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Dear Councillor

ECONOMIC DEVELOPMENT COMMITTEE - WEDNESDAY, 15 JANUARY, 2020

I now enclose, for consideration the following reports that were unavailable when the agenda was published.

Agenda No Item

- | | | |
|----|--------------------------------------------------------------------------------------------|------------------------|
| 6. | <u>Economic Development Committee Revenue Budget 2020/21</u> | (Pages 2 - 40) |
| | <i>This is a revised report and appendices from that published on the original Agenda.</i> | |
| 8. | <u>Social Mobility Project Proposal</u> | (Pages 41 - 44) |

ECONOMIC DEVELOPMENT COMMITTEE

15 JANUARY 2020

ECONOMIC DEVELOPMENT COMMITTEE REVENUE BUDGET 2020/21

1.0 Purpose of Report

- 1.1 To seek feedback from the Economic Development Committee on the proposed general fund revenue budget for the 2020/21 financial year (01 April 2020 – 31 March 2021) for those services which fall under its remit.
- 1.2 To seek feedback from the Committee on the scale of proposed fees & charges for 2020/21 for those services which fall under its remit.
- 1.3 To seek approval from the Committee for the 2020/21 base budget in **Appendix A** to be recommended to Policy & Finance Committee at its meeting on 20 February 2020 for inclusion in the overall council budget; and
- 1.4 To seek approval from the Committee for the 2020/21 fees & charges in **Appendix D** to be recommended to Policy & Finance Committee at its meeting on 20 February 2020 and Council at its meeting on 09 March 2020.

2.0 Background Information

- 2.1 Business Managers and service budget officers have been working with officers in the Financial Services team to prepare a general fund budget for 2020/21 and medium-term financial plan for between 2020/21 and 2023/24. The general fund budgets have been prepared in line with the strategy agreed by Policy & Finance Committee on 20 September 2018.
- 2.2 The budget and medium-term financial plan have been developed to reflect, in financial form, the corporate priorities of the Council. Where further targeted areas of focus have been identified, additional resources have been directed to these business units.
- 2.3 **Appendices A** and **B** summarise the budgets proposed for the Committee for 2020/21 by service team and subjective level respectively. These **appendices** exclude capital charges and central support recharges, because service officers do not have direct influence over how much they pay for these. The budgets in this report and its **appendices** are for controllable costs: costs which service officers have direct influence over.

Revenue Budget

- 2.4 *Table 1* below compares the Committee's 2019/20 initial budget for controllable costs, as approved by Council on 07 March 2019, with its currently proposed 2020/21 budget for controllable costs. The Committee's proposed 2020/21 budget is £314,000 more than its 2019/20 initial budget; an increase of 25%.
- 2.5 The £314,000 increase in the Committee's proposed 2020/21 budget is comprised of a £415,000 increase in employee costs and a £82,000 increase in running costs, partially offset by a £183,000 increase in income.

Table 1: changes in controllable costs between 2019/20 and 2020/21 budgeted for services in Economic Development Committee

Expenditure or income?	Expenditure type	2019/20 initial budget (£m)	2020/21 base budget (£m)	Increase or (decrease) in budget (£m)
Expenditure	Employees	2.988	3.403	0.415
Expenditure	Running Expenses	3.248	3.330	0.082
Expenditure	Total	6.237	6.733	0.497
Income	Total	(4.957)	(5.139)	(0.183)
Net Expenditure	Total	1.280	1.594	0.314

2.6 Most of the changes above in budgeted employee costs, running expenses and income relate to a small number of services. Tables 2-4 below show the five services which most account for each of the changes above.

2.7 Five services account for 74%, or £307,000, of the £415,000 increase in budgeted employee costs.

Table 2: the five services in Economic Development Committee which most account for changes in budgeted employee costs between 2019/20 and 2020/21

Rank	Service (cost centre)	Increase or (decrease) in employees budget (£m)	Percentage of overall increase or (decrease) accounted for by service
1	Economic Growth	0.090	22%
2	Community Infrastructure Levy	0.071	17%
3	Development Management	0.053	13%
4	Heritage, Culture & Visitors	0.052	12%
5	Buttermarket	0.041	10%
		0.307	74%

2.8 Five services account for 149%, or £122,000, of the £82,000 increase in budgeted running expenses.

Table 3: the five services in Economic Development Committee which most account for changes in budgeted running expenses between 2019/20 and 2020/21

Rank	Service (cost centre)	Increase or (decrease) in running expenses budget (£m)	Percentage of overall increase or (decrease) accounted for by service
1	Town Centre Management	(0.189)	(230)%
2	Towns Fund	0.162	198%
2	Newark Lorry Park	0.071	87%

3	Newark Beacon	0.052	63%
4	Heritage, Culture & Visitors	0.026	32%
		0.122	149%

2.9 Five services account for 99%, or £182,000, of the £183,000 increase in budgeted income.

Table 4: the five services in Economic Development Committee which most account for changes in budgeted income between 2019/20 and 2020/21

Rank	Service (cost centre)	(Increase) or decrease in income budget (£m)	Percentage of overall (increase) or decrease accounted for by service
1	Development Management	(0.047)	(26)%
2	Surface Car Parks Newark	(0.041)	(22)%
3	Buttermarket	(0.036)	(20)%
4	Other Properties & Workshop Voids	(0.035)	(19)%
5	Newark Lorry Park	(0.023)	(13)%
		(0.182)	(99)%

2.10 **Appendix C** lists the reasons for increases or decreases of over £5,000 between the 2019/20 initial budget and proposed 2020/21 budget for services in Economic Development Committee.

Fees & Charges

2.11 Officers have considered the Fees and Charges Toolkit approved by Economic Development Committee on 20 November 2019 when setting the level of fees & charges. The proposed fees & charges for 2020/21 are in **Appendix D** for consideration.

3.0 Proposals

3.1 Officers are proposing to the Committee that it recommends to Policy & Finance Committee at its meeting on 20 February 2020:

- a) the 2020/21 base budget in **Appendix A** for inclusion in the overall council budget;
- b) and to Council on 09 March 2020 the 2020/21 fees & charges in **Appendix D**.

4.0 Equalities Implications

4.1 Business Managers consider the implications on equalities when assessing how best to deliver the services they are responsible for.

5.0 Financial Implications (FIN19-20/9037)

5.1 The Committee's proposed 2020/21 budget is £152,000 more than its 2019/20 initial budget; an increase of 12%. Employee budgets of £3.403m account for 52% of controllable costs. Significant budget savings cannot be achieved without affecting staffing levels.

5.2 The council's medium-term financial plan for between 2020/21 and 2023/24 requires significant savings in future years, as changes to how councils manage their finances and other challenges take effect.

5.3 It is important that the Committee continually scrutinises and reviews its budget in order to identify additional savings which will be achieved in future years.

