



**Castle House
Great North Road
Newark
NG24 1BY**

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Date Not Specified

**Chairman: Councillor Mrs R Crowe
Vice-Chairman: Councillor I Walker**

Members of the Committee:

**Councillor Mrs K Arnold
Councillor Mrs B Brooks
Councillor Mrs I Brown
Councillor D Clarke
Councillor M Cope
Councillor Mrs S Michael
Councillor D Payne
Councillor Mrs S Saddington
Councillor Mrs S Soar
Councillor Mrs A Truswell
Councillor K Walker
Councillor B Wells**

MEETING: Licensing Committee

DATE: Thursday, 15 March 2018 at 6.00 pm

VENUE: Castle House, Great North Road, Newark, Notts. NG24 1BY

**You are hereby requested to attend the above Meeting to be held at the time/place
and on the date mentioned above for the purpose of transacting the
business on the Agenda as overleaf.**

If you have any queries please contact Helen Brandham on helen.brandham@newark-sherwooddc.gov.uk.

AGENDA

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None	

Agenda Item 3

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the **LICENSING COMMITTEE** held on Thursday, 15 March 2018 in the Civic Suite, Castle House, Newark immediately following the meeting of the General Purposes Committee.

PRESENT: Councillor Mrs R. Crowe (Chairman)
Councillor I. Walker (Vice - Chairman)

Councillors: Mrs K. Arnold, Mrs B.M. Brooks, Mrs I. Brown, D. Clarke, M.G. Cope, D.R. Payne, Mrs S.E. Saddington, Mrs S. Soar, K. Walker and B. Wells.

25. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

<u>Member</u>	<u>Agenda</u>
Councillor M.G. Cope	Agenda Item No. 5 – Temporary Event Notices Received and Acknowledged between 1 October and 31 December 2017. Personal Interest as Councillor Cope carries out work for one of the TEN Applicants.

26. DECLARATION OF INTENTION TO RECORD MEETING

NOTED: that an audio recording was to be made of the meeting by the Council.

27. MINUTES OF MEETING HELD ON 23 NOVEMBER 2017

AGREED (unanimously) that the Minutes of the meeting held on 23 November 2017 be approved as a correct record and signed by the Chairman.

28. REVIEW OF STATEMENT OF LICENSING POLICY

The Committee considered the report presented by the Business Manager – Environmental Health & Licensing which sought Members' approval for the timetable associated with the renewal of the Council's Statement of Licensing Policy which the Council is required to review every five years under the Licensing Act 2003.

Specifically in relation to the list of suggested consultees, it was noted that there was reference to Licensing Solicitors. A Member of the Committee stated that this reference should be deleted and replaced by reference to the three local Law Societies, namely: Nottingham, Lincoln and Derby. It was also suggested that the Council's own Legal Services be added to the list of consultees.

AGREED (unanimously) that:

- (a) the timetable for the review and consultation exercise for the Statement of Licensing Policy be approved; and

- (b) the list of consultees be approved, subject to the deletion of reference to Licensing Solicitors and inclusion of the three local Law Societies, namely: Nottingham, Lincoln and Derby and the inclusion of the Council's own Legal Services.

29. TEMPORARY EVENT NOTICES RECEIVED AND ACKNOWLEDGED BETWEEN 1 OCTOBER AND 31 DECEMBER 2017 INCLUSIVE

The Committee considered the report of the Licensing Manager in relation to the notices received and acknowledged between 1 October and 31 December 2017 inclusive.

AGREED that the report be noted.

30. UPDATE ON QUARTERLY PERFORMANCE AND ENFORCEMENT MATTERS

The Committee considered the report presented by the Licensing Manager in relation to the activity and performance of the Licensing Team between 1 October and 31 December 2017 inclusive, together with details of current ongoing enforcement issues.

Information contained within the report related to the number of applications for the grant or variation of licences received between the above dates and the enforcement activity between the same two dates.

NOTED the information contained within the report.

The meeting closed at 6.50pm

Chairman

REVIEW OF STATEMENT OF LICENSING POLICY

1.0 Purpose of Report

1.1 To seek the Committee's approval of the timetable associated with the review of the Council's Statement of Licensing Policy which the Council is required to review every five years under the Licensing Act 2003.

