will be a need to produce new signage with a possible cost of between £750 & £1,000. This will be found from existing budgets.

## **8.0 RECOMMENDATION**

Members are asked to:

**That committee supports the proposals listed as 5.1 to 5.10 above and that a consultation period of 6 weeks is agreed.**

## **Background Papers –**

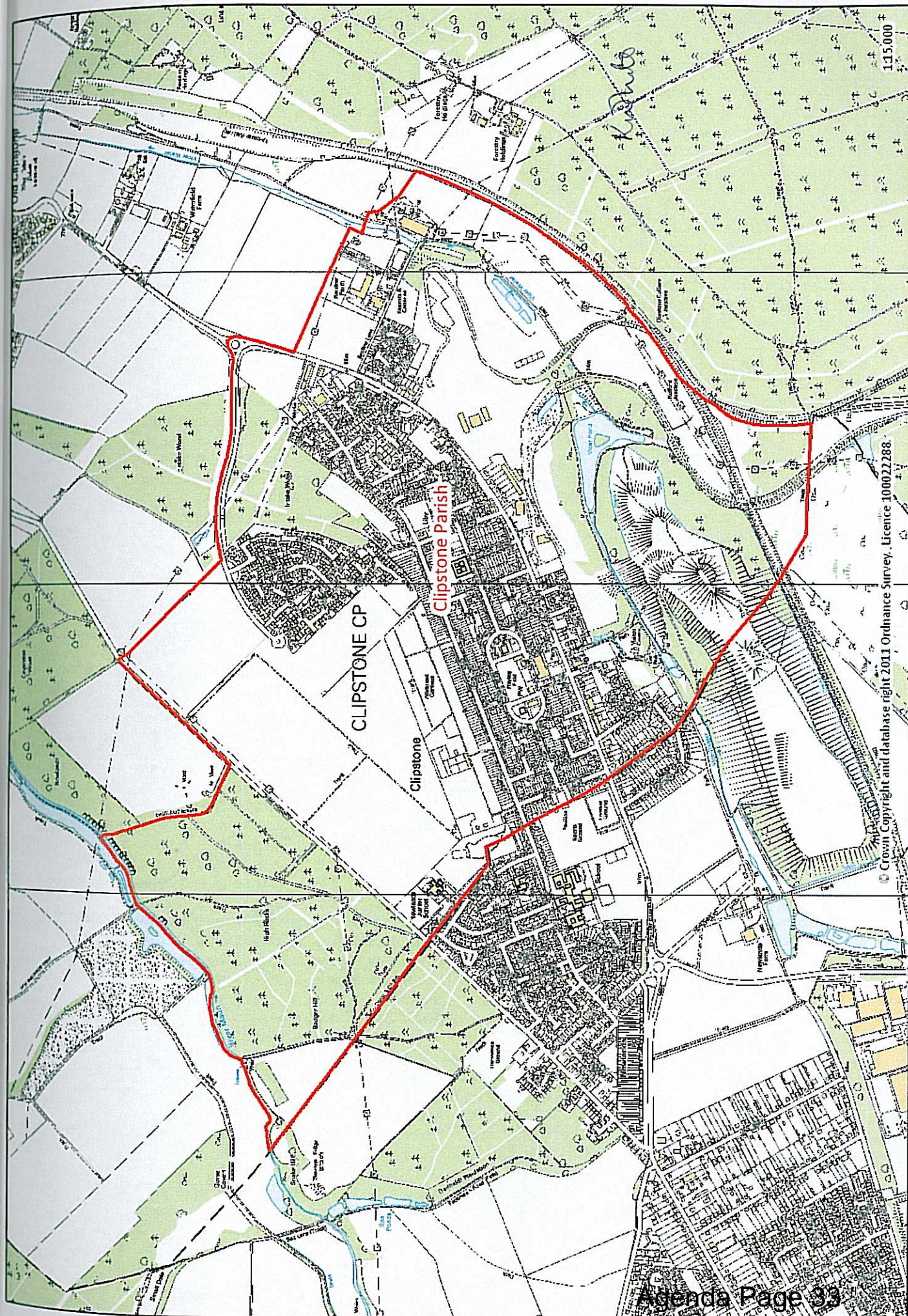
Anti-Social, Behaviour, Crime & Policing Act 2014

For further information please contact Alan Batty on 01636 655467 or Sheridan Stock 01636 655616

Director: Matt Finch – Communities and Environment







© Crown Copyright and database right 2011 Ordnance Survey. Licence 100022288.





Agenda Page 35

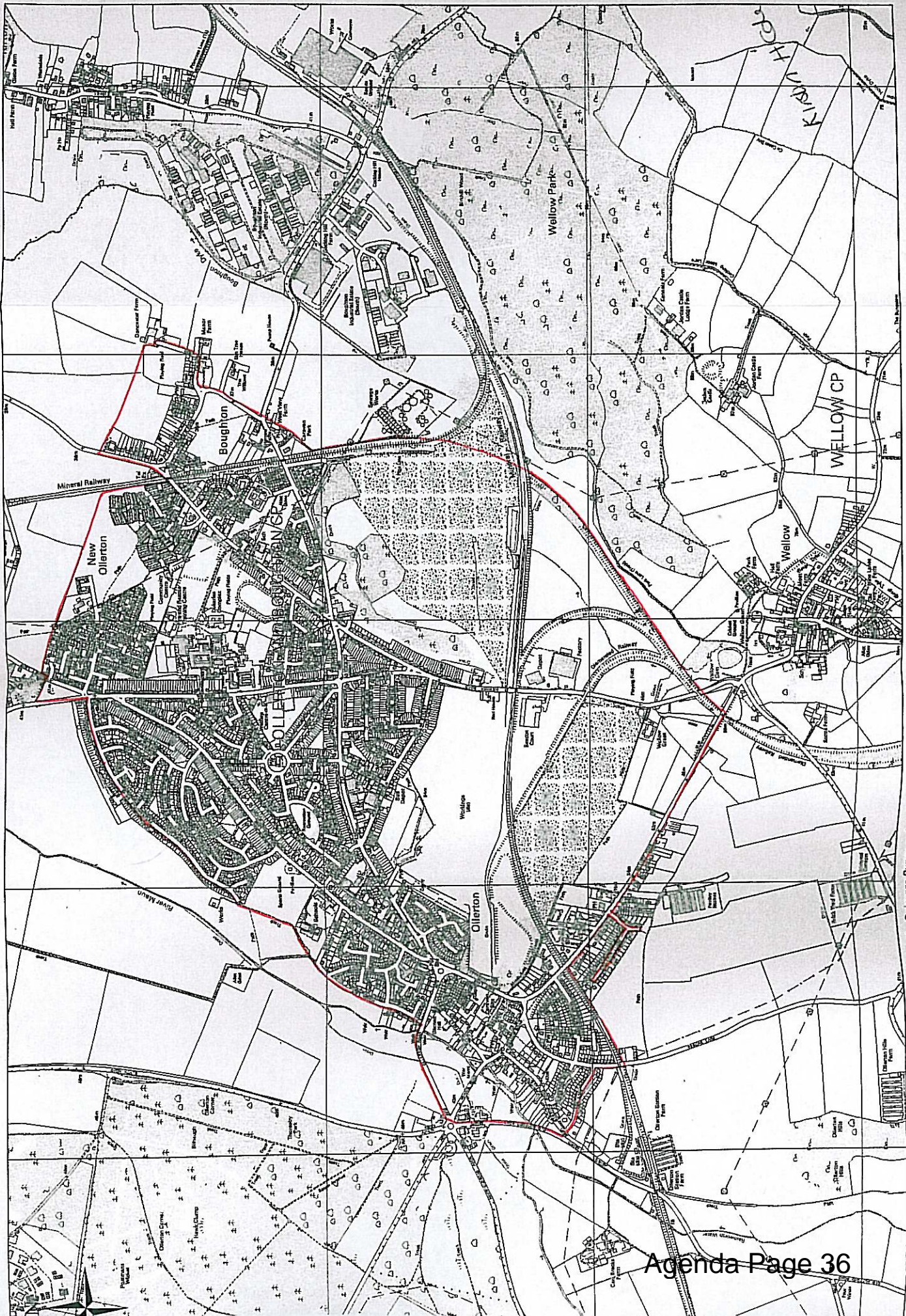
Based upon the Ordnance Survey map with the permission of the Controller of Her Majesty's Stationary Office. Crown Copyright reserved.