6.0 Community Plan – Alignment to Objectives

6.1 The proposals in this report support the council to achieve multiple objectives of the Community Plan 2019-2023, though particularly the objectives to:

- a) *“Improve transport infrastructure to reduce congestion and facilitate growth”;*
- b) *“Increase visits to Newark and Sherwood and the use of visitor attractions by local residents”;* and
- c) *“Enhance and Sustain Town Centres”.*

7.0 RECOMMENDATION

That the following recommendations be made to Policy & Finance Committee at its meeting on 20 February 2020:

- (a) the 2020/21 base budget in Appendix A for inclusion in the overall Council budget; and**
- (b) to Council on 09 March 2020 the 2020/21 fees & charges in Appendix D.**

Reason for Recommendations

To ensure that the budgets and fees & charges finally proposed for 2020/21 are recommended to Policy & Finance Committee on 20 February 2020.

Background Papers

Nil

For further information please contact Nick Wilson (Business Manager – Financial Services) on Extension 5317 or Mohammed Sarodia (Assistant Business Manager – Financial Services) on Extension 5537.

Matt Lamb
Director of Growth and Regeneration

Sanjiv Kohli
Deputy Chief Executive/Director – Resources

BUDGET SUMMARY BY COMMITTEE - OBJECTIVE

05/01/20

ECONOMIC DEVELOPMENT

COST CENTRE	COST CENTRE NAME	2019/20 INITIAL BUDGET	2020/21 BASE BUDGET	MORE/(LESS)
A10104	GILSTRAP INTERPRETATION CENTR		980	980
A10105	NEWARK CASTLE/CASTLE GROUNDS	54,660	74,170	19,510
A10108	RESOURCE CENTRE. MUSEUMS	23,540	22,880	(660)
A10109	HERITAGE, CULTURE & VISITORS	670,040	726,830	56,790
A10813	LAND CHARGES	(66,850)	(61,640)	5,210
A11314	LINCOLN ROAD SPORTS HALL	15,340	15,450	110
A11331	PARKS AND PLAYING FIELDS	25,390	27,840	2,450
A11334	PRIVATE ESTATES	8,880	8,350	(530)
A11335	CLOSED CHURCHYARDS	4,990	4,790	(200)
A11336	VICAR WATER PARK	60,880	63,140	2,260
A11337	COMMUNITY FACILITIES MGMT	46,400	47,570	1,170
A11338	SCONCE & DEVON PARK	62,510	65,180	2,670
A11573	PROMOTION OF TOURISM	246,220	256,560	10,340
A11574	SHERWOOD YOUTH HOSTEL	(22,000)	(22,000)	
A11578	TOWN CENTRE MANAGEMENT	269,450	72,330	(197,120)
A11601	GROWTH TECHNICAL SUPPORT	167,390	184,400	17,010
A11604	DEVELOPMENT MANAGEMENT	122,360	125,110	2,750
A11605	PLANNING POLICY	254,630	272,620	17,990
A11606	BUILDING CONTROL	88,190	92,500	4,310
A11610	LOCAL DEVELOPMENT FRAMEWORK	54,120	49,230	(4,890)
A11611	COMMUNITY INFRASTRUCTURE LEVY	(130)	48,450	48,580
A11702	ENVIRONMENTAL SCHEMES	18,680	16,730	(1,950)
A11810	NEWARK BEACON	(112,220)	(43,300)	68,920
A11813	SUTTON ON TRENT WORKSHOPS	(32,630)	(31,460)	1,170
A11814	CREWE CLOSE BLIDWORTH WORKSHOP	(42,190)	(46,030)	(3,840)
A11815	BOUGHTON WORKSHOPS	(39,860)	(41,310)	(1,450)
A11816	CHURCH FARM WORKSHOPS	(22,760)	(22,160)	600
A11817	BILSTHORPE WORKSHOPS	(42,750)	(43,490)	(740)
A11818	BURMA ROAD WORKSHOPS	(14,930)	(15,460)	(530)
A11819	JUBILEE BRIDGE	8,820	7,840	(980)
A11820	BURMA ROAD, BLIDWORTH	1,170	1,210	40
A11821	CLIPSTONE WORKSHOPS	(30,180)	(33,950)	(3,770)
A11822	BOUGHTON ADVANCE FACTORY	(39,900)	(41,400)	(1,500)
A11823	CLIPSTONE ADVANCED FACTORIES	(36,150)	(37,580)	(1,430)
A11824	SHERWOOD FOREST CRAFT CENTRE	(22,320)	(19,560)	2,760
A11826	CLIPSTONE HOLDING CENTRE	(10,530)	(11,510)	(980)
A11828	LEACH WAY BLIDWORTH ADV	(35,460)	(37,770)	(2,310)
A11835	BUTTERMARKET	41,050	38,310	(2,740)
A11842	DEVELOPMENT COSTS	50,000	51,500	1,500
A11851	ECONOMIC GROWTH	166,390	243,610	77,220
A12001	PARKING SERVICES ADMIN	124,420	127,450	3,030
A12011	SURFACE CAR PARKS NEWARK	(617,800)	(644,770)	(26,970)
A12014	NEWARK LORRY PARK	(286,150)	(235,920)	50,230
A12019	SURFACE CAR PARK OLLERTON	7,230	8,530	1,300
A12211	RIVERSIDE ARENA MARKET	(10,410)	(9,670)	740
A12401	OTHER PROPERTIES & WSHOP VOIDS	23,230	(12,050)	(35,280)

BUDGET SUMMARY BY COMMITTEE - OBJECTIVE

05/01/20

ECONOMIC DEVELOPMENT

COST CENTRE	COST CENTRE NAME	2019/20 INITIAL BUDGET	2020/21 BASE BUDGET	MORE/(LESS)
A12506	GROWTH INVESTMENT FUND	(1,550)	1,370	2,920
A15002	CREW LANE DEPOT	(18,430)	(17,890)	540
A15023	GROUNDS MAINTENANCE	169,320	180,850	11,530
C54057	CUSTOM BUILD HOUSING		15,000	15,000
C54058	BROWNFIELD REG, NEW BURDEN GNT		10,130	10,130
C*****	TOWNS FUND		162,019	162,019
TOTAL		1,280,100	1,594,009	313,909