2.0 Background

2.1 In respect of carrying out its duties the Council is required to adopt and have in place a Statement of Licensing Policy relating to those duties set out in the Act. . The Policy sets out the principles which the Council will apply in considering and granting licences relating to premises and individuals.

2.4 The Act originally required the policy to be reviewed every three years, however, recent legislative changes have now extended this period to every five years. The current policy was adopted in January 2014 and therefore needs to be reviewed before January 2019.

2.5 A suggested timetable for the review and consultation process is set out below.

Action	Proposed Date
Prepare draft Statement of Policy and seek comments from Licensing Committee	June 2016 – Licensing Committee
Seek comments from interested parties	July, August, 2018
Report comments to Licensing Committee and amend Policy as appropriate	October 2018 – Licensing Committee
Present Draft Statement of Licensing Policy with Comments from Licensing Committee	November 2018 - Policy & Finance Committee
Take Statement of Licensing Policy to full Council for adoption	December 2018

2.6 It is proposed to undertake the consultation exercise by directing organisations to the pages on the Council's website where a copy of the draft Policy will be posted. Printed copies will be available on request.

2.7 A suggested list of consultees is shown at **Appendix One**. It is proposed that the consultation period will last for a period of eight weeks.

3.0 Equalities Implications

3.1 As the draft Policy is developed all equalities implications will be identified and an equalities impact assessment will be undertaken and will accompany the draft policy when submitted to future Committees for consideration

4.0 RECOMMENDATIONS that:

- (a) the timetable for the review and consultation exercise for the Statement of Licensing Policy be approved; and,**
- (b) the list of consultees be approved, subject to any amendments or additions**

Background Papers

Licensing Act 2005

For further information please contact Alan Batty on 01636 655467

Karen White
Director – Safety

CONSULTEES

Responsible Authorities

Newark & Sherwood District Council Environmental Services
Newark & Sherwood District Council Planning Services
Nottinghamshire Police
Nottinghamshire Fire and Rescue Service
Nottinghamshire Safeguarding Children Board
Nottinghamshire County Council Trading Standards
Nottinghamshire Public Health

Local Authorities

Newark Town Council
Southwell Town Council
Ollerton & Boughton Town Council
Neighbouring District and Borough Councils

Local Groups

Newark Pubwatch
Ollerton Pubwatch
Blidworth Pubwatch

Trade Organisations

British Beer & Pub Association
British Inns Institute
Federation of Licensed Victuallers Associations

Licensing Solicitors

Young & Pearce Solicitors
Fraser Brown Solicitors
Popleston Allen Solicitors
John Gaunt & Partners Solicitors

TEMPORARY EVENT NOTICES RECEIVED AND ACKNOWLEDGED BETWEEN 1 APRIL AND 30 JUNE 2017

1.0 Purpose of Report

1.1 To inform Members of changes to Temporary Event Notices and notices that have been received and acknowledged between 1 October and 31 December 2017 inclusive.

2.0 Background

2.1 The Licensing Act 2003 introduced a light touch system for ad hoc, permitted temporary activities. A Temporary Event Notice (TEN) is given by an individual (a premise user) and authorises the premises user to conduct one or more licensable activities at premises.

2.2 There are two types of TENS;

- A standard TEN, to be given no later than 10 working days before the event to which it relates
- A late TEN, can be given 9 and not later than 5 working days before the event. Late TENS are intended to be used by premise user who is required for reasons outside their control to for example, change the venue at short notice.

2.3 Only the Police and Environmental Health can make representation against the TEN. Once the Police and Environmental Health receive a TEN, they have 3 working days to make any objections to it on the grounds of any of the four licensing objectives: prevention of crime and disorder, prevention of public nuisance, public safety and the protection of children from harm. If no objections are received the event will go ahead as planned. If an objection is received for a standard TEN the Council will have to organise a hearing to consider the objection and may impose conditions or decide that the event cannot go ahead. If an objection is received against a late TEN, no hearing is held and the application is refused.

3.0 Attachments

3.1 A list of Temporary Event Notices numbers by ward that have been received and acknowledged between 1 October and 31 December 2017 is attached at **Appendix A**.

3.2 A detailed list of Temporary Event Notices is attached at **Appendix B**.

4.0 RECOMMENDATION

That the report be noted.