Policy PU4 applies to all of the Inset Map

**Inset Map No. 26**  
**FARNSFIELD**  
Scale 1:5000

— BOUNDARY OF  
AN EXTENDED AREA.

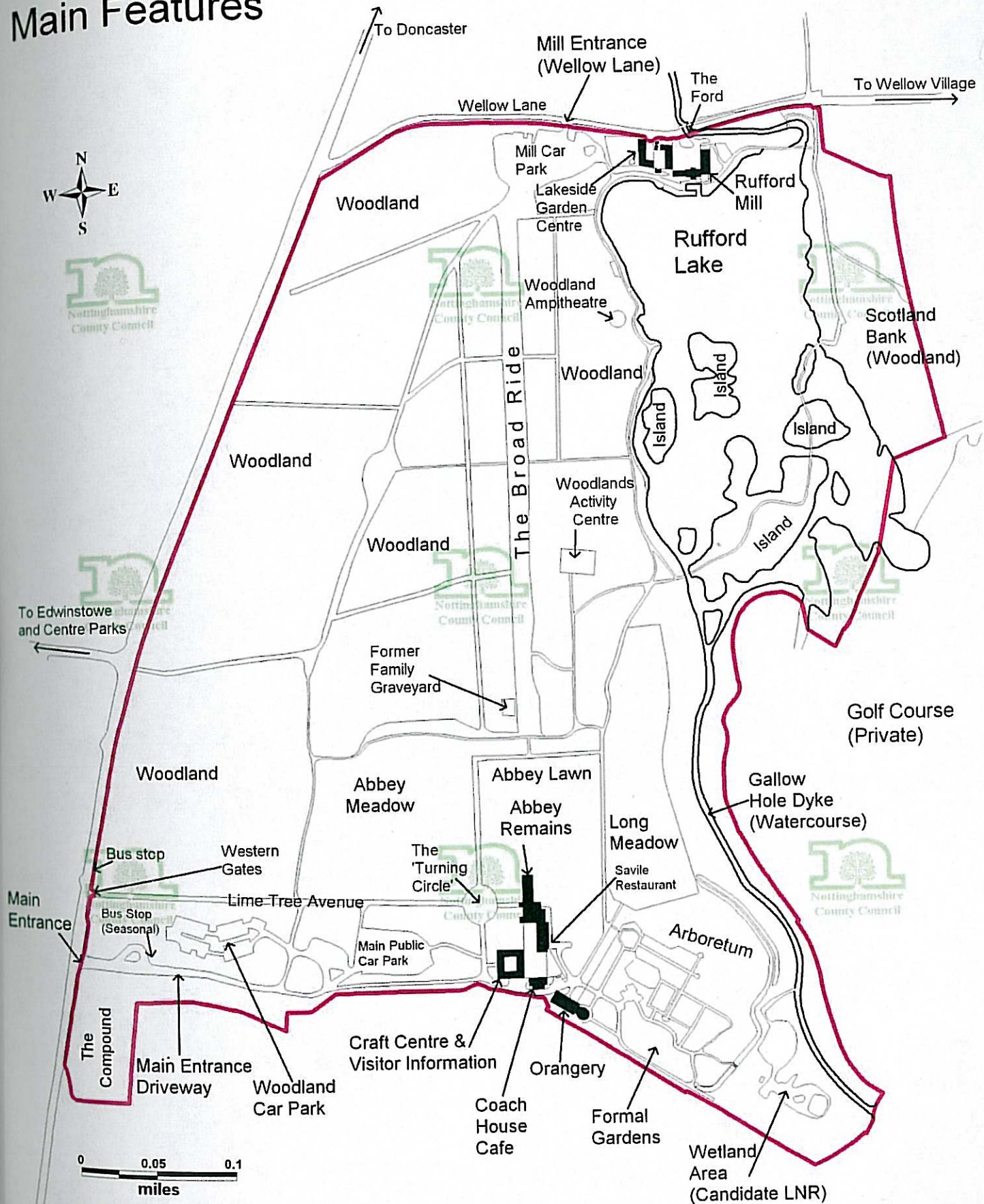
THE HERGE  
+ WOODLAND - ALL RDC PROPERTY





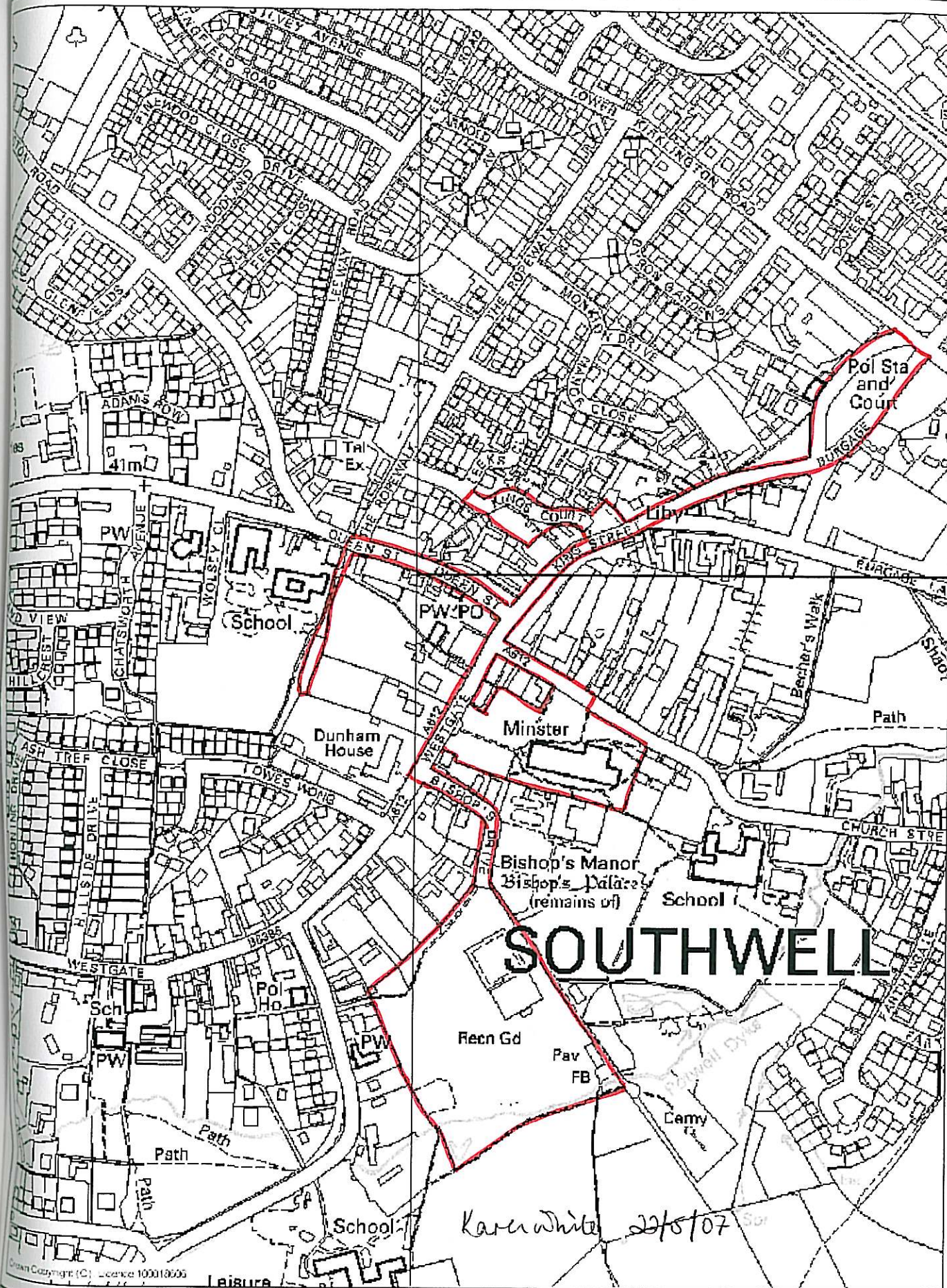
# Rufford Abbey Country Park

## Main Features



**Legend**  
 Park Boundary

This map is based upon Ordnance Survey Material with the permission of Ordnance Survey on Behalf of the Controller of Her Majesty's Stationary Office © Crown copyright. Unauthorised reproduction in any form may lead to prosecution or civil proceedings. Nottinghamshire County Council, 100019713, 2006