**BUDGET SUMMARY BY COMMITTEE - SUBJECTIVE (APPENDIX B)
ECONOMIC DEVELOPMENT**

05/01/20

CODE	DESCRIPTION	2019/20 INITIAL BUDGET	2020/21 BASE BUDGET	MORE/ (LESS)
111	SALARIES AND WAGES	2,444,720	2,702,330	257,610
113	NATIONAL INSURANCE	214,940	253,360	38,420
114	SUPERANNUATION	328,640	447,590	118,950
	EMPLOYEE SUB TOTAL	2,988,300	3,403,280	414,980
211	REPAIRS AND MAINTENANCE	219,380	236,550	17,170
212	ENERGY COSTS	151,800	184,370	32,570
213	RENT	135,880	142,350	6,470
214	RATES	238,740	281,690	42,950
215	WATER SERVICES	32,930	36,160	3,230
217	CLEANING AND DOMESTIC	2,480	3,310	830
219	CONTRIBUTION TO FUNDS	207,170	207,170	
315	CAR ALLOWANCES	17,850	16,980	(870)
411	EQUIPMENT AND FURNITURE	24,270	23,870	(400)
412	MATERIALS	17,880	17,170	(710)
421	CATERING	95,400	114,310	18,910
431	CLOTHING AND UNIFORMS	6,760	6,220	(540)
441	GENERAL OFFICE EXPENSES	158,130	204,510	46,380
451	CONTRACTUAL	521,000	436,110	(84,890)
452	OTHER SERVICES	572,505	593,109	20,604
461	COMMUNICATIONS AND COMPUTING	104,720	91,130	(13,590)
462	IEG		1,200	1,200
471	STAFF	12,320	13,120	800
481	GRANTS		11,900	11,900
482	SUBSCRIPTIONS	6,830	8,540	1,710
491	INSURANCE	62,420		(62,420)
492	CONTRIBS TO FUNDS AND PROVISNS	24,100	24,100	
493	OTHER	628,850	671,310	42,460
497	DISCOUNTS	6,960	4,870	(2,090)
	RUNNING EXPENSES SUB TOTAL	3,248,375	3,330,049	81,674
922	Contributions From Other Las	(34,830)	(38,990)	(4,160)
928	Recharge Non Gf Accounts	(235,870)	(226,500)	9,370
929	Other Grants	(21,595)		21,595
931	Sales	(324,110)	(325,140)	(1,030)
932	Fees And Charges	(2,731,970)	(2,783,570)	(51,600)
933	Rents	(1,172,780)	(1,269,280)	(96,500)
938	Fees And Charges	(271,900)	(344,930)	(73,030)
939	Other Receipts	(163,520)	(150,910)	12,610
	INCOME SUB TOTAL	(4,956,575)	(5,139,320)	(182,745)
	COMMITTEE TOTAL	1,280,100	1,594,009	313,909

Reasons for increases or decreases of over £5,000 between the 2019/20 initial budget and proposed 2020/21 budget for services in Economic Development Committee

Variances between 2019/20 initial budget and proposed 2020/21 budget by service (cost centre)	Increase or (Decrease) in budget (£m)
Newark Castle: The majority (£0.012m) of this increase relates to the creation of a budget for the promotion of events. This budget did not exist in 2019-20. Other main increases are for contractual services (£0.003m) and to reduce expected room hire income (£0.003m).	0.020
Heritage, Culture & Visitors: The majority (£0.051m) of this increase relates to expected increases in basic pay (2%) and the council's pension contributions (3.1%).	0.057
Land Charges: As in 2019-20 to-date, a lower number of properties are expected to be advertised for sale in 2020-21. This is expected to reduce both income (£0.010m) and associated expenditure (£0.004m); the net effect (£0.006m) of which accounts for the majority of this increase.	0.005
Promotion of Tourism: The majority (£0.009m) of this increase relates to expected increases in basic pay (2%) and the council's pension contributions (3.1%).	0.010
Town Centre Management: The majority (£0.198m) of this decrease relates to a one-off budget for 2019-20 which is not available for 2020-21 or future years. The 2019-20 budget was primarily to fund commissions regarding town centre developments.	(0.197)
Growth Technical Support: The majority of this increase relates to the removal of an income budget (£0.011m) for which income is no longer expected in future years. The other main (£0.007m) increase relates to expected increases in basic pay (2%) and the council's pension contributions (3.1%).	0.017
Planning Policy: The majority (£0.021m) of this increase relates to expected increases in basic pay (2%) and the council's pension contributions (3.1%).	0.018
Community Infrastructure Levy (CIL): The growth and regeneration restructure approved the creation of two posts. The overall increase in expected employee costs (£0.071m) is partly offset by new income from section 106 monitoring (£0.006m) and additional income from the CIL administration fee (£0.011m).	0.049
Newark Beacon: The majority (£0.060m) of this increase relates to additional business rates payable (£0.046m) and expected increases in basic pay (2%) and the council's pension contributions (3.1%) (£0.014m).	0.069
Economic Growth: The growth and regeneration restructure approved the creation of a business manager post and a 0.5 full-time equivalent (FTE) support officer post. The overall increase in expected employee costs (£0.090m) is partly offset by reductions in the budgets for professional services (£0.003m) and promotion of events (£0.010m).	0.077
Surface Car Parks Newark: The majority (£0.031m) of this decrease relates to an increase in expected income (£0.041m), particularly from the RingGo cashless parking system, partly offset by an associated increase in expected expenditure (£0.010m).	(0.027)
Newark Lorry Park: The majority (£0.065m) of this increase relates to additional service and security provision, partly offset by an increase (£0.023m) in income expected now that these budgets have been set more accurately.	0.050
Other Properties & Workshop Voids: The majority (£0.035m) of this decrease relates to the removal of a budget for void allowances which had been unspent in	(0.035)

previous years.	
Grounds Maintenance: The majority (£0.016m) of this increase relates to expected increases in basic pay (2%) and the council's pension contributions (3.1%), partly offset by a reduction in the overtime budget.	0.012
Custom Build Housing: In the year the council received this grant from the Ministry of Housing, Communities and Local Government (MHCLG), it was unable to spend the entire grant amount. The unspent amount was transferred to reserves at year-end so that it could be spent in a future year(s). This budget represents the amount the council expects to spend in 2020-21 to be funded from the reserve previously created.	0.015
Brownfield Registration (New Burdens Grant): In the year the council received this grant from the Ministry of Housing, Communities and Local Government (MHCLG), it was unable to spend the entire grant amount. The unspent amount was transferred to reserves at year-end so that it could be spent in a future year(s). This budget represents the amount the council expects to spend in 2020-21 to be funded from the reserve previously created.	0.010
Towns Fund: NSDC has been awarded capacity funding of £162,019 to assist with the development of a Town Investment Plan, which sets out how we propose to cost and spend the up to £25m of Towns Deal grant available. Members will be aware that a Newark Town Strategy and masterplan was already proposed. Tenders are due to close for the appointment of a multi-disciplinary team to assist in the formulation, consultation, and production of the Town Strategy and Investment Plan on the 28th January 2020. The strategy will be published in summer 2020. As the grant has been received in 2019-20 but will not be spent until 2020-21, the grant received in 2019-20 will be transferred to reserves at year-end so that it can be spent in 2020-21 (and future years, if necessary). The budget of £0.162m represents the amount the council expects to spend in 2020-21 to be funded from the reserve to be created at 2019-20 year-end.	0.162

PLANNING FEES & CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

(Charges are inclusive of VAT)

Development Category	2019/20 charge	2020/21 charge
<p>PRE-APPLICATION ADVICE ON A DEVELOPMENT PROPOSAL New floor-space or change of use of 10,000 square metres or more or where the site area is 2 hectares or more. Development subject to an Environmental Impact Assessment (EIA).</p>	<p>Fixed charge of £1,440</p> <p>This would cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. Schemes requiring a larger Officer input to be agreed on a bespoke basis by the Business Manager, Planning Development</p>	<p>Fixed charge of £1,490</p> <p>This would cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. Schemes requiring a larger Officer input to be agreed on a bespoke basis by the Business Manager, Planning Development</p>
<p>CATEGORY A – LARGE SCALE MAJOR DEVELOPMENT Residential development of 100 or more dwellings or where the site area is 4 hectares or more.</p>	<p>£1,800</p> <p>This will cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. For development proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed.</p>	<p>£1,860</p> <p>This will cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. For development proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed.</p>