Background Papers - Nil

For further information please contact Nicola Kellas on extension 5894.

Karen White
Director – Safety

APPENDIX A

Temporary Event Notices Acknowledged between 1 October 2017 and 31 December 2017 inclusive listed by wards. For further details please see Licensing Section.

Ward	Number of TENS	TEN No's
Balderton North and Coddington	1	17/01147/TEN
Balderton South	2	17/01326/TEN, 17/01325/TEN
Beacon	7	17/01410/TEN, 17/01373/TENLAT, 17/01328/TEN, 17/01257/TENLAT, 17/01256/TENLAT, 17/01246/TENLAT, 17/01233/TEN
Boughton	1	17/01282/TEN
Bridge	1	17/01244/TEN
Castle	6	17/01372/TENLAT, 17/01355/TEN, 17/01275/TEN, 17/01187/TEN, 17/01161/TEN, 17/01151/TEN,
Collingham	14	17/01294/TEN, 17/01293/TEN, 17/01292/TEN, 17/01291/TEN, 17/01290/TENLAT, 17/01263/TENLAT, 17/01249/TENLAT, 17/01220/TEN, 17/01218/TEN, 17/01214/TENLAT, 17/01191/TENLAT, 17/01165/TENLAT, 17/01156/TEN, 17/01096/TEN
Dover Beck	5	17/01371/TEN, 17/01289/TEN, 17/01255/TENLAT, 17/01169/TEN, 17/01147/TEN
Edwinstowe & Clipstone	3	17/01385/TENLAT, 17/01153/TENLAT, 17/01099/TEN
Farndon & Fernwood	9	17/01387/TEN, 17/01353/TENLAT, 17/01258/TENLAT, 17/01234/TEN, 17/01228/TENLAT, 17/01226/TEN, 17/01207/TEN, 17/01193/TENLAT, 17/01145/TEN
Muskham	3	17/01206/TEN, 17/01159/TENLAT, 17/01149/TEN
Ollerton	1	17/01254/TEN
Rainworth North & Rufford	3	17/01354/TEN, 17/01262/TENLAT, 17/01137/TENLAT
Southwell	15	17/01378/TEN, 17/01324/TENLAT, 17/01311/TENLAT, 17/01247/TEN, 17/01229/TEN, 17/01225/TEN, 17/01192/TENLAT, 17/01188/TEN, 17/01168/TEN, 17/01154/TEN, 17/01148/TEN, 17/01135/TEN, 17/01124/TEN, 17/01119/TEN, 17/01117/TEN
Sutton on Trent	1	17/01155/TEN
Trent	2	17/01307/TEN, 17/01265/TEN, 17/01264/TEN,