This map is reproduced from the Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office. © Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings. Newark and Sherwood District Council. Licence 100018606, 2006. Scale 1:4862 Date: 21.5.2007

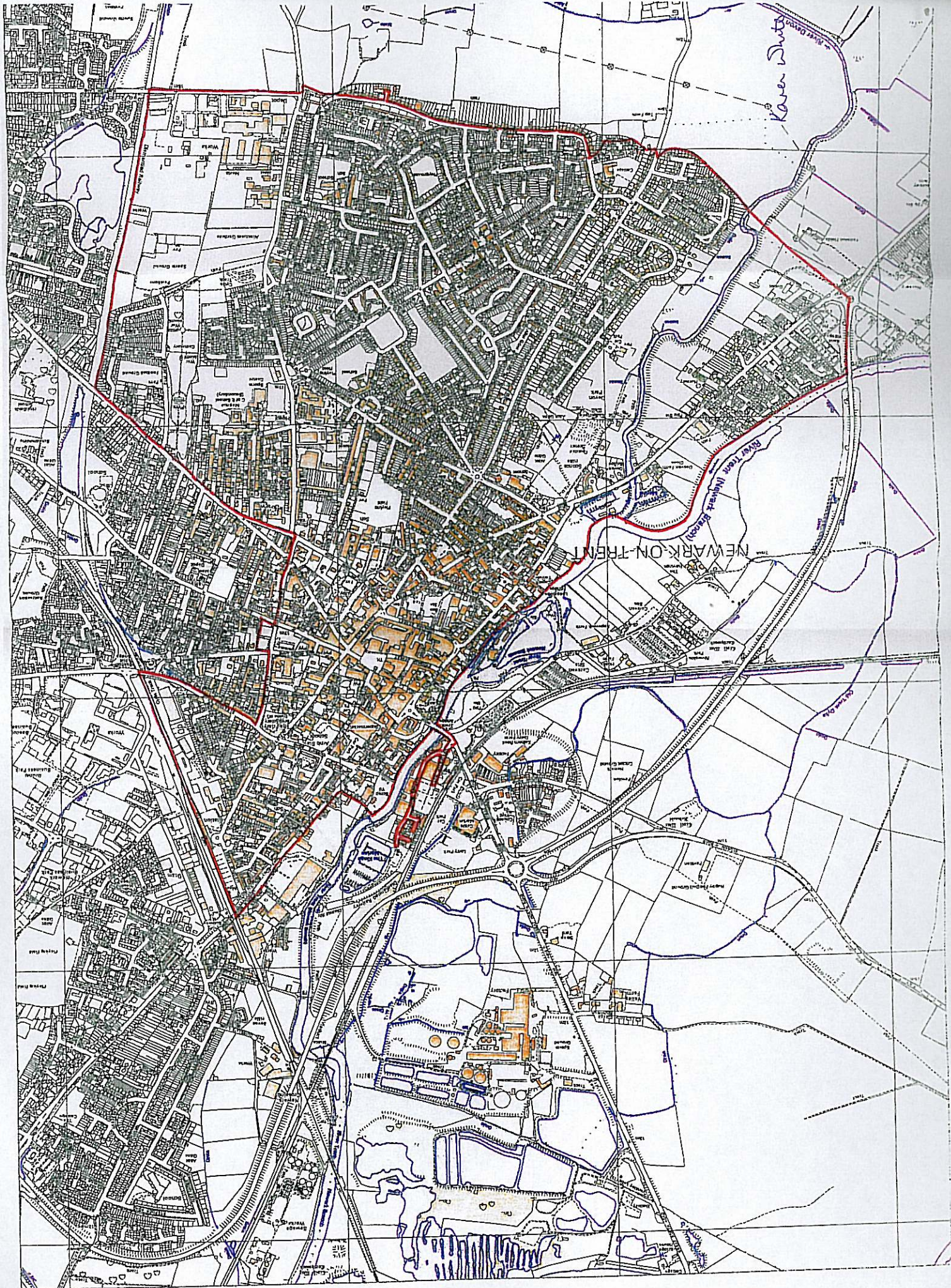


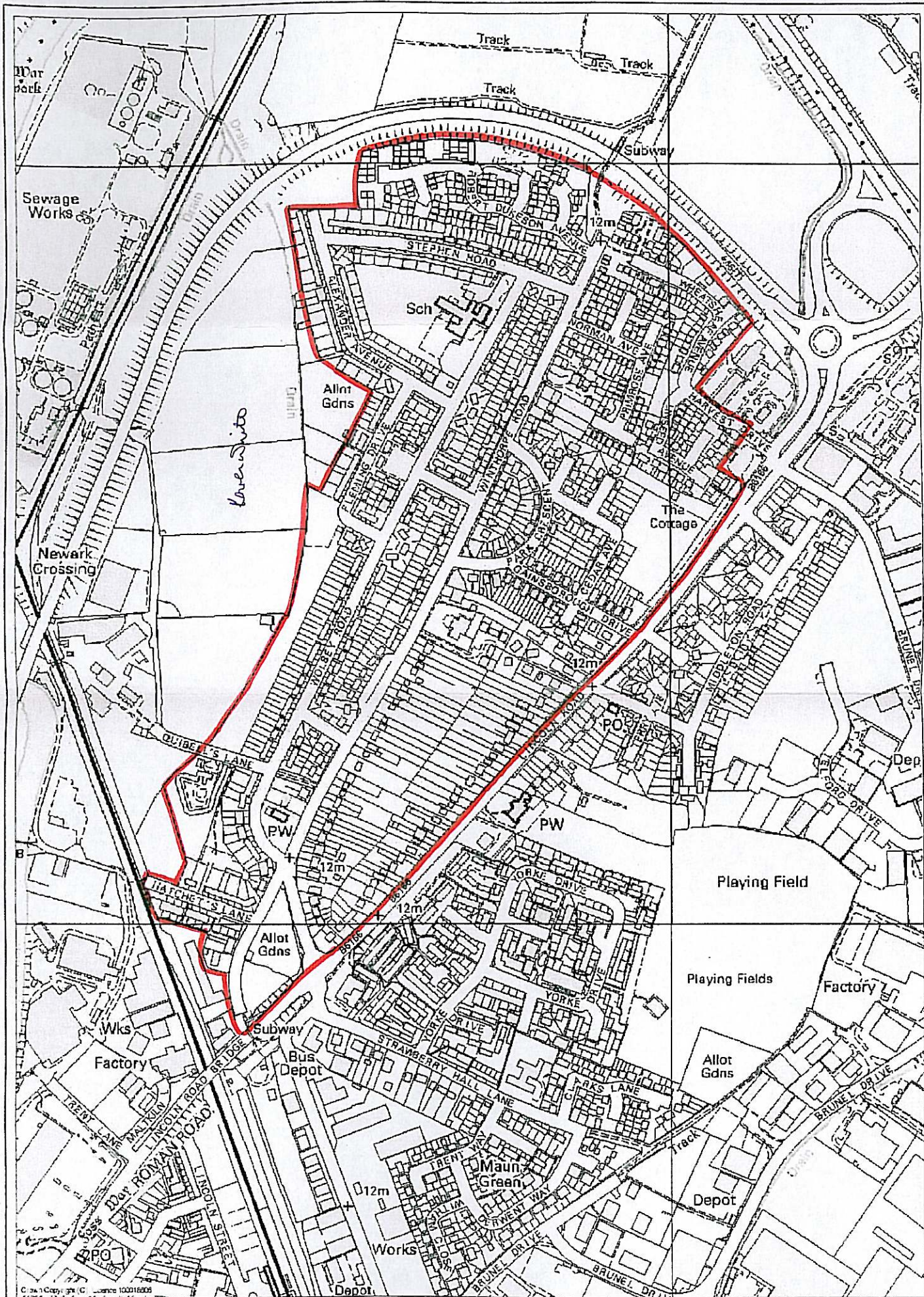
Crown Copyright (C), Licence 100018008

This map is reproduced from the Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office. © Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings. Newark and Sherwood District Council. Licence 100018008, 2006. Scale 1:11250 Date: 29.5.2007