<p>CATEGORY B – MAJOR DEVELOPMENT Residential development of between 50 and 99 dwellings (inclusive) dwellings or where the site area is 0.5 hectares up to less than 4 hectares</p>	<p>£960 This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter</p>	<p>£1,400 This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter</p>
<p>CATEGORY C – SMALL SCALE MAJOR DEVELOPMENT Residential development of between 11 and 49 dwellings (inclusive) dwellings or where the site area is 0.5 hectares up to less than 4 hectares</p>	<p>£540 This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>	<p>£1,000 This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter</p>
<p>CATEGORY D – SMALL SCALE OTHER DEVELOPMENT Examples include: Residential development of between 2 and 10 dwellings or where the site area is below 0.5 hectares.</p>	<p>£540 This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>	<p>£560 This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>
<p>CATEGORY E – All OTHER DEVELOPMENT AND CONSENTS NOT WITHIN CATEGORIES A TO C BUT EXCLUDING HOUSEHOLDER DEVELOPMENT Examples include: 1 new dwelling. New floor space of less than 300 sqm or change of use (excluding change of use to 2 or more dwellings which falls within the above categories) Advert Consent.</p>	<p>£192 This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>	<p>£198 This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>

CATEGORY F– WIND TURBINES	£1,200 This will cover a site visit, 2 hour meeting with the case officer and one letter. For proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed.	£1,240 This will cover a site visit, 2 hour meeting with the case officer and one letter. For proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed.
CATEGORY G – HOUSEHOLDER APPLICATIONS works to a house or within its garden. (NB. a fee DOES NOT apply to Listed Buildings in domestic use, for maintenance and repair advice (unless part of a redevelopment proposal – see pre-app categories above), or if the building represents heritage at risk (e.g. if on a risk register and/or in a Conservation Area at risk)	£60 Unless an exemption has advised that planning permission is required. In which case advice on likely acceptability can be obtained for £24	£62 Unless an exemption has advised that planning permission is required. In which case advice on likely acceptability can be obtained for £24
CATEGORY H– REQUESTS FOR CONFIRMATION OF COMPLIANCE WITH S106 AGREEMENTS Where a request is made for confirmation of compliance with a legal agreement associated with a planning permission, whether it be through submission of details to comply or for subsequent requests to confirm requirements have been met.	£97	£100
CATEGORY I – ADVICE WHICH IS NOT COVERED BY ANY OF THE ABOVE CATEGORIES	A bespoke fee will be agreed in advance based on the likely time taken, the level of experience of the Officer as well as other specialists required to provide any such advice.	A bespoke fee will be agreed in advance based on the likely time taken, the level of experience of the Officer as well as other specialists required to provide any such advice.

In instances where a development proposal may fall within 2 no. categories, for example it may also require an associated Listed Building Consent, the higher fee is payable as opposed to an aggregated payment.

Where it is requested and agreed that a Senior Manager also attends a meeting with the case officer, an additional charge, based on an hourly rate, may be payable.

The fee for pre-application advice relating to a need for a disabled person will be exempt from the above categories. Fees payable by Town/Parish Councils will be half the above sums.

Where follow-up advice is required an hourly rate will be charged, which shall first be agreed by and paid to the Local Planning Authority.

TERMS AND CONDITIONS

All of the above charges are inclusive of VAT.

Standard fees plus VAT must be paid on submission of the request for advice.

Payments can be made online at www.newark-sherwooddc.gov.uk/pay/ or over the phone by telephoning 01636 650000.

The planning fees above are discretionary. These are set by Newark and Sherwood District Council. There are also statutory planning fees, based on 'The Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012' (as amended). The full list of statutory planning fees can be found at:

https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf

Pre Application Advice

- Identify and assess the prospective application against Council policies and standards;
- Arrange to attend a meeting with the prospective applicant (normally at the Council Offices) where applicable. Where specialist advice is requested at a meeting, the necessary officers will attend subject to availability.
- Provide a detailed written response in the context of the plans/information provided and meeting discussions which will include a list of supporting documents that would need to be submitted with any application to ensure that it is valid on receipt, a list of possible conditions that could be attached to any similar proposal if submitted (providing that the proposal would not be unacceptable), and details of any responses received from statutory and other consultees through the pre-application process.

Where follow up advice is sought, this must be made in writing and must include the original planning reference given by the Council and clear details of the additional advice being requested. Any such requests will be acknowledged in writing within 1 week and will include an estimate of the cost for the additional advice. If you then wish to proceed, the fee must be paid in full prior to any advice being issued.

QUALIFICATION

Any views or opinions expressed are in good faith, without prejudice to the formal consideration of any planning application, which will be subject to public consultation (which will include the relevant Town or Parish Council) and ultimately decided by the Council.

It should be noted that subsequent alterations to legislation or local, regional and national policies might affect the advice given.

Caution should be exercised in respect of pre-application advice for schemes that are not submitted within a short time of the Council's advice letter.

PROCESSING OF SUBSEQUENT PLANNING APPLICATIONS

The planning service will seek to process applications within the DCLG prescribed timescale. However, applications submitted following pre-application advice may take less time to determine. Applications that have been submitted in the absence of any pre-application discussions are likely to be refused without further negotiation where significant amendments are required to make the development acceptable.

CONTACT US

If you have any queries regarding the pre-application advice service please visit our website <http://www.newark-sherwooddc.gov.uk/planning/pre-applicationadvice/> or contact us using planning@nsdc.info or telephone 01636 650000.

CAR PARKS FEES AND CHARGES – ECONOMIC DEVELOPMENT COMMITTEE*(Car Park charges are all inclusive of VAT)*

Newark Car Parks	Duration	2019/20 Charge	2020/21 charge
INNER TOWN London Road Balderton Gate Town Wharf Appletongate	30 min	£0.50	£0.50
	1 hour	£1.00	£1.00
	2 hours	£1.50	£1.50
	2-3 hours	£2.50	£2.50
	3-4 hours	£4.50	£4.50
	Over 4 hours	£7.50	£7.50
	After 6pm (Evening Charge)	£1.00	£1.00
	OUTER TOWN Riverside (former Tolney Lane) Riverside Arena Livestock Market Castle House	1 hour	£1.00
2 hours		£1.50	£1.50
2-4 hours		£2.00	£2.00
4-5 hours		£2.50	£2.50
5 hours and above		£3.00	£3.00
After 6pm (Evening Charge)		£1.00	£1.00

Dedicated Motorcycle Bay Newark: London Road Balderton Gate Town Wharf Appletongate Riverside (former Tolney Lane) Riverside Arena Livestock Market	Motorcycles parking in general bays must purchase and place in the provided facility a pay and display ticket in accordance with the tariffs displayed at each car park. Motorcycles parking in general bays without following this requirement shall be liable to a Penalty Charge Notice Motorcycles parked in the dedicated motorcycle bay or area will be able to park free but use of these dedicated bays and areas is limited to 8 hours in any 24hr period.		
LORRY PARKING			
Lorry Parking - Fixed Charge		£14.50	£16.50
Lorry Parking (with meal voucher)		£17.50	£20.50
Coaches - (with meal voucher)		£0.00	£5.00
SEASON TICKETS			
INNER TOWN (Newark) (limited issue)	Per month	£84.00	£84.00
	Per quarter	£193.00	£193.00
	Per year (7 days per week)	£700.00	£700.00
OUTER TOWN (Newark) (limited issue)	Per month	£47.00	£47.00
	Per quarter	£123.00	£123.00
	Per year (Monday - Friday)	£350.00	£350.00

	Per year (7 days per week)	£450 *	£450.00
CONTRACT CAR PARK RATES			
Barnby Gate	Per quarter	£208.00	£208.00
	Per annum	£800.00	£800.00
CONTRACT CAR PARK RATES			
The Palace	Per quarter		
	Per annum	£600 (This car park is currently underutilised so it is proposed to reduce the price to attract additional users.)	£600.00
CONTRACT CAR PARK RATES			
Pelham Street	Per annum	£500.00	£500.00
Cashless parking is available at all Newark Car Parks with transaction costs to be paid to the transaction provider by customer.			