APPENDIX B

TEMPORARY EVENT NOTICES ACKNOWLEDGED BETWEEN 1 OCTOBER 2017 AND 31 DECEMBER 2017 INCLUSIVE

KEY FOR LICENCED ACTIVIES

A – THE SALE BY RETAIL OF ALCOHOL

C – SUPPLY OF ALCOHOL BY OR ON BEHALF OF A CLUB TO, OR TO THE ORDER OF, A MEMBER OF THE CLUB

E - THE PROVISION OF REGULATED ENTERTAINMENT

R – THE PROVISION OF LATE NIGHT REFRESHMENT

REF	ACK'D	PREMISE	NATURE OF EVENT	DATE OF EVENT	TIME OF EVENT	LICENCED ACTIVITIES	TEN REF
17/01099/TEN	03.10.17	High Street, Edwinstowe	Christmas lights switch on	23.11.17	16:00 to 19:00	E	3663
17/01117/TEN	04.10.17	Newfield Farm, Hockerton	Christmas Craft Market	25.11.17	16:00 to 16:00	A	3664
17/01119/TEN	04.10.17	The Burgage, Southwell	Christmas Market	30.11.17	16:00 to 21:00	A, R	3665
17/01124/TEN	06.10.17	Southwell Scouts HQ	Fundraising Quiz Night	18.11.17	18:00 to 22:30	A	3666
17/01135/TEN	06.10.17	Southwell Minster	Charity Quiz Night	02.12.17	18:30 to 23:00	A	3667
17/01137/TENLAT	10.10.17	Inkersall Grange Farm	Wedding	19.10.17 to 21.10.17	12:00 to 23:55	A, R	3668
17/01145/TEN	12.10.17	Chuter Ede School, Fernwood	Fundraiser	17.11.17	17:00 to 22:00	A	3669
17/01146/TEN	12.10.17	Chuter Ede School, Balderton	Fundraiser	01.12.17	17:00 to 22:00	A	3670
17/01147/TEN	12.10.17	Gunthorpe Village Hall	Ladies evening	17.11.17	19:00 to 23:00	A	3671
17/01148/TEN	12.10.17	Southwell Minster School	School musical	20.11.17 to 24.11.17	12:00 to 22:00	A, R	3672
17/01149/TEN	12.10.17	Norwell Village Hall	Christmas Party	13.12.17	18:30 to 22:30	A, R	3673
17/01151/TEN	12.10.17	Newark Rowing Club		28.10.17	18:00 to 23:55	A, R, L	3674
17/01153/TENLAT	13.10.17	Sherwood Forest Farm Park	Motorcross Event	27.10.17 to 29.10.17	19:00 to 23:00, 11:00 to 23:30 11:00 to 15:00	A	3675
17/01154/TEN	13.10.17	Minster Minster School	Christmas Fayre	03.11.17	18:30 to 22:00	A	3676
17/01155/TEN	13.10.17	Egmanton Village Hall	Wedding Party	28.11.17	15:00 to 23:30	A, R	3677
17/01156/TEN	13.10.17	Winthorpe Primary School	Bonfire Party	04.11.17	18:30 to 20:30	A	3678
17/01159/TENLAT	13.10.17	Dean Hole School, Manor Road, Caunton	Play	26.10.17 to 28.10.17	19:00 to 22:00	A	3679
17/01161/TEN	17.10.17	Inizio Hair, 11A Stodman Street, Newark, NG24 1AN	Promotional evening	22.11.17	18:00 to 22:00	A	3680

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17/01165/TENLAT	18.10.17	Stall A16, Newark Showground, Winthorpe	Stall at Food & Drink show	28.10.17 29.10.17	10:00 to 17:00 10:00 to 17:00	A	3681
17/01168/TEN	19.10.17	School Hall & Street, The Minster School, Nottingham Road, NG25 0DZ	70 th Birthday Party	11.11.17	19:00 to 23:00	A	3682
17/01169/TEN	19.10.17	Biondi Bistro, Trentside, Gunthorpe Lock, Nottingham, NG14 7FB	40 th Birthday party	11.11.17 12.11.17	19:00 to 00:00 00:00 to 02:00	A, E & R	3683
17/01187/TEN	25.10.17	The Prince Rupert, 46 Stodman Street	New Year's Eve	31.12.17	21:00 to 01:00	E	3684
17/01188/TEN	25.10.17	10 Queen Street, Southwell	Late night shopping event	30.11.17	10:00 to 22:00	A	3685
17/01191/TENLAT	27.10.17	South Clifton Pavilion	Charity evening	03.11.17 to 06.11.17	18:00 to 00:00	A	3686
17/01192/TENLAT	27.10.17	Brackenhurst Equestrian Centre	British Horse Society Demo	05.11.17	12:00 to 23:59	a	3687
17/01193/TENLAT	27.10.17	Home View, Elson Lane, Elston	Bonfire party	04.11.17	18:00 to 21:00	A, R	3688
17/01206/TEN	01.11.27	Brenda's, Main street, Norwell	Licence extension	24.11.17	18:00 to 23:00	A	3689
17/01207/TEN	02.11.17	Farndon Memorial Hall	Christmas Party	25.11.17	19:30 to 23:30	A, E & R	3690
17/01214/TENLAT	02.11.17	Fundraising event	Coronation Hall South Clifton	10.11.17	19:00 to 00:00	A	3691
17/01218/TEN	03.11.17	Christmas dinner dance	Coronation Hall South Clifton	09.12.17	18:30 to 23:30	A, E & R	3692
17/01220/TEN	06.11.17	Gin tasting evening	South Clifton Sports Pavilion	25.11.17	17:00 to 23:30	A	3693
17/01225/TEN	06.11.17	Christmas Fair	Lowes Wong Junior School	24.11.17	18:00 to 20:00	A	3694
17/01226/TEN	06.11.17	Christmas Fair	Hawton Parish Church	25.11.17	14:00 to 17:00	A	3695
17/01228/TENLAT	06.11.17	Winter Ball	Farndon Boathouse	17.11.17	18:00 to 01:00	A, E	3696
17/01229/TEN	07.11.17	PTA fundraiser	Lowes Wong Infant School	23.11.17	19:00 to 23:00	A	3697
17/01233/TEN	07.11.17	Christmas Fair	Highfields School	01.12.17	15:00 to 18:00	A, E	3698
17/01234/TEN	07.11.17	Entertainment evening	Eden Hall	14.12.17	18:00 to 02:00	A	3699
17/01244/TEN	08.11.17	Extra hour on licensable hours	Marks & Spencer Newark	21.12.17 to 23.12.17	07:00 to 08:00	A	3700
17/01246/TENLAT	09.11.17	Guest speaker evening	Newark Library	16.11.17	18:00 to 23:30	A	3701
17/01247/TEN	09.11.17	Christmas Market	Southwell Market	30.11.17	16:00 to 20:30	A, E	3702
17/01249/TENLAT	09.11.17	Fundraising event	South Clifton Sport Pavilion	17.11.17	18:00 to 00:00	A	3703
17/01254/TEN	13.11.17	Christmas eve extension	St Joseph's Catholic Club	24.12.17	18:00 to 00:00	A, C, E	3704