*Kath HC06*







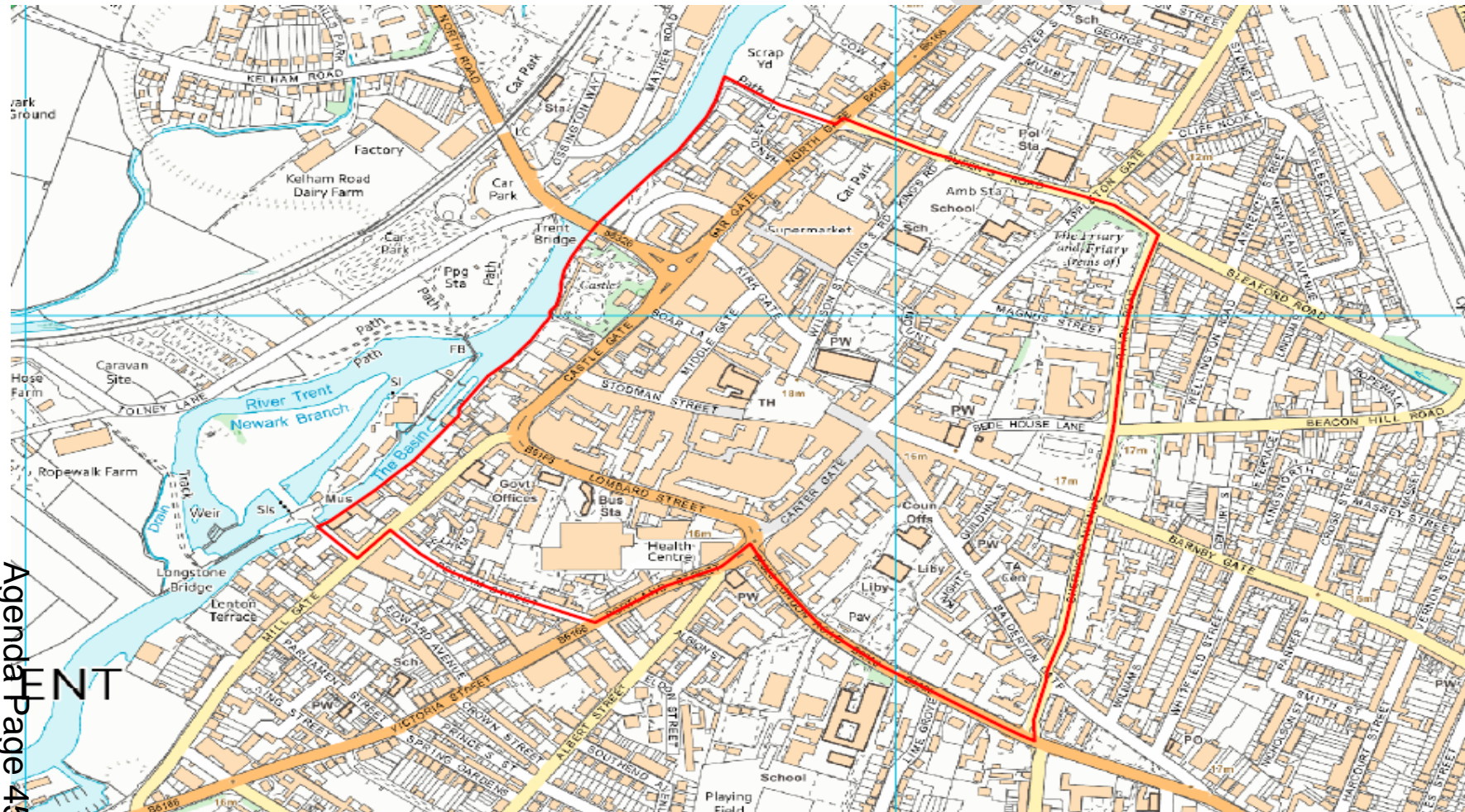


KISH HOLE

## Appendix 2

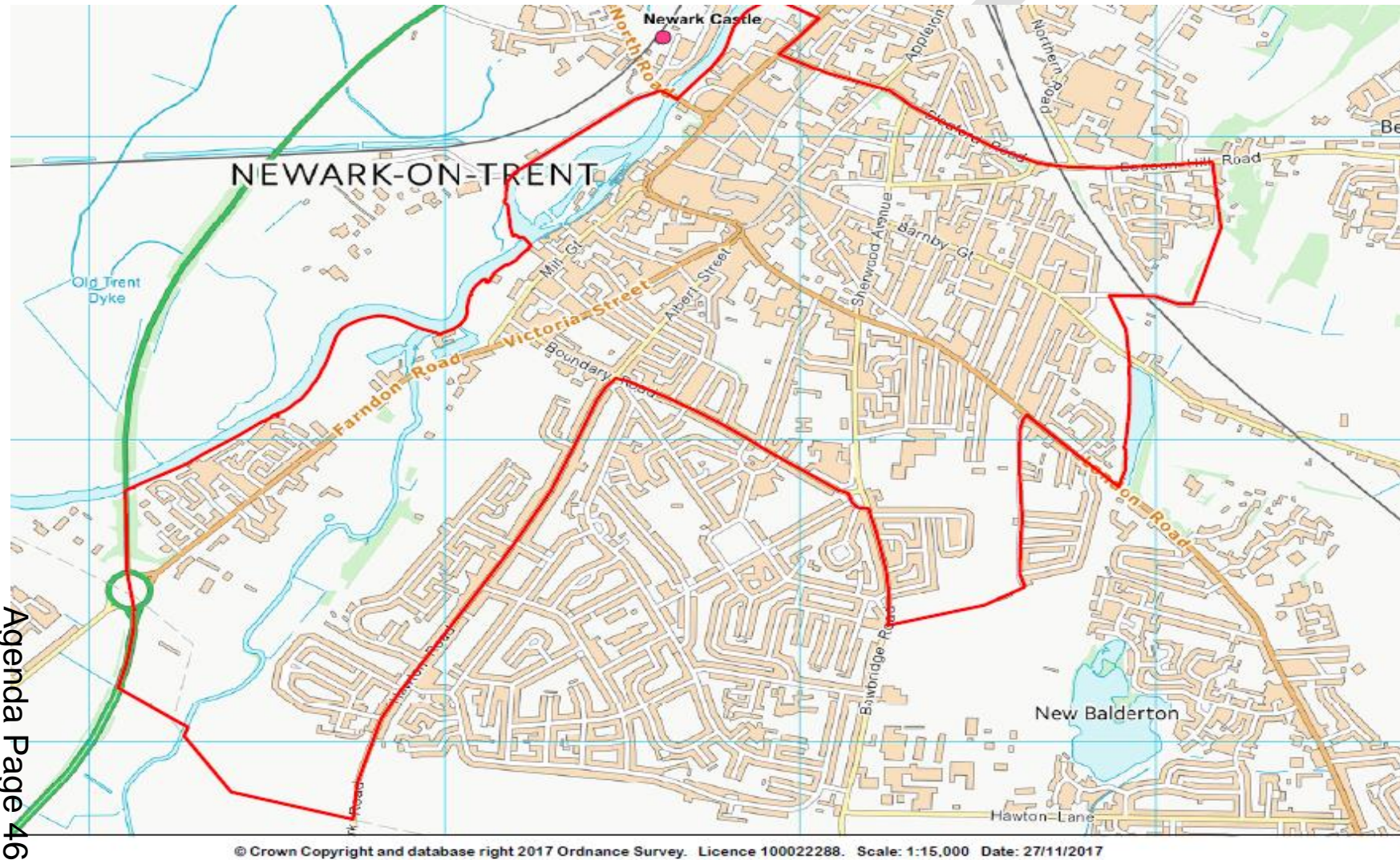
### PSPO proposed zone for Newark Town Centre, Castle Grounds and Riverside Park

#### Option 1



## Option 2

PSPO proposed zone for Newark Town Centre, Castle Grounds and Riverside Park extending to Farndon Road and Sconce Park