- *Where businesses/their employees buy more than 1 season ticket a 10% discount in annual cost will apply
- Where businesses/their employees buy, more than 1 contract car parking permit in any year, a 10% discount in annual cost will apply.
- The Business Manager responsible for car parking and markets shall have the discretion, subject to confirmation by the Section 151 Officer, to negotiate and agree a discounted parking charge for multiple lorry parking by the same haulier.
- Event parking fee at any Council Car or Lorry Park shall be £5

RIVERSIDE MARKET – ECONOMIC DEVELOPMENT COMMITTEE*(Charges are not subject to VAT)*

DAY	ITEM	2019/20 CHARGE	2020/21 CHARGE
WEDNESDAY	MARKET STALL	£17.00	£17.00
	PITCH - PER LINEAR METRE	£6.00	£6.00

HERITAGE, CULTURE & VISITORS – ECONOMIC DEVELOPMENT COMMITTEE*(The charges below are subject to VAT)*

	2019/20	2020/21 Charge
<u>Theatre Hire:</u>		
<u>With Stage & Dressing Rooms as Equipped</u>		
<u>Full Theatre : 602 Seats</u>		
Per day with one performance – week days Commercial Hire	£1,836 (£1,530 + VAT)	£1,836 (£1,530 + VAT)
Per day with one performance - weekends Commercial Hire	£2,448 (£2,040 + VAT)	£2,448 (£2,040 + VAT)
Per day with two performances - weekdays Commercial Hire	£3,366 (£2,805 + VAT)	£3,366 (£2,805 + VAT)
Per day with two performances - weekends Commercial Hire	£3,978 (£3,315 + VAT)	£3,978 (£3,315 + VAT)
Week Hire: Monday-Saturday	£11,322 (£9,435 + VAT)	£11,322 (£9,435 + VAT)

<p><u>Non-Profit Making/ Charity/ Local</u> <u>Available all year Monday-Friday + off-peak weekends (at our discretion but excluding autumn)</u> <u>Current Stalls - only hirers to be phased into new pricing structure over two years</u></p> <p>There is also an element of flexibility built into the fees and charges for non-profit making bodies, allowing the Theatre's discretion to offer a further reduction to community groups at a time when the Theatre may well be dark, but mindful that our costs and a profit must be covered.</p>		
<p>Per day with one performance – week days Non Profit Making/Charity/Voluntary</p>	<p>£1,260 (£1,050 + VAT)</p>	<p>£1,260 (£1,050 + VAT)</p>
<p>Per day with one performance – weekends Non Profit Making/Charity/Voluntary</p>	<p>£1,860 (£1,550 + VAT)</p>	<p>£1,860 (£1,550 + VAT)</p>
<p>Per day with two performances – week days Non Profit Making/Charity/Voluntary</p>	<p>£1,920 (£1,600 + VAT)</p>	<p>£1,920 (£1,600 + VAT)</p>
<p>Per day with two performances – weekends Non Profit Making/Charity/Voluntary</p>	<p>£2,520 (£2,100 + VAT)</p>	<p>£2,520 (£2,100 + VAT)</p>
<p>Conference: Full Theatre (Staffing, technical equipment and catering costs on application)</p>	<p>£2,520 (£2,100 + VAT)</p>	<p>£2,520 (£2,100 + VAT)</p>
<p><u>Theatre Hire : Supplementary Charges Per Hour</u> <u>(not including staffing)</u></p>		

Technical/Dress: Commercial Hires	£94.20 (£78.50 + VAT)	£94.20 (£78.50 + VAT)
Non Profit Making/Charity/Voluntary	£79.80 (£66.50 + VAT)	£79.80 (£66.50 + VAT)
General Rehearsals: (No lights) Commercial Hires	£79.80 (£66.50 + VAT)	£79.80 (£66.50 + VAT)
Non Profit Making/Charity/Voluntary	£67.20 (£56.00 + VAT)	£67.20 (£56.00 + VAT)
Get In/Fit Up/ Get Out Commercial Hires	£27.00 (£22.50 + VAT)	£27.00 (£22.50 + VAT)
Non Profit Making/Charity/Voluntary	£23.40 (£19.50 + VAT)	£23.40 (£19.50 + VAT)
<u>Staffing Recharges : per hour</u>		
Technical Manager – week days*	£42.00 (£35.00 + VAT)	£42.00 (£35.00 + VAT)
Technical Manager - weekends**	£48.00 (£40.00 + VAT)	£48.00 (£40.00 + VAT)
Technical Officer – week days*	£32.40 (£27.00 + VAT)	£32.40 (£27.00 + VAT)
Technical Officer - weekends**	£37.20 (£31.00 + VAT)	£37.20 (£31.00 + VAT)

Technical Assistant – week days*	£22.80 (£19.00 + VAT)	£22.80 (£19.00 + VAT)
Technical Assistant - weekends**	£27.60 (£23.00 + VAT)	£27.60 (£23.00 + VAT)

* Plus 20% on all rates for hours worked between 2330 and 0600 hours

** Plus 20% on all rates for hours worked between 2330 and 0600 hours and plus 100% for all Bank Holiday working and 120% on all rates for hours worked on Bank Holidays between 2330 and 0600 hours

<u>Ticket Handling Fee</u>		
Per Ticket – applicable to all professional productions	£1.50 (£1.25 + VAT)	£1.50 (£1.25 + VAT)
Per Ticket – applicable to all amateur productions, dependent on overall ticket price	50p - £1.50 (41.67p - £1.25 + VAT)	50p - £1.50 (41.67p - £1.25 + VAT)
<u>Palace Membership Scheme</u> <i>(Charges not subject to VAT)</i>		
Single membership	£11.00	£11.00
Couple's membership	£18.00	£18.00
Junior membership	£8.00	£8.00
Family membership	£30.00	£30.00

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National Civil War Centre – Newark Museum (Charges are inclusive of VAT, unless otherwise stated)²			
Proposed Ticket Types	Notes	2019/20 charge	2020/21 charge

Day Tickets			
Adult	Ability to offer promotional discounts and flexible pricing to target specific audiences, promote specific events or encourage and increase local footfall and site awareness	£8.00	£8.00
Concession		£7.00	£7.00
Children 5-16		£4.00	£4.00
Children under 5		Free	Free
Family (up to 5)			£20.00
Annual Pass - Adult		£15.95	£15.95
Annual Pass - Concession		£13.95	£13.95
Annual Pass - Children		£7.95	£7.95
Groups			
Group Visit (10 or more paying)	Flexibility for further discount to large groups and commercial operators in order to encourage larger and repeat bookings and capture a growth market	10% discount	10% discount
After-hours Evening Guided Visit: Minimum of 15 persons, must be booked at least four weeks in advance	90 min visit between the hours of 5pm and 9pm.	£15/head £2 discount for all partner organisations (EH, Art Fund, etc.)	£15/head £2 discount for all partner organisations (EH, Art Fund, etc.)