For a full list of events please refer to the website

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17/01255/TENLAT	13.11.17	Wedding reception	Epperstone Village Hall	25.11.17	18:00 to 00:00	A,R	3705
17/01256/TENLAT	14.11.17	Christmas lights switch on	Oscars Inn, Newark	26.11.17	12:00 to 22:00	A	3706
17/01257/TENLAT	14.11.17	Guest speaker evening	Newark library	28.11.17	18:00 to 22:30	A	3707
17/01258/TENLAT	14.11.17	Choir evening	Elston Church	24.11.17	19:00 to 22:0	A	3708
17/01262/TENLAT	15.11.17	Christmas market	Rufford Abbey	25.11.17 and 26.11.17	10:00 to 17:00	A	3709
17/01263/TENLAT	16.11.17	Fundraising event	South Clifton Sport Pavilion	24.11.17	18:00 to 00:00	A	3710
17/01264/TEN	16.11.17	Drive in cinema event	Southwell Racecourse	04.12.17 to 10.12.17	17:00 to 00:00	E, R	3711
17/01265/TEN	16.11.17	Christmas event	The Workhouse, Upton	02.12.17 and 03.12.17	11:00 to 16:00	A,E	3712
17/01275/TEN	17.11.17	New Year Eve extension	The Navigation	31.12.17	20:00 to 01:00	E	3713
17/01282/TEN	20.11.17	Christmas Party	A1 Flue Systems, Systems House, Boughton, NG22 9ZD	02.12.17 to 03.12.17	16:00 to 01:00	A	3714
17/01289/TEN	21.11.17	Christmas Party	Gunthorpe Village Hall	08.12.17	17:30 to 23:00	A	3715
17/01290/TENLAT	21.11.17	Fundraising event	South Clifton Sport Pavilion	01.02.17	18:00 to 00:00	A	3716
17/01290/TENLAT	21.11.17	Christmas fair	Winthorpe Primary School	08.12.17	15:30 to 18:00	A	3717
17/01292/TEN	22.11.17	Fundraising event	South Clifton Sport Pavilion	08.12.17	18:00 to 23:30	A	3718
17/01293/TEN	22.11.17	Fundraising event	South Clifton Sport Pavilion	15.12.17	18:00 to 23:30	A	3719
17/01294/TEN	22.11.17	Fundraising event	South Clifton Sport Pavilion	22.12.17	18:00 to 00:00	A	3720
17/01307/TEN	24.11.17	Christmas fair	Bleasby C of E Primary School	10.12.17	12:00 to 16:00	A	3721
17/01324/TENLAT	24.11.17	Food fair	Hill Farm, Station Rd. Edingley	04.12.17 to 07.12.17	12:00 to 19:00	A	3722
17/01311/TENLAT	23.11.17	Christmas Market	Norwood Hall, Norwood Park, Halam Road, Southwell, NG25 0PB	01.12.17 02.12.17 03.12.17	18:00 to 21:00 09:00 to 17:00 09:00 to 17:00	A	3723
17/01315/TEN	28.11.17	Extension to existing licence	Tesco, Main Street, Balderton	23.12.17 to 24.12.2017	06:00 to 22:00	A	3724
17/01316/TEN	28.11.17	Extension to existing licence	Tesco, Main Street, Balderton	26.12.17 27.12.17 28.12.17 29.12.17	08:00 to 22:00 06:00 to 22:00 06:00 to 22:00 06:00 to 22:00	A	3725