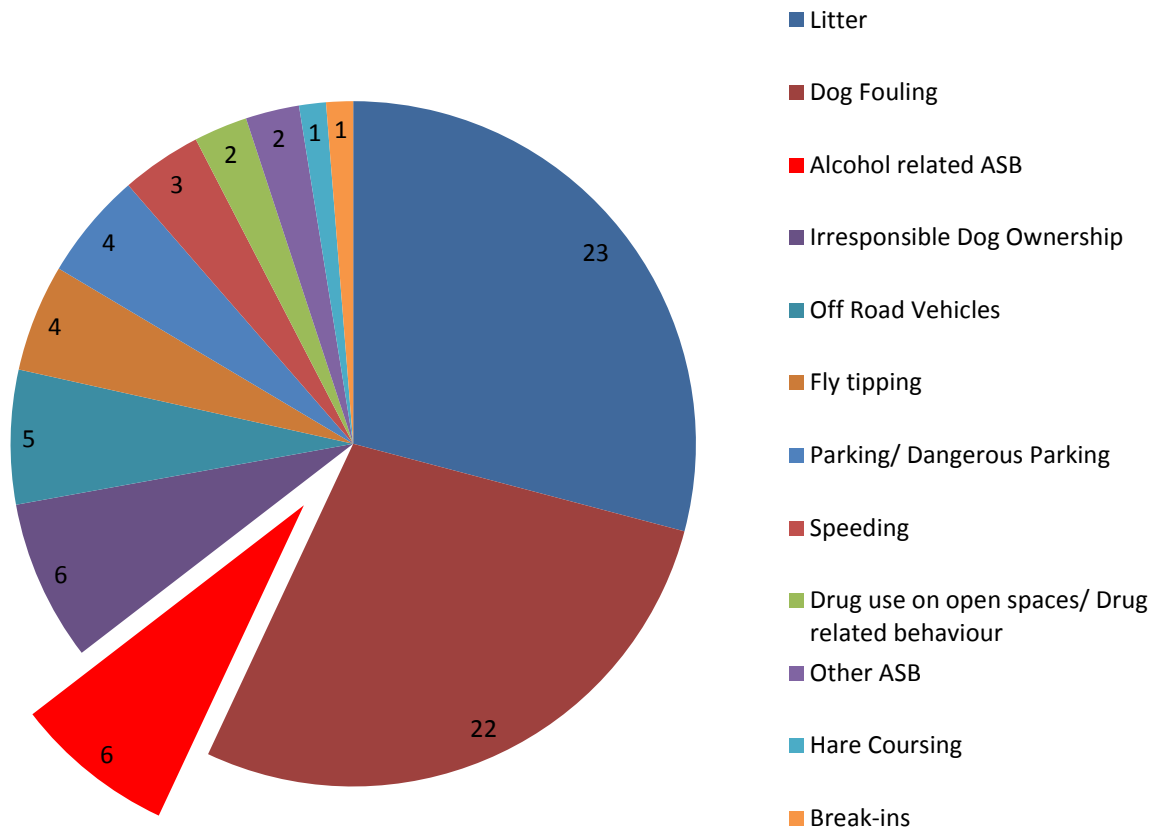


## Appendix 3

### Summary responses from the Parish Pack Questionnaires

	Rainworth Parish Council	Balderton Parish Council	Bilsthorpe Parish Council	Southwell Town Council	Thurgarton Parish Council	Clipstone Parish Council
Alcohol related ASB	Y	Y	Y	Y	Y	Y
<b>6. Please can you state any particular area/s where this behaviour has occurred</b>	Pit lane play area/skatepark.	On the coronation street playing field (dog fouling, litter, alcohol and drugs). At lakeside (dog fouling, alcohol and drugs). Churchyard (drugs).	Alcohol: on Crompton play area.	Alleyways, WMRG, around pubs	Alcohol related ASB: Bus stop.	Alcohol related ASB by shops on Mansfield Road and by pub putting tables out at the front in the summer.

## Number of Parishes concerned about ASB



**Forward Plan of the Licensing Committee Decisions from 1 June 2019 to 31 May 2020**

This document records some of the items that will be submitted to the Licensing Committee over the course of the next twelve months.

These committee meetings are open to the press and public.

Agenda papers for Licensing Committee meetings are published on the Council's website 5 days before the meeting <http://www.newark-sherwooddc.gov.uk/agendas/>. Any items marked confidential or exempt will not be available for public inspection.

Meeting Date	Subject for Decision and Brief Description	Contact Officer Details

Members to put forward any items they would wish to consider at future meetings of the Licensing Committee.

## **LICENSING COMMITTEE**

**13 JUNE 2019**

### **UPDATE ON QUARTERLY PERFORMANCE AND ENFORCEMENT MATTERS**

#### **1.0 Purpose of Report**

- 1.1 To inform Committee of the activity and performance of the Licensing Team between 1 January and 31 March 2019 inclusive and to provide Members with details of current going enforcement issues.

#### **2.0 Background**

- 2.1 This report covers the period from 1 January to 31 March 2019 inclusive and sets out the range and number of licence applications during this period. It also highlights any activity required as a result of the applications.

#### **2.2 Activity Report for 1 January to 31 March 2019**

<b>Application Type</b>	<b>Number Received</b>	<b>Number Issued</b>	<b>Number Refused</b>	<b>Comments</b>
Personal Licence	12	12	0	
Vary the Designated Premise Supervisor	28	28	0	
Transfer of Premise Licence	7	7	0	
Minor Variation	0	0	0	
Variation to Premise Licence	3	3	0	
New Premise licence	3	3	0	
Change of Premise Name	0	0	0	
Notification of Interest	0	0	0	
Temporary Event Notices	66	66	0	

- 2.2.1 By way of comparison, the number of Temporary Event Notices received for the same period last year was 57.

#### **2.3 Enforcement Activity**

##### **Ongoing Enforcement Activity 1 January to 31 March 2019**

<b>Location</b>	<b>Summary Of Complaint/Reason For Visit</b>	<b>Date Case Opened</b>	<b>Action Taken So Far</b>
Belams Bar and Bistro	Premise licence inspection	10.01.19	All in order
Queens Head, Market Place, Newark	Premise licence inspection	10.01.19	All in order

The Bramley Apple, Southwell	Complaint regarding anti-social behaviour of regular customers	14.01.19	LEO has been working with Cllr Rainbow and Notts Police regarding ASB at the premises. They have worked with the DPS at the premises - who has now been changed and issues are resolved.
The Bramley Apple, Southwell	Premise licence inspection	14.01.19	Advice given regarding licensing conditions.
Admiral Rodney, King Street, Southwell	Premise licence inspection	15.01.19	All in order
Newark Food and Drink, 62 Carter Gate, Newark	Premise licence inspection	16.01.19	Advice given regarding licensing conditions. On revisit, the premise has been vacated.
Bella Vita, Main Street, Ollerton	Premise licence inspection	20.01.19	Advice given regarding conditions
Barn Bacon Limited, Kneesall	Premise licence inspection	22.01.19	Advice given regarding licensing conditions. These were all in order at revisit on 18.2.2019
BST Retails Ltd, Unit 1 Forest Court, Ollerton	Premise licence inspection	22.01.19	All in order
The Mayze, 7 Castle Gate, Newark	Premise licence inspection	25.01.19	All in order
The Ram, Castle Gate, Newark	Premise licence inspection	25.01.19	All in order
Prince Rupert, Stodman Street, Newark	Premise licence inspection	25.01.19	All in order
Pizza Italia, Forest Road, Ollerton	Premise licence inspection	29.01.19	All in order
The Big Fish, Old Rufford Road, Ollerton	Premise licence inspection	30.01.19	Advice given regarding conditions
Paddy Fields, 41 Whinney Lane, Ollerton	Premise licence inspection	31.01.19	Advice given regarding conditions
Red Lion Inn Public House, Main Street, Walesby	Premise licence inspection	31.01.19	Advice given regarding conditions