Object Handling Session (on top of day group rate) This is for groups who are looking for a hands-on experience.		£5/head, min 10, max per session 20	£5/head, min 10, max per session 20
Volunteer-led Town/Civil War Tour		£5, £3 child (£3, £1 child if purchased with NCWC entry)	£5 adult, £3 child
Commercial: Town Tour	All to NSDC	£6/head	£6/head
Commercial: Castle Tour	£4 to go to the castle, £2 to NCWC	£6/head	£6/head
Commercial: Church Tour	£4 to go to the church, £2 to NCWC	£6/head	£6/head
Coach Parking @ Lorry Park	FOC	FOC	FOC

Miscellaneous Charges

(Charges subject to VAT, unless otherwise stated)

	Notes	2019/20 Charge	2020/21 charge
After Dinner speaking	Original rate set to raise awareness of NCWC in opening year. Benchmarked against other history experts/speakers	£192 plus travel expenses (£160 + VAT)	£192 plus travel expenses (£160 + VAT)

<p>Room Hire</p>	<p>AV Equipment included (projector, screen and lectern).</p> <p>There is an element of flexibility built into the fees and charges for all hires allowing discretion to offer a further reduction to community groups at a time when the space would not otherwise be in use, but</p>		
<p>Community Space <i>(Charges are not subject to VAT)</i></p>	<p>Costs dependent on whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing</p>	<p>Educational/ Training/Meeting: From £20/hr</p> <p>Event Rate: £37 - £52/hr</p>	<p>Charity from £24/hr (£20 + VAT) Educational/ Training/Meeting: From £30/hr (£25 + VAT)</p> <p>Event Rate: £44.40 - £62.40/hr (£37 - £52 + VAT)</p>

Tudor Hall		£102 , max 3 hr hire (£85 + VAT)	£102 , max 3 hr hire (£85 + VAT)
Hourly rate			
Day rate for meetings	New proposed structure to ensure ability to remain competitive and create a bespoke hire dependent on the client's needs, whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing	£474 (£395 + VAT)	Charity/Community £474 (£395 + VAT)
Event rate		£954 - £1,560 (£795 - £1,300 + VAT)	Corporate £714 (£595 + VAT)
			£954 - £1,560 (£795 - £1,300 + VAT)
Hire a costumed performer		£105/evening	£105/evening

Hire Location	Additional Information	2019/20 charge	2020/21 charge
In Hours – Guided tours	Occupancy : Max. 25 people	£6/head, minimum 15, max 25	£6/head, minimum 15, max 25
Workshops	To be paid in advance when booking	Price by request	Price by request
Photocopying		£1 A4 £1.50 A3	£1 A4 £1.50 A3
Scan Orders	This price includes VAT. Postage is extra.	£5.50 £6.50 £9.00	£5.50 £6.50 £9.00

Microfiche Copies		£5.00 plus £2.00 admin (very rarely requested)	£5.00 plus £2.00 admin (very rarely requested)
Own Camera	It is possible for researchers to use their own camera to take photos of documents and objects. Copyright limitations apply.	£5.00 – reflects time processing charges	£5.00 – reflects time processing charges
Digital reprographics (on plain paper, glossy photo paper, CD or by e mail attachment – please specify	Museum staff can take photos of documents or objects for visitors. Please note this service may not be available same day – orders will be processed ASAP. Copyright limitations apply.	£10.00 – reflects time processing charges	£10.00 – reflects time processing charges

Publication Commercial Organisations (Newspapers, Journals, magazines, TV, etc.) Local Authority/Vol./Charitable Organisations Corporate Products (annual reports, TV) Commercial products (cards, calendars, jigsaws etc.)	There will be no charge for visitors taking photographs on the museum premises, so long as the images produced are for their own personal use and not intended for publication. Cost per image is based on one use only. Two uses will attract two charges per image. Three uses will attract three charges per image. For example, one use is display, two uses is display and publication (book), three uses is display, publication (book) and leaflet.	£100.00 - per image £20.00 - per image £100.00 - per image £150.00 - per image	£100.00 - per image £20.00 - per image £100.00 - per image £150.00 - per image
Long Term Archaeological Storage at Museum Resource Centre	Cost is based on English Heritage Calculations. One off fees.	£160 per box	£160 per box

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Other Income <i>(Charges are inclusive of VAT)</i>	Additional Information	2019/20	2020/21
Loans Box Fines	Late return of boxes	£16.00	£16.00

Out of District Schools Travel Expenses	Flat fee	Price by request – We will consider outreach for schools on a case by case basis and price accordingly.	Price by request – We will consider outreach for schools on a case by case basis and price accordingly.
Discovery box – Cost per hire	Loan period is 2 weeks – fines for late returns	£20 per box for two weeks	£20 per box for two weeks
Education programme at NCWC KS1 – KS3 students one facilitated activity, one self-led activity One facilitated activity, two self-led activities. Two facilitated activities, one self-led activity KS 5, FE and HE	To be paid on day of visit by cash/cheque/card or by invoice Option to build bespoke package on request, price according to resource allocation and timescales. KS 5, HE and FE students to reflect bespoke nature of events and level of expertise required.	£4.50 per head – Half day (2 – 2.5 hr) visit £7 per head – Full day visit £6.00 per head for half day visit £8 per head full day visit	£4.50 per head – Half day (2 – 2.5 hr) visit £7 per head – Full day visit £6.00 per head for half day visit £8 per head full day visit

NEWARK CASTLE*(Charges are inclusive of VAT where applicable)*

Purpose		2019/20 Charge	2020/21 Charge
Guided Tours	Adult	£6.00	£6.00
	Senior	£6.00	£5.00

	Child	£3.00	£3.00
	Family	£16.00	£16.00
	Private, Out of Hours, Subject Specialist Tours (per person)		£10 - £15
	Ghost Tour Commercial Hire	£435 per event	* see events below
Hire of Gardens	Charity	£100 but waived at the discretion of SLT	£250 plus staffing, security and other aciliary charges
Hire of Gardens	Commercial	£550 per day	£800 per day
Hire of Castle	For Events		£50 - £100 per hour plus staffing, security and other aciliary charges (dependant on number of spaces required)
Hire of Gardens for weddings <i>Additional charges may apply for equipment hire where necessary</i>	Bandstand <i>October - March</i>	£400	£480 (Mon - Thurs) £528 (Fri & Sun) £576 (Sat)
	Bandstand <i>April - September</i>		£528 (Mon - Thurs) £576 (Fri & Sun) £624 (Sat)
	Undercroft <i>October - March</i>	£400	£576 (Mon - Thurs) £633.60 (Fri & Sun) £691.20 (Sat)