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				30.12.17 31.12.18	06:00 to 22:00 08:00 to 22:00		
17/01328/TEN	29.11.17	Extension to existing licence	The Masonic Hall, The Avenue, Newark	31.12.17	23:00 to 01:00	A, C, R, E	3726
17/01353/TENLAT	04.12.17	Christmas fireworks event	Fernwood village hall and football pitch	17.12.17	17:00 to 21:30	A	3726B
17/01354/TEN	07.12.17	Wrestling show	Rainworth Miners Welfare	22.12.17	19:00 to 21:30	E, R	3727
17/01355/TEN	07.12.17	Extension to existing licence	The Old Post Office, Newark.	25.12.17 to 27.12.17	00:00 to 02:00	A, R, E	3728
17/01371/TEN	10.12.17	New Years' Eve Party	Thurgarton Village Hall	31.12.17	19:00 to 01:00	C	3729
17/01372/TENLAT	11.12.17	Private function	Newark Rowing Club	27.12.17	18:30 to 23:59	A, R, E	3730
17/01373/TENLAT	12.12.17	Late night extension	Roaring Meg, Newark	24.12.17	19:00 to 01:00	A, R, E	3731
17/01378/TEN	13.12.17	New Year Party	Waggon & Horses Halam	31.12.17	22:00 to 03:00	A, R	3732
17/01385/TENLAT	13.12.17	24 hour scotch doubles pool event	Hammer & Wedge, Edwinstowe	28.12.17	00:00 to 12:00	A, R	3733
17/01387/TEN	14.12.17	Boxing event	Farndon Memorial Hall	10.02.18	18:00 to 23:00	A R	3734
17/01410/TEN	20.12.17	New Year Eve extension	Roaring Meg, Newark	31.12.17	19:00 to 02:00	A, R, E	3735

UPDATE ON QUARTERLY PERFORMANCE AND ENFORCEMENT MATTERS

1.0 Purpose of Report

1.1 To inform Committee of the activity and performance of the Licensing Team between 1 October and 31 December 2017 inclusive and to provide Members with details of current going enforcement issues.

2.0 Background

2.1 This report covers the period from 1 October and 31 December 2017 inclusive and sets out the range and number of licence applications during this period. It also highlights any activity required as a result of the applications.

Activity Report for 1 October and 31 December 2017

Application Type	Number Received	Number Issued	Number Refused	Comments
Personal Licence	19	19	0	
Vary the Designated Premise Supervisor	23	23	0	
Transfer of Premise Licence	10	10	0	
Minor Variation	1	1	0	
Variation to Premise Licence	0	0	0	
New Premise licence	2	2	0	
Change of Premise Name	2	2	0	
Notification of Interest	0	0	0	
Temporary Event Notices	75	75	0	

2.2 By way of comparison, the number of Temporary Event Notices received for the same period last year was 75.

2.3 Enforcement Activity

Ongoing Enforcement Activity 1 October and 31 December 2017

Location	Summary Of Complaint/Reason For Visit	Date Case Opened	Action Taken So Far
The Water's Edge, Newark	Noise complaint on 25.11.17 at 23:50	28.11.17	LEO visited the premise. Manager explained it was charity event with the band playing outside. He apologised for the upset caused. LEO gave advice.
The Clay Tavern, Newark	Noise complaint about patrons using beer garden after 23:00	12.12.17	LEO spoke to the DPS and advice given.

3.0 **RECOMMENDATION**

That the Committee consider the contents of the report and identifies any issues it wishes to examine further.

For further information please contact Nicola Kellas on extension 5894

Karen White
Director – Safety