Bengal Spice, Forest Road, Ollerton	Premise licence inspection	31.01.19	Advice given regarding conditions
The Red Lion, Southwell Road, Thurgarton	Premise licence inspection	04.02.19	Advice given regarding licensing conditions.
The Royal Oak, 17 Castle Gate, Newark	Premise licence inspection	04.02.19	All in order
The Old Post Office, 34 Kirk Gate, Newark	Premise licence inspection	04.02.19	All in order
12 Chain Lane, Newark	Premise licence inspection	05.02.19	Advice given regarding conditions
The Top Club, Mansfield Road, Clipstone	Premise licence inspection	07.02.19	All in order
Clay Tavern, Slaughterhou se Lane, Newark	Premise licence inspection	07.02.19	All in order
Black Bull, Main Street, Blidworth	Premise licence inspection	07.02.19	All in order
Bird in Hand, Main Street, Blidworth	Premise licence inspection	08.02.19	All in order
Cross Keys, Epperstone	Premise licence inspection	08.02.19	All in order
Springfield Hotel, Lowdham	Premise licence inspection	08.02.19	All in order
Old Ship Inn, Lowdham	Premise licence inspection	08.02.19	All in order
White Post, Farnsfield	Premise licence inspection	11.02.19	Advice given regarding licensing conditions. 3 action points were rectified by premise and at revisit on 5.3.2019 All in order.
The Archer, Warsop Lane, Rainworth	Premise licence inspection	11.02.19	Advice given regarding conditions
Dovecote, Laxton	Premise licence inspection	12.02.19	All in order
39-41 Main Street, Farnsfield	Premise licence inspection	26.02.19	Advice given regarding conditions.
26-28 Lyndhurst Avenue, Blidworth	Premise licence inspection	18.02.19	All in order

Cross Keys, Upton	Premise licence inspection	18.02.19	All in order
Ruby Newsagents, 179 Mansfield Road, Clipstone	Premise licence inspection	18.02.19	All in order
Co-op, 149 Mansfield Road, Clipstone	Premise licence inspection	18.02.19	All in order
137 Mansfield Road, Clipstone	Premise licence inspection	18.02.19	All in order
McColls, Mansfield Road, Blidworth	Premise licence inspection	18.02.19	All in order
Lyndhurst Stores, 25-27 Lyndhurst Ave, Blidworth	Premise licence inspection	18.02.19	All in order
Tesco Express, Mansfield Road, Blidworth	Premise licence inspection	18.02.19	All in order
Ann et Vin, 23-25 Castle Gate, Newark	Premise licence inspection	18.02.19	Advice given regarding conditions
Navigation, Mill gate, Newark	Premise licence inspection	19.02.19	All in order
Brenda's Main Street, Norwell	Premise licence inspection	19.02.19	Advice given regarding conditions
Pizza Express, Newark	Premise licence inspection	20.02.19	Advice given regarding conditions
Green Olive, Market Place, Newark	Premise licence inspection	20.02.19	Advice given regarding conditions
The Bean & Vine, Market Place, Newark	Premise licence inspection	04.03.19	All in order
Sherwood Pine Café, Sherwood Pines, Clipstone	Premise licence inspection	04.03.19	All in order

The Old Plough, Egmanton	Premise licence inspection	05.03.19	Advice given regarding conditions
Pastability, 17 Carter Gate, Newark	Premise licence inspection	04.03.19	All in order
The Final Whistle, Station Road, Southwell	Premise licence inspection	07.03.19	Advice given regarding conditions
Harbour Master Café, The Wharf, Newark	Premise licence inspection	07.03.19	All in order
Kelham House Country Manor Hotel, Kelham	Premise licence inspection	12.03.19	Advice given regarding conditions
Copper Beech Public House, Bilsthorpe	Premise licence inspection	12.03.19	Advice given regarding conditions
The Crown Hotel, 11 Market Place, Southwell	Premise licence inspection	12.03.19	All in order
The Real Ale Store, 12-14 Kirk Gate, Newark	Premise licence inspection	14.03.19	All in order
Royal Oak, High Street, Edwinstowe	Premise licence inspection	25.03.19	Advice given regarding licence conditions
Dukeries Lodge, High Street, Edwinstowe	Premise licence inspection	27.03.19	Advice given regarding conditions

### 3.0 **RECOMMENDATION**

**That the Committee consider the contents of the report and identifies any issues it wishes to examine further.**

For further information please contact Nicola Kellas on extension 5894

Matthew Finch  
Director – Communities & Environment

## LICENSING COMMITTEE

13 JUNE 2019

### TEMPORARY EVENT NOTICES RECEIVED AND ACKNOWLEDGED BETWEEN 1 JANUARY TO 31 MARCH 2019

#### **1.0 Purpose of Report**

- 1.1 To inform Members of changes to Temporary Event Notices and notices that have been received and acknowledged between 1 January and 31 March 2019 inclusive.

#### **2.0 Background**

- 2.1 The Licensing Act 2003 introduced a light touch system for ad hoc, permitted temporary activities. A Temporary Event Notice (TEN) is given by an individual (a premise user) and authorises the premises user to conduct one or more licensable activities at premises.
- 2.2 There are two types of TEN;
- A standard TEN, to be given no later than 10 working days before the event to which it relates
  - A late TEN, can be given 9 and not later than 5 working days before the event. Late TENs are intended to be used by premise user who is required for reasons outside their control to for example, change the venue at short notice.
- 2.3 Only the Police and Environmental Health can make representation against the TEN. Once the Police and Environmental Health receive a TEN, they have 3 working days to make any objections to it on the grounds of any of the four licensing objectives: prevention of crime and disorder, prevention of public nuisance, public safety and the protection of children from harm. If no objections are received the event will go ahead as planned. If an objection is received for a standard TEN the Council will have to organise a hearing to consider the objection and may impose conditions or decide that the event cannot go ahead. If an objection is received against a late TEN, no hearing is held and the application is refused.

#### **3.0 Attachments**

- 3.1 A detailed list of Temporary Event Notices is attached at **Appendix A**.

#### **4.0 RECOMMENDATION**

**That the report be noted.**

Background Papers - Nil

For further information please contact Nicola Kellas on extension 5894.

Matt Finch  
Director – Communities & Environment

# Appendix A

## TEMPORARY EVENT NOTICES ACKNOWLEDGED BETWEEN 1 JANUARY 2019 AND 31 MARCH 2019 INCLUSIVE

KEY FOR LICENSED ACTIVITIES

A – THE SALE BY RETAIL OF ALCOHOL

C – SUPPLY OF ALCOHOL BY OR ON BEHALF OF A CLUB TO, OR TO THE ORDER OF, A MEMBER OF THE CLUB

E - THE PROVISION OF REGULATED ENTERTAINMENT

R – THE PROVISION OF LATE NIGHT REFRESHMENT

REF	ACK'D	PREMISE	NATURE OF EVENT	DATE OF EVENT	TIME OF EVENT	LICENSED ACTIVITIES	TEN REF
19/00002/TEN	02.01.2019	THE MINSTER SCHOOL NOTTINGHAM RAOD SOUTHWELL NG25 0QL	RACE NIGHT	25.01.2019	18:30 to 23:00	A	4067
19/00008/TEN	03.01.2019	FARNDON MEMORIAL HALL MARSH LANE FARNDON NEWARK NG24 3SZ	BOXING	08.02.2019	18:00 TO 23:00	A & E	4068
19/00037/TEN	10.01.2019	WESTON VILLAGE HALL MAIN STREET WESTON NEWARK NG23 6ST	QUIZ NIGHT	22.03.2019	18:00 TO 23:00	A	4069
19/00038/TEN	10.01.2019	12 BESTHOPE ROAD COLLINGHAM NEWARK NG23 7NP	BREWERY OPEN DAY	27.01.2019	13:00 TO 19:00	A & E	4070
19/00055/TEN	15.01.2019	BRACK BAR NOTTINGHAM TRENT STUDENTS UNION BRAKENHURST CAMPUS SOUTHWELL NG25 0QF	SUPERBOWL LATE OPENING	04.02.2019	02:00 TO 08:00	A, E & R	4071