	Undercroft April - September		£633.60 (Mon - Thurs) £691.20 (Fri & Sun) £748.80 (Sat)
Education programme <i>(prices will be uplifted dependant on development of professional service and associated)</i>	Half day visit per head	£3.25	£3.25 - £4.50
	Full day visit per head	£4.50	£4.50 - £7.00
Charity/ Local			
Use of Castle for commercial photography/filming		£30 per hour	£0.00
Use of Castle Gardens for wedding photographs - professional photographers only		£20 flat fee	£0.00

LAND CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

(Charges are inclusive of VAT where applicable)

Type of Search	Relevant Act or Order	2019/20 Charge	2020/21
LLC1 (Note: cannot charge VAT on this search)	Local Land Charges Act 1975	£26.00	£26.00
Con29 Residential	Local Land Charges Act 1975	<p>£90</p> <p>Please note, previous charge from Via East Midlands is now split into 2 parts as follows:</p> <ul style="list-style-type: none"> • Via East Midlands: £16.45 plus VAT; and • Notts County Council Rights of Way: £10.00 plus VAT <p>Note: the proposed fee does not include any possible increase from Via or NCC for 2019/20, therefore the proposed fee may change upon receipt of confirmation and will be amended accordingly.</p>	<p>£93.60</p> <p>Please note, previous charge from Via East Midlands is now split into 2 parts follows. The following figures include a 5% increase as previous increases have only been provided after our budget setting process. The increase is consistent with 2019/20 increase:</p> <ul style="list-style-type: none"> • Via East Midlands: £18.00 plus VAT; and • Notts County Council Rights of Way: £11.00 plus VAT

Full Search Residential	Local Land Charges Act 1975		<p>£119.60</p> <p>Includes cost of LLC1 (£26.00) and Con29 Residential (£93.60 includes VAT). VAT is only applicable on CON29 element.</p>
Con29 Commercial	Local Land Charges Act 1975	<p>£122</p> <p>Please note, previous charge from Via East Midlands is now split into 2 parts as follows:</p> <ul style="list-style-type: none"> • Via East Midlands: £16.45 plus VAT; and • Notts County Council Rights of Way: £10.00 plus VAT <p>Note: the proposed fee does not include any possible increase from Via or NCC for 2019/20, therefore the proposed fee may change upon receipt of confirmation and will be amended accordingly.</p>	<p>£127.20</p> <p>Please note, previous charge from Via East Midlands is now split into 2 parts follows. The following figures include a 5% increase as previous increases have only been provided after our budget setting process. The increase is consistent with 2019/20 increase:</p> <ul style="list-style-type: none"> • Via East Midlands: £18.00 plus VAT; and • Notts County Council Rights of Way: £11.00 plus VAT

Optional Question Q22.1(common land/commons green) & 22.2 (obtaining register and inspecting it)	Local Land Charges Act 1975	£43 The above figure includes Charge from Nottinghamshire County Council of £30 plus VAT Note: the proposed fee does not include any possible increase from Via or NCC for 2019/20, therefore the proposed fee may change upon receipt of confirmation and will be amended accordingly.	£45.00 Please note, the charge includes charge from Notts County Council of £32.50 plus VAT. The following figures include a 5% increase as previous increases have only been provided after our budget setting process. The increase is consistent with 2019/20 increase:
Optional Questions Remainder NSDC only deal with questions which relate to us. All other questions are answered by NSDC	Local Land Charges Act 1975	£13.00	£13.20
Written Enquiries	Local Land Charges Act 1975	£22.00	£22.80
Additional Parcels LLC1 (Note: cannot charge VAT on this search)	Local Land Charges Act 1975	£6.50	£6.50 (Note: cannot charge VAT on this search) No change as currently monitoring progress of transfer of LLC1 search to The Land Registry

Additional Parcels CON29	Local Land Charges Act 1975	£12.00	£12.36
Personal Search	Local Land Charges Act 1975	NIL	NIL – undertaken by external body
Light Obstruction Notice – Registration Fee for putting on local land charge	Rights of Light Act 1959	£85.50	£88.20
Expedited Search – Quick return search (3 day turnaround) Can add VAT for Con 29 element	Local Land Charges Act 1975	£21.50	£22.20

CON29 Individual requests	Residential 2019/20 Charge	Commercial 2019/20 Charge	Residential 2020/21 Charge	Commercial 2020/21 Charge
1.1 a-i	£18.00	£30.00	£18.60	£30.90
1.1 j-l	£12.50	£20.00	£12.72	£20.40
1.2	£8.50	£8.50	£8.75	£8.75
3.1	£2.00	£2.70	£2.06	£2.78
3.3	£3.60	£5.60	£3.71	£5.77
3.7	£3.60	£5.60	£3.71	£5.77
3.8	£2.00	£2.70	£2.06	£2.78
3.9	£2.00	£2.70	£2.06	£2.78
3.1	£10.50	£10.50	£10.80	£10.80
3.11	£2.00	£2.70	£2.06	£2.78
3.12	£5.50	£8.00	£5.66	£8.24
3.13	£3.60	£5.60	£3.71	£5.77
3.14	£3.60	£5.60	£3.71	£5.77
3.15	£6.50	£6.50	£6.70	£6.70

PARKS & AMENITIES FEES & CHARGES – ECONOMIC DEVELOPMENT COMMITTEE*(Charges are inclusive of VAT where applicable)*

Facility	Purpose		2019/20 Charge	2020/21 Charge	
Parks & Playing Fields	Football Season (13 matches or more)	Seniors	£500.00	£500.00	
		Juniors	£280.00	£280.00	
		Mini Soccer	£150.00	£150.00	
	Football Pitch (per match)	Seniors	£49.00	£49.00	
		Juniors	£30.00	£30.00	
		Mini Soccer	£20.00	£20.00	
	Hire of Park - commercial use		£550 per day	£566 per day	
	Hire of Park - charities		£100 but waived at the discretion of CMT	£103 but waived at the discretion of SLT	
	Circuses		£370 per day	£381 per day	
	Funfairs	Large Fair		£360 per day	£370 per day
		Small Fair		£275 per day	£283 per day
	Sponsorship	Bedding Displays		£775pa	£800pa
Forest School Sessions				£5.00 per person	
Outdoor Fitness Camps			£6.70 per session	£6.90 per session	
Lincoln Road Pavilion	Hire of Pavilion		£9.80 per hour	£10.10 per hour	

NEWARK BEACON - ECONOMIC DEVELOPMENT COMMITTEE*(Prices are inclusive of VAT)*

Room	Seating Capacity	Duration	2019/20 Charges	2020/21 Charges
Cafferata Suite	Max capacity 70 (theatre style)	Full Day	£258.00	£258.00
		Half Day	£159.60	£159.60
		Hourly rate	£43.20	£43.20
Trent Suite	Max Capacity 10	Full Day	£86.40	£85.40
		Half Day	£67.20	£67.20
		Hourly rate	£19.20	£19.20

Discounts may be applied to approved charitable organisations or where a package of bookings are made together at the discretion of the Corporate Management Team, with final approval by the Section 151 Officer

ECONOMIC DEVELOPMENT COMMITTEE

15 JANUARY 2020

SOCIAL MOBILITY PROJECT PROPOSAL

1.0 Purpose of Report

1.1 This report proposes financial support to continue Social Mobility Projects in Newark & Sherwood as reported in the June 2019 Economic Development Committee.