# Appendix A

19/00058/TEN	15.01.2019	CODDINGTON COMMUNITY CENTRE BECCKINGHAM ROAD CODDINGTON NEWARK NG24 2TP	WEDDING RECEPTION	01.02.2019	16:00 TO 23:30	A & E	4072
19/00084/TEN	21.01.2019	STEPHENSON BUILDING NEWARK SHOWGROUND LINCOLN ROAD NEWARK NG24 2NY	RETRO FESTIVAL	06.06.2019 07.06.2019 08.06.2019 09.06.2019	11:00 TO 00:00 11:00 TO 00:00 11:00 TO 00:00 11:00 TO 00:00	A & E	4073
19/00086/TEN	21.01.2019	SPITFIRE PAVILION NEWARK SHOWGROUND LINCOLN ROAD NEWARK NG24 2NY	RETRO FESTIVAL	07.06.2019 08.06.2019 09.06.2019	11:00 TO 00:00 11:00 TO 00:00 11:00 TO 00:00	A & E	4074
19/00090/TEN	21.01.2019	THE RUNWAY NEWARK SHOWGROUND LINCOLN ROAD NEWARK NG24 2NY	RETRO FESTIVAL	07.06.2019 08.06.2019 09.06.2019	11:00 TO 00:00 11:00 TO 00:00 11:00 TO 00:00	A & E	4075
19/00091/TEN	22.01.2019	THE JOSEPH WHITAKER SCHOOL WARSOP LANE RAINWORTH NOTTINGHAM NG21 0AG	QUIZ NIGHT	01.02.2019	19:00 TO 23:00	A	4076
19/00094/TEN	22.01.2019	4 CHURCH STREET NEWARK NOTTINGHAMSHIRE NG24 1DT	VALENTINES EVENT	14.02.2019 15.02.2019 16.02.2019 17.02.2019	12:00 TO 22:00 12:00 TO 22:00 12:00 TO 22:00 12:00 TO 15:00	A	4077
19/00095/TEN	22.01.2019	MASONIC HALL 2 THE AVENUE NEWARK NG24 1ST	DINNER DANCE	02.03.2019	23:00 TO 00:00	C & E	4078

# Appendix A

19/00096/TEN	22.01.2019	MASONIC HALL 2 THE AVENUE NEWARK NG24 1ST	WEDDING RECEPTION	09.03.2019	23:00 TO 00:00	C & E	4079
19/00097/TEN	23.01.2019	GONALSTON VILLAGE HALL 12 GONALSTON LANE EPPERSTONE NOTTINGHAM NG14 6AY	JAMES BOND EVENING	30.03.2019	20:00 TO 23:45	A	4080
19/00098/TEN	23.01.2019	PARK FARM EPPERSTONE NOTTINGHAM NG14 6AP	CLAY PIGEON SHOOT	01.06.2019	12:00 TO 18:00	A	4081
19/00105/TENLAT	25.01.2019	FARNDON MEMORIAL HALL MARSH LANE FARNDON NEWARK NG24 3SZ	AMATEUR BOXING SHOW	08.02.2019	19:00 TO 23:00	A & E	4082
19/00108/TEN	28.01.2019	THE GRANGE COTHAM LANE HAWTON NEWARK NG24 3RJ	WEDDING	06.07.2019	11:00 TO 00:00	A, E & R	4083
19/00118/TEN	30.01.2019	SOUTHWELL RACECOURSE OCCUPATION LANE ROLLESTON NG25 0TS	CAMPING AND CARAVANNING CLUB RALLY	01.10.2019 02.10.2019 03.10.2019 04.10.2019 05.10.2019 06.10.2019	10:00 TO 23:30 10:00 TO 23:30 10:00 TO 23:30 10:00 TO 23:30 10:00 TO 23:30 10:00 TO 23:30	C, E & R	4084
19/00116/TEN	01.02.2019	MARKHAM SUITE TALBOT SUITE RUFFORD MILL RUFFORD COUNTRY PARK OLLERTON NG22 9DF	WEDDING	23.02.2019	11:00 TO 17:00	A	4085

# Appendix A

19/00127/TEN	01.02.2019	GUNTHORPE VILLAGE HALL DAVIDS LANE GUNTHORPE NOTTINGHAM NG14 7EW	CONCERT	22.02.2019	19:30 TO 23:00	A & E	4086
19/00140/TEN	06.02.2019	MORTON MANOR FARM CHURCH LANE MORTON SOUTHWELL NG25 0UR	SUMMER EVENT/SOCIAL EVENING	14.06.2019 15.06.2019	19:30 TO 00:00 00:00 TO 01:00	A & E	4087
19/00141/TEN	07.02.2019	LEYFIELDS FARM KNEESALL NEWARK NG22 0AR	SOCIAL BREAKFAST MORNING	23.02.2019	09:00 TO 13:00	A	4088
19/00143/TEN	07.02.2019	THE MINSTER SCHOOL NOTTINGHAM ROAD SOUTHWELL NOTTINGHAMSHIRE NG25 0LG	80'S EVENING	23.03.2019	19:00 TO 23:00	A	4089
19/00144/TEN	07.02.2019	THE MINSTER SCHOOL NOTTINGHAM ROAD SOUTHWELL NOTTINGHAMSHIRE NG25 0LG	STUDENTS MUSICAL PERFORMANCE SHOWCASE	28.02.2019	19:00 TO 22:00	A & E	4090
19/00158/TENLAT	11.02.2019	THE CLUBHOUSE NEWARK ROWING CLUB FARNDON ROAD NEWARK NG24 4SE	CHARITY QUIZ	24.02.2019	18:00 TO 22:30	A	4091
19/00158/TEN	13.02.2019	12 BESTHOPE ROAD COLLINGHAM NEWARK NG23 7NP	BREWERY OPEN DAY	24.02.2019	12:00 TO 19:00	A & E	4092

# Appendix A

19/00169/TEN	13.02.2019	FERNWOOD VILLAGE HALL RUBY'S AVENUE FERNWOOD NG24 3RS	QUIZ NIGHT	06.04.2019	18:00 TO 23:00	A	4093
19/00182/TEN	18.02.2019	ST MARY'S CHURCH CHURCH LANE LOWDHAM NOTTINGHAMSHIRE NG14 7BQ	CONCERT	02.03.2019	19:00 TO 23:00	A & E	4094
19/00197/TEN	21.01.2019	BRENDAS MAIN STREET NORWELL NEWARK NG23 6JN	BEER TASTING FUNDRAISER	09.03.2019	18:00 TO 22:00	A	4095
19/00198/TEN	21.01.2019	HAWTONVILLE COMMUNITY CENTRE ST MARYS GARDENS NEWARK NOTTINGHAMSHIRE NG24 4JQ	FILM SHOWING	08.03.2019	17:00 TO 21:30	E	4096
19/00202/TEN	22.02.2019	THE OLD THEATRE DELI 4 MARKET PLACE SOUTHWELL NOTTINGHAMSHIRE NG25 0HE	DISCO	05.04.2019 06.04.2019	20:00 TO 00:00 00:00 TO 01:00	A & E	4097
19/00204/TEN	25.02.2019	FARNSFIELD VILLAGE CENTRE NEW HILL FARNSFIELD NOTTINGHAMSHIRE NG22 8JN	SCOUT FUNDRAISER	30.03.2019	19:00 TO 23:00	A	4098
19/00206/TEN	25.02.2019	GLEBE FARM COTTAGES PECK LANE NOTTINGHAM NG17 7EX	WEDDING	13.04.2019	14:00 TO 00:00	A	4099
19/00216/TENLAT	27.02.2019	THE FINAL WHISTLE 25 STATION ROAD	PRIVATE FUNCTION	12.03.2019	18:00 TO 23:00	A & E	4100

# Appendix A

		SOUTHWELL NOTTINGHAMSHIRE NG25 0ET					
19/00223/TEN	01.03.2019	HOPYARD FARM HOCKERWOOD LANE SOUTHWELL NOTTINGHAMSHIRE NG25 0PZ	CONCERT	16.03.2019	19:00 TO 23:00	A & E	4101
19/00224/TENLAT	04.03.2019	EPPERSTONE VILLAGE HALL 12 GONALSTON LANE EPPERSTONE NOTTINGHAMSHIRE NG14 6AY	CHARITY FUNDRAISER	14.03.2019	18:30 TO 22:30	A	4102
19/00225/TEN	04.03.2019	ALL SAINTS CHURCH HAWTON NEWARK NOTTINGHAMSHIRE NG24 3RN	FLOWER ARRAGNING DEMONSTRATION	03.04.2019	14:00 TO 17:00	A	4103
19/00227/TEN	04.03.2019	LAND TO THE SIDE OF 1 ROCK TERRACE BLIDWORTH MANSFIELD NOTTINGHAMSHIRE NG21 0QR	BIRTHDAY PARTY	06.07.2019 07.07.2019	18:30 TO 00:00 00:00 TO 00:30	A, E & R	4104
19/00231/TEN	05.03.2019	THE MINSTER SCHOOL NOTTINGHAM ROAD SOUTHWELL NOTTINGHAMSHIRE NG25 0DZ	CHARITY QUIZ NIGHT	22.03.2019	18:30 TO 23:00	A	4105
19/00233/TEN	06.03.2019	GROUNDS OF BRACKENHURST CAMPUS BRACKENHURST LANE SOUTHWELL NG25 0QF SK695522	BRACKFEST	03.05.2019	12:00 TO 19:00	E	4106
19/00234/TEN	06.03.2019	THE FINAL WHISTLE	PRIVATE FUNCTION	30.03.2019	18:00 TO 23:00	A & E	4107

# Appendix A

		25 STATION ROAD SOUTHWELL NOTTINGHAMSHIRE NG25 0ET					
19/00242/TEN	06.03.2019	LOWDHAM LEISUREWORLD LOWDHAM ROAD GUNTORPE NOTTINGHAMSHIRE NG14 7ES	OPEN WEEKEND	06.04.2019 07.04.2019	09:00 TO 18:00 09:00 TO 18:00	A & E	4108
19/00247/TEN	08.03.2019	CHUTER EDE PRIMARY SCHOOL HUNTERS ROAD FERNWOOD NEWARK NG24 3WB	CHOCOLATE BINO EVENING	04.02.2019	17:00 TO 21:30	A	4109
19/00249/TEN	11.03.2019	UNIT 2, THE OLD STABLES BURGAGE GARDENS SOUTHWELL NOTTINGHAMSHIRE NG25 0EP	SPRING MARKET	29.03.2019 30.03.2019 31.03.2019	10:00 TO 21:00 10:00 TO 22:00 10:00 TO 17:00	A & E	4110
19/00250/TEN	11.03.2019	ST MICHAEL AND ALL ANGELS CHURCH MAIN STREET FARNSFIELD NEWARK NG22 8EY	CONCERT FUNDRAISER	26.04.2019	18:30 TO 22:30	A & E	4111
19/00251/TEN	11.03.2019	BLIDWORTH OAKS PRIMARY SCHOOL HAYWOOD AVENUE BLIDWORTH NG21 0RE	BINGO FUNDRAISER	29.03.2019	19:00 TO 23:00	A	4112
19/00252/TENLAT	11.03.2019	MARKHAM SUITE RUFFORD MILL RUFFORD COUNTRY PARK OLLERTON NG22 9DF	WEDDING	23.03.2019	11:00 TO 17:00	A	4113
19/00253/TEN	12.03.2019	12 BESTHORPE ROAD	OPEN WEEKEND	30.03.2019	12:00 TO 19:00	A & E	4114

# Appendix A

		COLLINGHAM NEWARK NOTTINGHAMSHIRE NG23 7NP		31.03.2019	12:00 TO 19:00		
19/00257/TENLAT	12.03.2019	ROSE AND CROWN MAIN STREET NEWARK NOTTINGHAMSHIRE NG24 3SA	FUNERAL	22.03.2019	13:00 TO 22:30	A	4115
19/00262/TEN	13.03.2019	CAYTHORPE MEMORIAL HALL CAYTHORPE ROAD CAYTHORPE NOTTINGHAMSHIRE NG14 7EB	BIRTHDAY PARTY	30.03.2019	18:30 TO 00:00	A & E	4116
19/00263/TENLAT	13.03.2019	WINTHORPE COMMUNITY CENTRE 1 WOODLANDS WINTHORPE NOTTINGHAMSHIRE NG24 2NL	BIRTHDAY PARTY	23.03.2019	19:00 TO 23:45	A	4117
19/00267/TENLAT	15.03.2019	ST GILES CHURCH HALL MAIN STREET BALDERTON NEWARK NOTTINGHAMSHIRE NG24 3LN	PIMMS AND PAMPER EVENING	29.03.2019	19:00 TO 21:30	A	4118
19/00269/TEN	15.03.2019	WINTHORPE COMMUNITY CENTRE 1 WOODLANDS WINTHORPE NOTTINGHAMSHIRE NG24 2NL	FUNDRAISING PLAY	07.04.2019	19:00 TO 22:30	A & E	4119
19/00270/TEN	15.03.2019	BROWNHILLS MOTORHOMES A1/A46 JUNCTION NEWARK NOTTINGHAMSHIRE	OPEN WEEKEND	05.04.2019 06.04.2019	18:00 TO 23:00 18:00 TO 23:00	A & E	4120

# Appendix A

		NG24 2EA					
19/00280/TENLAT	20.03.2019	THE WOOVERS NORWELL ROAD CAUNTON NEWARK NG23 6AQ	DINNER EVENING	29.03.2019	19:00 TO 23:50	A & E	4121
19/00274/TEN	25.03.2019	RIVERSIDE PARK TOLNEY LANE NEWARK NOTTINGHAMSHIRE NG24 1DA	NEWARK CAMRA BEER FESTIVAL	25.06.2019 26.06.2019	10:30 TO 23:00 10:30 TO 23:00	A & E	4122
19/00275/TEN	25.03.2019	RIVERSIDE PARK TOLNEY LANE NEWARK NOTTINGHAMSHIRE NG24 1DA	NEWARK CAMRA BEER FESTIVAL	25.06.2019 26.06.2019	10:30 TO 23:00 10:30 TO 23:00	A & E	4123
19/00276/TEN	25.03.2019	ELM TREE FARM GAINSBOROUGH ROAD LANGFORD NEWARK NG23 7RP	FAMILY FESTIVAL	31.08.2019	16:00 TO 23:30	A, E & R	4124
19/00277/TEN	25.03.2019	THE COURTYARD THORESBY PARK MARQUEE ON THE GROUNDS NEWARK NG22 9EP	WEDDING RECEPTION	18.05.2019	12:00 TO 00:00	A, E & R	4125
19/00281/TEN	25.03.2019	NEWARK SHOWGROUND LINCOLN ROAD CODDINGTON NOTTINGHAMSHIRE NG24 2NY	CYCLING EVENT	07.04.2019	10:00 TO 17:00	A	4126
19/00282/TEN	19.03.2019	NEWARK ACADEMY LONDON ROAD BALDERTON NEWARK NG24 3AL	PLAY	10.04.2019 11.04.2019 12.04.2019 13.04.2019	19:00 TO 22:00 19:00 TO 22:00 19:00 TO 22:00 14:00 TO 17:00	A & E	4127

# Appendix A

19/00283/TEN	19.03.2019	SOUTHWELL MARKET SQUARE KING STREET SOUTHWELL NOTTINGHAMSHIRE NG25 0FS	SOUTHWELL SUMMER TWILIGHT MARKET	07.06.2019	16:30 TO 20:30	A	4128
19/00306/TEN	27.03.2019	12 BESTHORPE ROAD COLLINGHAM NEWARK NOTTINGHAMSHIRE NG23 7NP	THEATRE PERFORMANCE	17.04.2019	18:00 TO 22:00	A & E	4129
19/00307/TEN	28.03.2019	MOORFIELD FARM OXTON SOUTHWELL NOTTINGHAMSHIRE NG25 0RE	YFC COUNTY SPRING RALLY	13.04.2019 14.04.2019	20:00 TO 00:00 00:00 TO 01:00	A, E & R	4130
19/00308/TEN	28.03.2019	NEWARK SHOWGROUND NEWARK NOTTINGHAMSHIRE NG24 2NY	DOG AND GARDEN SHOW	19.04.2019 20.04.2019 21.04.2019 22.04.2019	15:00 TO 23:00 09:00 TO 23:00 09:00 TO 23:00 09:00 TO 17:00	A & E	4131
19/00309/TENLAT	29.03.2019	WHITE HIND BAR 3 CARTERGATE NEWARK NOTTINGHAMSHIRE NG24 1UA	TRIAL LATE OPENING	06.04.2019 07.04.2019 08.04.2019	01:00 to 03:00 01:00 to 03:00 01:00 to 03:00	A, E & R	4132