2.0 Background Information

2.1 June Committee considered an update report on work that had been carried out to support social mobility within the District. The aim of the work was to support those residents in the district on their journey to employment and provide school age children with opportunities to explore career opportunities available to them. It was proposed that further work on this issue would be addressed as part of the review of the Council's Economic Development Strategy.

2.2 In September 2019 a workshop was held with members to discuss the Economic Development Strategy. The workshop highlighted further investment was needed to continue to invest in the young people within the district which has been shown to be one of the least socially mobile areas in the country from the 2017 Social Mobility report. The focus was to achieve outputs that would make a difference.

2.3 Unfortunately work on the new strategy has been delayed. Principally the welcome announcement of the identification of Newark in the Future Towns Fund has necessitated a review of the Council's approach to Economic Growth. This has resulted in a restructure of the Growth & Regeneration Directorate including the appointment of a new Economic Growth Business Manager to take place in the February 2020.

2.4 Whilst a wider review will need to take place under the new Business Manager it is felt that momentum on social mobility should not be lost in the short to medium term. It is therefore proposed to seek an increase in 2020/21's revenue budget to support additional social mobility projects.

3.0 Proposals

3.1 A number of actions took place from May 2018 to begin to address and support projects for those in the local secondary schools. This involved working with partners in both the public and private sector, including the DWP, training providers and charity organisations.

3.2 As the previous report indicated, there is an opportunity to undertake some additional support work with the groups identified within the report through the schools and youth stages. The age groups start with Year 10 pupils (14-15 years of age) up to and including a number of 24 year olds who require additional support to gain employment. The support could be coordinated through NSDC and provided by the most relevant organisations over the next 12 months. This would require provision of a budget for each phase of the plan agreed through relevant committees.

Developing Employability Skills – Project in Partnership with Deere Apprenticeships.

- 3.3 The Developing Employability Skills project was set up to provide the Year 10 students at Newark Academy with the opportunity to understand what skills their future employers would require. Their education and experience may make them eligible to apply for a job, but to be successful in most roles they will need skills that they are likely to develop over time. Some will be specific to the job, but the vast majority will be so-called ‘soft skills’ that can be used in any job or employment sectors. These soft skills are ‘employability skills’: they are what makes the young people employable. This area was highlighted at the D2N2 Skills Summit held in November 2019. Employers recognise young people are on a journey, but there are some things a number of young people do not bring when starting employment. These include resilience, self-development and the use of initiative. School staff and Deere Apprenticeships work together to determine the most appropriate units and methods of delivery. Each student will undertake 3 units. These include self-assessment to determine each student’s strengths and areas for improvement. Applying for a job and Preparation for an interview follow to equip students with employability skills in preparation for them to make the transition from education to work; exploring all aspects of the selection and recruitment process. The project completed at Newark Academy in June 2019 proved to be a great success. The Head of Year and Head Teacher had nothing but praise for the staff delivering the course. . They were amazed at not only the standard of the course but how it was delivered to their students and “would very much like this to happen again. “ To enable the course to be delivered again at Newark Academy but offering this also to The Magnus Academy and The Dukeries Academy would be the ideal. Match funding would be the way forward by working again in partnership with Deere Apprenticeship who are in the process of securing external funding for project delivery.

Newark and Nottinghamshire Agricultural Society (NNAS) Schools Project

- 3.4 The NNAS project was set up to enable the Education Project already in place to provide much bigger and better practical farming challenges and experiences to the students attending the schools within the district. The project offered opportunities and experiences outside of the classroom for the young people, especially those from disadvantaged backgrounds. The funds received made a significant difference to the variety and amount of sessions delivered over the academic year 2018-2019, helping to meet the future skills needs of the local economy. In order to continue to deliver the number of sessions as part of the High Level Work Plan Objective 1: Schools and Businesses to another cohort of students further funding would be required. The support would continue to be co-ordinated through NSDC and provided by the NNAS in partnership with careers leads from within the schools.

Cognitive Behaviour Training

- 3.5 The work was delivered by the Department of Work and Pensions (DWP) work coaches for the 18 -24 unemployed young people. 2 training sessions were run in July 2018 and March 2019 for a total of 20 young people. The feedback was very positive stating “*They felt that it was different from any other training they had attended, made a difference and was very helpful*”. The social mobility gaps are still prevalent amongst the age group of disadvantaged young people. Newark and Sherwood has a strong economy with unemployment below the national average of 1.3% but opportunity is not available to everyone. This is a challenge which continually needs to be met. By injecting funds to work

with the 18-24 year olds who struggle to gain confidence to enter the workplace can only benefit the district.

Costings to Deliver a Partnership Programme

- 3.6 Delivery of group “Developing Employability Skills” sessions across the 3 senior schools (Newark Academy, Magnus Academy and Dukeries Academy) for 2 cohorts per Year 10 students over 3 days is £4,000 x 3 totals £12,000 with the authority providing 50% funding and a possible 50% match funding coming from Deere Apprenticeships. In the event that Deere Apprenticeships are not able to match fund the programme the District Council would deliver a programme to the value of £6,000. Continued external provision of the NNAS School Project to be delivered in schools within the district would be £5,000. The delivery and support of a trainer to deliver one further Cognitive Behaviour Training session for 20 unemployed delegates within the 18-24 year old bracket would be £2,000. In total it is proposed that an additional £13,000 be allocated to the 2020/21 budget of A11851 49220 – Employment & Skills, in addition to the current proposed budget for the year.

4.0 Equalities Implications

- 4.1 To continue to demonstrate the positive impact the District Council has on disadvantaged groups within the district.

5.0 Financial Implications – FIN19-20/7984

- 5.1 The financial implications have been outlined in paragraph 3.6. The Economic Growth employment and skills budget for 2020/21 will require £13,000 revenue funding, this is in addition to the £20,000 currently proposed for 2020/21.

6.0 Community Plan – Alignment to Objectives

- 6.1 Objective 8 of the Community Plan- “reduce levels of deprivation in target area and remove barriers to social mobility across the district” In particular key activity 8.4 require we “Work with partner to tackle social mobility by creating strategic cross-sector connections to improve aspirations and youth engagement”

7.0 Comments of Director(s)

- 7.1 Whilst it would have been ideal to have completed the review of the Economic Development Strategy the opportunities that the Future Town’s Fund presents has required a new approach as such it will be for the new Business Manager to complete this review process. In the meantime it will be important to ensure that continued good work on social mobility continues as proposed in this report.

8.0 RECOMMENDATIONS that:

- a) the proposed approach to social mobility set out in section 3 of the report be approved; and

- b) the Economic Development Committee recommends to the Policy & Finance Committee that an additional £13,000 be included in the 2020/2021 Revenue Budget for Employment and Skills to support the proposed approach to social mobility.

Reason for Recommendations

To ensure that social mobility continues to be addressed as part of the Council's Economic Development Strategy.

Background Papers

Social Mobility Progress Report – June 2019.

For further information please contact Veronica Dennant on Ex 5260 or Matthew Norton on 5852.

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Director – Growth & Regeneration